



BANK NOTE PRESS DEWAS - 455001 (M.P.)
A Unit of Security Printing and Minting Corporation of India Limited
Miniratna Category - I CPSE
Wholly owned by Government of India
Tel : 07272-255222 / Fax : 07272-255111
Web : <http://bnpdewas.spmcil.com>
E-Mail : bnpdewas@spmcil.com
CIN No. : U22213DL2006GOI144763

ANNEXURE – I

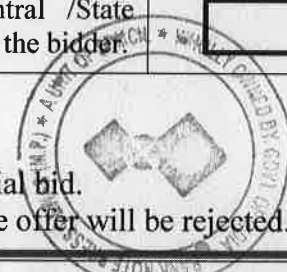
MANDATORY CHECKLIST

(To be submitted along with Techno-Commercial Bid)

Sr. No.	Description	Yes/No
1.	Tender submitted in two bids i.e. (Techno-Commercial and Price Bids).	<input type="checkbox"/>
2.	The Tender should be submitted in Hindi/English Language. The authenticated copies of the documents in support of the applicant's claims may be submitted in Hindi/English Language.	<input type="checkbox"/>
3.	All experience, past performances related data e.g. work order/contract copy, invoice copy, and experience certificate, HSN Code & GSTIN etc. enclosed in Techno-commercial Bid.	<input type="checkbox"/>
4.	Provided the Names of Organization(s) / Firm(s) with Addresses & Telephone Numbers, Fax Numbers, E-mail addresses to which they have supplied similar type of material annually during the last five years in Techno-commercial Bid.	<input type="checkbox"/>
5.	Power of attorney / Authorization indicating that authorized signatory is competent & legally authorized to submit the tender and /or to enter into legally binding contract enclosed in Techno-commercial Bid.	<input type="checkbox"/>
6.	Sealed & signed copy of tender document submitted along with techno-commercial bid as a token of acceptance of all terms & conditions enclosed.	<input type="checkbox"/>
7.	A Copy of the price bid proforma submitted along with Techno-Commercial Bid leaving blank the price portion (i.e. showing the unit, currency & total price of the Item / Material offered as xxxx) so as to indicate the Item / Material being offered is enclosed.	<input type="checkbox"/>
8.	Copy of PAN /TAN number/ GSTIN/TIN number enclosed in Techno-commercial Bid. Please do not fill the prices in Section-X-Tender Form.	<input type="checkbox"/>
9.	Tender validity 180 days given.	<input type="checkbox"/>
10.	Delivery Period accepted as per tender.	<input type="checkbox"/>
11.	In case of MSME/NSIC/DIC/Start-up India campaign Registered Firm, certificates containing validity (including registered category-if any) to be enclosed. Category : SC / ST / GEN Owner of the Company : Male / Female	<input type="checkbox"/>
12.	Undertaking/Declaration certificate for Non-blacklisting in Central /State Government /PSU's must be submitted in Techno-commercial bid by the bidder.	<input type="checkbox"/>

NOTE:

1. The above check list must be submitted along with Techno-Commercial bid.
2. No price component has to be mentioned in above checklist, otherwise offer will be rejected.





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NOT Transferable

Security Classification: Non Security

DEVELOPMENT TENDER DOCUMENT FOR PROCUREMENT OF:
Cleaning Cloth Roll for Intaglio Blanket

TENDER NUMBER: 6000017287/BNP/P/Cleaning Cloth Roll/Dev/22/RT dated 25.03.2022

This Tender Document Contains 31 Pages.

Tender Document is sold to:

The Bidder, (104573)
INDIA

Details of Contact person in SPMCIL regarding this tender:

Name : MANGESH KASVEKAR
Designation : DY. GENERAL MANAGER (PURCHASE)
Address : BNPD (BANK NOTE PRESS, DEWAS)
INDIA



SECTION I: NOTICE INVITING TENDER (NIT)

Tender No. : 6000017287/BNP/P/Cleaning Cloth Roll/Dev/22/RT

Dated: 25.03.2022

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following Goods / Services:

S. No.	Brief Description of Items	Quantity	Remarks
1.	Cleaning Cloth Roll for Intaglio Blanket	45 EA	As per Section VI List of Requirement and detailed Technical Specification mentioned in Section VII.
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/Indigenization/ Disposal of Scrap/ Security Item etc.)			TWO-BID National Competitive Bid (Open Development Tender)
Dates of sale of tender documents:			Not Applicable
Place of sale of tender documents			BANK NOTE PRESS, DEWAS
Closing date and time for receipt of tenders			26.04.2022 till 14:30 hrs.
Place of receipt of tenders			BANK NOTE PRESS, DEWAS
Date and Time of opening of tenders			26.04.2022 at 15:00 hrs.
Place of opening of tenders			BANK NOTE PRESS, DEWAS
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)			Mangesh Kasvekar Dy. General Manager (Purchase)

