



India Government Mint,
IDA, Phase-II,
Cherlapally,(R.R district), Hyderabad
Pin-500051 India
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Web: <http://igmhyderabad.spmCIL.com>
GSTIN : 36AAJCS6111J2Z8

PR Number	PR Date	Indenter	Department
11009487	09.11.2021	Gaurav Singh	MECH MAINT

Not Transferable

Security Classification:

TENDER DOCUMENT FOR HIRING OF: COMPREHENSIVE AMC OF ELECTRICAL FORKLIFT & STACKER.

Tender Number: 6000017022/58/MECHMAINT, Dated: 13.12.2021

This Tender Document Contains_____Pages.

Details of Contact person in SPMCIL regarding this tender:

Name: RAJKUMAR R
Designation: Dy.Manager (MM)
Address: IGMH (India Government Mint, Hyd)
India

Section1: Notice Inviting Tender (NIT)

6000017022 /58/MECHMAINT

13.12.2021

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	CAMC of Material handling equipment	1.000 AU	0.00INR	QUOTATION RECEIVED THROUGH E-MAIL OR FAX SHALL NOT BE CONSIDERED.
1	CAMC of Electrical forklift SR 75600	12.000MON		
2	CAMC of Electrical forklift SR 75603	12.000MON		
3	CAMC of Ele Stacker Model SSD17010	12.000MON		
4	CAMC of Ele Stacker Model SSD17010249	12.000MON		
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			TWO-BID National Competetive Bid	
Dates of sale of tender documents:			From 13.12.2021 to 14.01.2022 during office hours.	
Place of sale of tender documents			SPMCIL WEBSITE, INDIAN TREADE JOURNAL, CPP PORTAL	
Closing date and time for receipt of tenders			14.01.2022 14:45:00	
Place of receipt of tenders			INDIA GOVERNMENT MINT, HYDERABAD	
Time and date of opening of tenders			14.01.2022 15:00:00	
Place of opening of tenders			INDIA GOVERNMENT MINT, HYDERABAD	
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)			RAJKUMAR R Dy.Manager (MM)	

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

3.Tenderer may also download the tender documents from the web site <http://igmhyderabad.spmcil.com> and submit its tender by utilizing the downloaded document.

4.Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

5.In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.

6. The tender documents are not transferable.

7. All other terms and conditions of NIT (including GIT, GCC & SCC) shall be remaining as per this tender document.

8. General instructions to tenderer (GIT) and General Conditions of contract (GCC) shall also form a part of this tender document. For details regarding GIT and GCC please refer links as below.
<http://www.spmcil.com/spmcil/uploaddocument/git.pdf>

<http://www.spmcil.com/spmcil/uploaddocument/GCC.pdf> Section -I to XIX: applicable, Except Sections: XIII, XVIII & XIX Section- XIII Bank Guarantee form for EMD: Not Applicable Section- XVIII Shipping Arrangements for liner cargoes: Not Applicable Section- XIX Proforma of bill for payment: Not Applicable. For 'SPMCIL' read as 'India Government Mint, Hyderabad' & for 'forty five days' read as 'sixty days' in section XV & XVI of this Tender

Document.

9. Tender Document, duly signed, must be sent along with your offer with clear mention of your valid GST registration No.

10. Bidder to furnish stipulated documents along with tender in support of fulfillment of tender criteria. Further correspondence in this regard will not be entertained. Non-submission or incomplete submission of documents may lead to rejection of offer.

