



**BANK NOTE PRESS DEWAS - 455001 (M.P.)**  
**A Unit of Security Printing and Minting Corporation of India Limited**  
**Miniratna Category - I CPSE**  
**Wholly owned by Government of India**  
**Tel : 07272-255222 / Fax : 07272-255111**  
**Web : <http://bnpdewas.spmcil.com>**  
**E-Mail : [bnpdewas@spmcil.com](mailto:bnpdewas@spmcil.com)**  
**CIN No. : U22213DL2006GOI144763**

**MANDATORY CHECKLIST**  
 (To be submitted along with Techno-commercial Bid)

Sl. No.	Description	Yes/No
1.	Tender submitted in two bids i.e. (Techno-Commercial+ Price Bids)	<input type="checkbox"/>
2.	The Tender should be submitted in English Language. The authenticated copies of the documents in support of the applicant's claims may be submitted in Hindi/English Language.	<input type="checkbox"/>
3.	For Non-MSEs – EMD - Rs. 23800/ submitted in Techno-commercial Bid. In case of MSME/NSIC/DIC/Start-up India campaign Registered Firm, certificates containing validity (including registered category-if any) to be enclosed.	
4.	<b>CATEGORY OF MSME FIRMS</b>	
	SC	<input type="checkbox"/>
	ST	<input type="checkbox"/>
	GEN	<input type="checkbox"/>
5.	<b>Owner of the company</b>	
	Male	<input type="checkbox"/>
	Female	<input type="checkbox"/>
6.	<b>For MSEs- Provided Bid security declaration against EMD.</b>	<input type="checkbox"/>
7.	Provided the Names of Organization(s) / Firm(s) with Addresses & Telephone Numbers, Fax Numbers, E-mail addresses to which they have provided similar type of Items/Services annually during the last five years in Techno-commercial Bid.	<input type="checkbox"/>
8.	Power of attorney / Authorization indicating that authorized signatory is competent & legally authorized to submit the tender and /or to enter into legally binding contract enclosed in Techno-commercial Bid.	<input type="checkbox"/>
9.	Sealed & signed copy of each page of tender document submitted along with techno-commercial bid as a token of acceptance of all terms & conditions enclosed.	<input type="checkbox"/>
10.	A Copy of the price bid proforma submitted along with Techno-Commercial Bid leaving blank the price portion (i.e. showing the unit, currency & total price of the Item / Material offered as xxxx) so as to indicate the Item / Material being offered is enclosed.	<input type="checkbox"/>
11.	Copy of GST/PAN /TAN number/ TIN number enclosed in Techno-commercial Bid. Please do not fill the prices in Section-X-Tender Form.	<input type="checkbox"/>
12.	Undertaking/declaration certificate for not suspended/ banned by any Ministry/ Deptt. of Government of India or by any State Govt must be submitted in technical bid by the bidder.	<input type="checkbox"/>
13.	Tender validity 120 days given.	<input type="checkbox"/>
14.	Delivery Schedule accepted as per tender.	<input type="checkbox"/>
15.	Payment terms accepted as per tender.	<input type="checkbox"/>

- NOTE: 1. The above check list duly filled must be submitted along with techno-commercial bid.  
 2. No price component has to be mentioned in above checklist, otherwise offer will be rejected.  
 3. The Bid Security Declaration, Undertaking on Ban & Blacklisting and Power of Attorney should be submitted separately on letter head.

**Signature and Seal of bidder**





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**CIN No. : U22213DL2006GOI144763**

NOT Transferable

Security Classification: Non Security

**TENDER DOCUMENT FOR PROCUREMENT OF: *Polyolefine Shrink Film***

TENDER NUMBER: 6000017403/BNP/P/EF/SFP/22/OT/RT dated 07.04.2022

This Tender Document Contains **32** Pages.

Tender Document is sold to:

The Bidder, (104573)

INDIA

Details of Contact person in SPMCIL regarding this tender:

Name : Diganta Kumar Deka

Designation : Additional General Manager (Materials)

Address : BANK NOTE PRESS, DEWAS (MP), INDIA





## SECTION I: NOTICE INVITING TENDER (NIT)

No. 6000017403/BNP/P/EF/SFP/22/OT/RT

dated. 07.04.2022

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following Item:

Sl. No.	Brief Description of Goods	Quantity Required	Remarks
1	<i>Polyolefine Shrink Film</i>	6000 Kg.	Please refer to section VI and VII for list of requirement and technical specification.
Closing date and time for receipt of tenders			<b>10.05.2022 up to 14:30:00</b>
Place of receipt of tenders			BANK NOTE PRESS, DEWAS
Date and Time of opening of tenders			<b>10.05.2022 at 15:00:00</b>
Place of opening of tenders			BANK NOTE PRESS, DEWAS
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)			Diganta Kumar Deka Additional General Manager (Materials)

- Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
- Tenderer may also download the tender documents from the web site <http://bnpdewas.spmcil.com> and submit its tender by utilizing the downloaded document.
- Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

Address:

The Chief General Manager  
Administration Block Gate,  
Bank Note Press, Dewas (M.P.) 455 001

- In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase Organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
- The tender documents are not transferable.



