

#### BANK NOTE PRESS DEWAS - 455001 (M.P.)

A Unit of Security Printing and Minting Corporation of India Limited Miniratna Category - I CPSE

Wholly owned by Government of India

Tel : 07272-255222 / Fax : 07272-255111

Web: http://bnpdewas.spmcil.com E-Mail: bnpdewas@spmcil.com CIN No.: U22213DL2006GOI144763

ANNEXURE - I

## MANDATORY CHECKLIST

## (To be submitted along with Techno-Commercial Bid)

Sr. No.	Description	Yes/No
1.	Tender submitted in two bids i.e. (Techno-Commercial and Price Bids).	
2.	The Tender should be submitted in Hindi/English Language. The authenticated copies of the documents in support of the applicant's claims may be submitted in Hindi/English Language.	
3.	All experience, past performances related data e.g. work order/contract copy, invoice copy, and experience certificate, HSN Code & GSTIN etc. enclosed in Techno-commercial Bid.	
4.	Provided the Names of Organization(s) / Firm(s) with Addresses & Telephone Numbers, Fax Numbers, E-mail addresses to which they have supplied similar type of material annually during the last five years in Techno-commercial Bid.	
5.	Power of attorney / Authorization indicating that authorized signatory is competent & legally authorized to submit the tender and /or to enter into legally binding contract enclosed in Techno-commercial Bid.	
6.	Sealed & signed copy of tender document submitted along with technocommercial bid as a token of acceptance of all terms & conditions enclosed.	
7.	A Copy of the price bid proforma submitted along with Techno-Commercial Bid leaving blank the price portion (i.e. showing the unit, currency & total price of the Item / Material offered as xxxx) so as to indicate the Item / Material being offered is enclosed.	
8.	Copy of PAN /TAN number/ GSTIN/TIN number enclosed in Technocommercial Bid. Please do not fill the prices in Section-X-Tender Form.	
9.	Tender validity 180 days given.	
10.	Delivery Period accepted as per tender.	
11.	In case of MSME/NSIC/DIC/Start-up India campaign Registered Firm, certificates containing validity (including registered category-if any) to be enclosed.  Category: SC / ST / GEN  Owner of the Company: Male / Female	TOWN TOWN THE PARTY OF THE PART
12.	Undertaking/Declaration certificate for Non-blacklisting in Central /State Government /PSU's must be submitted in Techno-commercial bid by the bidder.	

#### NOTE:

- 1. The above check list must be submitted along with Techno-Commercial bid.
- 2. No price component has to be mentioned in above checklist, otherwise offer will be rejected.



## BANK NOTE PRESS DEWAS - 455001 (M.P.)

A Unit of Security Printing and Minting Corporation of India Limited

Miniratna Category - I CPSE

Wholly owned by Government of India

: 07272-255222 / Fax : 07272-255111 Tel

: http://bnpdewas.spmcil.com Web E-Mail: bnpdewas@spmcil.com CIN No.: U22213DL2006GOI144763

**NOT Transferable** 

Security Classification: Non Security

## DEVELOPMENT TENDER DOCUMENT FOR PROCUREMENT OF:

Supply, Installation, Testing and Commissioning of Computer (With MOXA communication card and ups) and Monitor (Touch Screen) of Notapack System for BPS machine on Development Basis.

TENDER NUMBER: 6000017104/BNP/P/E/COM-MON/21/DEV/OT dt. 05.02.2022.

This Tender Document Contains -- 33-- Pages.

Tender Document is sold to:

The Bidder, INDIA

(104573)

Details of Contact person in SPMCIL regarding this tender:

Name

: Diganta Kumar Deka

**Designation**: AGM (Materials)

Address

: BNPD (BANK NOTE PRESS, DEWAS)

**INDIA** 





## **SECTION I: NOTICE INVITING TENDER (NIT)**

Tender No.: 6000017104/BNP/P/E/COM-MON/21/DEV/OT

dt. 05.02.2022

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following Goods / Services:

S. No.	Brief Description of Items	Quantity	Remarks
1.	SITC OF COMPUTER AND MONITOR	1 AU	As per Section VI List of
	OF NOTAPACK SYSTEM OF BPS		Requirement and detailed Technical
	MACHINE.		Specification mentioned in Section VII.
	f Tender (Two Bid/ PQB/ EOI/ RC/	-1,	TWO-BID National Competitive
	pment/Indigenization/ Disposal of Scrap/ Security	Item etc.)	Bid (Open Development Tender)
Dates o	f sale of tender documents:		Not Applicable
Place o	f sale of tender documents		BANK NOTE PRESS, DEWAS
Closing	date and time for receipt of tenders		11.03.2022 till 14:30 hrs.
Place o	f receipt of tenders		BANK NOTE PRESS, DEWAS
Date an	d Time of opening of tenders	11.03.2022 at 15:00 hrs.	
Place of	f opening of tenders	BANK NOTE PRESS, DEWAS	
	nted Person/ Designation to Receive Bulky Tenders	Mangesh Kasvekar	
(Clause	21.21.1 of GIT)		Dy. General Manager (Purchase)

- 2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
- 3. Tender documents may be purchased on payment of non-refundable fee of **Not Applicable** per set in the form of account payee Demand Draft/Cashier's Cheque/Bankers Cheque, drawn on a Scheduled Commercial Bank in India, in favour of The General Manager, Bank Note Press, Dewas payable at Dewas.
- 4. Tenderer may also download the tender documents from the web site <a href="http://bnpdewas.spmcil.com">http://bnpdewas.spmcil.com</a> submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.
- 5. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

