Standard Bidding Document



SECURITY PAPER MILL, NARMADAPURAM- 461005 (M.P), INDIA



(A Unit of Security Printing and Minting Corporation of India Limited) (Wholly owned by Government of India)

(Miniratna Category-I CPSE & ISO 9001:2015, 14001:2015, 45001:2018, 50001:2018 & IEC17025:2017 Certified)

Website: http://spmnarmadapuram.spmcil.com

E-Mail: gm.spm@spmcil.com

CIN: U22213DL2006GOI144763, GSTIN: 23AAJCS6111J3ZE

Ph.No:91-7574-255259, Fax No: 07574-255170

PR Number	PR Date	Indenter	Department
10028745	16.05.2022	ELECTRICAL	ELECTRICAL

Not Transferable

Security Classification: NON-SECURITY

TENDER DOCUMENT FOR PROCUREMENT OF SUPPLY, INSTALLATION AND COMMISSIONG OF DISPLAY BOARD (AQI)

Tender Number: 6000017546/EL/306 Dt. 14.06.2022

This Tender Document Contains 35 Pages.

Tender Documents is issued to:

NA/o	
M/s	- -
	-
	-
Details of Contact person in SPMCIL re	egarding this tender:

Name, Designation: Vikas Kumar, Manager (Material)

Address: Security Paper Mill, Narmadapuram

Phone, Fax, email: 07574-286848 Email: kumar.vikas@spmcil.com



Section1: Notice Inviting Tender (NIT)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d.		Quantity (with unit)	Earnest Money (In Rupee)	Remarks
No.				
1	Display Board (Information) CMZZ009590	2.000 EA	7000.00INR	
2	Installation and commissioning	1.000 AU		
	Installation & commissioning of AQI	2.000AU		
1 .	e of Tender (Two Bid/ PQB/ EOI/ F Jenization/ Disposal of Scrap/ Secur	•	ent/ TWO-BID National Competetive Bid	
Dates of sale of tender documents:			As per MSTC E-procurement P	Portal.
Place of sale of tender documents		MSTC E-procurement Portal.		
Clos	ing date and time for receipt of tend	lers	As per MSTC E-procurement P	ortal.
Plac	Place of receipt of tenders		MSTC E-procurement Portal.	
Time	e and date of opening of tenders		As per MSTC E-procurement P	ortal
Plac	Place of opening of tenders		ADMINISTRATION BLOCK, SI	PM, NARMADAPURAM
1	inated Person/ Designation to ders (Clause 21.21.1 of GIT)	Receive B	ulky VIKAS KUMAR Manager(Material)	

Abbreviation:

'EA' MEANS Each, 'AU' MENAS Activity Unit

- 2. Eligibility to participate as per Government of India#s Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division#s Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.
- 3. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India#s Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).
- 4. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
- 5. Tenderer may also download the tender documents from the web site https://spmnarmadapuram.spmcil.com/ or https://www.mstcecommerce.com/eproc/ and submit its tender by utilizing MSTC E-procurement Portal.



- 6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are to be submitted on MSTC Govt. e-procurement portal and the website is www.mstcecommerce.com/eproc/.
- 7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
- 8. The tender documents are not transferable.
- 9. The bidder, their affiliates, or subsidiaries # including subcontractors or suppliers for any part of the contract # should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country#s laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).
- (10) EARNEST MONEY DEPOSIT (EMD): The earnest money (Non-interest bearing) for a total value of Rs.7,000.00

EMD Shall be furnished in one of the following forms-

- (a) Account Payee Demand Draft or
- (b) Fixed Deposit Receipt or (First beneficiary name "Security Paper Mill Should be printed" otherwise EMD will not be accepted.
- (c) Banker's cheque.

The demand draft, fixed deposited receipt or banker#s cheque shall be drawn on any scheduled commercial bank in India, in favour of SECURITY PAPER MILL PAYABLE AT NARMADAPURAM. The earnest money shall be valid for a period of fourty five days beyond the validity period of the tender. In case EMD not as per format bid will be rejected.

NOTE: - Bidder has to upload scanned copy / proof of the DD/FDR/Banker's cheque along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

11. PERFORMANCE SECURITY:

- (11.1) In case of order material in your favour for Rs. 2,50,000/- or above, the supplier shall furnish the performance security amount/ Security Deposit(S.D) (3% of the ordered value) before supply of material after issue of NAC by SPM Narmadapuram within 21 days, in favour of The Security Paper Mill payable at Narmadapuram. The performance security shall be valid upto 60 days after the date of completion of all contractual obligations by the supplier including warranty obligations and it will be returned back without any interest to successful tenderer after the completion of all contractual obligations.
- (11.2) The performance security shall be denominated in Indian Rupees or in the currency of the contract and shall be in one of the following forms:
- (a) Account payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of Security Paper Mill, Narmadapuram as indicate in the clause 3 of NIT.
- (b) Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in Section XV of this document.
- (11.3) In the event of any loss due to supplier#s failure to fulfill its obligations in terms of the contract, the amount of the performance security shall be payable to SPM to compensate SPM for the same.
- (11.4) In the event of any amendment issued to the contract, the supplier shall, within twenty-one days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract as amended.



- 12. GeM: Undersigned confirms that the required goods mentioned above are not available on GeM as per #GeM Availability Report and Past Transaction Summary# (GeM AR&PTS). This unique ID i sGEM/GARPTS/25052022/7BZ3K36MIL2W Dated 25.05.2022
- a. It is not possible to extract GeM AR&PTS report due to urgency or non-functioning of GeM at that time or due to non-availability of internet connection.
- 13. Procurement Preference for MSE
- (i) From time to time, the Government of India (GoI) lays down procurement policies to help inclusive national economic growth by providing long-term support to small and medium enterprises and disadvantaged sections of society and to address environmental concerns. The Procurement Preference Policy for Micro and Small Enterprises has been notified by GoI4 in exercise of the powers conferred in Section 11 of the Micro, Small and Medium Enterprises Development (MSMED) Act, 2006.
- (ii) Micro and Small Enterprises (MSE) must, along with their offer, provide proof of their being registered as MSE indicating the terminal validity date of their registration) for the item tendered, with any agency mentioned in the notification of the Ministry of Micro, Small and Medium Enterprises (MSME), indicated below:
- (a) District Industries Centres.
- (b) Khadi and Village Industries Commission.
- (c) Khadi and Village Industries Board.
- (d) Coir Board.
- (e) National Small Industries Corporation.
- (f) Directorate of Handicraft and Handloom; and
- (g) Any other body specified by the Ministry of MSME.
- (iii) For ease of registration of Micro and Small Enterprises (MSEs), Ministry of MSME has started Udyog Aadhar Memorandum which is an online registration system (free of cost) w.e.f. 18th September 2015 and all Micro & Small Enterprises (MSEs) who are having Udyog Aadhar Memorandum should also be provided all the benefits available for MSEs under the Public Procurement Policy for Micro and Small Enterprises (MSEs), Order 2012.
- (iv) The MSEs are provided tender documents free of cost and are exempted from payment of earnest money, Subject to furnishing of relevant valid certificate for claiming exemption.
- (v) As per MSME Act, 2006 and Government of India#s stimulus package announced on 13/02/2020 MSME payments have to be released within 45 days by Government and PSUs. As per the MSME Act, delays may attract punitive interest. Under Public Procurement Policy for MSEs, a minimum 25 per cent share out of the total procurement by Central Government Ministries/ Departments/ Public Sector Undertakings are to be made from MSEs. To meet this target, PSUs are required to conduct special Vendor Development Programmes/ Buyer-Seller Meets for SCs/
- STs entrepreneurs.
- (vi) If a MSE bidder quotes a price within the band of the lowest (L1) +15 per cent in a situation where the L1 price is quoted by someone other than an MSE, the MSE bidders are eligible for being awarded 25 per cent of the total tendered value if they agree to match the L1 price. In case of more than one such eligible MSE, the 25 per cent quantity is to be distributed proportionately among these bidders. Within this, a purchase preference of 4 per cent is reserved for MSEs owned by Scheduled Caste (SC)/ Scheduled Tribe (ST) entrepreneurs and 3 per cent is reserved for procurement from MSEs owned by women (if they participate in the tender process and match the L1 price). Provided that, in event of failure of such SC/ ST or Women MSE to participate in tender process or meet tender requirements and L1 price, 4 per cent sub-target shall be met from other MSE. MSEs would be treated as owned by SC/ ST or women entrepreneurs:
- (a) In case of proprietary MSE, proprietor(s) shall be SC /ST or women
- (b) In case of partnership MSE, the SC/ST or women partners shall be holding at least 51% shares in the unit (c) In



case of Private Limited Companies, at least 51% share shall be held by SC/ST or women promoters.

In the opinion of Ministry of MSME, in case of tender item is non-split-able or non-dividable, etc. MSE quoting price within price band L1+15% may be awarded for full/ complete supply of total tendered value to MSE, considering spirit of policy for enhancing the Govt. procurement from MSE. This Policy is meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities by them. An MSE Unit will not get any purchase preference over another MSE Unit.