11. The guidelines issued vide office Memorandum No. DPE/7(4)/2007-Fin. Dated 06.12.2012 issued by the Ministry of Heavy Industries & Public Enterprises, D.O.No.21(1)/2011-MA dated 25.04.2012 and letter F.No.21(8)/2018-MA dated 09.11.2018 issued by the Ministry of Micro, Small & Medium Enterprises and letter No. NSIC/HO/BD/66/PPP/1415 dated 23.01.2015 issued by National Small Industries Corporation Ltd as follows:

#Micro & Small Enterprises are eligible to get the benefits under Public Procurement Policy for Micro & Small Enterprises (MSEs) Order 2012" as notified by the Government of India, Ministry of Micro, Small & Medium Enterprises, New Delhi vide Gazette Notification dated 26.03.2012 (Traders are exempted from purview of this policy).The major benefits allowed are as under:

a) Issue of Tender Sets free of cost.

b) Exemption from payment of Earnest Money Deposit (EMD).

c) In Tender participating MSEs quoting price within price band of L1 + 15% shall also be allowed to supply at least 25% of requirement by bringing down their price to L1 price where L1 is non-MSEs. Further out of this requirement of at least 25% procurement from MSEs, 4% is earmarked for units owned by Schedule Caste/Schedule Tribes and 3% reservation for Women owned MSEs. In case no SC/ST and Women owned MSE is a responsive tenderer then whole procurement shall be made from responsive MSE fulfilling the above mentioned conditions.

Note: Firm must submit a valid UDYAM registration certificate for the tendered item (which clearly indicates the status of firm) in order to be eligible for MSEs benefits.

12. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs.10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

13. Any Security Breach of Contract leads to;

a) Termination of Contract b) Payment of damages

(Rajkumar R)

Deputy Manager (MM)

For General Manager India Government Mint Hyderabad

Telephone No. 040 27268300(Extension: 122)



Tender Number:6000017022

.....

.....
(Name Designation, Address telephone number etc
of the officer signing the document)

For and on behalf of

.....

Section II: General Instructions to Tenderers (GIT)

Part 1: General Instructions Applicable to all type of Tenderers

Part. I & Part II.

Refer to our Website: <http://www.spmcil.com/spmcil/uploaddocument/git.pdf>



Tender Number:6000017022

Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision
04	11.2	Tender Currency	Supplier is requested to quote price within 2 Decimal place.
07	19	Tender Validity	120 days from the date of opening of Techno Commercial Bid.
08	20.4	Number of Copies of Tenders to be submitted	1
18	18	Earnest money deposit/Bid security	As per the OM No. DPE/7(4)/2017-Fin. (Part-1) dated 19.11.2020, Ministry of Heavy Industries & Public Enterprises; no EMD/Bid Security should be kept in the bid-documents till 31.12.2021. In lieu of EMD/Bid Security, the bidders must submit 'Bid Security Declaration' accepting that if they withdraw or modify their bids during period of validity etc. they will be suspended for the period of 3 years from the date of opening of tender.
19	18	Earnest money deposit/Bid security	Failing to submit the bid security declaration will lead to disqualification & bid will not be considered for evaluation.

Section IV: General Conditions of Contract (GCC)

Part I

Refer to our Website: <http://www.spmcil.com/spmcil/uploaddocument/GCC.pdf>

Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl.No	GCC Clause No.	Topic	SCC Provision
01	8.2	Packing and Marking	At supplier's cost.
02	11.2	Transportation of Domestic Goods	At supplier's cost.
06	16.2, 16.4	Warrantee Clause	Not Applicable.
07	19.3	Option Clause	India Govt. Mint, Hyderabad reserves the right to exercise Option clause up to 25% of the total ordered quantity at any time till the final delivery date of the contract by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of delivery on the same terms & conditions.
09	21.2	Taxes and Duties	As applicable.
10	22, 22.1, 22.2, 22.4, 22.3, 22.6	Terms and Mode of payments	Payment will be made on monthly basis after full receipt of services, acceptance & approval of concerned authority.
11	24.1	Quantum of LD	If the supplier fail to deliver any or all of the goods or fail to perform the services within the time frame(s) incorporated in the contract, IGM, Hyderabad shall, without prejudice to other rights and remedies available to IGM, Hyderabad under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the 0.5% of the delivered price of the delayed goods and/or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum
12	24.1	Quantum of LD	deduction of the 10% of the delayed goods' or services' contract price(s).
16	6	Performance security	The supplier shall furnish security deposit to SPMCIL, for an amount equal to 3% of the total value of the contract and valid up to sixty days beyond the date of completion of all contractual obligations including warranty period by the supplier.
17	20.1	Short closure clause	India Government Mint, Hyderabad reserves the right to short close the contract upon any change in requirement of IGMH on design/specification, National consideration, user requirement and indent etc. In addition to the GCC Clause 29.

Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc.are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	CAMC of Material handling equipment	AU	1.000	0.00INR	QUOTATION RECEIVED THROUGH E-MAIL OR FAX SHALL NOT BE CONSIDERED.

1.Quotation shall be submitted on or before scheduled time as mentioned in NIT (Section 1), in a sealed cover duly super scribing the Tender No and due Date of Opening.

2. Tender should contain two separate sealed envelopes containing:

i)Envelop 1: Duly super scribing: Part -1 Techno-Commercial Bid and should contain Udyam/NSIC/SSI/DIC/Start-up registration certificate

Signed Tender document a token of acceptance of the all the term and condition of the tender, Bid security declaration,

Fully filled & signed Tender form section: X (don't fill the price bid)

Fully filled & signed Questionnaire section: XII.

Manufacture Authorization Form: Section XIV or OEM.

Make in India declaration.

GST & pan card and

supporting document as per Section IX. (Qualification/Eligibility criteria), Technical Offer etc.

ii) Envelop 2: Duly super scribing: Part-II Price Bid and should contain only Price Bid as per section XI (Price Schedule)

3. Both the above sealed envelopes should be kept in one single sealed cover duly super-scribing the tender No. and date of opening.

4. No price should be revealed in Techno-commercial bid.

5. Bid security declaration should be enclosed in Techno-commercial bid only.

6. Price bid will be considered of those firms who will qualify in the Techno-commercial bid. The opening date of the price bid will be intimated accordingly to those firms who have qualified in Techno-Commercial Bid.

7. Authorized representative of the bidder, who wishes to attend the bid opening, need to submit the authorization form which is available with the tender document while attending the tender opening.

8. Service period is 12 months from the date of issue of NAC/P.O whichever is earlier.

Section VII: Technical Specifications

CAMC of Material Handling Equipment.....1A.U

- 1.CAMC of Electrical forklift SR 75600.....12 Months
- 2.CAMC of Electrical forklift SR 75603.....12 Months
3. CAMC of Ele Stacker Model SSD 17010.....12 Months
4. CAMC of Ele Stacker Model SSD 17010249.....12 Months

Specification:

Electrical forklift

Model No: GX200E

Year of manufacturing - 2016

Electrical Stacker

Model No: ESW1543

Year of manufacturing - 2016

Scope of Work:

- 1- The firm must be expertise in maintenance of Electrical Forklifts and Electrical stackers should submit authorization certificate issued from Godrej for Servicing of Electrical forklift and Electrical Stackers i.e. Firm should be authorized service provider of Godrej Material handling equipment.
- 2- The firm must attend the breakdown within 24 hours and rectify the same in 48 hours. Apart from breakdown maintenance the firm must attend quarterly preventive maintenance for each equipment and submit the report to IGMH.
- 3- The firm should keep a stock ready for spares which are generally required for maintenance.
- 4- The firm must follow the standard security procedure of the IGMH.
- 5- Only genuine OEM spare must be used during the Service and the spares must certify from IGMH before the replacement.
- 6- The firm should provide report for each service i.e. Breakdown maintenance and Preventive Maintenance.

Note:

The CAMC includes spares excluding Batteries, chargers, Plastic body/ Fibers components of Forklift and stackers bodies, Driver seats, oil and lubricants, tyres, forks, wheels.

Section VIII: Quality Control Requirements

The quality control requirement shall be in line with section

Vii: Technical specification.