#### Address:

The Chief General Manager Administration Block Gate, Bank Note Press, Dewas (M.P.) 455 001





- 6. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase Organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
- 7. The tender documents are not transferable.
- 8. The offer submitted by the firm should be valid for 180 days from the date of opening of tender document.
- 9. The bidder has to submit the quotation strictly as per our tender enquiry specification and terms and conditions only.
- 10. RIGHT OF ACCEPTANCE: The Chief General Manager, Bank Note Press, Dewas reserves the right to reject any or all tenders without assigning any reasons thereof.
- 11. The tender / bid / quotation should be submitted in Two Bid separate double sealed envelopes strictly as per SIT: 7 Submission of Tender of Section III: Special Instructions to Tenderers (SIT) and its sub clause Non-Adherence to this shall make tender liable for rejection.

#### 12. SPECIAL INSTRUCTIONS:

- i. Startups and Micro and Small Enterprises firm are exempted from submitting Tender fees and Earnest Money deposit. Please send the copy of valid registration certificate of Micro and Small Enterprises along with your bid / quotation otherwise the offer will not be considered for above exemption.
- Relaxation of norms for Startups and Micro and Small Enterprises on Prior Experience, Prior Turnover Criteria may be given subject to meeting of quality and technical specifications as per circular no.1(2)(1)2016-MA dt.10.03.2016 issued by Govt. of India, Ministry of Micro, Small & Medium Enterprises, New Delhi.
  - Order No P-45021/2/2017-B.E.-II for Public Procurement (Preference to Make in India) issued by Ministry of Commerce and Industry, Department of Industry and Internal Trade (Public Procurement Section), and Order No 6/18/2019-PPD for prior registration on procurement from bidders from a country or countries on ground of Defence of India and national Security, issued by Ministry of Finance, department of Expenditure (Public Procurement Division) will be applicable as per guidelines of Government of India.



Diganta Kumar Deka AGM(Materials) For and on behalf of General Manager Bank Note Press, Dewas Telephone No.07272- 268253/268468 E-mail: bnppurchase@spmcil.com



## **SECTION II: GENERAL INSTRUCTIONS TO TENDERERS (GIT)**

Part I & II: General Instructions Applicable to all Types of Tenders

Please refer to our website for:

http://www.spmcil.com/spmcil/UploadDocument/GIT.pdf





## **SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)**

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in

the SIT shall prevail.

S.No.	GIT Clause No.	Topic	SIT Provision
1	4	Eligible Goods /Services (Origin of	SIT - 1 (Mentioned below)
		Goods / Services)	
2	8	Pre bid Conference	SIT - 2 (Mentioned below)
3	9	Time Limit for receiving request for	SIT - 3 (Mentioned below)
		clarification of Tender Documents	
4	11.2	Tender Currency	SIT - 4 (Mentioned below)
5	12.10	Applicability of Octroi and Local	SIT - 5 (Mentioned below)
		taxes	
6	14	PVC Clause & Formula	Not Applicable
7	19	Tender Validity	SIT - 6 (Mentioned below)
8	20.4	Number of Copies of Tenders to be	SIT - 7 (Mentioned below)
		submitted	
9	21	Submission of Tender	SIT - 8 (Mentioned below)
10	33	Evaluation Criteria	SIT - 9 (Mentioned below)
11	35.2	Additional Factors for Evaluation of	Not Applicable
		Offers	
12	43	Parallel Contracts	SIT - 10 (Mentioned below)
13	50.1, 50.3	Tender For rate Contracts	Not Applicable
14	51.1, 51.2	Eligibility Criteria	As Mentioned in Section IX
15	52.1, 52.3, 52.5	Tenders involving Pre-Production	Not Applicable
		Samples	1
16	53.4, 53.5, 53.7	EOI Tenders	Not Applicable
17	54.3.1, 54.5.2	Tenders for Disposal of Scrap	Not Applicable
18	55.2, 55.3, 55.7,	Development/ Indigenization Tenders	Applicable
	55.8		•
19	21.1,24.1	Correction in GIT Clause	SIT -11 (Mentioned below)

SIT 1: Eligible Goods /Services: All goods and related services to be supplied under the contract shall have their origin in India or Indian Agent in case of imported item, subject to any restriction imposed in this regard in Section III (SIT). The term "origin" used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related material are arranged and supplied.

SIT 2: Pre bid Conference: N.A.



SIT 3: Clarification of Tender Documents: A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with BNP DEWAS in writing or by fax / e-mail/ post. BNP DEWAS will respond in writing to such request provided the same is received by BNP DEWAS not later than 21 Days prior to the prescribed date of submission of tender. In case the clarifications are not given by BNP Dewas in stipulated time frame then the bidder must strictly follow the tender terms & conditions. Copies of the query and clarification, if any, shall be sent to all prospective bidders who have purchased the bidding documents.

**SIT 4 Tender currencies:** The tenderer shall quote only in **Indian rupees**. Supplier is requested to quote price within 2 decimal places. Quotation with price quote beyond 2 decimal places will be ignored.

## SIT 5: Wherever GST is applicable, the following may be noted:

i The tenderer should quote the exact percentage of GST that they will be charging extra.

While quoting the rates, tenderer should pass on (by way of reduction in prices) the set off/input tax credit that would become available to them by switching over to the system of GST from the existing system of tax duly stating the quantum of such credit per unit of the item quoted for.

iii The tenderer while quoting for tenders should give the following declaration:
"We agree to pass on such additional set off/input tax credit as may become available in future in respect of all the inputs used in the manufacture of the final product on the date of supply under the GST scheme by way of reduction in price and advise the purchaser accordingly."

iv The supplier while claiming the payment shall furnish the following certificate to the paying authorities: "We hereby declare that additional set offs/input tax credit to the tune of Rs.