Encl:

- 1. Check list (Annexure-I)
- 2. Declaration (Annexure-II),
- 3. Declaration (Annexure-III)
- 4. Declaration (Annexure-IV)

Yours faithfully,

(Vikas Kumar) Manager (Material) For Chief General Manager E-mail: kumar.vikas@spmcil.com PHONE:-(07574) 286842, 286776, 6587

Copy to: M(EL)

CORRESPONDING ADDRESS

THE CHIEF GENERAL MANAGER SECURITY PAPER MILL NARMADAPURAM-461 005 (M.P.) Website: http://spmnarmadapuram.spmcil.com FAX: - (07574)-255170

SIGNATURE OF BIDDER WITH NAME, DESIGNATION & SEAL

(Name Designation, Adress telephone number et of the officer signing the document)
For and on behalf of



Section II: General Instructions to Tenderers (GIT) Part 1: General Instructions Applicable to all type of Tenderers





Section II: General Instructions to Tenderers (GIT) Part II: Additional General Instructions Applicable to Specific type of Tenderers





Section III: Specific Instructions to Tenderers (SIT)
The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision	
01	3	Eligible Tenderers	Applicable	
02	3.4	Eligible Goods and Services (Origin of Goods)	Applicable	
03	6.1	The tender documents includes:	Applicable	
04	8	Pre-bid Conference	Not Applicable	
05	9	Time Limit for receiving request for clarification of Tender Documents	A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMH in writing or by fax/e-mail/telex. SPMH will respond in writing to such request provided the same is receivedthan fourteen days (unless otherwise specified in the SIT) prior to the prescribed date of submission of tender. Copies of the query and clarification shall be sent to all prospective bidders who have received the bidding document.	
06	10.1	The Technical bid to be submitted by Tenderer shall contain the	following documents, duly filled in, as required: Applicable	
07	11.2	Tender Currency	Supplier is requested to quote price within 2 Decimal place.Quotation with price quote beyond 2 decimal place is ignored.	
80	12.1	Tender Prices	Applicable	
09	12.2,33,36.1	Schedule wise evaluation	Not Applicable	
10	12.6	GST details	Applicable	
11	14	PVC Clause & Formula	Not Applicable	
12	14.4 to 14.7	Exchange Rate Variation (ERV)	Not applicable	
13	16.2 a) to c)	Documents Establishing Tenderer#s Eligibility and Qualifications	Not applicable	
14	18.4, 18.5	Earnest Money Deposit (EMD)	Rs. 7000/- as per section-VI	
15	19	Tender Validity	120 days from opening date of quotation.	
16	20.4	Number of Copies of Tenders to be submitted	One copy in original	
18	20.9	E-Procurement	Applicable	
19	34. and 35.1	Comparison on CIF Destination Basis	Not applicable	



Sr No	GIT Clause No.	Topic	SIT Provision
20	35.2 to 35.6	Additional Factors for Evaluation of Offers and Preferential schemes	Not applicable
21	43	Parallel Contracts	Not applicable
22	44.1	Serious Misdemeanors	Applicable
23	44.3	Integrity Pact	Not applicable
24	45.1	Notification of Award	Applicable
25	50	Applicability of additional GIT for rate Contracts	Not applicable
26	51	Applicability of additional GIT for PQB Tenders	Not applicable
27	52	Applicability of additional GIT for Tenders involving Samples	Not applicable
28	53	Applicability of additional GIT for EOI Tenders	Not applicable
29	54	Applicability of additional GIT for Tenders for Disposal of Scrap	Not applicable
30	55	Applicability of additional GIT for Development/Indigenization Tenders	Not applicable
31	Special Condition	GST Returns	Supplier Should file the GST returns for outward supplies in time. In case of any Input Credit Loss to SPM by way of their failure to files GST Returns in time, SPM reserves the right to withhold the payment of further supplies till production of evidence of filling of Returns.
32	Special Condition	TCS u/s 206C (1H) read with TDS u/s 194Q	SPM (as Buyer) is liable to deduct TDS u/s 194Q @ applicable rate on goods purchases (if applicable). In case of deduction of TDS under section 194Q; the supplier (Vendor) need not to charge TCS u/s 206C (1H) on invoicing on or after 01.07.2021
33	Special Condition	Sec. 206AB of IT Act	Vendor has to submit declaration in specified format for the compliance of section 206AB of Income tax Act, 1961. In case of non-submission of declaration; TDS will be deducted at higher rates (as applicable) as per section 206AB.



Section IV: General Conditions of Contract (GCC) Kindly refer https://spmcil.com/uploaddocument/GCC/new.pdf for further details (GIT contains 36 pages).

SIGNATURE OF BIDDER WITH NAME, **DESIGNATION & SEAL**



Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

SI.No	GCC Clause No.	Торіс	SCC Provision
01	1.2	Abbreviations:	Applicable
02	6.1, 6.3 & 6.5	Performance Bond/ Security	Applicable
03	8.2	Packing and Marking	Applicable
04	9	Inspection and Quality Control	Not applicable
05	11.2	Transportation of Domestic Goods	applicable
06	12.	Insurance	Applicable
07	14.1	Incidental Services	Applicable
08	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	Not applicable
09	16.1	Warrantee Clause	The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by SPM in the contract. The supplier further warrants that the goods supplied undercontract shall have no defect arising from design, material or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods.
10	16.2	Warrantee Clause	Warrantee shall remain valid for 02 (Two) Years after the goods have been delivered/installation to the final destination and accepted by SPM in terms of the contract or for fifteen months from the date of despatch from the supplier#s premises fordomestic goods or for eighteen months after the date of shipment from the port of loading in the source country for imported goods offered from abroad, whichever is earlier, unless specified otherwise in the SCC.
11	16.4	Warrantee Clause	Upon receipt of such notice, the supplier shall, with all reasonable speed (or within the period, if specified in the SCC), repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over thereplaced parts/ goods after providing their replacements and no claim, whatsoever shall lie on SPMCIL for such replaced parts/ goods thereafter.
12	16.6	Warrantee Clause	If the supplier, having been notified, fails to



SI.No	GCC Clause No.	Topic	SCC Provision
-			rectify/replace the defects within a reasonable period, SPM may proceed to take such remedial action as deemed fit by SPM, at the risk and expense of the supplier and without prejudice to other contractualrights and remedies, which SPM may have against the supplier.
13	19.3	Option Clause	The Chief General Manager Security Paper Mill, Narmadapuram may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonablenotice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.
14	20.1	Price Adjustment Clause	Not Applicable
15	21.	Taxes and Duties	Applicable
16	22.	Terms and Mode of payments	80% payment of the cost of material after receipt and acceptance. Balance 20% payment of the cost of goods & 100% payment of Installation shall be made after successfully installation and commissioning and on production of all required documents with invoice in triplicate by the by the supplier. Payment shall be done through RTGS/NEFT.
17	24.1	Quantum of LD	If the contractor fails to deliver the goods and/or services or any installment thereof within the Delivery Period, SPM Narmadapuram shall, without prejudice to other rights and remedies available to SPM, Narmadapuram under the contract, deduct from the contractor price, as Liquidated damages, a sum equivalent to the rate of 0.5 % of the delivered price of the delayed goods and/or services along with applicable GST of 18% on the LD amount, for each week of delay or part thereof until actual
18	24.1	Quantum of LD	delivery or performance, subject to a maximum deduction of the 10% (plus GST on the LD amount) of the delayed goods or services#
19	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	Not applicable
20	33.1	Resolution of Disputes	If dispute or difference of any kind shall arise between SPMN and the supplier in connection with or relating the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve theirdispute or difference by such mutual consulation withing 21 days of its occurrence,



SI.No	GCC Clause No.	Topic	SCC Provision
			then,unless otherwise provided in the SCC, either SPMN or the supplier may seek recourse to
			settlement of disputes through arbitration act 33.2.



Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc.are in Section-VII)	Accounting Unit		Amount of Earnest Money	Remark
1	CMZZ009590 Display Board (Information)	EA	2.000	7000.00INR	
2	Installation and commissioning	AU	1.000		

SUBMISSION OF TENDER: The bid is to be submitted in two parts are as follows:

(1) Bid: TWO BID (In Two Parts)

PART-A: TECHNO-COMMERCIAL BID:

- (1) Consisting of all technical specification as per section VII of this Tender document & commercial conditions. It should not have any price /price elements of the item being offered.
- (4) EARNEST MONEY DEPOSIT (EMD): Rs. 7,000.00

The earnest money Rs. 7,000/- shall be furnished in one of the following forms.

- a. Account Payee Demand Draft or
- b. Fixed Deposit Receipt or
- c. Banker's cheque

The demand draft, fixed deposited receipt or banker#s cheque shall be drawn on any scheduled commercial bank in India, in favour of SECURITY PAPER MILL PAYABLE AT NARMADAPURAM. The earnest money shall be valid for a period of fourty five days beyond the validity period of the tender.

NOTE: - Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

- (4) One format of blank Price bid to be furnished without price/ price elements to know whether the firm furnished clearly all charges as required in our Price Schedule shown at Section : XI of this document.
- (5). Validity: 120 days from the date of opening of the tender, offer valid for a shorter period shall be treated as unresponsive & rejected.
- (6) FOR: SPM, Narmadapuram door delivery duly unloading.
- (7) Delivery Period for supply of material including complete installation & commissioning: within 120 days from the date of issue of NAC or purchase order.
- (8) Payment Terms:
- (A) 80% payment of the cost of material after receipt and acceptance. (B) Balance 20% payment of the cost of goods & 100% payment of Installation shall be made after successfully installation and commissioning and on production of all required documents with invoice in triplicate by the by the supplier. Payment shall be done through RTGS/NEFT
- (9) Taxes: If any Please strictly incorporate in our NIT Section XI.
- (10)Warranty: As per Section V, Sr. No. 09, 10,11 & 12.



- (11) Firm has to submit manufacturer authorization form as per following:-
- (a) If the bidder firm is manufacturer then firm has to submit the valid registration certificate.
- (b) If the bidder firm is not the manufacturer then firm has to submit the valid manufacturers authorization certificate of the item supplied as per the standard form duly filled by OEM as per annexure XIV of this tender document. Manufacturer Authorization Certificate should be signed by a person competent and having the power of attorney to legally bind the manufacturer.
- (12). No Deviation Certificate: Bidder should confirm in their quotation, "We acceptance of all terms and condition with technical specification of tender document without any deviation".
- (13) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.
- (14) Submit the declaration duly seal and signed by Competent Authority on your letter head as per Ministry of finance Dept. of Expenditure, Public Procurement Division OM No. F.No. 6/18/2019-PPD dated 23.07.2020 as follow (Refer GIT Cluase no. 3.5).

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certify that M/s....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s(firm's name) fulfills at requirements in this regard and is eligible to be considered."

PART # B: PRICE BID:

The bidders shall quote the price and other elements of price as per the format given as Section # XI of this tender documents. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.