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
3. Tender documents may be purchased on payment of non-refundable fee of **Not Applicable** per set in the form of account payee Demand Draft/Cashier's Cheque/Bankers Cheque, drawn on a Scheduled Commercial Bank in India, in favour of The General Manager, Bank Note Press, Dewas payable at Dewas.
4. Tenderer may also download the tender documents from the web site <http://bnpdewas.spmcil.com> submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.
5. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

Address:

The Chief General Manager
Administration Block Gate,
Bank Note Press, Dewas (M.P.) 455 001

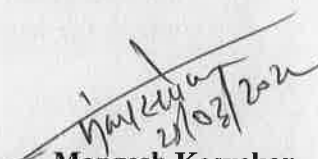


6. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase Organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
7. The tender documents are not transferable.
8. The offer submitted by the firm should be valid for **180 days** from the date of opening of tender document.
9. The bidder has to submit the quotation strictly as per our tender enquiry specification and terms and conditions only.
10. **RIGHT OF ACCEPTANCE:** - The Chief General Manager, Bank Note Press, Dewas reserves the right to reject any or all tenders without assigning any reasons thereof.
11. The tender / bid / quotation should be submitted in Two Bid separate double sealed envelopes strictly as per **SIT : 7 Submission of Tender of Section III: Special Instructions to Tenderers (SIT)** and its sub clause **Non-Adherence to this shall make tender liable for rejection.**

12. SPECIAL INSTRUCTIONS:

- i. Startups and Micro and Small Enterprises firm are exempted from submitting Tender fees and Earnest Money deposit. Please send the copy of valid registration certificate of Micro and Small Enterprises along with your bid / quotation otherwise the offer will not be considered for above exemption.
- ii. Relaxation of norms for Startups and Micro and Small Enterprises on Prior Experience, Prior Turnover Criteria may be given subject to meeting of quality and technical specifications as per circular no.1(2)(1)2016-MA dt.10.03.2016 issued by Govt. of India, Ministry of Micro, Small & Medium Enterprises, New Delhi.
- iii. Order No P-45021/2/2017-B.E.-II for Public Procurement (Preference to Make in India) issued by Ministry of Commerce and Industry, Department of Industry and Internal Trade (Public Procurement Section), and Order No 6/18/2019-PPD for prior registration on procurement from bidders from a country or countries on ground of Defence of India and national Security, issued by Ministry of Finance, department of Expenditure (Public Procurement Division) will be applicable as per guidelines of Government of India.




Mangesh Kasvekar
Dy. General Manager (Purchase)
For and on behalf of General Manager
Bank Note Press, Dewas
Telephone No.07272- 268253/268468
E-mail: bnppurchase@spmci.com

SECTION II: GENERAL INSTRUCTIONS TO TENDERERS (GIT)

Part I & II: General Instructions Applicable to all Types of Tenders

Please refer to our website for:

<http://www.spmcil.com/spmcil/UploadDocument/GIT.pdf>

GIT



SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

S.No.	GIT Clause No.	Topic	SIT Provision
1	4	Eligible Goods /Services (Origin of Goods / Services)	SIT - 1 (Mentioned below)
2	8	Pre bid Conference	SIT - 2 (Mentioned below)
3	9	Time Limit for receiving request for clarification of Tender Documents	SIT - 3 (Mentioned below)
4	11.2	Tender Currency	SIT - 4 (Mentioned below)
5	12.10	Applicability of Octroi and Local taxes	SIT - 5 (Mentioned below)
6	14	PVC Clause & Formula	Not Applicable
7	19	Tender Validity	SIT - 6 (Mentioned below)
8	20.4	Number of Copies of Tenders to be submitted	SIT - 7 (Mentioned below)
9	21	Submission of Tender	SIT - 8 (Mentioned below)
10	33	Evaluation Criteria	SIT - 9 (Mentioned below)
11	35.2	Additional Factors for Evaluation of Offers	Not Applicable
12	43	Parallel Contracts	SIT - 10 (Mentioned below)
13	50.1, 50.3	Tender For rate Contracts	Not Applicable
14	51.1, 51.2	Eligibility Criteria	As Mentioned in Section IX
15	52.1, 52.3, 52.5	Tenders involving Pre-Production Samples	Not Applicable
16	53.4, 53.5, 53.7	EOI Tenders	Not Applicable
17	54.3.1, 54.5.2	Tenders for Disposal of Scrap	Not Applicable
18	55.2, 55.3, 55.7, 55.8	Development/ Indigenization Tenders	Applicable
19	21.1,24.1	Correction in GIT Clause	SIT -11 (Mentioned below)

SIT 1: Eligible Goods /Services: All goods and related services to be supplied under the contract shall have their origin in India or Indian Agent in case of imported item, subject to any restriction imposed in this regard in Section III (SIT). The term "origin" used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related material are arranged and supplied.