\_\_\_\_\_\_\_ has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted.

## SIT 6: Tender Validity

- > The tenders shall remain valid for acceptance for a period of 180 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.
- In exceptional cases, the tenderers may be requested by BNP DEWAS to extend the validity of their tenders up to a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/e-mail followed by surface mail. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD (If applicable) accordingly.

In case the day up to which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for BNP DEWAS, the tender validity shall automatically be extended up to the next working day.

Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.



## SIT 7: Number of Copies of Tenders to be submitted:

Tenderer shall submit their tender in "Original" only.

#### SIT 8: Submission of Tender:

<u>Techno-commercial bid and Price Bid</u> are to be submitted in **Two Separate** double sealed Envelopes on or before the due date of the submission of the tender as stated below otherwise tender / bid /quotation shall be liable for rejection.

## Part-I: Techno-commercial bid [First Envelope]

- > Mandatory Check List
- > The tenderer has to submit sealed & signed tender document by authorized signatory of the tenderer as a token of acceptance of all section/terms & conditions of this tender document.
- > Tender Fee: Not Applicable.
- > Earnest Money Deposit: Not Applicable.
- The firm who are registered under NSIC, Micro & Small Enterprises (MSE)/ Startups may be exempted from submitting the Tender Fee & EMD on producing valid certificate. However, Traders/resellers/distributors/authorized agents will not be considered for availing benefits under PP Policy 2012 for MSEs as per MSE guidelines issued by MoMSME.
- ➤ Relaxation of norms for Startups and Micro and Small Enterprises on Prior Experience, Prior Turnover Criteria may be given subject to meeting of quality and technical specifications as per circular no.1(2)(1)2016-MA dt.10.03.2016 issued by Govt. of India, Ministry of Micro, Small & Medium Enterprises, New Delhi.
- Relaxation may be given under Order No P-45021/2/2017-B.E.-II for Public Procurement (Preference to Make in India) issued by Ministry of Commerce and Industry, Department of Industry and Internal Trade (Public Procurement Section), and Order No 6/18/2019-PPD for prior registration on procurement from bidders from a country or countries on ground of Defence of India and national Security, issued by Ministry of Finance, department of Expenditure (Public Procurement Division
- ➤ The bidder have to submit all the documents & relevant proof in support of relevant clauses mentioned in Section IX along with all desired document as per Section VI: List of Requirement and Section –VII: Technical Specification.
  - A Copy of the price bid proforma shall be submitted along with **Techno-Commercial** Bid leaving blank the price portion (i.e. showing the unit, currency & total price of the material offered as xxxx) so as to indicate the material being offered. It may be noted that the price is **NOT** to be quoted with the Techno-Commercial Bid otherwise the tender shall be liable for rejection.

#### Part-II: - Price Bid [Second Envelope]

- > The Price / Rates for supply of the Material / Item is to be quoted in Price Bid.
- > The tenderer shall quote their prices strictly as per the proforma given in **Section-XI** of the tender document. No additional / extra item with price shall be included other than that of **Section-XI**.





## NOTE:-

The envelopes containing bids shall be super scribed as Techno-commercial Bid and Price Bid separately for Procurement of "SITC of Computer (With MOXA communication card and ups) and Monitor (Touch Screen) of Notapack System for BPS machine on Development Basis.". The sealed envelopes shall be again put in another envelope and should be sealed & super scribed as tender for "SITC of Computer (With MOXA communication card and ups) and Monitor (Touch Screen) of Notapack System for BPS machine on Development Basis." Due on: 11.03.2022 up to 14.30 hrs.

- i. If the tender is not submitted as per above format, offer / bid / tender will be liable for rejection.
- ii. Late tender shall not be accepted. Tenderer shall submit their offer only on prescribed form. Tenders by fax/email shall not be accepted. Tender by post / hand/ courier received on or before the due date & time shall be accepted. Postal delay / delay by courier services etc. shall not be condoned, what so ever reason may be.

#### SIT 9: Evaluation Criteria:

#### (A). Tender Evaluation Process:

- In the first instance, the Techno-commercial Bid (Eligibility criteria and the Techno-commercial Part) of the tender document will be considered for the evaluation. These offers/bids will be scrutinized & evaluated by the committee/authority with reference to the parameters prescribed in the Section VI: List of Requirement, Section -VII: Technical Specification & Section IX: Eligibility Criteria and the technical acceptance of the bids is on the basis of
  - Section VI: List of Requirement, Section -VII: Technical Specification & Section IX: Eligibility Criteria of the tender document .If the clarifications required by the purchaser the bidder have to submit their reply within stipulated time period by fax /email/courier/speed post accordingly the offers submitted by the firms would be scrutinized & evaluated .
- In the Second stage, the **Price Bid** of only eligible/the technical acceptable offers (as mentioned in first stage) will be opened for further scrutiny & evaluation. The evaluation criteria for awarding the contract shall be given to L1 Bidder as per **Section-XI of the Price Bid**.

SIT 10: Parallel Contracts: NA.