NOTE: #BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.#

NOTE: Quantities mentioned above are illustrative/inductive and not exhaustive the actual requirement may vary (increase/ decrease) as per the need.

SIGNATURE OF BIDDER WITH NAME, **DESIGNATION & SEAL**



Section VII: Technical Specifications

Led display for Environment data for SPM size 4 feet height and 6 feet width

1. PHX10 Outdoor Single Red Color LED Pollution Display Rolling Screen

2. Sensor box for Parameters: Date, Time, Temperature, RH, SOx, NOx, PM2.5 LED lamp-Red Color Chip -Epistar/Kinglight or equivalent Wave 620~630nm Brightness 500~1800mcd Pixel pitch 10mm Pixels Density 10,000/m2 Pixel configuration 1R Pixel resolution 32dots(W)*16 dots(H)

Max Power 20-25W working:-20##+50#

Relative humidity 10%-95%

P10 Red colored tiles assembled in the size of 6F t X 4Ft signage which will display the following parameters like Security Paper Mill, Narmadapuram, Date and Time Temperature and Relative Humidity Air Quality Index (Various parameters) RH, SOx, NOx, PM2.5 The led matrix will be mounted on the ACP structure which will be further mounted on the MS Frame structure.

- 3. Contactor, MCB etc to be provided by the bidder
- 4. 100 meter power cable to be provided by bidder
- 5. The display board shall be outdoor duty dust and water proof.
- 6. The display board shall have complete warranty for 2 years from date of installation.



Section VIII: Quality Control Requirements

Not Applicable .



Section IX: Qualification/Eligibility Criteria

Not Applicable.



Section X: Tender Form

Date:

To, Security Paper Mill, Narmadapuram A Unit of Security Printing & Minting Corporation of India Limited (Wholly Owned by Govt. of India) Narmadapuram

Ref: Your Tender document No.6000017546/EL/306 dated 14.06.2022

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V - 'Special Conditions of Contract', for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to, as required in the GIT clause 19, read with modification, if any in Section-III - 'Special Instructions to Tenderers' or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed / edited its contents. We realise that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:

1. MSMEs Status:

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

(a) Company /Partnership Firm /Proprietary Concern / Society/Trust / NGO/Others (Please Specify):
(b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others:
(c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.):
(I) MOME D. 1.4. (1.1. (

(d) MSME Registration no. (with copy of registration):....



(e) Udyog Aadhaar Memorandum no
(f) Whether Proprietor/ Partner belongs to SC/ ST or Women category. (Please specify names and percentage of shares held by SC/ST Partners):
2. Make in India Status:
Having read and understood the Public Procurement (Preference to Make in India PPP_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:
(a) Self-Certification for category of supplier:
Class-I Local Supplier/
Class-II Local Supplier/
Non-Local Supplier.
(b) We also declare that
There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order .
3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017
Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:
□ We do not belong to any Country whose bidders are notified as ineligible under this order.
4. Debarment Status:
Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptts. of Government of India or by any State Govt:
□ Yes (with period of Ban)
□ No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries ¡V including subcontractors or suppliers for any part of the contract - do not stand declared ineligible/ blacklisted/ banned/ debarred by any



Government Agency anywhere in the world, for participating in its tenders, under that country; is laws or official regulations.

5. Penalties for false or misleading declarations:

I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

(Signature with date)	
(Name and designation)	
Duly authorized to sign tender for	or and on behalf of
	1





OFFER FORM for Tender No	Date of opening	Time	Hours	We	hereby certify that w	e are
established firm of manufacturers / auth	norised agents of					
M/swith factories atwhic	h are fitted with modern eq	uipment and whe	ere the produ	ction method	ds, quality control and t	esting of
all materials and parts manufactured or	used by us are open to insp	ection by the rep	resentative o	f(Name o	f Purchaser). We hereb	y offer to
supply the following items at the prices	indicated below:					

Section XI: Price Schedule

The Price bid should clearly indicate the break-up of the price as under:-

A. Price for mateiral

SN	Price Break Up	Schd. No. 1
	HSN CODE in 8 digits	
1	Basic Price per unit upto F.O.R. SPM, Narmadapuram duly unloading in Rs.	
2	Total Quantity	2 EA
3	TOTAL (1 X 2)	
4	GST in % only on 3	
5	Other taxes/charges (if any) Please specify	
6	Total price FOR SPM, Narmadapuram (in figures only) (3+4+5) Rs.	
7	Total Price (F.O.R, SPM, NARMADAPURAM) (in words only) Rupees.	

B Price for Sevice

SN	Price Break Up	Amount in Rs.
	HSN CODE in 6 digits	
1	Complete service charges for installation & commissioning as per section -VII	
2	GST in % only	
3	Total price (in figures only) (1+2) Rs.	
4	Total Price (in words only) Rupees.	

	GRAND TOTAL	Amount in Rs.
1	TOTAL PRICE (A+B) In figures only (in Rs)	
2	TOTAL PRICE (A+B) In words only (In Rupees)	

SIGNATURE OF BIDDER (WITH NAME, DESIGNATION AND SEAL)

Regd. Office :- 16th Floor, Jawahar Bhawan, Janpath, New Delhi - 110001

Tender Number: 6000017546



1. Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)

2. Taxation Details:
a) PAN number
b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
c) GSTIN numberd) Registered Address as per GST registration and Place of Delivery for GST Purpose
e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)
3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII– Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.
4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of days from the date of opening of tender (i.e., upto), We shall be bound by the communication of acceptance dispatched within the prescribe time.
5. Earnests Money/Bid Guarantee for an amount equal to is enclosed in form of(form and reference number, date) as per the Tender Documents.
6. The method of evaluation of L1 criteria for awarding the contract shall be decided taking into consideration the total landed price (A+B) up to SPM Narmadapuram.
7. TCS (u/s 206C (1 H) of IT Act is not applicable, as SPM will deduct TDS u/s 194Q.
Note:
(i) The Bidder may prepare their own offer forms as per this proforma.
(ii) No change in the proforma is permissible.
(iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialed by the bidder.
(iv) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.
NOTE: 'BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-

SIGNATURE OF BIDDER (WITH NAME, DESIGNATION AND SEAL)

SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.



Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question / issue does not apply to a tenderer, the same should be answered with the remark #not applicable#.

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:
(a) Name of the Company: (b) Corporate Identity No. (CIN): (c) Registration if any with SPMCIL: (d) Complete Postal Address: (e) Pin code/ ZIP code: (f) Telephone nos. (with country/area codes): (g) Fax No.: (with country/area codes): (h) Cell phone Nos.: (with country/area codes): (i) Contact persons /Designation: (j) Email IDs:
2. Taxation Details:
(a) PAN number:
□ We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blackliste during the last three financial years.
(Signature with date)
(Name, address, and stamp of the tendering firm)



Section XIV: Manufacturer's Authorization FORM

To, Security Paper Mill, Narmadapuram A Unit of Security Printing & Minting Corporation of India Limited (Wholly Owned by Govt. of India) Narmadapuram

Dear Sirs,

Ref.: Your Tender document No da	ated
We	a the tender) having factories at
with modification, if any, in the Special Conditions of Contract for above firm against this tender document. Yours faithfully,	
[Signature with date, name and designation]	
for and on behalf of Messrs [Name & address of the manufacturers]	

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.



Section XVI: Contract Form

Contract Nodated
1. Name & address of the Supplier:
2. SPMCIL's Tender document No datedand subsequent Amendment No dated (If any), issued by SPMCIL
3. Supplier's Tender No dated
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract: (i) General Conditions of Contract; (ii) Special Conditions of Contract; (iii) List of Requirements; (iv) Technical Specifications; (v) Quality Control Requirements; (vi) Tender Form furnished by the supplier; (vii) Price Schedule(s) furnished by the supplier in its tender; (viii) Manufacturers' Authorization Form (if applicable for this tender); (ix) SPMCIL's Notification of Award Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under clause 0 of Section - V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.
5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference: (i) Brief particulars of the goods and services which shall be supplied/provided by the supplier are as under: (ii) Delivery schedule (iii) Details of Performance Security (iv) Quality Control (a) Mode(s), stage(s) and place(s) of conducting inspections and tests. (b) Designation and address of SPMCIL's inspecting officer (v) Destination and dispatch instructions (vi) Consignee, including port consignee, if any (vii) Warranty clause (viii) Payment terms (ix) Paying authority
(Signature, name and address of SPMCIL's authorized official) For and on behalf of Received and accepted this contract



(Name and address of the supplier)

(Seal of the supplier)

Date: Place:



Section XVII: Letter of authority for attending a Pre-bid Conference/ Bid opening

(REFER to Clause 24.2 of GIT)

	(NEFER to Clause 24.2 of GIT)	
The Chief General Manager, Security Paper Mill, Narmadapuram		
Subject: Authorization for attending bid ope	ening on in the Tender	of
Following persons are hereby authorized to(Bidd	o attend the bid opening for the ten er) in order of preference given bel	
Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate representative		
Signatures of bidder or		
Officer authorized to sign the bid		
Documents on behalf of the bidder.		

Note:

- 1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
- 2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
- 3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.