7. The offer submitted by the firm should be valid for **120 Days** from the date of opening of tender document.
8. The bidder has to submit the quotation strictly as per our tender enquiry specification and terms and conditions only.
9. In case the list of requirements contains more than one schedule, the responsive tenders will be evaluated and compared separately for each schedule.
10. **RIGHT OF ACCEPTANCE:** - The Chief General Manager, Bank Note Press, Dewas reserves the right to reject any or all tenders without assigning any reasons thereof.
11. The tender / bid / quotation should be submitted in Two Bid separate double sealed envelopes strictly as per **SIT : 8 Submission of Tender of Section III: Special Instructions to Tenderers (SIT)** and its sub clause **Non-Adherence to this shall make tender liable for rejection.**
12. **SPECIAL INSTRUCTIONS:**
  1. Relaxation of norms for Startups and Micro & Small Enterprises on Prior Experience, Prior Turnover Criteria may be given subject to meeting of quality and technical specifications as per circular no.1(2)(1)2016-MA dt.10.03.2016 issued by Govt. of India, Ministry of Micro, Small & Medium Enterprises, New Delhi.
  2. Order No P-45021/2/2017-B.E.-II dated 15.06.2017 for Public Procurement (Preference to Make in India) issued by Ministry of Commerce and Industry, Department of Industry and Internal Trade (Public Procurement Section), and Order No 6/18/2019-PPD dated 23.07.2020 for prior registration on procurement from bidders from a country or countries on ground of Defence of India and national Security, issued by Ministry of Finance, department of Expenditure (Public Procurement Division) will be applicable as per guidelines of Government of India.
13. The Chief General Manager, BNP Dewas reserves the right to accept/reject /cancel any or all tender document without assigning any reason thereof. Chief General Manager, BNP Dewas also reserves the right to accept the tender in whole or part. Incomplete documents not submitted in accordance with the directions issued shall be liable for rejection.



*D.K.*  
*07.06.2012*

(Diganta Kumar Deka)  
Additional General Manager (Materials)  
For and on behalf of Chief General Manager  
Bank Note Press, Dewas  
Telephone No. 07272-268468/268253  
E-mail: [bnppurchase@spmcil.com](mailto:bnppurchase@spmcil.com)

**डिगन्ता कुमार डेका**  
अपर महाप्रबंधक (सामग्री)  
बैंक नोट मुद्रणालय, देवास (म.प्र.)



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## SECTION II: GENERAL INSTRUCTIONS TO TENDERERS (GIT)

*Part I & II: General Instructions Applicable to all Types of Tenders*

Please refer to our website for:

<http://bnpdewas.spmcil.com/spmcil/uploaddocument/GIT.pdf>



### SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

S.No.	GIT Clause No.	Topic	SIT Provision
1	4	Eligible goods (Origin of goods)	SIT - 1 (Mentioned below)
2	8	Pre bid Conference	Not Applicable
3	9	Time Limit for receiving request for clarification of Tender Documents	SIT - 2 (Mentioned below)
4	11.2	Tender Currency	SIT - 3 (Mentioned below)
5	12.10	Applicability of Octroi and Local taxes	SIT - 4 (Mentioned below)
6	14	PVC Clause & Formula	SIT -5 (Mentioned below)
7	19	Tender Validity	SIT - 6 (Mentioned below)
8	20.4	Number of Copies of Tenders to be submitted	SIT - 7 (Mentioned below)
9	21	Submission of Tender	SIT - 8 (Mentioned below)
10	33	Evaluation Criteria	SIT - 9 (Mentioned below)
11	35.2	Additional Factors for Evaluation of Offers	SIT-10 (Mentioned below)
12	43	Parallel Contracts	SIT-11 (Applicable)
13	50.1, 50.3	Tender For rate Contracts	Not Applicable
14	51.1, 51.2	Eligibility Criteria	As Mentioned in Section IX
15	52.1, 52.3, 52.5	Tenders involving Pre-Production Samples	SIT-12 ( Applicable)
16	53.4, 53.5, 53.7	EOI Tenders	Not Applicable
17	54.3.1, 54.5.2	Tenders for Disposal of Scrap	Not Applicable
18	55.2, 55.3, 55.7,55.8	Development/Indigenization Tenders	Not Applicable
19	21.1,24.1	Correction in GIT Clause	SIT – 13 (Mentioned below)
20	NIL	Site Inspection	SIT – 14 (Mentioned below)
21	18	Earnest Money Deposit	SIT – 15 (Mentioned below)

**SIT 1: Eligible Goods:** All goods to be supplied under the contract shall have their origin in India or Indian Agent in case of imported item, subject to any restriction imposed in this regard in Section III (SIT). The term “origin” used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related services are arranged and supplied.

**SIT 2: Clarification of Tender Documents:** A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with BNP DEWAS in writing or by fax / e-mail/ post. BNP DEWAS will respond in writing to such request provided the same is received by BNP DEWAS not later than 21 days prior to the prescribed date of submission of tender. In case the clarifications are not given by BNP Dewas in stipulated time frame then the bidder must strictly follow the tender terms & conditions. Copies of the query and clarification, if any, shall be sent to all prospective bidders who have purchased the bidding documents.

**SIT 3: Tender currencies:** The tenderer shall quote only in Indian rupees. Supplier is requested to quote price within 2decimal places. Quotation with price quote beyond 2 decimal places will be ignored.