## **SIT 11: Corrections in GIT Clauses:**

GIT CLAUSE	WRITTEN AS IN GIT	CORRECTED AS IN SIT
21.1	In 3 <sup>rd</sup> line of procurement manual the words	"Para 1 of NIT"
	"Para 11 of NIT"	
21.1	In 6 <sup>th</sup> line of procurement manual the words	"Clause 1 of NIT"
	"Clause 11 of NIT"	
24.1	In 2 <sup>nd</sup> line of procurement manual the words	"Clause 1 of NIT"
	"Clause 11 of NIT"	
18.4	In third line of last para of procurement manual	"Clause 3 of NIT"
	the words "Clause 33 of NIT"	
10.1	10.1(a) second line "clause no.19.19"	"Clause 19.4 of GIT"





## **SECTION IV: GENERAL CONDITIONS OF CONTRACT (GCC)**

Part I: General Conditions of Contract applicable to all types of Tenders

Please refer to our website for:

http://www.spmcil.com/spmcil/UploadDocument/GCC.pdf





## **SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)**

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

S. No	GCC Clause No.	Topic	SCC Provision
1	8.2	Packing and Marking	SCC - 1 (Mentioned below)
2	11.2	Transportation of Domestic Goods	SCC - 2 (Mentioned below)
3	12.2	Insurance	SCC - 3 (Mentioned below)
4	14.1	Incidental Services	Not Applicable
5	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	SCC - 4 (Mentioned below )
6	16.2,16.4	Warrantee Clause	As Applicable
7	19.3	Option Clause	Not Applicable
8	20.1	Price Adjustment Clause	Not Applicable
9	21.2	Taxes and Duties	SCC - 5 (Mentioned below)
10	22,22.1,22.2, 22.4, 22.3,22.6	Terms and Mode of payments	SCC - 6 (Mentioned below )
11	24.1	Quantum of LD	SCC - 7 (Mentioned below)
12	25,1	Bank Guarantee and Insurance for Material Loaned to Contractor	Not Applicable
13	33.1	Resolution of Disputes	SCC - 8 (Mentioned below)
14	36.3.2,36.3.9	Disposal/ Sale of Scrap by Tender	Not Applicable
15		Arbitration Clause	SCC - 9 (Mentioned below)
16		Failure & Termination	SCC - 10 (Mentioned below)
17.		Force Majeure	SCC - 11 (Mentioned below)

- SCC 1. Packing and Marking: The supplier shall arrange for adequate protection and packing of the stores so as to avoid any loss or damage during transit. The supplier would also be responsible for any loss or damage during transit due to defective packing.
- SCC 2. Transportation of Domestic Goods: The transportation of the goods to be procured will be done by the supplier on FOR BNP Dewas Basis. The total cost of the transportation should also be indicated in the price bid of the item to be procured.
- SCC 3. Insurance: As the supplier has to deliver the material on FOR BNP Dewas Basis therefore the cost of the insurance will also the part of the total cost of the material born by the supplier. The insurance charges should also be indicated in the price bid of the material/item.



SCC - 4. Distribution of Despatch Documents for Clearance/ Receipt of Goods: The supplier shall send all the relevant despatch documents well in time to BNP DEWAS to enable BNP DEWAS to clear or receive (as the case may be) the goods in terms of the contract.

Warranty: 12 months from the date of acceptance of the goods.

- SCC 5. Taxes and Duties: Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods to BNP DEWAS.
- SCC 6. Terms and Mode of Payment: The terms of payments would be as follows: The payment term is 100% after receipt, inspection, and acceptance of goods by the Purchaser and on production of all required documents by the supplier. The payment will be done through RTGS Only. Therefore, the suppliers have to produce all the Bank details such as Name of Bank, Account No., IFSC Code No., MICR No. along with the Tender Document.
- SCC 7. Quantum of Liquidated damages: Not Applicable.
- SCC 8. Resolution of disputes: If dispute or difference of any kind shall arise between BNP DEWAS and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty one days of its occurrence, then, unless otherwise provided in the SCC, either BNP DEWAS or the supplier may seek recourse to settlement of disputes through arbitration as per The Arbitration and conciliation Act 1996 as per following clause.
- SCC 9. Arbitration Clause: All disputes & differences arising out of or in any way touching or concerning this agreement (except those for which specific provision has been made therein) shall be referred to Sole Arbitrator to be appointed by CMD, SPMCIL. This contract has to be interpreted in accordance with the laws of the Union of India and arbitration proceedings shall be conducted in India under the Arbitration and conciliation Act 1996. The Arbitrator so appointed shall be an SPMCIL Officer who had not dealt with matters to which this agreement relates and in course of his duties had not expressed views on all or any of the matter in dispute or differences. The Award of the Sole Arbitrator shall be final and binding on the parties.

#### SCC - 10. FAILURE & TERMINATION

- A) Cancellation of contract for Default: Without prejudice to any other remedy for breach of contract, like removal from the list of registered Vendors, by written notice of default sent to the vendor, the contract may be terminated in whole or in part:
- I. If the vendor fails to provide any or all the material within the time period (s) specified in the contract, or any extension thereof granted
- II. If the vendor fails to perform any other obligation under the contract within the period (s) specified in the contract or any extension thereof granted.



#### B) Termination of Contract for convenience:

Bank Note Press, Dewas (M.P.) may at any time terminate the Contract by giving you one month's prior notice in writing to that effect and shall have the liberty to appoint any other agency to carry out your obligations under this Contract.

SCC-11: Force Majeure: Any delays or failure of the performance of either party caused by acts of God or the public enemy or strikes by workers shall not constitute default hereunder or give rise to any claim for damage.

11.1 In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNP, Dewas in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek shall reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of his contract prior to such termination.