SIT 2 : Pre bid Conference: N.A.



SIT 3 : Clarification of Tender Documents : A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with BNP DEWAS in writing or by fax / e-mail/ post. BNP DEWAS will respond in writing to such request provided the same is received by BNP DEWAS not later than **21 Days** prior to the prescribed date of submission of tender. In case the clarifications are not given by BNP Dewas in stipulated time frame then the bidder must strictly follow the tender terms & conditions. Copies of the query and clarification, if any, shall be sent to all prospective bidders who have purchased the bidding documents.

SIT 4 Tender currencies: The tenderer shall quote only in **Indian rupees**. Supplier is requested to quote price within 2 decimal places. Quotation with price quote beyond 2 decimal places will be ignored.

SIT 5: Wherever GST is applicable, the following may be noted:

- i The tenderer should quote the exact percentage of GST that they will be charging extra.
- ii While quoting the rates, tenderer should pass on (by way of reduction in prices) the set off/input tax credit that would become available to them by switching over to the system of **GST from the existing system of tax duly stating the quantum of such credit per unit of the item quoted for.**
- iii The tenderer while quoting for tenders should give the following declaration:
“We agree to pass on such additional set off/input tax credit as may become available in future in respect of all the inputs used in the manufacture of the final product on the date of supply under the **GST** scheme by way of reduction in price and advise the purchaser accordingly.”
- iv The supplier while claiming the payment shall furnish the following certificate to the paying authorities: “We hereby declare that additional set offs/input tax credit to the tune of Rs. _____ has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted .

SIT 6: Tender Validity

- The tenders shall remain valid for acceptance for a period of **180 days** after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.
- In exceptional cases, the tenderers may be requested by BNP DEWAS to extend the validity of their tenders up to a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/e-mail followed by surface mail. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD (If applicable) accordingly.
- In case the day up to which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for BNP DEWAS, the tender validity shall automatically be extended up to the next working day.
- **Compliance with the Clauses of this Tender Document:** Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.



SIT 7: Number of Copies of Tenders to be submitted:

Tenderer shall submit their tender in “Original” only.

SIT 8: Submission of Tender:

Techno-commercial bid and Price Bid are to be submitted in **Two Separate** double sealed Envelopes on or before the due date of the submission of the tender as stated below otherwise tender / bid / quotation shall be liable for rejection.

Part-I : Techno-commercial bid [First Envelope]

- Mandatory Check List
- The tenderer has to submit sealed & signed tender document by authorized signatory of the tenderer as a token of acceptance of all section/terms & conditions of this tender document.
- **Tender Fee: Not Applicable.**
- **Earnest Money Deposit: Not Applicable.**
- The firm who are registered under NSIC, Micro & Small Enterprises (MSE)/ Startups may be exempted from submitting the Tender Fee & EMD on producing valid certificate. However, Traders/resellers/distributors/authorized agents will not be considered for availing benefits under PP Policy 2012 for MSEs as per MSE guidelines issued by MoMSME.
- Relaxation of norms for Startups and Micro and Small Enterprises on Prior Experience, Prior Turnover Criteria may be given subject to meeting of quality and technical specifications as per circular no.1(2)(1)2016-MA dt.10.03.2016 issued by Govt. of India, Ministry of Micro, Small & Medium Enterprises, New Delhi.
- Relaxation may be given under Order No P-45021/2/2017-B.E.-II for Public Procurement (Preference to Make in India) issued by Ministry of Commerce and Industry, Department of Industry and Internal Trade (Public Procurement Section), and Order No 6/18/2019-PPD for prior registration on procurement from bidders from a country or countries on ground of Defence of India and national Security, issued by Ministry of Finance, department of Expenditure (Public Procurement Division
- The bidder have to submit all the documents & relevant proof in support of relevant clauses mentioned in Section – IX along with all desired document as per **Section - VI: List of Requirement** and **Section –VII: Technical Specification.**
- *A Copy of the price bid proforma shall be submitted along with **Techno-Commercial Bid** leaving blank the price portion (i.e. showing the unit, currency & total price of the material offered as xxxx) so as to indicate the material being offered. It may be noted that the price is NOT to be quoted with the Techno-Commercial Bid otherwise the tender shall be liable for rejection.*

Part-II : - Price Bid [Second Envelope]

- The **Price / Rates for supply of the Material / Item** is to be quoted in **Price Bid.**
- The tenderer shall quote their prices strictly as per the proforma given in **Section-XI** of the tender document. No additional / extra item with price shall be included other than that of **Section-XI.**