SIT 4: Wherever GST is applicable, the following may be noted:

- i The tenderer should quote the exact percentage of GST that they will be charging extra.
- ii While quoting the rates, tenderer should pass on (by way of reduction in prices) the set off/input tax credit that would become available to them by switching over to the system of GST from the erstwhile system of sales tax, duly stating the quantum of such credit per unit of the item quoted for.
- iii The tenderer while quoting for tenders should give the following declaration:  
“We agree to pass on such additional set off/input tax credit as may become available in future in respect of all the inputs used in the manufacture of the final product on the date of supply under the GST scheme by way of reduction in price and advise the purchaser accordingly.”
- iv The supplier while claiming the payment shall furnish the following certificate to the paying authorities: “We hereby declare that additional set offs/input tax credit to the tune of Rs. \_\_\_\_\_ has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted .

SIT 5: Price Variation Clause: The prices should be firm & fixed during the entire currency of the contract

SIT 6: Tender Validity

- The tenders shall remain valid for acceptance for a period of 120 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.
- In exceptional cases, the tenderers may be requested by BNP DEWAS to extend the validity of their tenders up to a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/e-mail followed by surface mail. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD (If applicable) accordingly. A tenderer, however, may not agree to extend its tender validity without forfeiting its EMD.
- In case the day up to which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for BNP DEWAS, the tender validity shall automatically be extended up to the next working day.
- Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.

SIT 7: -

- Number of Copies of Tenders to be submitted: Tenderer shall submit their tender in “Original” only.

SIT 8 : Submission of Tender :

Techno-commercial bid and Price Bid are to be submitted in Two Separate double sealed Envelopes on or before the due date of the submission of the tender as stated below otherwise tender / bid /quotation shall be liable for rejection.

Part-I : Techno-commercial bid [First Envelope]

- Mandatory Check List.
- The tenderer has to submit sealed & signed tender document by authorized signatory of the tenderer as a token of acceptance of all section/terms & conditions of this tender document.



1. **Earnest Money Deposit : For Non-MSE firm** EMD of **Rs.23, 800/-**. must be valid for at least 45 days beyond the validity of tender. i.e 120 days +45 days= 165 days. EMD must be submitted along with the tender in form of DD/FDR/Bankers Cheque only in favour of “The General Manager, Bank Note Press, Dewas” Payable at Dewas, Failing which the offer will be ignored.
2. The firm who are registered under NSIC, Micro & Small Enterprises (MSE)/ Startups may be exempted from submitting the EMD on producing valid certificate. Traders/resellers/distributors/authorized agents will not be considered for availing benefits under PP Policy 2012 for MSEs as per MSE guidelines issued by MoMSME.
3. **For MSE firm - Bid Security Declaration:** - Against EMD, bidder firm have to submit a seal & sign “Bid Security Declaration” accepting that if the firm withdraw or modify their bid during the period of bid validity after opening of tender they will be suspended for a period of 3 years from the date of opening of tender. (As per letter no. F.9/4/2020-PPD Ministry of Finance, Department of Expenditure dated 12.11.2020).

In addition to above, firms participating as MSE/NSIC/DIC/Start-up India Campaign, needs to enclosed certificates containing validity (including registered category-if any).

4. Relaxation of norms for Startups and Micro and Small Enterprises on Prior Experience, Prior Turnover Criteria may be given subject to meeting of quality and technical specifications as per circular no.1(2)(1)2016-MA dated 10.03.2016 issued by Govt. of India, Ministry of Micro, Small & Medium Enterprises, New Delhi.
  5. Order No P-45021/2/2017-B.E.-II dated 15.06.2017 for Public Procurement (Preference to Make in India) issued by Ministry of Commerce and Industry, Department of Industry and Internal Trade (Public Procurement Section), and Order No 6/18/2019-PPD dated 23.07.2020 for prior registration on procurement from bidders from a country or countries on ground of Defence of India and national Security, issued by Ministry of Finance, department of Expenditure (Public Procurement Division) will be applicable as per guidelines of Government of India.
- Manufacturer authorization Form :- As Applicable
  - Power of attorney / Authorization indicating that authorized signatory is competent & legally authorized to submit the tender and /or to enter into legally binding contract.
  - The bidder should not be suspended/ banned by any Ministry/ Deptt. of Government of India or by any State Govt. Undertaking/declaration certificate for the same must be submitted in Technical bid.
  - The eligibility criteria for the tender are given in Section IX. The bidder have to submit all the documents & relevant proof in support of relevant clauses mentioned in Section – IX along with all desired document as per Section - VI: List of Requirement ,Section –VII: Technical Specification & Section XIV: Manufacturer’s Authorization Form.
  - *A Copy of the price bid proforma shall be submitted along with Techno-commercial Bid leaving blank the price portion (i.e. showing the unit, currency & total price of the goods offered as xxxx) so as to indicate the goods being offered. It may be noted that the price is NOT to be quoted with the techno-commercial Bid otherwise the tender shall be liable for rejection.*

**Part-II : - Price Bid [Second Envelope]**

- The tenderer shall quote their prices strictly as per the proforma given in Section-XI of the tender document. No additional / extra item with price shall be included other than that of Section-XI.





**NOTE:-**

The envelopes containing bids shall be super scribed as Techno-commercial Bid and Price Bid separately for “*Procurement of Polyolefine Shrink Film*”. The sealed envelopes shall be again put in another envelope and should be sealed & super scribed as tender for “*Procurement of Polyolefine Shrink Film.*” **Due on 10.05.2022** up to 14.30 hrs.

- i. If the tender is not submitted as per above format, offer / bid / tender will be liable for rejection.
- ii. Late tender shall not be accepted. Tenderer shall submit their offer only on prescribed form. Tenders by fax/email shall not be accepted. Tender by post / hand/ courier received on or before the due date & time shall be accepted. Postal delay / delay by courier services etc. shall not be condoned, what so ever reason may be.