11.2 Notwithstanding the provisions contained in GCC clauses 23, 24 and 26, the supplier shall not be liable for imposition of any such sanction so long the delay and / or failure of the supplier in fulfilling its obligations under the contract is the result of an event of force majeure.

11.3 In case due to a Force majeure event BNP, Dewas is unable to fulfill its contractual commitment and responsibility BNP, Dewas will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.







## **SECTION VI: LIST OF REQUIREMENTS**

S. No.	description of Item (Section-VII)	Quantity
	SITC OF COMPUTER AND MONITOR OF NOTAPACK SYSTEM OF BPS MACHINE.	1 AU

- 1. <u>Already developed firms i.e. the firms who are already supplying the tendered item and the firms who have already received development orders from Bank Note Press, Dewas for the item shall not be considered for participation in the tender.</u>
- 2. Required Terms of Delivery & Destination: FOR Bank Note Press, Dewas Stores.
- 3. **Replacement:** If the material is rejected for any reason the supplier have to replace the material at firms own cost and risk from our press and again supply the material as per our requirement.
- 4. Pre-Production Sample: NA.
- 5. **Inspection of Material Supplied by the firm:** The inspection of the material will be carried out three times during the development stage and firm may be made more accountable for their product. The firm has to furnish the test report of various tests from the various laboratories as required by Bank Note Press Dewas at the time of placement of purchase order.
- **Required Delivery Schedule:** The successful bidder has to supply the goods within 04 months from the date of PO.
- 7. Preferred mode of Transportation: As desired by the bidder which should be in safe and secured manner.
- 8. Security Deposit: Not Applicable
- 9. **Return of Material:** Materials, Documents, Specifications, Drawings issued to the firms (on whom supply order will be placed) or prepared by them should be taken back by BANK Note Press, Dewas as these belong to Bank Note Press, Dewas. Loss or damage of these documents shall be recoverable from the firm.
- 10. The bidder shall provide Names of Organization(s) / Firm(s) with Addresses & Telephone Numbers, Fax Numbers, E-mail addresses to which manufacturer has supplied similar type of material annually during the last five years.
- 11. The Tender should be submitted in Hindi/ English Language. The authenticated copies of the documents in support of the applicant's claims may be submitted in Hindi/English Language.
- 12. The bidder shall submit Power of attorney / Authorization indicating that authorized signatory is competent & legally authorized to submit the tender and /or to enter into legally binding contract.
- 13. The bidder must have to enclose the copy of PAN /TAN number/ VAT/TIN/GST number.



14. Bidder firm & Manufacturer should not have been blacklisted from any Govt./PSU/Reputed Organization in the past. Undertaking regarding the same has to be provided.

Note: Tenderer's attention is drawn to GIT clause 17 and GIT sub-clause 10.1

- 15. The tenderer is to provide the required details, information, confirmations, etc. accordingly, failing which it's tender is liable to be ignored.
- 16. Following details may also be provided. i Name of Firm: Name of the Proprietor / Owner / Director: iii Complete address of the firm: iv Contact of firm: Phone No. Mobile No. \_\_\_\_\_ FAX No. E-mail No. Local / GST / Service Tax / Excise Registration No. (Copy of certificate enclosed. If applicable) vi Income Tax P.A.N. No.(Copy enclosed): vii For transaction through RTGS/NEFT: 1. Name of Bank 2. Account No 3. MICR No 4. IFSC Code



viii Details of ITCC / NSIC / DGS&D Registration. Please enclose Photostat copies.

ix.	Whether the firm is MSME Registered if yes, please enclose the copy of relevant documentary proof.
x. C	ategory (SC/ST/GEN): SC ST GEN
xi. N	ame of the owner of the company:
xii: (	Gender of the owner (Male/Female): Male Female
xiii.	Relevant documentary proof should be submitted regarding the MSE's owned by SC/ST Entrepreneurs.
xiv.	The preference will be given to the firms having Quality certifications such as QMS, ISC etc. The firms will also have to submit copies of such accreditations received.
XV.	The firm has to give a test certificate along with the material supplied.
	A STATE OF THE STA
Date:	Name & Signature
	Seal of the Firm & Address



## **SECTION VII: TECHNICAL SPECIFICATION**

#### SITC OF COMPUTER AND MONITOR

## Item No. 1: COMPUTER KPL NOTAPACK PC (SPEL022648) is consisting of following parts-

- A.1. SIMATIC BOX PC 627
- A.2. COMMUNICATION CARD TO BPS (MOXA) Installed inside the SIMATIC BOX PC
- A.3. UPS

#### Item no. 2: Monitor 15" Notapack Touch Screen (with power supply and adaptor)

All the material development is with installation and commissioning.

#### Scope of work:-

Development of Computer (With MOXA Communication Card and UPS) and Monitor (Touch Screen) for NOTAPACK System of BPS machine on turnkey basis.