Section IX: Qualification/Eligibility Criteria

1.Experience & Past Performance:

The bidder should have experience of having successfully completed similar kind of services for the value at least 2.5 Lakhs or completed similar services for at least one forklift & one stacker in any one of the last five years ending on previous day of the tender opening.

2.Capability:

The bidder must have capability to provide the relevant services i.e. CAMC for one forklift and one stacker for a period of at least 4 months in the last five years.

3.Financial Standing:

- a) Average annual turnover of the bidder firm during last three years up to financial year ending on 31.03.2021 should be more than Rs.2.5 lakhs.
- b) Bidder firm should not have suffered any financial loss for more than one year during the last three years up to financial year ending on 31.03.2021.
- c) The net worth of the firm should not have eroded by more than 30% in the last three years up to financial year ending on 31.03.2021.

Note:

- 1.All experience, past performance and capacity/capability related/date should be certified by the authorized signatory of the bidder firm. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder may be verified from the parties for whom work has been done.
- 2.Audited copy of Balance sheet and profits & loss Account statements of last three financial years i.e. FY, 2018-19, 2019-20 & 2020-21.
- 3.Copies of work orders/award letters along with certificates of successful completion of the similar job/ services executed by the bidders during last 5 years ending on previous day of opening of the tender as a supporting document shall be attached with Techno-commercial bid.
- 4.IGMH reserves the right to cross check the documents from the issuing department. The certificate of successful completion should also contain the details of work order, duration of the contract, quantum of business done and its satisfactory completion.
- 5.Acceptance to all term and condition of the tender without any deviations to be given
6. Tender has to be submitted with contract address and e-mail ID etc. duly filled and signed.
- 7.Bidder has to furnish stipulated documents in support of fulfillment of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.
- 8.All financial standing data should be certified by certified accountant's e.g. Chartered Accountants (CA). Bidder to furnish stipulated documents in support of fulfillment of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.
9. Firms which come under Micro & Small Enterprises are exempted from Experience & Past Performance (Point No.1) and Financial Standing (Point No.3(a)) of qualification and eligibility criteria subject to submission of valid MSE registration certificate for the tendered item, which should be valid at least during the validity of tender.

Section X: Tender Form

Date:

To,
India Government Mint, Hyderabad
A Unit of Security Printing & Minting
Corporation of India Limited
(Wholly Owned by Govt. of India)
Hyderabad

Ref: Your Tender document No.6000017022 /58/MECHMAINT dated 13.12.2021

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No....., dated..... (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver (Description of goods and services) in conformity with your above referred document for the sum of (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V - 'Special Conditions of Contract', for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to, as required in the GIT clause 19, read with modification, if any in Section-III - 'Special Instructions to Tenderers' or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

.....
(Signature with date)

.....
(Name and designation)

Duly authorized to sign tender for and on behalf of

.....

.....

Section XI: Price Schedule

Price Bid:

Name of Bidder:

Tender No & Date:

Subject:

S.N Descriptions	Quantity	Amount
1. CAMC of Electrical Forklift SR75600	12 Months	
2. CAMC of Electrical Forklift SR75603	12 Months	
3. CAMC of Electrical Staker Model SSD17010	12 Months	
4. CAMC of Electrical Staker Model SSD17010249	12 Months	
5. GST%		
5. Total		

1.Rates should be quoted FOR IG Mint, Hyderabad

2.All the charges should be clearly specified in the appropriate column.

3.Cutting/Overwriting should be avoided.

4.No conditional tender will be accepted.

5.Bidder firm shall quote strictly as per Price bid format above failing to which the offer shall be summarily been rejected.

Section XII: Questionnaire

The tenderer should furnish specific answers to all the questions / issues mentioned below. In case a question / issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof / evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Brief description and of goods and services offered:

2. Offer is valid for acceptance up to

3. Your permanent Income Tax A/ C No. as allotted by the Income Tax Authority of Government of India:

Please attach certified copy of your latest/ current Income Tax clearance certificate issued by the above authority.