Section XVIII: Proforma of Bills for Payments

(Refer to Clause 22.6 of GCC)

	(110101 to Gladoo E		
Name and Address of the Firm			
Bill No			
Purchase order	No	Dated	
Name and address of the consig	nee		
G			

S.No	Authority for Purchase	Description of Stores	No.or qty.	Rate Rs. P.	Price per Rs. P	Amount
TOTAL						

· · · · · · · · · · · · · · · · · · ·
1. GST/ CGST/ SGST/ UTGST/ IGST Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify)
6. PVC Amount (with calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)
Dispatch detail RR No. other proof of despatch
Dated(enclosed)
Inspection Certificate No
Place and Date



Received Rs
Rupees)
We solemnly certify that:
a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.
b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.
c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.
d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
e. that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.
Revenue stamp Signature and of Stamp Supplier



	Section XIX: NEFT Mandate
	(Refer clause 22.2 of GCC)
Fron	n: M/s
To: (Inse	ert Name and Address of Purchaser#s Paying Authority as per NIT Clause 1)
Sub:	NEFT payments
We unde	refer to RBI#s NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our er noted account.
2	Name of City Bank Code No.
3	Branch Code No.
4	Bank#s Name
5	Branch Address
6	Branch Telephone / Fax No.
7	Supplier#s Account No.
8	Type of Account
9	IFSC code for NEFT
10	IFSC code for RTGS
11	Supplier#s name as per Account
12	MICR Code No.
In Li	eu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque ont page of your bank passbook issued by your bank for verification of the above particulars.
at all	reby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected of the solution of the second second incomplete or incorrect information, I would not hold the user institution responsible. I have read the on intimation letter and agree to discharge responsibility expected of me as a cipant under the scheme.
Date	Signature of the Customer
Cert	ified that the above particulars are correct as per our record.
	Stamp and

Signature of authorized official of the bank



ANNEXURE - I

ONE BID, SINGLE STAGE (ONE PACKET) TENDER

BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

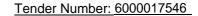
Part I: - Tender Documents and Bid (Refer as per Section VI-List of Requirement)

S.No.	Tender Submission Check Points	Check before submission Tick ()
1	Tender Fee	Not applicable
2	Earnest Money Deposited as per section-VI	Rs 7000/-
3	Tender Document duly Seal & Signed	
4	F.O.R. /Place of work:- SPM Narmadapuram door delivery duly unloaded	
5	Blank Price Bid as per Section XI (Without Price)	
6	Tender Validity 120 days as per the tender	
7	Technical specification/ Scope of work as per Section VII	
8	Payment Terms as per Section V	
9	Submit Manufacturer's Authorization form (if applicable)	
10	Accept the Warranty clause as per tender (if applicable)	
11	Submit Eligibility Criteria - Section IX Duly seal & sign	
12	Fill Tender Form- Section X Duly seal & sign (without mentioning price)	
13	Period of Work/Delivery Terms : As per Section VI of our tender	
14	Submit declaration as per Annexure II, III, IV	

(Bidder's	Seal & Sign)

Note:

- 1. Copy of this completed checklist to be necessarily enclosed along with bid.
- 2. "Bidder to furnish stipulated documents along with tender in support of fulfillment of tender criteria. Further correspondence in this regard will not be entertained for any reason. Non-submission or incomplete submission of documents may lead to rejection of offer."





ANNEXURE - II

Tender No. 6000017546/EL/306 Dt. 14.06.2022 (To be submitted on the letter head)

DECLARATION

We do hereby declare that,

- 1. We have not been blacklisted /debarred by BNPMIPL /BRBNMPL /SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
- 2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
- 3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature
Name
Designation
Date
Stamp of the Organization



ANNEXURE - III

Tender No. 6000017546/EL/306 Dt. 14.06.2022 (To be submitted on the letter head)

DECLARATION

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land
border with India. I certify that M/s(firm's name) is not from such
country or, if from such a country, has been registered with the Competent Authority. I hereby certify tha
M/s (firm's name) fulfills at requirements in this regard and i
eligible to be considered." (where applicable, evidence of valid registration by the competent Authority sha
be attached)"
I, the undersigned, declare that the itemoriginate in(Name of the
country).
Signature
Name
Designation
Date
Stamp of the Organization





ANNEXURE – IV

Tender No. 6000017546/EL/306 Dt. 14.06.2022 (To be submitted on the letter head)

PAN				GSTIN		
						PAN: (PAN No.
					, refer	ring to the provisions o
206	AB of the IT A	Act, 1961, here	eby declare the	e following:-		
	Financial Year	Aggregate TDS & TCS credit in our name was Rs. 50,000 or more ("Yes/No")	Income Tax Return ("ITR") Filed ("Yes/No")	E-filing Acknowledgement Number (15 digit – number) (Attach copy of acknowledgements)	Return of income u/s 139/1	Linked PAN with Aadhaar number or will link it before 30 June 2021 (or any further date as may be notified by CBDT ("Yes/No")
	2018-19					
	2019-20					
and acco	is truly stat ount of the fal	ed. In case the	ere is a tax li		al consequences wh	above is correct, complet nich are levied on SPM of for the same.
Autl	horized Signa	ntory				
Date	e:					
	e: In case the owing rates, n		d to comply w	vith the above provision	s, TDS shall be dea	lucted at the higher of th
	(ii) at twice t	he rate specific he rate or rate te of five per ce	s in force; or	ant provision of the Act; (or	

Vendor Registration Procedure for Common Portal(V3) e-Procurement

System Requirements:

- 1. OS Windows 10 and above, browser Internet Explorer 10 and above
- 2. Digital Signature Class 3 and above (both signing and encrypting)

STEPS:

- 1. Please visit https://www.mstcecommerce.com
- 2. Scroll onto e-Procurement tab and click on "Common Portal"
- 3. In the Vendor Login, please click on "Register"
- 4. Please fill all the details and follow the onscreen form to get registered.
- 5. Click on Submit button.
- 6. After the successful registration, an automated confirmation e-mail is sent to the provided email address.

Post Submission Login using your Digital Signature **Class 3**(both signing and encryption)

For System Settings:

MSTC Help Desk Ph. 033 23400020, 23400021, 23400022

For System Settings Video Tutorial open link: bit.ly/v3mstcvid

Bidding Guide to Vendor

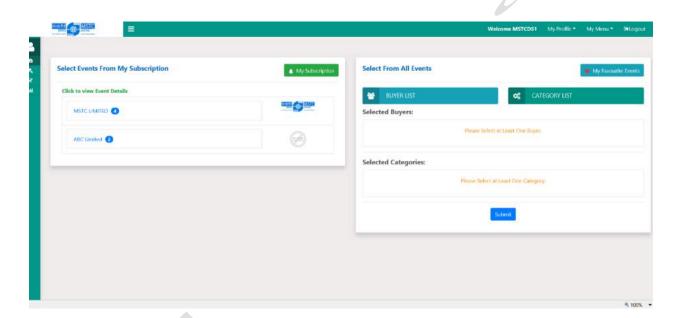
www.mstcecommerce.com/eproc

The following section is meant only to provide guidance to bidders about the Bidding process on the website of MSTC. This guideline is subject to change from time to time depending on the development of the portal. Vendors are advised to keep checking the latest guidelines from the website to keep themselves updated. They may also contact the Helpdesk to seek clarification on any point. MSTC shall not be responsible for any mistake committed by any bidder or for any consequent loss to the bidder due to misunderstanding anything written hereunder.

A vendor shall be able to participate in event through Dashboard, My Favourite Events and Bid Floor.

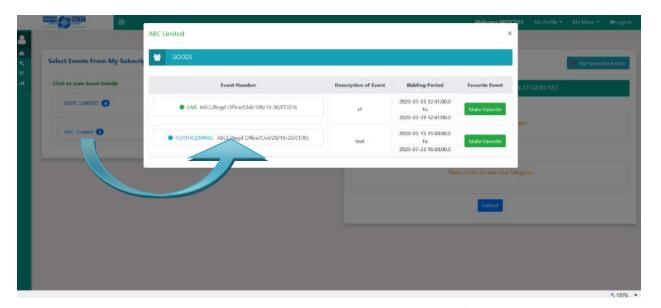
Dashboard provides two options to vendors-

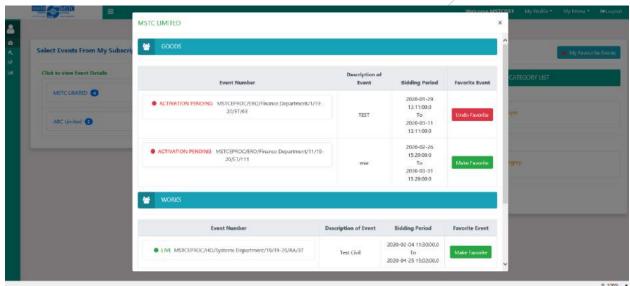
- Select Events From My Subscription
- Select From All Events



Select Events From My Subscription

System provides the list of buyers for which vendor has subscribed. Under each buyer the total count of events LIVE/ Forthcoming and Activation Pending gets displayed. In case an event is limited tender or Reverse Auction, vendors who are eligible to participate shall be able to participate in the bidding.

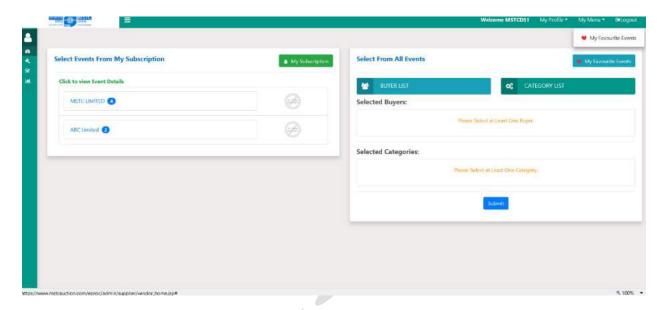




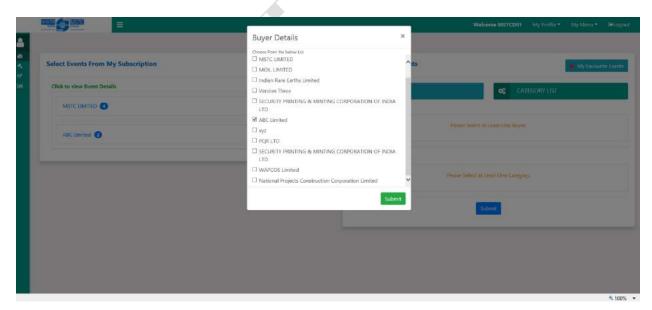
- **♣** On clicking the LIVE event, system leads the vendor to the bid floor.
- ♣ A vendor shall be having the provision to add any event to the list of 'My Favourite Events' by clicking on 'Make Favorite'. To remove any event from the list, vendor shall have to click on 'Undo Favorite'.