NOTE:-

The envelopes containing bids shall be super scribed as **Techno-commercial Bid and Price Bid** separately for Procurement of “**Cleaning Cloth Roll for Intaglio Blanket**”. The sealed envelopes shall be again put in another envelope and should be sealed & super scribed as tender for “**Cleaning Cloth Roll for Intaglio Blanket**”. **Due on: 26.04.2022 up to 14.30 hrs.**

- i. If the tender is not submitted as per above format, offer / bid / tender will be liable for rejection.
- ii. Late tender shall not be accepted. Tenderer shall submit their offer only on prescribed form. Tenders by fax/email shall not be accepted. Tender by post / hand/ courier received on or before the due date & time shall be accepted. Postal delay / delay by courier services etc. shall not be condoned, what so ever reason may be.

SIT 9: Evaluation Criteria:

(A). Tender Evaluation Process:

- In the first instance, the **Techno-commercial Bid (Eligibility criteria and the Techno-commercial Part)** of the tender document will be considered for the evaluation. These offers/bids will be scrutinized & evaluated by the committee/authority with reference to the parameters prescribed in the **Section - VI: List of Requirement, Section -VII: Technical Specification & Section IX: Eligibility Criteria** and the technical acceptance of the bids is on the basis of **Section - VI: List of Requirement, Section -VII: Technical Specification & Section IX: Eligibility Criteria** of the tender document .If the clarifications required by the purchaser the bidder have to submit their reply within stipulated time period by fax /email/courier/speed post accordingly the offers submitted by the firms would be scrutinized & evaluated .
- In the Second stage, the **Price Bid** of only eligible/the technical acceptable offers (as mentioned in first stage) will be opened for further scrutiny & evaluation. The evaluation criteria for awarding the contract shall be given to L1 Bidder as per **Section-XI of the Price Bid**.

SIT 10: Parallel Contracts: Bank Note Press, Dewas reserves its right to conclude Parallel contracts, with more than one bidder (for the same tender). The Parallel Contracts would be concluded as given below subject to alternate bidder matching the Prices with lowest bidder.

- i) The lowest bidder L1 should be awarded at least 70% of the total contract value or his spare supply capacity, whichever is lower. The ratio of splitting given above is approximate and may be subject to limitation of order quantity.
- ii) In case of only one eligible bidder, then quantity will be allocated on the basis of quoted quantity or 100% of the tendered quantity whichever is less.
- iii) In case of splitting in two and three it shall be done in the ratio of 70:30, 50:30:20 respectively.



SIT 11: Corrections in GIT Clauses:

GIT CLAUSE	WRITTEN AS IN GIT	CORRECTED AS IN SIT
21.1	In 3 rd line of procurement manual the words “Para 11 of NIT”	“Para 1 of NIT”
21.1	In 6 th line of procurement manual the words “Clause 11 of NIT”	“Clause 1 of NIT”
24.1	In 2 nd line of procurement manual the words “Clause 11 of NIT”	“Clause 1 of NIT”
18.4	In third line of last para of procurement manual the words “Clause 33 of NIT”	“Clause 3 of NIT”
10.1	10.1(a) second line “clause no.19.19”	“Clause 19.4 of GIT”



SECTION IV: GENERAL CONDITIONS OF CONTRACT (GCC)

Part I: General Conditions of Contract applicable to all types of Tenders

Please refer to our website for:

<http://www.spmcil.com/spmcil/UploadDocument/GCC.pdf>

GIT



SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

S. No	GCC Clause No.	Topic	SCC Provision
1	8.2	Packing and Marking	SCC - 1 (Mentioned below)
2	11.2	Transportation of Domestic Goods	SCC - 2 (Mentioned below)
3	12.2	Insurance	SCC - 3 (Mentioned below)
4	14.1	Incidental Services	Not Applicable
5	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	SCC - 4 (Mentioned below)
6	16.2,16.4	Warrantee Clause	As Applicable
7	19.3	Option Clause	Not Applicable
8	20.1	Price Adjustment Clause	Not Applicable
9	21.2	Taxes and Duties	SCC - 5 (Mentioned below)
10	22,22.1,22.2, 22.4, 22.3,22.6	Terms and Mode of payments	SCC - 6 (Mentioned below)
11	24.1	Quantum of LD	SCC - 7 (Mentioned below)
12	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	Not Applicable
13	33.1	Resolution of Disputes	SCC - 8 (Mentioned below)
14	36.3.2,36.3.9	Disposal/ Sale of Scrap by Tender	Not Applicable
15		Arbitration Clause	SCC - 9 (Mentioned below)
16		Failure & Termination	SCC - 10 (Mentioned below)
17.		Force Majeure	SCC - 11 (Mentioned below)

SCC - 1. Packing and Marking: The supplier shall arrange for adequate protection and packing of the stores so as to avoid any loss or damage during transit. The supplier would also be responsible for any loss or damage during transit due to defective packing.