**SIT 9: Evaluation Criteria:**

- In the first instance, the Techno-commercial Bid (Eligibility criteria and the Techno-commercial part) of the tender document will be considered for the evaluation. These offers/bids will be scrutinized & evaluated by the committee/authority with reference to the parameters prescribed in the Section - VI: List of Requirement, Section –VII: Technical Specification & Section IX: Eligibility Criteria and the technical acceptance of the bids is on the basis of Section - VI: List of Requirement, Section –VII: Technical specification & Section IX: Eligibility Criteria, Section- XIV: Manufacturer’s Authorization Form of the tender document .If the clarifications required by the purchaser the bidder have to submit their reply within stipulated time period by fax /email/courier/speed post accordingly the offers submitted by the firms would be scrutinized & evaluated.
- In the Second stage, the Price Bid of only eligible/the techno-commercial acceptable offers (as mentioned in first stage) will be opened for further scrutiny & evaluation. The evaluation criteria for awarding the contract shall be given to L1 Bidder as per Section-XI of the Price Bid.

**SIT 10: Additional Factors for Evaluation of Offers: Participating MSEs, quoting price within price band of L1+15% shall also be allowed to supply a portion of at least 25% of requirement/total tendered value by bringing down their price to L1 price where L1 is non MSEs.**

**SIT 11: Parallel Contract:** Not Applicable

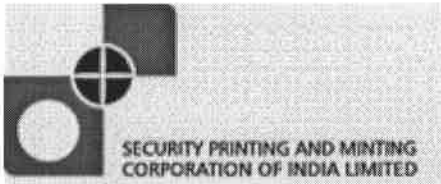
**SIT 12 : Pre-Production sample:** As per Section VI : Delivery Schedule.

**SIT 13 : Corrections in GIT Clauses :**

GIT CLAUSE	WRITTEN AS IN GIT	CORRECTED AS IN SIT
21.1	In 3rd line of procurement manual the words “Para 11 of NIT”	“Para 1 of NIT”
21.1	In 6th line of procurement manual the words “Clause 11 of NIT”	“Clause 1 of NIT”
24.1	In 2nd line of procurement manual the words “Clause 11 of NIT”	“Clause 1 of NIT”
18.4	In third line of last para of procurement manual the words “Clause 33 of NIT”	“Clause 3 of NIT”
10.1	10.1(a) second line “clause no.19.19”	“Clause 19.4 of GIT”

**SIT 14: Site Inspection:**

BNP reserves the right for site inspection for assessment of capacity, capability by the BNP officials.



**SIT 15: Earnest Money Deposit: - For Non MSE firms**

EMD of **Rs.23,800/--** must be valid for at least 45 days beyond the validity of tender i.e. 120 days +45 days 165 days. EMD must be submitted along with the tender in form of DD/FDR/Bankers Cheque only in favour of "The General Manager, Bank Note Press, Dewas" Payable at Dewas, failing which the offer will be ignored.

**For MSE firm:**

Against EMD, bidder firm have to submit a seal & sign "Bid Security Declaration" accepting that if the firm withdraw or modify their bid during the period of bid validity after opening of tender they will be suspended for a period of 3 years from the date of opening of tender. (As per letter no. F.9/4/2020-PPD Ministry of Finance, Department of Expenditure dated 12.11.2020)

In addition to above, firms participating as MSE/NSIC/DIC/Start-up India Campaign, needs to enclose certificates containing validity (including registered category-if any).





**SECTION IV: GENERAL CONDITIONS OF CONTRACT (GCC)**

**Part I: General Conditions of Contract applicable to all types of Tenders**

Please refer to our website for:

<http://bnpdewas.spmcil.com/spmcil/uploaddocument/GCC.pdf>



## SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

S. No	GCC Clause No.	Topic	SCC Provision
1	8.2	Packing and Marking	SCC - 1 (Mentioned below)
2	11.2	Transportation of Domestic Goods	SCC - 2 (Mentioned below)
3	12.2	Insurance	SCC - 3 (Mentioned below)
4	14.1	Incidental Services	Not Applicable
5	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	SCC - 4 (Mentioned below)
6	16.2,16.4	Warrantee Clause	SCC - 5(Mentioned below)
7	19.3	Option Clause	SCC - 6 (Mentioned below)
8	20.1	Price Adjustment Clause	Not Applicable
9	21.2	Taxes and Duties	SCC - 7 (Mentioned below)
10	22,22.1,22.2,22.4,22.3,22.6	Terms and Mode of payments	SCC - 8 (Mentioned below)
11	24.1	Quantum of LD	SCC - 9 (Mentioned below)
12	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	Not Applicable
13	33.1	Resolution of Disputes	SCC - 10 (Mentioned below)
14	36.3.2,36.3.9	Disposal/ Sale of Scrap by Tender	Not Applicable
15		Arbitration Clause	SCC -11 (Mentioned below)
16		Failure & Termination Clause	SCC -12 (Mentioned below)
17		Force Majeure Clause	SCC -13 (Mentioned below)

### SCC - 1: Packing and Marking:

The supplier shall arrange for adequate protection and packing of the stores so as to avoid any loss or damage during the transit.

The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as provided in Technical Specifications and Quality Control Requirements under Sections VII and VIII and in SCC under Section V. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.

SCC - 2: Transportation of Domestic Goods: The transportation of the goods to be procured will be done by the supplier on FOR BNP Dewas Basis. The total cost of the transportation should also be indicated in the price bid of the item to be procured.