Select From All Events

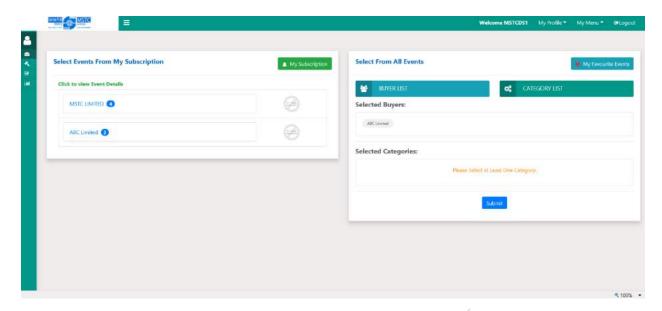
System provides the list of all the events (LIVE/Forthcoming) created in the portal based on the selection of buyers and category by vendors. Under each buyer the total count of events LIVE and Forthcoming shall be displayed. In case an event is limited tender or Reverse Auction, vendors who are eligible to participate shall be able to participate in the bidding.



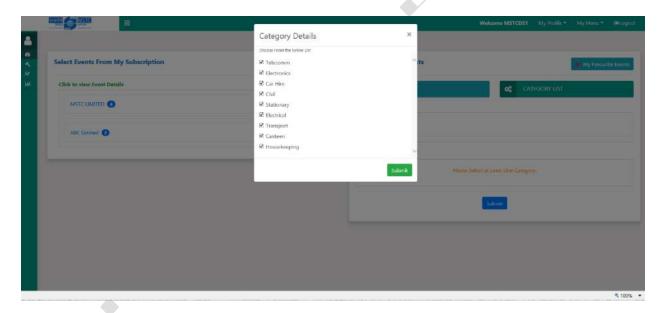
Vendor shall have to select buyers from Buyer List and click on 'Submit'.



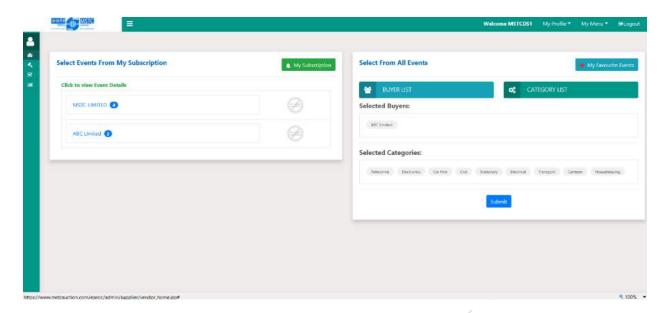
On clicking 'Submit' button, the selected buyers shall be displayed in the 'Selected Buyers' list.



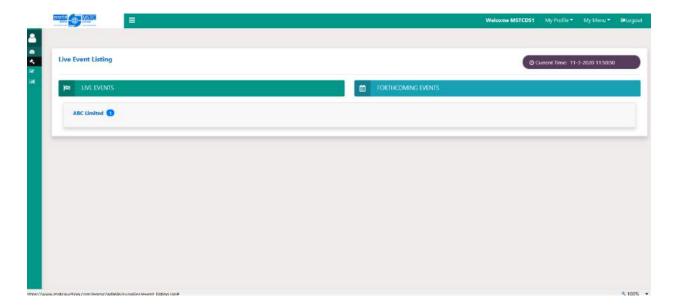
Vendor shall have to select category from Category List and click on 'Submit'.



On clicking 'Submit' button, the selected categories shall be displayed in the 'Selected Categories' list.



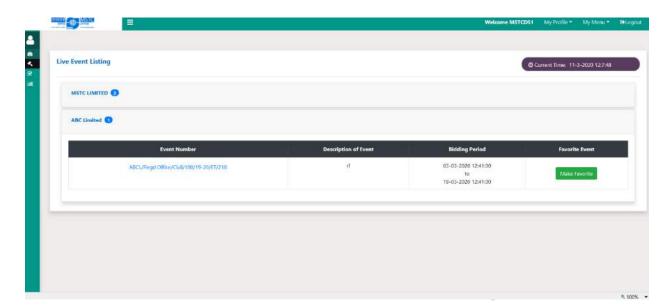
On clicking 'Submit', system shall display each buyer along with the total count of events under 'LIVE Events'.



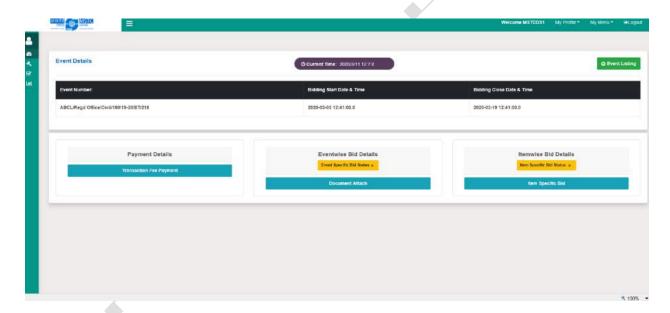
LIVE Event Listing

On clicking a particular buyer's name, system enlists the LIVE events.

A vendor shall have the provision to add any event to the list of 'My Favourite Events' by clicking on 'Make Favorite'. To remove any event from the list, vendor shall have to click on 'Undo Favorite'.



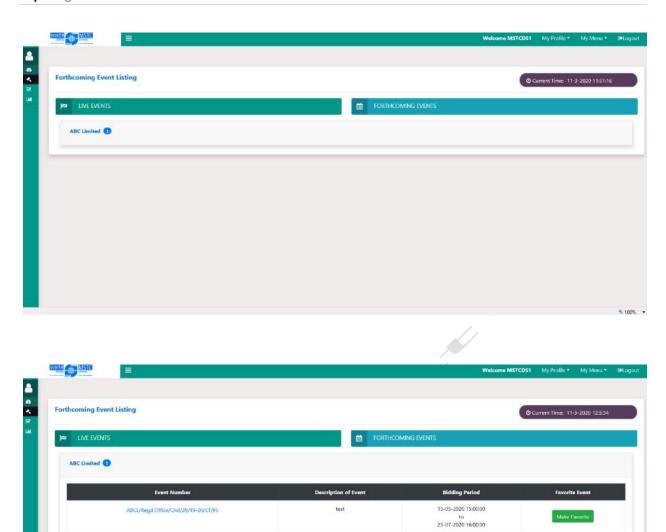
On selecting an event, system leads a vendor to the bid floor.



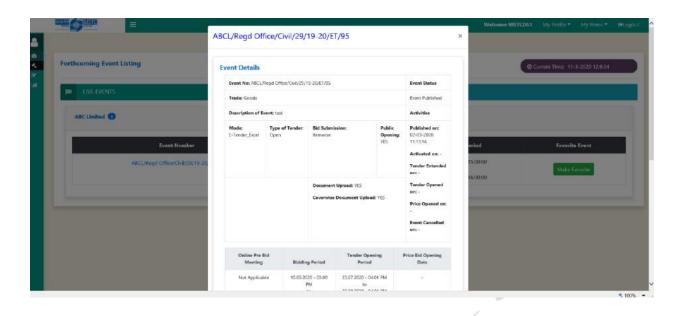
Forthcoming Event Listing

On clicking a particular buyer's name, system enlists the Forthcoming events.

A vendor shall have the provision to add any event to the list of 'My Favourite Events' by clicking on 'Make Favorite'. To remove any event from the list, vendor shall have to click on 'Undo Favorite'.



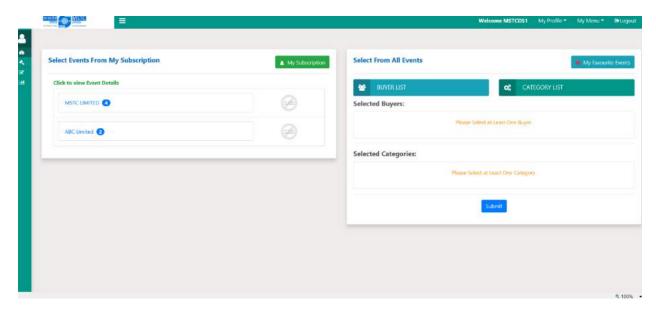
On selecting an event, system displays the catalogue.





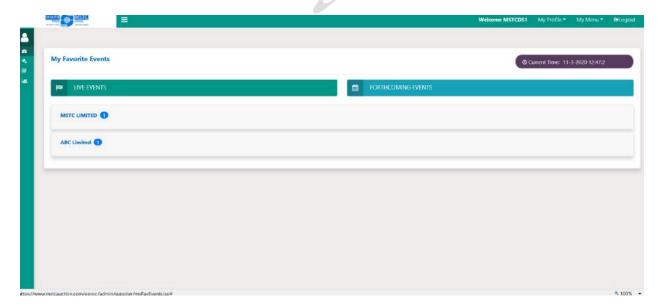
My Favourite Events

On clicking this link, system displays the LIVE and Forthcoming events which have been added to favorites under respective buyers through Dashboard and Bid Floor.

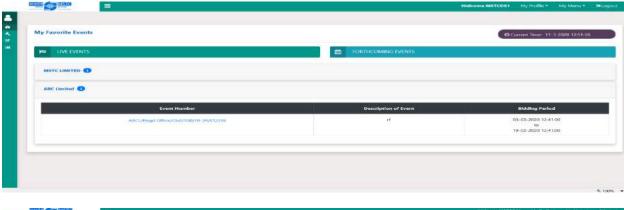


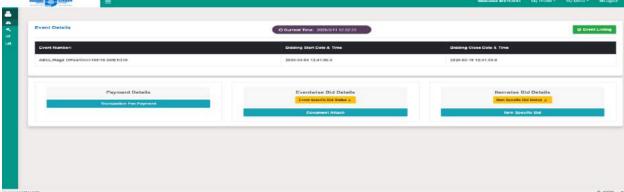
LIVE Events

On clicking a particular buyer's name, system enlists the LIVE events.