4. Status :

a) Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and / or the National Small Industries Corporation (NSIC), New Delhi, and / or the present SPMCIL and / or the Directorate of Industries of the concerned State Government for the goods quoted ? If so, indicate the date up to which you are registered and whether there is any monetary limit imposed on your registration.

b) Are you currently registered under the Indian Companies Act, 1956 or any other similar Act?

Please attach certified copy(s) of your registration status etc. in case your answer(s) to above queries is in affirmative.

5. Please indicate name & full address of your Banker(s) :

6. Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptt. of Government of India or by any State Govt.

.....
(Signature with date)

.....

.....
(Full name, designation & address of the
Person duly authorized sign on behalf of the tenderer)
For and on behalf of

.....

.....
(Name, address and stamp of the tendering firm)

Section XIV: Manufacturer's Authorization FORM

To,
India Government Mint, Hyderabad
A Unit of Security Printing & Minting
Corporation of India Limited
(Wholly Owned by Govt. of India)
Hyderabad

Dear Sirs,

Ref.: Your Tender document No..... dated.....

We..... who are proven and reputable manufacturers of
..... (name and description of the goods offered in the tender) having factories at
..... here by authorize Messrs..... (name and address of the agent) to
submit a

tender, process the same further and enter into a contract with you against your requirement as contained in the
above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs..... (name and address
of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you
against your requirement as contained in the above referred tender enquiry documents for the above goods
manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read
with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the
above firm against this tender document.

Yours faithfully,

.....

.....

[Signature with date, name and designation]

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a
person competent and having the power of attorney to legally bind the manufacturer.

Section XV: Bank Guarantee Form for Performance Security

.....[insert: Bank's Name, and Address of issuing Branch or Office]

Beneficiary: [insert: Name and Address of SPMCIL]

Date:.....

PERFORMANCE GUARANTEE No.:

WHEREAS..... (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... datedto supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay SPMCIL up to the above amount upon receipt of its first written demand, without SPMCIL having to substantiate its demand.

This guarantee will remain in force for a period of forty five days after the currency of this contract and any demand in respect thereof should reach the bank not later than the above date.

.....
(Signature with date of the authorized officer of the Bank)

.....

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

.....
Name and designation of the officer

.....

.....
Seal name& address of the Bank and address of the Branch

Section XVI: Contract Form

Contract No.....dated.....

This is in continuation to this office' Notification of Award No..... dated

1. Name & address of the Supplier:

2. SPMCIL's Tender document No..... dated.....and subsequent Amendment No..... dated..... (If any), issued by SPMCIL

3. Supplier's Tender No..... dated.....and subsequent communication(s) No..... dated..... (If any), exchanged between the supplier and SPMCIL in connection with this tender.

4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:

(i) General Conditions of Contract;

(ii) Special Conditions of Contract;

(iii) List of Requirements;

(iv) Technical Specifications;

(v) Quality Control Requirements;

(vi) Tender Form furnished by the supplier;

(vii) Price Schedule(s) furnished by the supplier in its tender;

(viii) Manufacturers' Authorization Form (if applicable for this tender);

(ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under clause 0 of Section - V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied/provided by the supplier are as under:

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s) and place(s) of conducting inspections and tests.

(b) Designation and address of SPMCIL's inspecting officer

(v) Destination and dispatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....
(Signature, name and address of SPMCIL's authorized official)

For and on behalf of.....

Received and accepted this contract.....

(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

.....
(Name and address of the supplier)

.....
(Seal of the supplier)

Date:

Place:

Section XVII: Letter of authority for attending a Bid opening

The Chief General Manager,
India Government Mint, Hyderabad.

Subject: Authorization for attending bid opening on 14.01.2022 in the Tender of COMPREHENSIVE AMC OF ELECTRICAL FORKLIFT & STACKER..

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
1.		
1.		
Alternate representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

Note:

- Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
- Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.