SCC - 2. Transportation of Domestic Goods: The transportation of the goods to be procured will be done by the supplier on FOR BNP Dewas Basis. The total cost of the transportation should also be indicated in the price bid of the item to be procured.

SCC - 3. Insurance: As the supplier has to deliver the material on FOR BNP Dewas Basis therefore the cost of the insurance will also the part of the total cost of the material born by the supplier. The insurance charges should also be indicated in the price bid of the material/item.

- SCC - 4. Distribution of Despatch Documents for Clearance/ Receipt of Goods:** The supplier shall send all the relevant despatch documents well in time to BNP DEWAS to enable BNP DEWAS to clear or receive (as the case may be) the goods in terms of the contract.
- SCC - 5. Taxes and Duties:** Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods to BNP DEWAS.
- SCC - 6. Terms and Mode of Payment:** The terms of payments would be as follows: The payment term is **100%** after receipt, inspection, and acceptance of goods by the Purchaser and on production of all required documents by the supplier. The payment will be done **through RTGS Only**. Therefore, the suppliers have to produce all the Bank details such as - Name of Bank, Account No., IFSC Code No., MICR No. along with the Tender Document.
- SCC - 7. Quantum of Liquidated damages:** Not Applicable.
- SCC - 8. Resolution of disputes:** If dispute or difference of any kind shall arise between BNP DEWAS and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty one days of its occurrence, then, unless otherwise provided in the SCC, either BNP DEWAS or the supplier may seek recourse to settlement of disputes through arbitration as per The Arbitration and conciliation Act 1996 as per following clause.
- SCC - 9. Arbitration Clause:** All disputes & differences arising out of or in any way touching or concerning this agreement (except those for which specific provision has been made therein) shall be referred to Sole Arbitrator to be appointed by CMD, SPMCIL. This contract has to be interpreted in accordance with the laws of the Union of India and arbitration proceedings shall be conducted in India under the Arbitration and conciliation Act 1996. The Arbitrator so appointed shall be an SPMCIL Officer who had not dealt with matters to which this agreement relates and in course of his duties had not expressed views on all or any of the matter in dispute or differences. The Award of the Sole Arbitrator shall be final and binding on the parties.
- SCC - 10. FAILURE & TERMINATION**
- A) Cancellation of contract for Default:** Without prejudice to any other remedy for breach of contract, like removal from the list of registered Vendors, by written notice of default sent to the vendor, the contract may be terminated in whole or in part:
- I.** If the vendor fails to provide any or all the material within the time period (s) specified in the contract, or any extension thereof granted
 - II.** If the vendor fails to perform any other obligation under the contract within the period (s) specified in the contract or any extension thereof granted.

B) Termination of Contract for convenience:

Bank Note Press, Dewas (M.P.) may at any time terminate the Contract by giving you one month's prior notice in writing to that effect and shall have the liberty to appoint any other agency to carry out your obligations under this Contract.

SCC-11: Force Majeure: Any delays or failure of the performance of either party caused by acts of God or the public enemy or strikes by workers shall not constitute default hereunder or give rise to any claim for damage.

11.1 In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNP, Dewas in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek shall reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of his contract prior to such termination.

11.2 Notwithstanding the provisions contained in GCC clauses 23, 24 and 26, the supplier shall not be liable for imposition of any such sanction so long the delay and / or failure of the supplier in fulfilling its obligations under the contract is the result of an event of force majeure.

11.3 In case due to a Force majeure event BNP, Dewas is unable to fulfill its contractual commitment and responsibility BNP, Dewas will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.