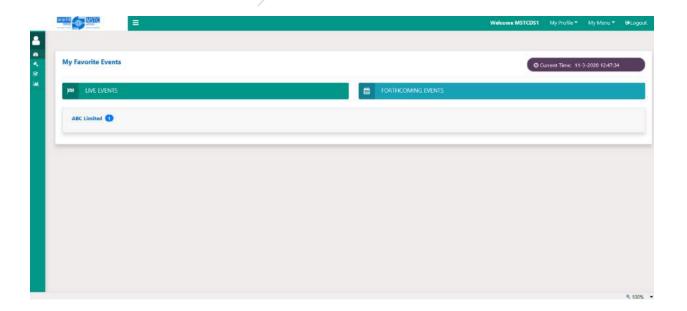
On selecting an event, system leads a vendor to the bid floor.

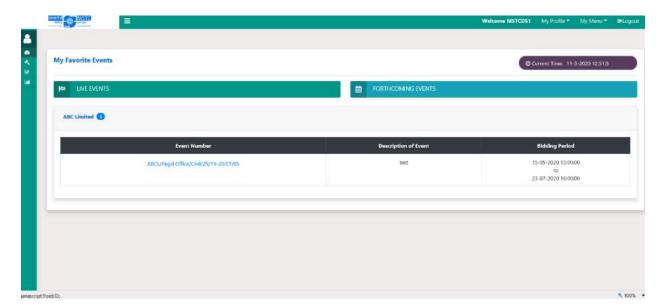




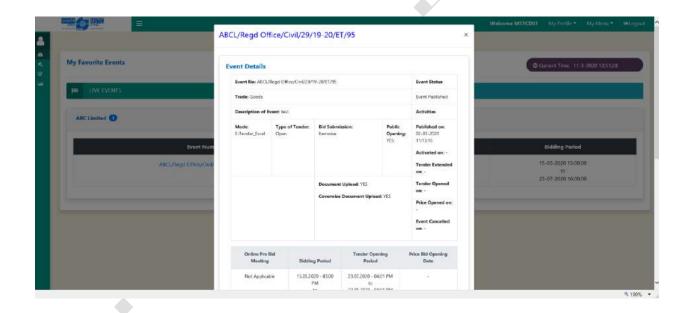
Forthcoming Events

On clicking a particular buyer's name, system enlists the Forthcoming events.



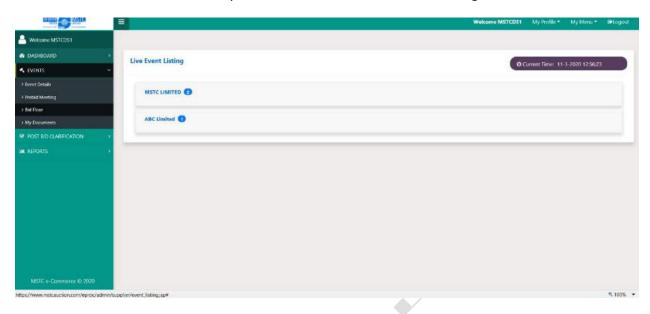


On selecting an event, system displays the catalogue.

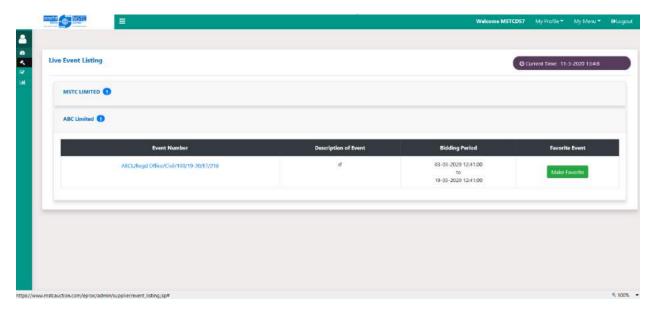


Bid Floor

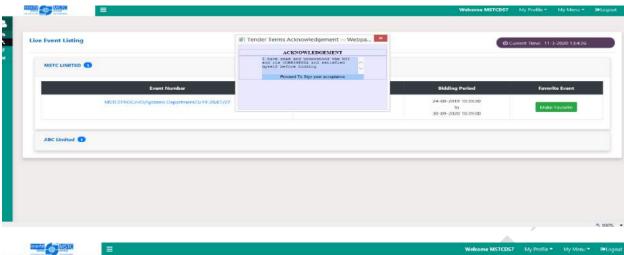
Vendors shall be able to view the buyers list with counts of LIVE events through this link.

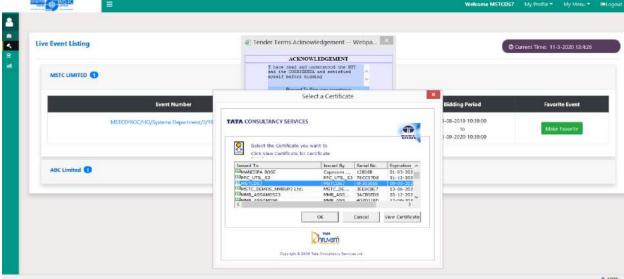


On clicking a buyer, system displays the LIVE events to vendors.



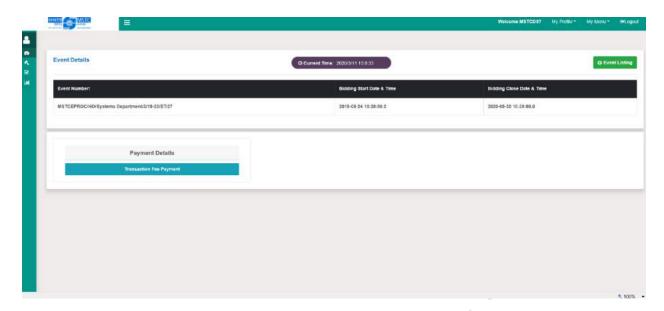
On clicking an event for the first time, the same shall be verified with DSC.



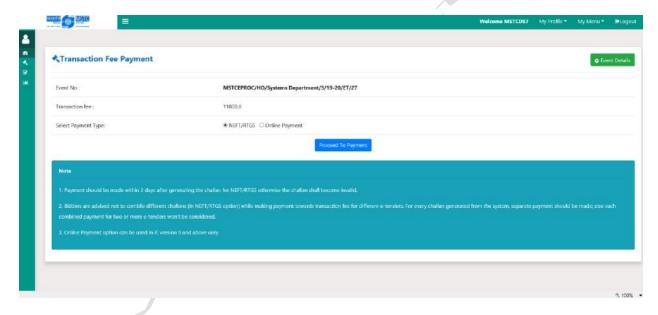


On successful DSC verification, system shall lead the vendor to the bid floor.

In case, there is transaction fee payment mandatory for the selected event, a vendor has to click on Transaction Fee Payment tab.

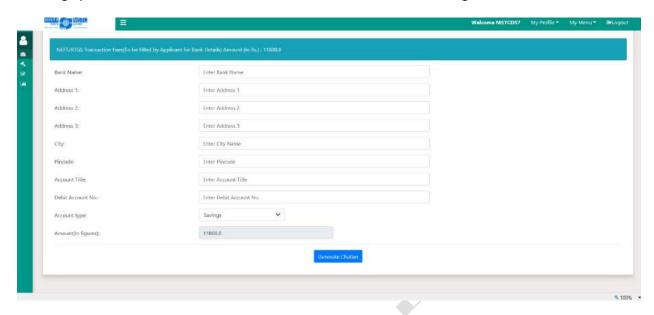


To make payment, a vendor shall have options of payment through NEFT/ RTGS or Online Payment.

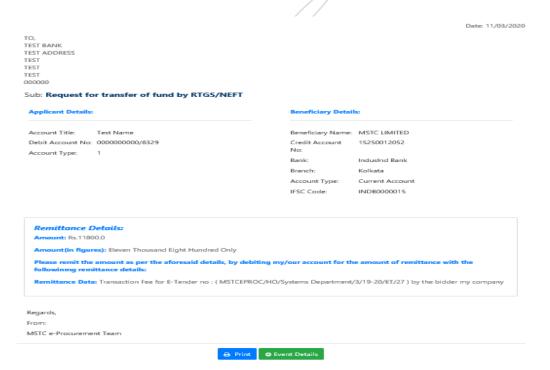


NEFT/RTGS

On filling up the details, vendor shall have to click on 'Generate Challan' to generate the online challan.

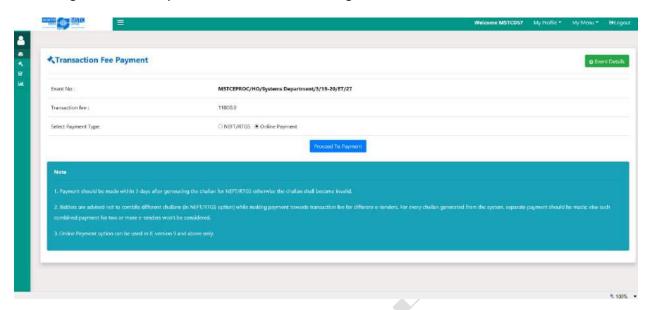


A vendor shall have to click on 'Print' for the offline payment. On clicking 'Event Details', system shall return to bid floor.