Mailing List (List of Vendors)

S.No.	Vendor Number	Vendor name	Vendor Address
1	104573	The Bidder,	The Bidder,



भारत सरकार टकसाल / INDIA GOVERNMENT MINT

भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड की इकाई
(A UNIT OF SECURITY PRINTING & MINTING CORPORATION OF INDIA LIMITED)

मिनीरत्ना श्रेणी -1 सीपीएसई / MINIRATNA CATEGORY - 1, CPSE

भारत सरकार के पूर्ण स्वामित्वाधीन / WHOLLY OWNED BY GOVERNMENT OF INDIA

(AN ISO 9001: 2015 COMPANY)

आई.डी.ए.फेस II, चेरलापल्ली,
पोस्ट बेंग सं.10, एच.सी.एल (पो.आ)
हैदराबाद – 500051
तेलंगाना, भारत

CIN : U22213DL2006GOI144763
GSTIN: 36AAJCS6111J2Z8

IDA PHASE II, CHERLAPALLY,
P.B. NO.10, H.C.L (P.O)
HYDERABAD-500051.
TELANGANA, INDIA

ANNEXURE-I MANDATORY CHECKLIST

(To be submitted along with Techno-commercial Bid)

Sr.No	Description	Yes/No
1.	Tender submitted in two bids i.e (Techno-Commercial + Price Bids).	<input type="checkbox"/>
2.	The Tender should be submitted in English Language. The authenticated copies of the documents in support of the applicant's claims may be submitted in Hindi/English Language.	<input type="checkbox"/>
3.	-Against EMD, bidder firm have to submit a seal & sign "Bid Security Declaration" accepting that if the firm withdraw or modify their bid during the period of bid validity after opening of tender they will be suspended for a period of 3 years from the date of opening of tender. -In addition to above, firms participating as MSE/NSIC/DIC/Start-up India Campaign, needs to enclosed certificated containing validity) including registered category-if any).	<input type="checkbox"/>
4.	CATEGORY OF MSME FIRMS	
	SC	<input type="checkbox"/>
	ST	<input type="checkbox"/>
5.	Owner of the Company	
	Male	<input type="checkbox"/>
	Female	<input type="checkbox"/>
6.	Provided the Names of Organizations(s)/Firms with Address & Telephone Numbers, Fax Numbers, E-mail address to which they have provided similar type of items/services annually during the last five years in Techno-commercial Bid.	<input type="checkbox"/>
7.	Power of attorney/Authorization indicating that authorized signatory is competent & legally authorized to submit the tender and /or to enter into legally binding contract enclosed in Techno-commercial Bid.	<input type="checkbox"/>
8.	Sealed & signed copy of each page of tender document submitted along with techno-commercial bid as a token of acceptance of all terms & conditions enclosed.	<input type="checkbox"/>
9.	Compliance to Technical Specification – Compliance sheet" along with Techno-Commercial Bid.	<input type="checkbox"/>
10.	A Copy of the price bid proforma submitted along with Techno-Commercial Bid leaving blank the price portion(i.e. showing the unit, currency & total price of the Item/Material offered as xxx) so as to indicate the Item/Material being offered is enclosed.	<input type="checkbox"/>
11.	Copy of GST/PAN/TAN number/TIN number enclosed in Techno-commercial Bid. Please do not fill the prices in Section-X-Tender Form.	<input type="checkbox"/>
12.	Undertaking/declaration certificate for not suspended/banned by any Ministry/Dept. Of Government of India or by any State Govt must be submitted in technical bid by the bidder.	<input type="checkbox"/>
13.	Tender validity 120 days given.	<input type="checkbox"/>
14.	Delivery Schedule accepted as per tender.	<input type="checkbox"/>
15.	Payment terms accepted as per tender.	<input type="checkbox"/>

NOTE:

1. The above check list duly filled must be submitted along with techno-commercial bid.
2. No price component has to be mentioned in above checklist otherwise offer will be rejected.

Signature and Seal of bidder