SECTION VI: LIST OF REQUIREMENTS

S. No.	description of Item (Section-VII)	Quantity
1.	Cleaning Cloth Roll for Intaglio Blanket	45 EA

1. Already developed firms i.e. the firms who are already supplying the tendered item and the firms who have already received development orders from Bank Note Press, Dewas for the item shall not be considered for participation in the tender.
2. **Required Terms of Delivery & Destination:** FOR Bank Note Press, Dewas Stores.
3. **Replacement:** If the material is rejected for any reason the supplier have to replace the material at firms own cost and risk from our press and again supply the material as per our requirement.
4. **Pre-Production Sample:** The successful bidder will provide **pre-production sample** of 3-5 rolls within 60 days from the date of P.O. for trial and suitability. (No payment will be made by BNP for un-suitable & material consumed during pre-production trials). After confirmation from BNP, the bidder will supply remaining material strictly as per the approved sample within 90 days from the date of confirmation. (The firm can only submit maximum 03 Pre-production sample).
Note: No payment shall be made for the rejected samples.
 - I. **First sample of respective item(s)** should be supplied within 60 Days from the date of placement of Purchase order. Payment shall be made for the supplied lot.
 - II. If the first sample is not as per material Technical Specification then the firm have to submit the **Second sample** within 30 Days from the date of receipt of sample test report from Bank Note Press, Dewas.
 - III. If the Second sample is not as per the Technical Specification the firm have to submit the **Third sample** within 30 Days from the date of receipt of sample test report from Bank Note Press, Dewas.
5. **Inspection of Material Supplied by the firm :** The inspection of the material will be carried out three times during the development stage and firm may be made more accountable for their product. The firm has to furnish the test report of various tests from the various laboratories as required by Bank Note Press Dewas at the time of placement of purchase order.
6. **Required Delivery Schedule:**
 - a) First trial lot of 3-5 rolls within 02 months after placement of P.O.
 - b) Remaining quantity within 03 months, after acceptance of trial lot.
7. **Preferred mode of Transportation:** As desired by the bidder which should be in safe and secured manner.
8. **Security Deposit :** Not Applicable

9. **Return of Material:** Materials, Documents, Specifications, Drawings issued to the firms (on whom supply order will be placed) or prepared by them should be taken back by BANK Note Press, Dewas as these belong to Bank Note Press, Dewas. Loss or damage of these documents shall be recoverable from the firm.
10. The bidder shall provide Names of Organization(s) / Firm(s) with Addresses & Telephone Numbers, Fax Numbers, E-mail addresses to which manufacturer has supplied similar type of material annually during the last five years.
11. The Tender should be submitted in Hindi/ English Language. The authenticated copies of the documents in support of the applicant's claims may be submitted in Hindi/English Language.
12. The bidder shall submit Power of attorney / Authorization indicating that authorized signatory is competent & legally authorized to submit the tender and /or to enter into legally binding contract.
13. The bidder must have to enclose the copy of PAN /TAN number/ VAT/TIN/GST number.
14. Bidder firm & Manufacturer should not have been blacklisted from any Govt./PSU/Reputed Organization in the past. Undertaking regarding the same has to be provided.
15. **Manufacturer's authorization letter:** In case the bidder firm/ tenderer offers to the supply "Cleaning Cloth Roll for Intaglio Blanket" which is manufactured / Developed by some other firm(Manufacturer), the tenderer has to be duly authorized by the manufacturer of the stated material to quote for & supply the same to Bank Note Press Dewas, a unit of SPMCIL. The tenderer shall submit the manufacturer's authorization letter to this effect as per the standard form provided under **Section XIV** of SBD. Also the letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

Note: Tenderer's attention is drawn to GIT clause 17 and GIT sub-clause 10.1





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16. The tenderer is to provide the required details, information, confirmations, etc. accordingly, failing which its tender is liable to be ignored.

17. Following details may also be provided.

i Name of Firm : _____

ii Name of the Proprietor / Owner / Director : _____

iii Complete address of the firm : _____

iv Contact of firm :

Phone No. _____

Mobile No. _____

FAX No. _____

E-mail No. _____



v Local / GST / Service Tax / Excise Registration No. (Copy of certificate enclosed. If applicable) : _____

vi Income Tax P.A.N. No.(Copy enclosed) : _____

vii For transaction through RTGS/NEFT :

1. Name of Bank : _____

2. Account No : _____

3. MICR No : _____

4. IFSC Code : _____



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viii Details of ITCC / NSIC / DGS&D Registration. Please enclose Photostat copies.

ix. Whether the firm is MSME Registered if yes, please enclose the copy of relevant documentary proof.

x. Category (SC/ST/GEN) : **SC** **ST** **GEN**

xi. Name of the owner of the company : _____

xii: Gender of the owner (Male/Female) : **Male** **Female**

xiii. Relevant documentary proof should be submitted regarding the MSE's owned by SC/ST Entrepreneurs.

xiv. **The preference will be given to the firms having Quality certifications such as QMS, ISO etc. The firms will also have to submit copies of such accreditations received.**

xv. The firm has to give a test certificate along with the material supplied.

Date:

Name & Signature

Seal of the Firm & Address



SECTION VII: TECHNICAL SPECIFICATION

Specification of Cleaning Cloth Roll for Intaglio Blanket

Non-security item.

1. Material: White cloth roll made of non-woven fabric (preferably Spunlace) for auto-cleaning of printing blankets.
2. GSM: 60 (± 5) GSM
3. Roll width: 870 (± 3) mm
4. Length: 13.5 (± 1) meter
5. Core ID: 32.4 mm (± 0.2 mm)
6. Core OD: 36 mm (± 2 mm)
7. Final Dia with cloth: 67mm (± 4 mm)
8. Cloth should not leave lints/ other residual while using it at high speed automatic cleaning and withstand the tension during unwinding/ rewinding.
9. Cloth should have high absorvancy of cleaning solvents, ink & other printing ingredients and it must clean the rubber surface of the printing blankets in minimum efforts/ time, when run in auto-cleaning mode along with cleaning solvent spray.
10. Core should be made of hard paper board and sturdy enough to serve its' complete life under service conditions of high speed automatic cleaning with full rigidity without getting soft/ loose/ deformation.