#### Technical requirements/specifications:

- 1.Development of the Computer (With MOXA communication and UPS) and Monitor (Touch Screen) with firm's including supply of the required hardware.
- 2. The development should keep the existing function of the system as it is and replace the Computer (MOXA Communication card and UPS) and Monitor (Touch Screen) system components like other interfaces. The firm has to develop the system same as the existing BPS machine can support and do labeling in line as per the existing system.
- 3. The existing mechanical system should not be altered except to mount the new components for Computer and monitor and all the system should be fit inside the available system of the NOTAPACK computer and Monitor.
- 4.The Computer (With the MOXA Communication and UPS) should be installed and run successfully as clone of the existing system; all related software should be supply by the supplier with the full version.
- 5. The system should operate in the environment of 0 to 55 degrees centigrade, RH- 5 to 95 %.
- 6. The proposed up-gradation should not hamper the present functionality of the system.
- 7.BPS and NOTAPACK SYSTEM (Computer) should be properly connect and communicate to transfer the label data to print the same on the bundle label.
- 8.UPS should be properly inline and give the power to make shutdown of NOTAPACK Computer after Power OFF from rotary switch.
- 9. MOXA Communication should be properly installed and its software should install properly to communicate to BPS machine for data transfer.
- 10. All Hardware and software required for the Computer, UPS, Monitor (touch screen) etc. should properly install and in-line with the BPS machine to achieve automatic as well as manual labeling properly during production.
- 11.Computer (Including MOXA and UPS), Monitor (Touch Screen) etc. all the installed product during development should have minimum of One year of replacement warranty without any extra service charge and service support if any problem raise during the production.
- 12.Computer should Install original Operating system and all application software may be taken from image grabbing software from the existing NOTAPACK computer or else can use customized software to support the same work environment which can show exactly same application which is using currently at the NOTAPACK Computer. The running data/software from our existing Notapack PC will be allowed to take at the time of Installation/Commissioning only and in the BNP premises only. Not data will be allowed to take outside BNP for trial or testing etc.





- 13.A successful Trial of minimum 3 production shifts (8Hrs) is needed for the acceptance of the Computer (Including MOXA communication card, UPS) and Monitor (Touch Screen). The label editing, loading, manual printing, sealing etc. all function should work properly during the production shift.
- 14. All Connector, Cable, Power socket, Flash card required for the development should bring by the firm itself.
- 15 .After successful commissioning, the Image back up of HDD of PC is to be handed over to BNP in any external storage device. The recovery procedure in documentation is required and **02 days training** should be given to BNP maintenance team for such procedure.
- 16. Firm shall visit BNP on any working days with prior intimation to understand or study the exact requirement for the development item and its working before submitting the offer.

Item No. 2: MONITOR15" NOTAPACK TOUCHSCREEN 255352000 (SPEL025839)

Technical specification and scope of work: - Included in Item No. 1





## SECTION VIII: QUALITY CONTROL REQUIREMENTS

As per the Technical Specifications mentioned in **Section VII** (**Technical Specification**). If any deviations observed then the bidder have to specify clearly in their techno-commercial bid. Undertaking to that effect has to be submitted with the bid documents.

The supplied materials shall be subjected to printability test prior to acceptance. The used quantity of such materials subjected to printability test shall not be returned in case of its failure. However, the unused quantity of such materials which is not subjected to printability test shall be returned to the concerned suppliers.





## SECTION IX: ELIGIBILITY CRITERIA

i. The Bidder firm should meet following eligibility criteria to qualify:-

S. No.	Parameter	Prequalification criteria				
а	Experience & past performance					
В	Capability, equipment and manufacturing facilities	The bidder must have capability to provide similar SITC of Computer (With MOXA communication card and ups) and Monitor (Touch Screen) or equivalent on Development Basis.				
С	Financial standing	(i) The Average Annual Turnover of the Bidder firm during last three years ending on <u>31<sup>st</sup> March 2021</u> should be more than <u>Rs.18,70,777/-</u>				
		(ii) Bidder firm should not have suffered any financial loss for more than one year during the last three years ending on <u>31<sup>st</sup></u> <u>March 2021</u> .				
		<ul> <li>(iii) The net worth of the bidder firm should</li> <li>a. Not be negative on 31<sup>st</sup> March 2021 and</li> <li>b. Not have eroded by more than 30% in the last three years, ending on 31<sup>st</sup> March 2021.</li> </ul>				

<u>Note:</u> MSEs and startups are exempted from eligibility criteria (a) and (c) (i) as above under "MSME"/Registered under Startup Campaign Scheme".

#### Note:

- i. All experience, past performance and capacity/ capability related data should be certified by the authorized signatory of the bidder firm. The credential regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder shall be verified from the parties for whom work has been done.
- ii. All financial standing data should be certified by certified accountants e.g. Chartered Accountants/ Cost Accountants in India and Certified Public Accountant/ Chartered Accountant in other countries.
- iii. Micro and Small Enterprises, startups are relaxed from the above eligibility criteria for point 1(a) and 1(c) as per Policy circular no. 1(2)(1)/2016-MA dated 10th March 2016 issued by Government of India, Ministry of Micro Small & Medium Enterprises, New Delhi.
- Relaxation may also be given under Order No P-45021/2/2017-B.E.-II for Public Procurement (Preference to Make in India) issued by Ministry of Commerce and Industry, Department of Industry and Internal Trade (Public Procurement Section), and Order No 6/18/2019-PPD for prior registration on procurement from bidders from a country or countries on ground of Defence of India and national Security, issued by Ministry of Finance, department of Expenditure (Public Procurement Division).



- Bidder to furnish stipulated documents in support of fulfillment of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.
- vi. The bidder should not be suspended/ banned by any Ministry/ Deptt. of Government of India or by any State Govt. Undertaking/declaration certificate for the same must be submitted in PQB bid.