SCC - 3: Insurance: As the supplier has to deliver the material on FOR BNP Dewas Basis therefore the cost of the insurance will also be the part of the total cost of the material born by the supplier. The insurance charges should also be indicated in the price bid of the material/item.



SCC - 4: Distribution of Despatch Documents for Clearance/ Receipt of Goods : The supplier shall send all the relevant despatch documents well in time to BNP DEWAS to enable BNP DEWAS to clear or receive (as the case may be) the goods in terms of the contract.

SCC-5: Warranty Clause/Performance Guarantee:

The warranty/performance guarantee shall remain valid for 12 months after the goods or any portion thereof/completion of AMC as the case may be, have been delivered to Bank Note Press, Dewas and accepted by Bank Note Press, Dewas, in terms of the contract.

SCC-6: Option Clause: Applicable

The Purchaser reserves the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.

SCC-7: Taxes and Duties: Supplier shall be entirely responsible for all taxes, fees, levies etc. incurred until delivery of the contracted goods to BNP DEWAS.

SCC-8: Terms and Mode of Payment: The terms of payments would be as follows:

The payment term is **100%** after receipt, inspection, and acceptance of goods by the Purchaser and on production of all required documents by the supplier on actual basis. The payment will be done **through RTGS Only**. Therefore, the suppliers have to produce all the Bank details such as - Name of Bank, Account No., IFSC Code No., MICR No. along with the Tender Document.

SCC-9: Quantum of Liquidated damages:

If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, BNP DEWAS shall, without prejudice to other rights and remedies available to BNP DEWAS under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the  $\frac{1}{2}\%$  (0.5%) percent+ 18% GST (or any other percentage if prescribed in the SCC) of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% percent+ 18% GST (or any other percentage if prescribed in the SCC) of the delayed goods' or services' contract price(s). During the above mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 shall also apply.

SCC-10: Resolution of disputes:

If dispute or difference of any kind shall arise between BNP DEWAS and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty one days of its occurrence, then, unless otherwise provided in the SCC, either BNP DEWAS or the supplier may seek recourse to settlement of disputes through arbitration as per The Arbitration and conciliation Act 1996 as per following clause.

SCC-11: Arbitration Clause:

All disputes & differences arising out of or in any way touching or concerning this agreement (except those for which specific provision has been made therein) shall be referred to Sole Arbitrator to be appointed by CMD, SPMCIL. This contract has to be interpreted in accordance with the laws of the Union of India and arbitration proceedings shall be conducted in India under the Arbitration and conciliation Act 1996. The Arbitrator so appointed shall be an SPMCIL Officer who had not dealt with matters to which this agreement relates and in course of his duties had not expressed views on all or any of the matter in dispute or differences. The Award of the Sole Arbitrator shall be final and binding on the parties.



#### SCC-12: Failure & Termination

A) Cancellation of contract for Default: Without prejudice to any other remedy for breach of contract, like removal from the list of registered supplier, by written notice of default sent to the supplier, the contract may be terminated in whole or in part:

- (i) If the supplier fails to provide any or all the goods within the time period (s) specified in the contract, or any extension thereof granted
- (ii) If the supplier fails to perform any other obligation under the contract within the period (s) specified in the contract or any extension thereof granted.

B) Termination of Contract for convenience: Bank Note Press, Dewas (M.P.) may at any time terminate the Contract by giving you one month's prior notice in writing to that effect and shall have the liberty to appoint any other agency to carry out your obligations under this Contract.

#### SCC-13: Force Majeure:

12.1 In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

12.2 Notwithstanding the provisions contained in GCC clauses 23, 24 and 26, the supplier shall not be liable for imposition of any such sanction so long the delay and/ or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure.

12.3 In case due to a Force Majeure event is unable to fulfill its contractual commitment and responsibility, BNP Dewas will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.



SECTION VI: LIST OF REQUIREMENTS

Sl. No.	Brief description of goods (Related specifications etc. are in Section-VII)	Quantity
1	<b><i>Polyolefine Shrink Film</i></b>	6000 Kg.

1. Required Terms of Delivery & Destination: FOR BNP Dewas.
2. Replacement: If the material is rejected for any reason the supplier have to replace the material at firms own cost and risk from our press.
3. Required Delivery Schedule: Existing Supplier/Previous Supplier :
  1. Firm have to supply first installment of 3000 Kgs within 30 days from issue of PO.
  2. Firm have to supply second installment of 1500 within 60 days from issue of PO.
  3. Firm have to supply third installment of remaining quantity of within 90 days from issue of PO.

First time supplier :

The first time supplier has to deliver pre-production sample of **40 Kg** as per the section –VII (technical Specification) which is 30 days from the date of issue of Purchase Order. The supplier will take up bulk production of the material after initial sample of material is accepted as per specification by Bank Note Press, Dewas. In case of failure on the part of supplier to do so or rejection of sample at the production trial, the purchaser reserves the right to give another chance to the supplier to supply the pre-production samples based on the merits of the case or to cancel the contract without prejudice to his any other rights under the contract. If any such second chance is given, the second pre-production sample of material as per the Section – VII (Technical Specification) be supplied within 21 days of rejection of first pre-production sample. In case of rejection of second pre-production sample, no further change for submission of another sample will be given. The report of the test conducted on the initial pre-production sample of material so supplied will be informed to the Supplier within two week of receipt of material at Bank Note Press, Dewas.  
(**Note:** No payment will be made for un-suitable & consumed rolls during pre-production trials.)