*If required, small fabric samples may be provided to the successful bidder for development purpose.



SECTION VIII: QUALITY CONTROL REQUIREMENTS

As per the Technical Specifications mentioned in **Section VII (Technical Specification)**. If any deviations observed then the bidder have to specify clearly in their techno-commercial bid. Undertaking to that effect has to be submitted with the bid documents.

The supplied materials shall be subjected to printability test prior to acceptance. The used quantity of such materials subjected to printability test shall not be returned in case of its failure. However, the unused quantity of such materials which is not subjected to printability test shall be returned to the concerned suppliers.



**SECTION IX: ELIGIBILITY CRITERIA
FOR
Cleaning Cloth Roll for Intaglio Blanket, Qty. - 45 EA**

The Bidder firm should meet following eligibility criteria to qualify:-

(a) For MSE / Start-up Firm: Capability-Equipment & Manufacturing Facilities: The bidder firm must have capability to Manufacture and supply of similar item.

(b) For Other Firm: Experience and past performance:

The bidder firm may be Manufacturer or bidder may participate with manufacturing authorization form (issued by manufacturer of tendered item).

Note:- Participating bidder needs to be submit all related documents along with the bid.





SECTION X: TENDER FORM
TENDER FORM
ACCEPTANCE OF TERMS & CONDITIONS

To

Date.....

The General Manager,
Bank Note Press,
(A unit of Security Printing and Minting Corporation of India Limited)
Dewas (M.P.) – INDIA

Ref: Your Tender document No.dated

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (Description of goods and services) in conformity with your above referred document for the sum of _____ {(Price Not to be quoted here & only to be quoted in price bid) total tender amount in figures and words)}, as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to -----, as required in the GIT clause 19, read with modification, if any in Section-III – “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

.....

(Signature with date)

.....

(Name and designation)

Duly authorized to sign tender for and on behalf of

.....



SECTION XI: PRICE SCHEDULE
[To be submitted along with the tender]

To,

The Chief General Manager,
Bank Note Press, Dewas (M.P.) – INDIA
(A unit of Security Printing and Minting Corporation of India Limited)

Sub: Price Bid for procurement of **Cleaning Cloth Roll for Intaglio Blanket.**
Ref: Your tender No. **6000017287/BNP/P/Cleaning Cloth Roll/Dev/22/RT** dated **25.03.2022**

Dear Sir,

We have received your tender enquiry cited and we are pleased to enclose the following our commercial bid for your kind consideration.

S. No.	Description	Qty.	Basic Price (Rs.) Per Unit	Freight, Insurance, other charges if any (Rs.)	GST @ % and (Rs.) Per Unit	Total rate per unit (FOR BNP, Dewas) (Rs.)	Total Price (FOR BNP Dewas) (Rs.)
1	2	3	4	5	6	7=(4+5+6)	8 = (7x3)
1	Cleaning Cloth Roll for Intaglio Blanket HSN Code:	45 EA					

Date:
Seal of the Firm

Name & Signature
Address: _____

Note:

- I. Price should be quoted exactly as per the format given above.
- II. Price bids with condition/counter conditions are liable for rejection.
- III. Firm has to quote the price within 2 decimal places. Quotation with price quote beyond 2 decimal places is ignored.
- IV. **Supplier should file the returns pertaining to TCS (Section 206C (1 H) for TCS collected, in time and provide the TCS certificate to BNP. In case of any Credit loss to BNP by way of their failure to files Returns and provide TCS Certificate in time, BNP reserves the right to recover the amount equivalent to TCS paid along with applicable interest from the payment of further supplies.**



SECTION XII: QUESTIONNAIRE

The tenderer should furnish specific answers to all the questions/ issues mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Brief description and of goods and services offered:
2. Offer is valid for acceptance up to
3. Your permanent Income Tax A/ C No. as allotted by the Income Tax Authority of Government of India : Please attach certified copy of your latest/ current Income Tax clearance certificate issued by the above authority.
4. Status :
 - a. Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and/ or the National Small Industries Corporation (NSIC), New Delhi, and/ or the present SPMCIL and/ or the Directorate of Industries of the concerned State Government for the goods quoted? If so, indicate the date up to which you are registered and whether there is any monetary limit imposed on your registration.
 - b. Are you currently registered under the Indian Companies Act, 1956 or any other similar Act? Please attach certified copy(s) of your registration status etc. in case your answer(s) to above queries is in affirmative.
5. Please indicate name & full address of your Banker(s) :
6. Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptt. of Government of India or by any State Govt.