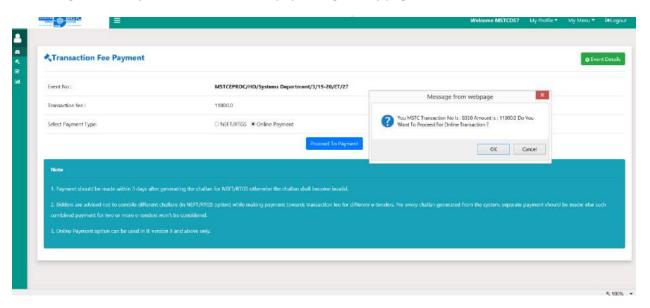


Online Payment

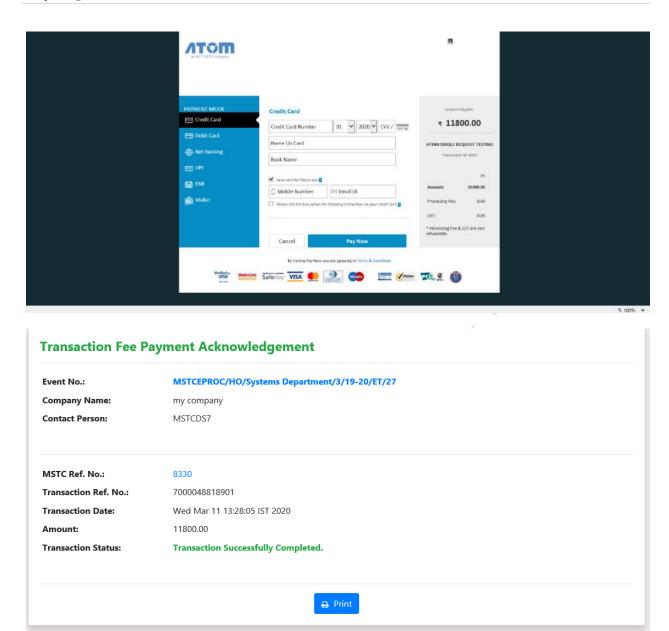
On clicking 'Proceed to Payment' transaction id shall be generated.



On clicking 'Ok', the system shall lead to the payment gateway page.



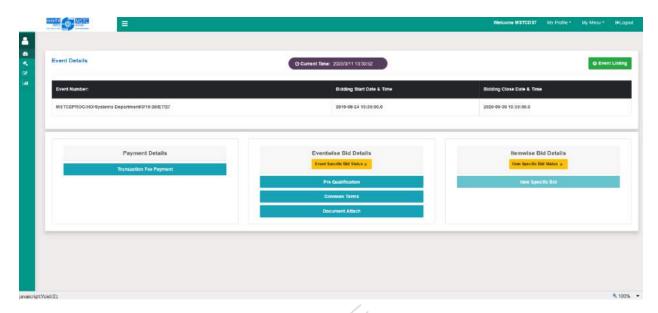
On successful payment, vendor shall receive the transaction acknowledgment mail in the entered e-mail id.



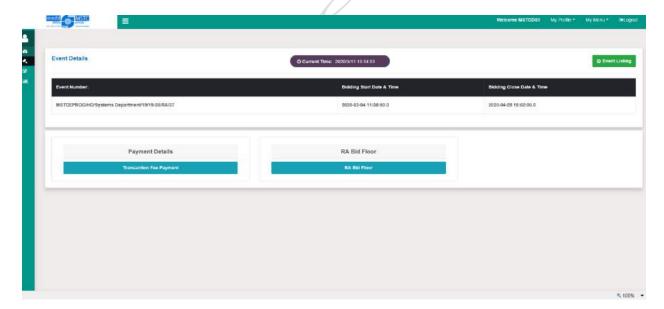
The transaction fee payment shall be auto authorized by the system. A vendor has to click on 'Event Details' of the Transaction Fee Payment page in order to proceed to Bid Floor.

Bid Submission Floor for Tender

System displays the next tabs 'Eventwise Bid Details' and 'Itemwise Bid Details'. Submission of bid is under 'Itemwise Bid Details'. The 'Itemwise Bid Details' shall be enabled only after filling up of 'Eventwise Bid Details' (if there is Eventwise Bid Details). The 'Event Listing' button leads to the previous page.



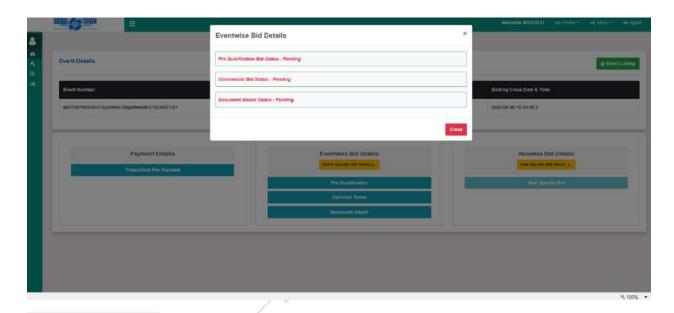
Bid Submission Floor for Reverse Auction



Bid Submission in Tender

Eventwise Bid Details: A vendor shall be able to submit Pre Qualification Bid/ Common Terms of Technical Bid and Attach Documents through individual tabs (based on the requirement of the tender).

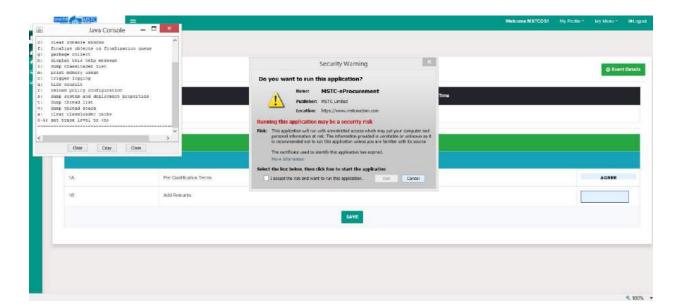
Event Specific Bid Status: A vendor shall be able to view the status of bidding against each tab of 'Event wise Bid Details'.



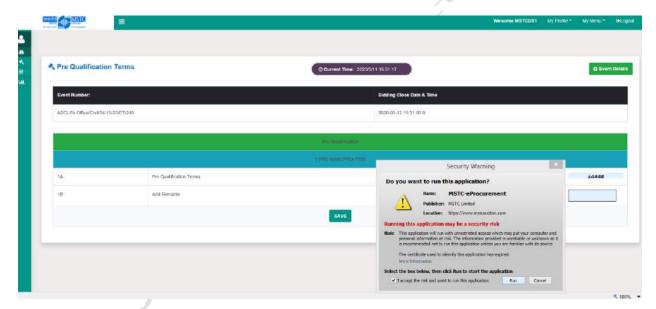
Pre Qualification

On clicking the 'Pre Qualification' tab, system displays the pre qualification form.

At this stage a vendor has to run the JAVA applet before saving the bid.



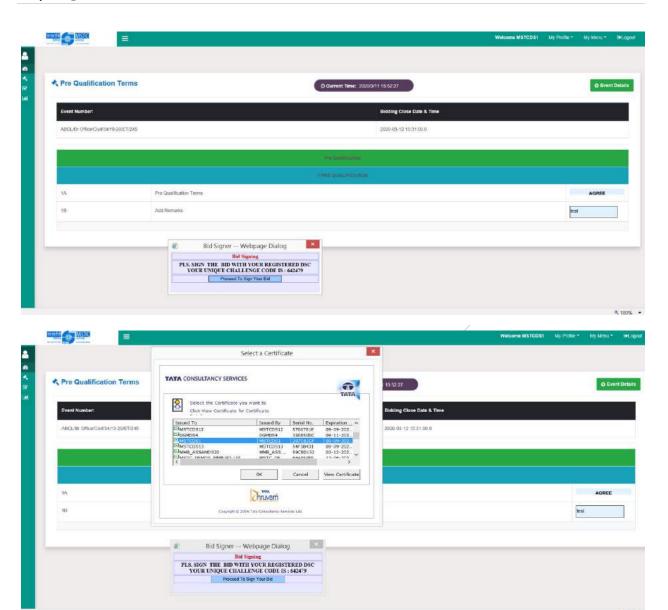
The vendor has to accept and click on 'Run'.

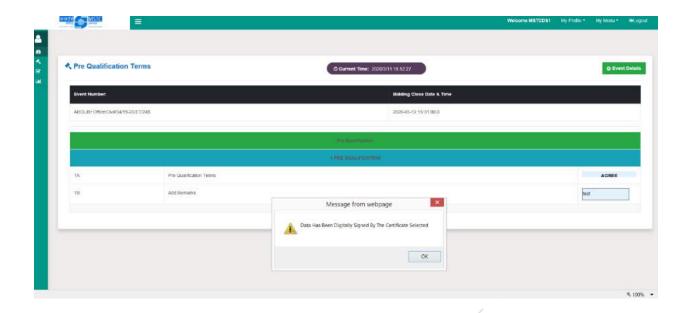


The bid shall be saved with two steps.

1. On clicking 'Save' button, the DSC box shall appear on the screen. The vendor shall have to select the correct DSC and click on 'OK'.

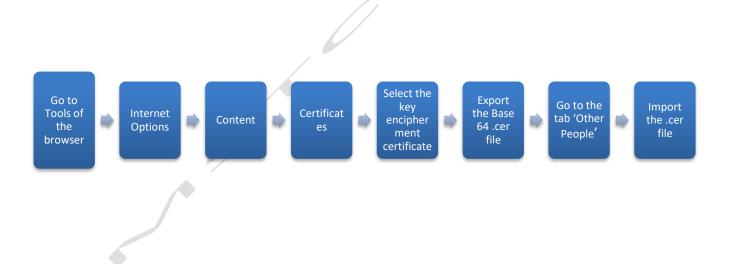
NOTE: If valid DSC doesn't appear in the DSC box, please check if the e-token is inserted in the USB port.