1. Firm have to supply first installment of 2960 Kgs within 30 days from the date of confirmation of suitability.
  2. Firm have to supply second installment of 1500 within 60 days from the date of first installment.
  3. Firm have to supply third installment of remaining quantity of within 90 days from the date of second installment.
4. Preferred mode of Transportation: As desired by the bidder which should be in safe and secured manner.
  5. Security Deposit: If the value of the purchase order will exceed **Rs. 2,50,000/-** then the firm on whom purchase order will be placed will have to submit **3%** of the total cost of the purchase order against security deposit in form of DD/ FDR/ Banker's cheque drawn on any scheduled commercial bank in India only in the favour of "The General Manager, BNP Dewas" payable at Dewas within **21 Days** from the date of issuance of NAC(Notification of Award of Contract). The Security Deposit should remain **valid for a period of 60 days beyond the date of completion** of all contractual obligations of the contractor, including warranty obligations, and will be refunded to the contractor without any interest, whatsoever, after it duly performs and completes the contract in all respects but not later than 60 days of completion of all such obligations under the contract. (As per letter no. F.9/4/2020-PPD Ministry of Finance, Department of Expenditure dated 12.11.2020).

Note: Purchase order will be issued to the successful bidder only after receipt of SD in original form.

6. Other requirements for the Bidders:

- (a) The bidder shall provide names of organization(s)/firm(s) with addresses & telephone numbers, fax numbers, email addresses to which they have provided similar type of items annually during the last five years.
- (b) The application should be submitted in Hindi/English Language. The authenticated copies of the documents in support of the applicant's claims may be submitted in Hindi/English Language.
- (c) The bidder shall indicate that authorized signatory is competent & legally authorized to submit the tender and / or to enter into legally binding contract.

Note: Tenderer's attention is drawn to GIT clause 17 and GIT sub-clause 10.1

- 1. The tenderer is to provide the required details, information, confirmations, etc. accordingly, failing which it's tender is liable to be ignored. Following details may also be provided. (Mandatory)

i Name of the Proprietor / Owner / Director : \_\_\_\_\_

i. Complete address of the firm : \_\_\_\_\_  
\_\_\_\_\_

iv Contact of firm :

Phone No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

FAX No. \_\_\_\_\_

E-mail No. \_\_\_\_\_

v GST Registration No. (Copy of certificate enclosed. If applicable) :

\_\_\_\_\_

vi Income Tax P.A.N. No.(Copy enclosed) :

\_\_\_\_\_

vii For transaction through RTGS/NEFT :

1. Name of Bank : \_\_\_\_\_

2. Account No : \_\_\_\_\_

3. MICR No : \_\_\_\_\_

4. IFSC Code : \_\_\_\_\_



viii Details of ITCC / NSIC / DGS&D Registration. Please enclose Photostat copies.

ix Whether the firm is MSME Registered if yes, please enclose the copy of relevant documentary proof.

Date:

Name & Signature

Seal of the Firm & Address



SECTION VII: TECHNICAL SPECIFICATION

**Procurement of *Polyolefine Shrink Film***

**Polyolefine Shrink Film**

**Specifications:**

1. Material : Polyolefin biaxial shrinking center folded semi tubular film
2. Thickness : 52 microns  $\pm$  2 microns
3. Width : 355 mm  $\pm$  5mm
4. O.D. of Roll : 300mm  $\pm$  2 mm
5. Transparency : 90 %  $\pm$  5%
6. Cutting & Sealing Temperature: 150 $\pm$ 20° C
7. Shrinking : Bundles should properly shrink at the tunnel temperature of 160 $\pm$ 10° C
8. Cardboard Core I.D : 75  $\pm$  2mm
9. Card board Core O.D. : 90  $\pm$  2mm
10. Weight. of Roll : Approx.20 kg.
11. Center Fold Position : Center Fold of film should be at left side when roll is un-winding and over-riding the forwarding roller of machine.
12. Unit of Measure : Kg.
13. Test Report : Material Test Report from NABL Accredited Lab to be submitted.



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**Section VIII: Quality Control Requirements**

**As per technical specification**



SECTION IX : ELIGIBILITY CRITERIA

FOR  
Polyolefin Shrink Film

The Bidder firm should meet following eligibility criteria to qualify:-

**(a) For MSE / Start-up Firm: Capability-Equipment & Manufacturing Facilities:** The bidder firm must have capability to Manufacture and supply of tendered item.

**(b) For Other Firm: Experience and past performance:**

The bidder firm may be Manufacturer/ Proven supplier/ Authorized dealer or distributor of tendered item or bidder may participate with manufacturing authorization form (issued by manufacturer of tendered item).

**Note:-** Participating bidder needs to be submit all related documents along with the bid.



**SECTION X: TENDER FORM  
ACCEPTANCE OF TERMS & CONDITIONS**

To

Date.....

The Chief General Manager,  
Bank Note Press,  
(A unit of Security Printing and Minting Corporation of India Limited)  
Dewas, Madhya Pradesh – INDIA

Ref: Your Tender document No. ....dated .....

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (Description of goods and services) in conformity with your above referred document for the sum of ---xxxxx-- (To be mentioned in the Price Bid only & not to be mentioned in PQB & Techno Commercial Bid) (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to -----, as required in the GIT clause 19, read with modification, if any in Section-III – “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

**1. MSMEs Status:**

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- (a) Company /Partnership Firm /Proprietary Concern / Society/Trust / NGO/Others (Please Specify):.....
- (b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others:....
- (c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.):.....
- (d) MSME Registration no. (with copy of registration):.....
- (e) Udyog Aadhaar Memorandum no.....
- (f) Whether Proprietor/ Partner belongs to SC/ ST or Women category.