## CONDITIONS FOR MICRO AND SMALL ENTERPRISES (MSEs)

- 1. As per Public Procurement policy (PPP) for Micro & Small Enterprises (MSEs) Order, 2012 issued vide Gazette Notification dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprises of Gov. of India, MSEs must be registered with any of the following in order to avail the benefits/preference available vide Public Procurement Policy MSEs Order, 2012.
  - a) District Industries Centers (DIC)
  - b) Khadi and Village Industries Commission (KVIC)
  - c) Khadi and Village Industries Board
  - d) Coir Board
  - e) National Small Industries Corporation (NSIC)
  - f) Directorate of Handicraft and Handloom
  - g) Any other body specified by Ministry of MSME (MoMSME)
  - h) Udyog Aadhaar Acknowledgment/Udyog Aadhaar Memorandum issued by MoMSME.
- 2. MSEs participating in the tender must submit valid & authorized copy of certificate of registration with any one of the above agencies. In case of bidders submitting DIC registration certificate shall attach original notarised copy of the DIC certificate. The MSE's Bidder to note and ensure that nature of services and goods/items manufactured mentioned in MSEs certificate matches with the nature of the services and goods/items to be supplied as per Tender.
  - 3. Traders/resellers/distributors/authorized agents will not be considered for availing benefits under PP Policy 2012 for MSEs as per MSE guidelines issued by MoMSME.
  - 4. The registration certificate issued from any one of the above agencies must be valid as on Bid closing date of the tender. Bidder shall ensure validity of registration certificate in case bid closing date is extended.
  - The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
  - Relaxation of Norms for Micro & Small Enterprises (MSEs): Pre-qualification criteria with respect to Prior Turnover and Prior experience may be relaxed for Micro & Small Enterprises as per GOI guidelines subject to meeting of quality and technical specifications.





#### **CONDITIONS FOR START-UP COMPANIES**

- 1. Subject to meeting of Quality and Technical specifications, BNP may consider allowing the participation of "Start up" companies with capability to execute the supply/services, as per technical specifications/ perform the job as per scope of work specified in the tender and subject to meeting extant & relevant guidelines of Government of India. This should be confirmed and substantiated in the technical bid.
- 2. The bidder who intends to participate as "Start up" company should enclose the Certificate of Recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India during submission of Technical bid.
- 3. Prequalification Criteria with respect to Prior Turnover and Prior Experience may be relaxed for Start-ups as per the GOI guidelines.
- 4. However, there may be circumstances like procurement of items/services related to public safety, health, critical security operations and equipment, etc wherein BNP reserves the right to not consider relaxation of Prior Turnover and Prior Experience for Start up Companies as per GOI guidelines.
- 5. Start up Companies who are also registered as MSEs and wish to avail the benefits as applicable to MSE, shall submit relevant documents covered under Conditions for Micro and Small Enterprises elsewhere in this tender.





# SECTION X: TENDER FORM TENDER FORM CCEPTANCE OF TERMS & CONDITIONS

	ACCEPTANCE OF TERMS & CONDITIONS	
То		Date
Bank N (A unit	eneral Manager, Note Press, of Security Printing and Minting Corporation of India Limited) (M.P.) – INDIA	
Ref: Your To	ender document Nodated	
and services here & only	ersigned have examined the above mentioned tender enquiry document, including ame ny), the receipt of which is hereby confirmed. We now offer to supply and deliver  in conformity with your above referred document for the sum of {	(Description of goods (Price Not to be quoted
	is accepted, we undertake to supply the goods and perform the services as mentioned aschedule specified in the List of Requirements.	above, in accordance with
acceptable fo	confirm that, if our tender is accepted, we shall provide you with a performance security orm in terms of GCC clause 6, read with modification, if any, in Section $V$ – "Special ormance of the contract.	of required amount in an Conditions of Contract",
modification to by us. We time before t	keep our tender valid for acceptance for a period up to, as required in the case, if any in Section-III – "Special Instructions to Tenderers" or for subsequently extended also accordingly confirm to abide by this tender up to the aforesaid period and this tender expiry of the aforesaid period. We further confirm that, until a formal contract is exitten acceptance thereof within the aforesaid period shall constitute a binding contract be	ded period, if any, agreed ander may be accepted any executed, this tender read
We further u	inderstand that you are not bound to accept the lowest or any tender you may receive agry.	gainst your above-referred
	www.com	
(Signature w	rith date)	
		(3)
(Name and d	lesignation)	) [ ]
Duly authori	zed to sign tender for and on behalf of	



## SECTION XI: PRICE SCHEDULE [To be submitted along with the tender]



To,

The Chief General Manager, Bank Note Press, Dewas (M.P.) – INDIA (A unit of Security Printing and Minting Corporation of India Limited)

Sub: Price Bid for procurement of SITC of Computer (With MOXA communication card and ups) and Monitor (Touch Screen) of Notapack System for BPS machine on Development Basis.

Ref: Your tender No. 6000017104/BNP/P/E/COM-MON/21/DEV/OT dt. 05.02.2022.

Dear Sir,

We have received your tender enquiry cited and we are pleased to enclose the following our commercial bid for your kind consideration.

S. N o.	Description	Qty.	Basic Price (Rs.) Per Unit	Freight, Insurance, other charges if any (Rs.)	GST @ % and (Rs.) Per Unit	Total rate per unit (FOR BNP, Dewas) (Rs.)	Total Price (FOR BNP Dewas) (Rs.)
1	2	3	4	5	6	7=(4+5+6)	8 = (7x3)
1	COMPUTER KPL NOTAPACK PC	1 EA					
2	MONITOR15" NOTAPACK TOUCHSCREEN	1 EA					
3	Installation, Testing and Commissioning	1 AU					
Grand Total							

Date:	
	Name & Signature
Seal of the Firm	Address:
Note:	

- I. Price should be quoted exactly as per the format given above.
- II. Price bids with condition/counter conditions are liable for rejection.
- III. Firm has to quote the price within 2 decimal places. Quotation with price quote beyond 2 decimal places is ignored.
- IV. Tender is indivisible. Therefore, contract shall be awarded on totality basis to the L1 firm.