.....
(Signature with date)

.....
.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)
For and on behalf of

.....
.....

(Name, address and stamp of the tendering firm)



SECTION XIII: BANK GUARANTEE FORM FOR EMD

(Not applicable)





SECTION XIV: MANUFACTURER'S AUTHORIZATION FORM

To
The General Manager,
Bank Note Press,
(A unit of Security Printing and Minting Corporation of India Limited)
Dewas (M.P.)- INDIA

Dear Sirs,

Ref. Your Tender document No....., dated

We,, who are proven and reputable manufacturers of
..... (name and description of the goods offered in the tender) having factories
at..... hereby authorize
Messrs..... (name and address of the agent) to submit a tender,
process the same further and enter into a contract with you against your requirement as contained in the
above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs.
(name and address of the above agent) is authorized to submit a tender, process the same further and enter
into a contract with you against your requirement as contained in the above referred tender enquiry
documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause of the General Conditions of Contract
read with modification, if any, in the Special Conditions of Contract for the goods and services offered for
supply by the above firm against this tender document.

Yours faithfully,

.....
.....

[signature with date, name and designation]

for and on behalf of Messrs.....

[name & address of the manufacturers]

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.



SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

(Not applicable)



SECTION XVI: CONTRACT FORM

Contract No.....

dated.....

This is in continuation to this office' Notification of Award No..... dated

1. Name & address of the Supplier:
2. SPMCIL's Tender document No..... dated..... and subsequent Amendment No....., dated..... (If any), issued by SPMCIL
3. Supplier's Tender No..... dated..... and subsequent communication(s) No.....dated (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc., which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
 - (i) General Conditions of Contract;
 - (ii) Special Conditions of Contract;
 - (iii) List of Requirements;
 - (iv) Technical Specifications;
 - (v) Quality Control Requirements;
 - (vi) Tender Form furnished by the supplier;
 - (vii) Price Schedule(s) furnished by the supplier in its tender;
 - (viii) Manufacturers' Authorization Form (if applicable for this tender);
 - (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under clause ___ of Section -V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price

Any other additional services (if applicable) and cost thereof:

Total value (in figure) _____ (In words) _____

- (ii) Delivery schedule
- (iii) Details of Performance Security
- (iv) Quality Control
 - (a) Mode(s), stage(s) and place(s) of conducting inspections and tests.
 - (b) Designation and address of SPMCIL's inspecting officer
 - (v) Destination and despatch instructions
 - (vi) Consignee, including port consignee, if any
 - (vii) Warranty clause
 - (viii) Payment terms
 - (ix) Paying authority



.....
(Signature, name and address of SPMCIL's authorized official)

For and on behalf of.....

Received and accepted this contract

(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier).....

(Seal of the supplier)

Date:

Place

SECTION XVII: LETTER OF AUTHORITY FOR ATTENDING A BID OPENING

(Refer to clause 24.2 of GIT)

The General Manager,
Bank Note Press,
(A unit of Security Printing and Minting Corporation of India Limited)
Dewas (M.P.)- INDIA

Subject: Authorization for attending bid opening on _____ (date) in the Tender of _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
Alternate Representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.



SECTION XVIII: SHIPPING ARRANGEMENTS FOR LINER CARGOES

(Not applicable)



SECTION XIX: PROFORMA OF BILLS FOR PAYMENTS

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....
 Bill No.....Dated.....
 Purchase order.....No.....Dated.....
 Name and address of the consignee.....

S.No	Authority for purchase	Description of Stores	Number or quantity	Rate		Price per		Amount
				Rs.	P.	Rs.	P.	
Total								

1. C.S.T./Sales Tax Amount
 2. Freight (if applicable)
 3. Excise Duty (if applicable)
 4. Packing and Forwarding charges (if applicable)
 5. Others (Please specify)
 6. PVC Amount (with calculation sheet enclosed)
 7. (-) deduction/Discount
 8. Net amount payable (in words Rs.)
- Despatch detail RR No. other proof of despatch.....
 Dated.....(enclosed)
- Inspection Certificate No.....Dated.....(enclosed)
 Income Tax Clearance Certificate No.....Dated.....(enclosed)
 Modvat Certificate No.....(enclosed)
 Excise Duty Gate pass.....(enclosed)
- Place and Date
 Received Rs.....(Rupees).....



I hereby certify that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier

STATE OF NEW YORK

IN SENATE

January 15, 1903

REPORT OF THE

COMMISSIONERS OF THE LAND OFFICE

IN RESPONSE TO A RESOLUTION PASSED BY THE SENATE

ON JANUARY 15, 1902

ALBANY:

THE STATE PRINTING OFFICE

1903