(Please specify names and percentage of shares held by SC/ST Partners):.....

**2. Make in India Status:**

Having read and understood the Public Procurement (Preference to Make in India PPP\_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/

Department, and solemnly declare the following:

(a) Self-Certification for category of supplier:

- Class-I Local Supplier/
- Class-II Local Supplier/
- Non-Local Supplier.

(b) We also declare that

- There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
- We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order

**3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017**

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- We do not belong to any Country whose bidders are notified as ineligible under this order

**4. Debarment Status:** Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Depts. of Government of India or by any State Govt.:

- Yes (with period of Ban)
- No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries – including subcontractors or suppliers for any part of the contract – do not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations.

**5. Penalties for false or misleading declarations:** I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understand that any wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....  
(Signature with date)

.....  
(Name and designation)

Duly authorized to sign tender for and on behalf of



SECTION XI: PRICE SCHEDULE

[To be submitted along with the tender]

From:

To

The Chief General Manager,  
Bank Note Press, Dewas (M.P.) – INDIA  
(A unit of Security Printing and Minting Corporation of India Limited)

Sub: Price Bid for procurement of *Polyolefine Shrink Film*

Ref: Your tender enquiry No. 6000017403/BNP/P/EF/SFP/22/OT/RT dated 07.04.2022

Dear Sir,

We have received your tender enquiry cited and we are pleased to enclose the following our Commercial bid for your kind consideration.

Sl. No.	Description	Quantity & Unit	Basic Price Per unit Rs.	Freight, Insurance, other charges if any Rs.	GST@ % & (Rs.) Per unit	Total rate per unit (FOR BNP Dewas) Rs.	Total Price (FOR BNP Dewas) Rs.
1	2	3	4	5	6	7= (4+5+6)	8= (7x3)
1	Polyolefine Shrink Film	6000 Kg.					
						<b>Total</b>	

Date:

Name & Signature

Seal of the Firm

Address: \_\_\_\_\_  
\_\_\_\_\_

Note:

- Price should be quoted exactly as per the format given above.
- Price bids with condition/counter conditions are liable for rejection.
- Firm has to quote the price within 2 decimal places. Price quote beyond 2 decimal places will be ignored.
- Supplier should file the returns pertaining to TCS (Section 206C (1H) for TCS collected, in time and provide the TCS certificate to BNP. In case of any Credit loss to BNP by way of their failure to files Returns and provide TCS certificate in time, BNP reserves the right to recover the amount equivalent to TCS paid along with applicable interest from the payment of further supplies.



## Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

### 1. Vendor/ Contractor particulars:

- (a) Name of the Company:.....
- (b) Corporate Identity No. (CIN): .....
- (c) Registration if any with SPMCIL: .....
- (d) Complete Postal Address: .....
- (e) Pin code/ ZIP code: .....
- (f) Telephone nos. (with country/area codes): .....
- (g) Fax No.: (with country/area codes): .....
- (h) Cell phone Nos.: (with country/area codes): .....
- (i) Contact persons /Designation: .....
- (j) Email IDs: .....

### 2. Taxation Details:

- (a) PAN number: .....
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.): .....
- (c) GSTIN number: .....
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose: .....
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):  
.....

- We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....  
(Signature with date)

.....  
.....  
(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....  
.....  
(Name, address, and stamp of the tendering firm)



**Section XIII: Bank Guarantee Form for EMD  
(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)**

Ref .....

Date .....  
Bank Guarantee No .....

To,  
**(Insert Name & Address of the Purchaser)**

Dear Sir,

Whereas ..... (Hereinafter called the "Tenderer") has submitted its bid numbered ..... dated .....for the supply of .....(Hereinafter called the "tender") against ..... 's **(insert name of Purchaser)** (hereinafter called as the 'Purchaser') tender enquiry No. .... opened on ..... Know all persons by these presents that we ..... of ..... (hereinafter called the "Bank") having our registered office at..... are bound unto the Purchaser, in the sum of .....for which payment will and truly be made forthwith, on demand by the Purchaser, without demure to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this..... day of .....20...

The conditions of this obligation are —

- (1) If the Tenderer withdraws or amends, impairs, or derogates from the tender, in any respect within the period of validity of this tender.
- (2) If the Tenderer or anyone employed by it or acting on its behalf (whether with or without the knowledge of the Tenderer) breaches any of the provisions of the pre-bid/ Pre-contract Integrity Clause.
- (3) If the Tenderer having been notified of the acceptance of his tender by Purchaser during the period of its validity:-
  - a) Fails or refuses to furnish the performance security for the due performance of the contract.
  - b) Fails or refuses to accept/ execute the contract.

We undertake to pay Purchaser up to the above amount, upon receipt of its first written demand, without Purchaser having to substantiate its demand, provided that in its demand Purchaser will note that the amount claimed by it, is due to it owing to the occurrence of one or more or all the above conditions, specifying the occurred condition(s). We agree that the decision of the Purchaser, whether above conditions have occurred, shall be final and binding on us.

This guarantee will remain in force for a period of ..... **(Insert the period of validity plus 45 days, in words and figures)** days after the date of ..... **(Insert date of tender opening)** and any demand in respect thereof should reach the Bank not later than the above date.