## **SECTION XII: QUESTIONNAIRE**

The tenderer should furnish specific answers to all the questions/ issues mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

- 1. Brief description and of goods and services offered:
- 2. Offer is valid for acceptance up to .....
- 3. Your permanent Income Tax A/ C No. as allotted by the Income Tax Authority of Government of India: Please attach certified copy of your latest/ current Income Tax clearance certificate issued by the above authority.
- 4. Status:
  - a. Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and/ or the National Small Industries Corporation (NSIC), New Delhi, and/ or the present SPMCIL and/ or the Directorate of Industries of the concerned State Government for the goods quoted? If so, indicate the date up to which you are registered and whether there is any monetary limit imposed on your registration.
  - b. Are you currently registered under the Indian Companies Act, 1956 or any other similar Act? Please attach certified copy(s) of your registration status etc. in case your answer(s) to above queries is in affirmative.
- 5. Please indicate name & full address of your Banker(s):
- 6. Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptt. of Government of India or by any State Govt.

(Signature with date)	
***************************************	
(Full name, designation & address of the person duly authorized sign	on behalf of the tenderer)
For and on behalf of	
***************************************	-
***************************************	S SI DI HOTO
(Name, address and stamp of the tendering firm)	
	1.1 a 18



## **SECTION XIII: BANK GUARANTEE FORM FOR EMD**

(Not applicable)





## SECTION XIV: MANUFACTURER'S AUTHORIZATION FORM

To
The Chief General Manager,
Bank Note Press,
(A unit of Security Printing and Minting Corporation of India Limited)
Dewas (M.P.)- INDIA
Dear Sirs,
Ref. Your Tender document No, dated
We,
Yours faithfully,
***************************************
***************************************
[signature with date, name and designation]
for and on behalf of Messrs
[name & address of the manufacturers]
Note: This letter of authorization should be on the letter head of the manufacturing firm and should be

signed by a person competent and having the power of attorney to legally bind the manufacturer.



## SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

(Not applicable)





#### SECTION XVI: CONTRACT FORM dated..... Contract No..... 1. Name & address of the Supplier: ..... 2. SPMCIL's Tender document No....... dated....... and subsequent Amendment No......, dated....... (If any), issued by SPMCIL 3. Supplier's Tender No....... dated...... and subsequent communication(s) No.......dated ....... (If any), exchanged between the supplier and SPMCIL in connection with this tender. 4. In addition to this Contract Form, the following documents etc., which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract: (i) General Conditions of Contract; (ii) Special Conditions of Contract; (iii) List of Requirements; (iv) Technical Specifications; (v) Quality Control Requirements; (vi) Tender Form furnished by the supplier; (vii) Price Schedule(s) furnished by the supplier in its tender; (viii) Manufacturers' Authorization Form (if applicable for this tender); (ix) SPMCIL's Notification of Award Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under clause \_\_\_\_ of Section -V -'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract. 5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference: (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under: Quantity to be Brief description of Accounting **Unit Price** Total Schedule goods/ services supplied (in Rs.) price No. unit Any other additional services (if applicable) and cost thereof: Total value (in figure) (In words) (ii) Delivery schedule (iii) Details of Performance Security (iv) Quality Control (a) Mode(s), stage(s) and place(s) of conducting inspections and tests. (b) Designation and address of SPMCIL's inspecting officer (v) Destination and despatch instructions (vi) Consignee, including port consignee, if any (vii) Warranty clause (viii) Payment terms (ix) Paying authority (Signature, name and address of SPMCIL's authorized official) For and on behalf of..... Received and accepted this contract ...... (Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier) For and on behalf of ..... (Name and address of the supplier)..... (Seal of the supplier) Date:

Place



## SECTION XVII: LETTER OF AUTHORITY FOR ATTENDING A BID OPENING

(Refer to clause 24.2 of GIT)

The General Manager, Bank Note Press, (A unit of Security Printing and Minting Corporation of In Dewas (M.P.)- INDIA	ndia Limited)	
Subject: Authorization for attending bid opening	on	(date) in the Tender of
Following persons are hereby authorized to attend the of		e tender mentioned above on behalf preference given below.
Order of Preference	Name	Specimen Signatures
Alternate Representative		
Signatures of bidder or		
Officer authorized to sign the bid Documents on		

## Note:

- 1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
- 2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.





## SECTION XVIII: SHIPPING ARRANGEMENTS FOR LINER CARGOES

(Not applicable)





## **SECTION XIX: PROFORMA OF BILLS FOR PAYMENTS**

(Refer Clause 22.6 of GCC)

		ne Firm					
Name a	nd address of the	e consignee					
S.No	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount	
Total							
1. C.S.T./Sales Tax Amount 2. Freight (if applicable) 3. Excise Duty (if applicable) 4. Packing and Forwarding charges (if applicable) 5. Others (Please specify) 6. PVC Amount (with calculation sheet enclosed) 7. (-) deduction/Discount 8. Net amount payable (in words Rs.) Despatch detail RR No. other proof of despatch							
		0		Dated	(encl	nsed)	
Income '	Tax Clearance (	Certificate No		Dated	(encl	osed)	
Place an	• •						

I hereby certify that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp



Received Rs.....(Rupees).....

Signature and of Stamp Supplier