Date

Place

Signature  
**(Printed Name)**  
**(Designation)**

Witnesses

**(Bank's Common Seal)**





### Section XIV: Manufacturer's Authorization Form

To

.....  
.....

*(Name and address of SPMCIL)*

Dear Sirs,

Ref. Your Tender document No....., dated .....

We,....., who are proven and reputable manufacturers of  
..... *(Name and description of the goods offered in the tender)* having factories  
at....., hereby authorize Messrs..... *(name and address  
of the agent)* to submit a tender, process the same further and enter into a contract with you against your  
requirement as contained in the above referred tender enquiry documents for the above goods  
manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs..... *(name and  
address of the above agent)* is authorized to submit a tender, process the same further and enter into a  
contract with you against your requirement as contained in the above referred tender enquiry documents  
for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of  
Contract read with modification, if any, in the Special Conditions of Contract for the goods and services  
offered for supply by the above firm against this tender document.

Yours faithfully,

.....  
.....

*[Signature with date, name, and designation]*

for and on behalf of Messrs.....

*[Name & address of the manufacturers]*

*Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed  
by a person competent and having the power of attorney to legally bind the manufacturer.*



## Section XV: Bank Guarantee Form for Performance Security

### PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND (ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)

Ref .....

Date .....

Bank Guarantee No .....

To,

**(Insert Name & Address of the Purchaser)**

Dear Sir,

1. Against contract vide Notification for Award of the Tender No ..... dated ..... covering supply of..... (hereinafter called the 'contract') entered into between the ..... **(insert name of Purchaser)** (herein after called as the Purchaser) and M/s..... (here in after called the 'Contractor'), this is to certify that, at the request of the Contractor, we ..... **(name of the bank)**, are holding in trust in favour of the Purchaser, the amount of .....**(write the sum here in words)**, to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us, forthwith on demand and without demur to the Purchaser.

2. We ..... **(name of the bank)**, further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till ....., (hereinafter called the 'said date') and that if any claim accrues or arises against us ..... **(name of the bank)**, by virtue of this guarantee before the said date, the same shall be enforceable against us ..... **(name of the bank)**, notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ....., **(name of the bank)**, by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.

3. It is fully understood that this guarantee is effective from the date of the said contract and that we ..... **(name of the bank)**, undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.

4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.



5. We..... *(name of the bank)*, further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we..... *(name of the bank)*, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date

Place

Signature  
*(Printed Name)*  
*(Designation)*

Witnesses

*(Bank's Common Seal)*



## Section XVI: Contract Form

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No..... dated .....

1. Name & address of the Supplier: .....
2. SPMCIL's Tender document No..... dated..... and subsequent Amendment No....., dated..... (If any), issued by SPMCIL
3. Supplier's Tender No..... dated..... and subsequent communication(s) No..... dated ..... (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
  - (i) General Conditions of Contract;
  - (ii) Special Conditions of Contract;
  - (iii) List of Requirements;
  - (iv) Technical Specifications;
  - (v) Quality Control Requirements;
  - (vi) Tender Form furnished by the supplier;
  - (vii) Price Schedule(s) furnished by the supplier in its tender;
  - (viii) Manufacturers' Authorization Form (if applicable for this tender);
  - (ix) SPMCIL's Notification of Award



Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section – V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price

Any other additional services (if applicable) and cost there of: .....

Total value (in figure) \_\_\_\_\_ (In words) \_\_\_\_\_

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s), and place(s) of conducting inspections and tests.

(b) Designation and address of SPMCIL's inspecting officer

(v) Destination and dispatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....  
(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of.....

Received and accepted this contract .....

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of .....

(Name and address of the supplier)

.....  
(Seal of the supplier)

Date:

Place:



**Section XVII: Letter of Authority for attending a  
Pre-bid Conference/ Bid Opening  
(Refer to clause 24.2 of GIT)**

The Chief General Manager

Unit Address

Subject: Authorization for attending bid opening on \_\_\_\_\_ (date) in the Tender of \_\_\_\_\_.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of \_\_\_\_\_ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

**Note:**

1. Maximum of two representatives will be permitted to attend pre-bid conference/bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.



**SECTION XVIII: PROFORMA OF BILLS FOR PAYMENTS**

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....  
 Bill No.....Dated.....  
 Purchase order.....No.....Dated.....  
 Name and address of the consignee.....

S. No	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. GST Tax Amount
  2. Freight (if applicable)
  3. Packing and Forwarding charges (if applicable)
  4. Others (Please specify)
  5. PVC Amount (with calculation sheet enclosed)
  - 6.. (-) deduction/Discount
  7. Net amount payable (in words Rs.)
- Despatch detail RR No. other proof of despatch.....  
 Dated.....(enclosed)  
 Inspection Certificate No.....Dated.....(enclosed)  
 Income Tax Clearance Certificate No.....Dated.....(enclosed)  
 Place and Date  
 Received Rs.....(Rupees).....

I hereby certify that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier



### Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s. .... Date: .....

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

#### NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

1.	Name of City	
2.	Bank Code No.	
3.	Branch Code No.	
4.	Bank's Name	
5.	Branch Address	
6.	Branch Telephone / Fax No.	
7.	Supplier's Account No.	
8.	Type of Account	
9.	IFSC code for NEFT	
10.	IFSC code for RTGS	
11.	Supplier's name as per Account	
12.	MICR Code No.	

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and  
Signature of authorized  
Official of the bank