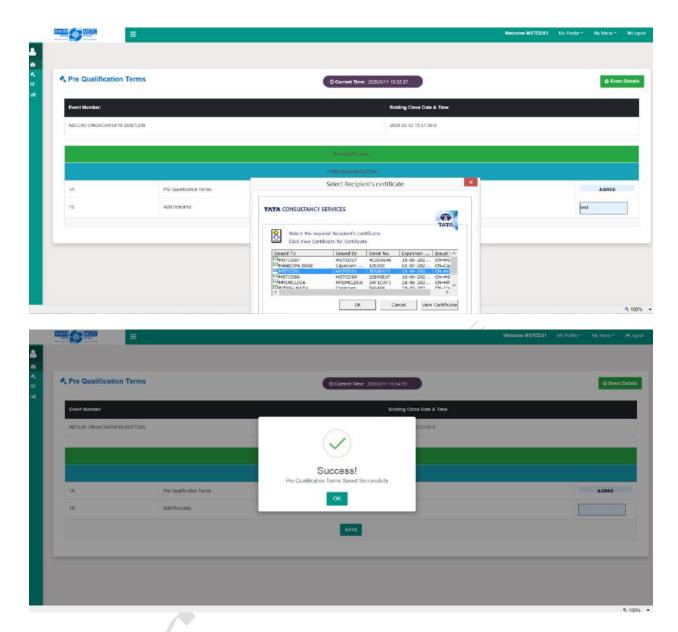




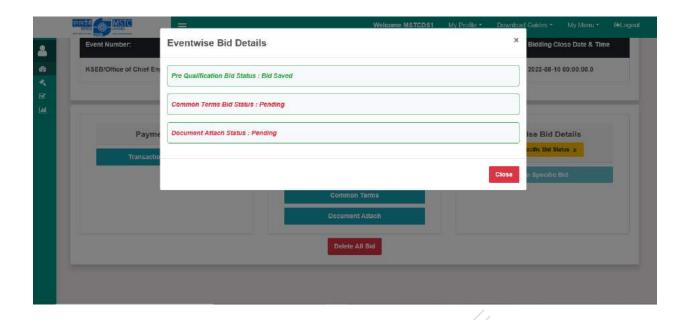
2. The DSC box shall again appear. The vendor shall have to select the correct DSC and click on 'OK'.

NOTE: If valid DSC doesn't appear in the DSC box, the vendor is advised to follow the steps given below.

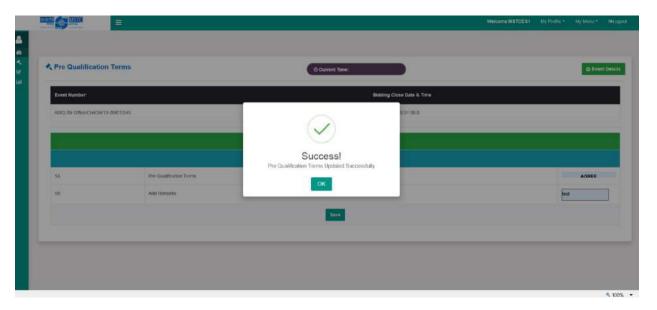




The 'Pre Qualification Bid Status' shall display 'Bid Saved'.



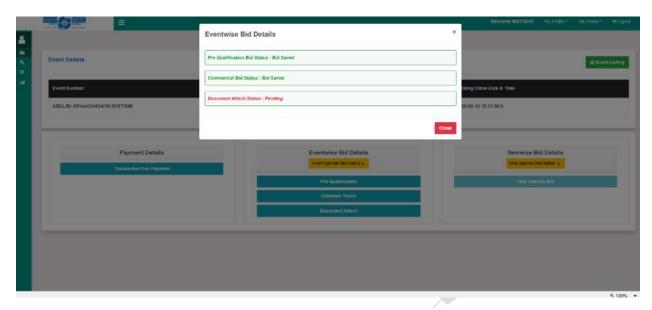
In order to edit the bid, the vendor has to once again click on the 'Pre Qualification' tab and save the bid by clicking 'Save' button.



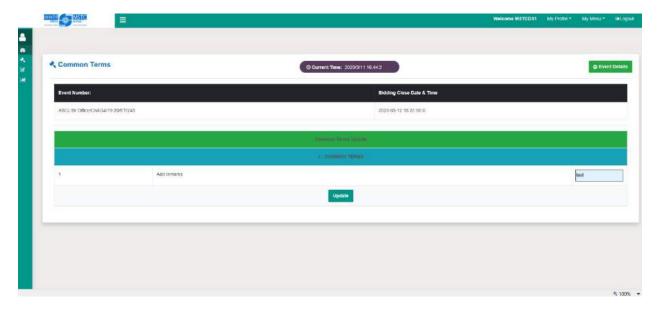
Common Term

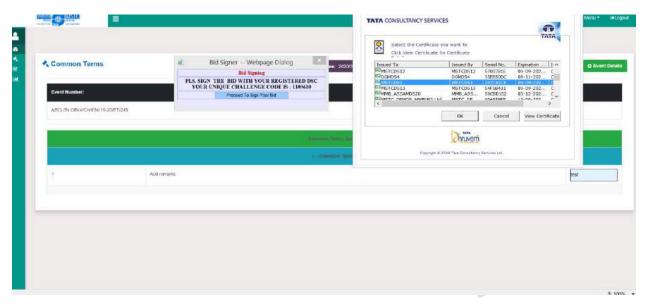
The Common Terms have to saved is similar way as described above for 'Pre Qualification' bid submission.

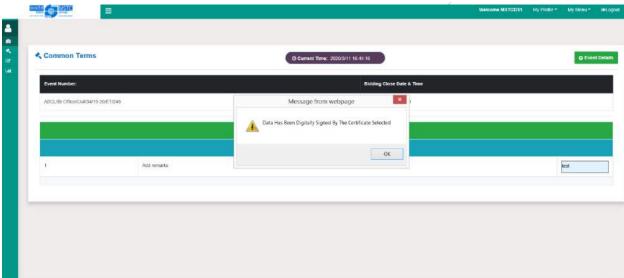
The 'Common Terms Bid Status' shall display 'Bid Saved'.

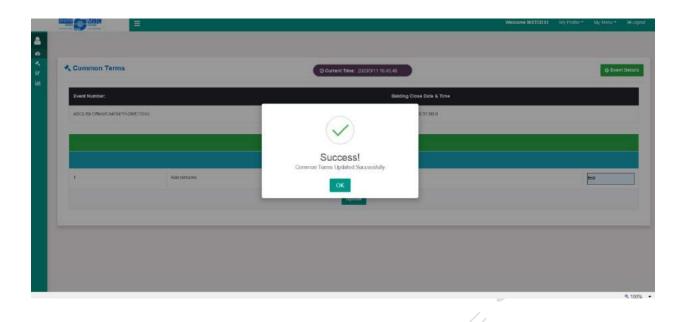


In order to edit the bid, the vendor has to once again click on the 'Pre Qualification' tab and save the bid by clicking 'Update' button.



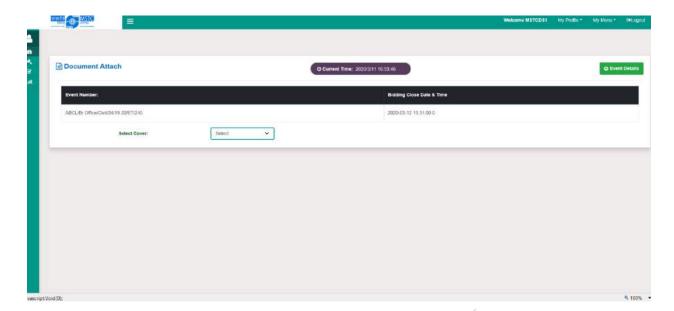






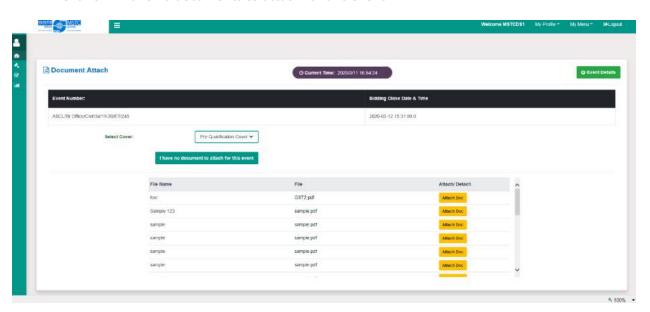
Document Attach

A vendor shall have to select the cover against which document has to be attached in case systems asks for cover wise document. In case documents are pre defined by the buyer, vendor shall have to attach file against that said document.

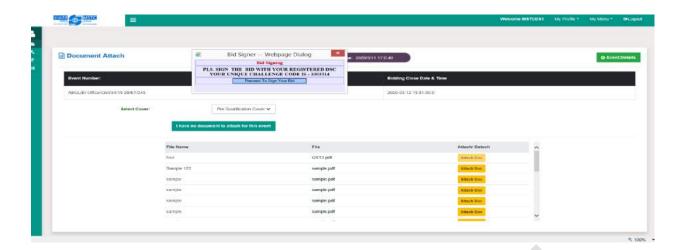


A vendor shall have two options

- To attach the document (from the 'My Documents')
- Click on 'I have no documents to attach for this event'.



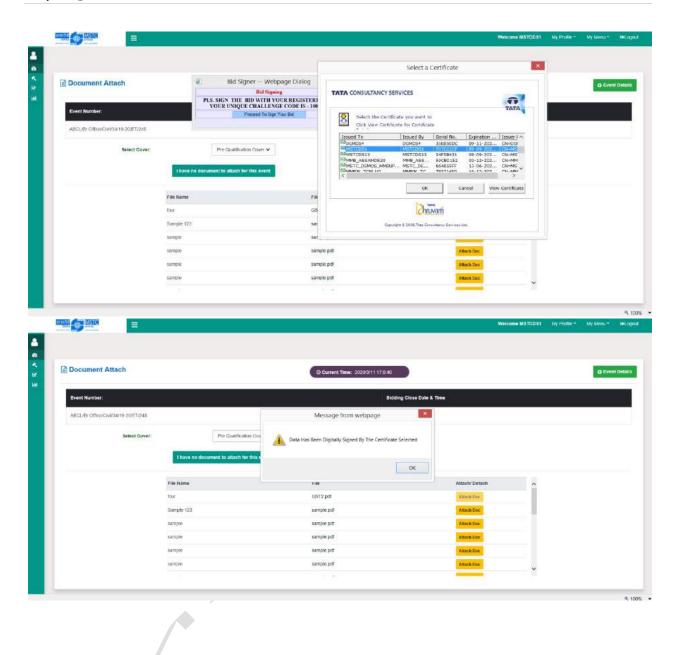
To attach the document (from the 'My Documents')



The file shall be attached in two steps.

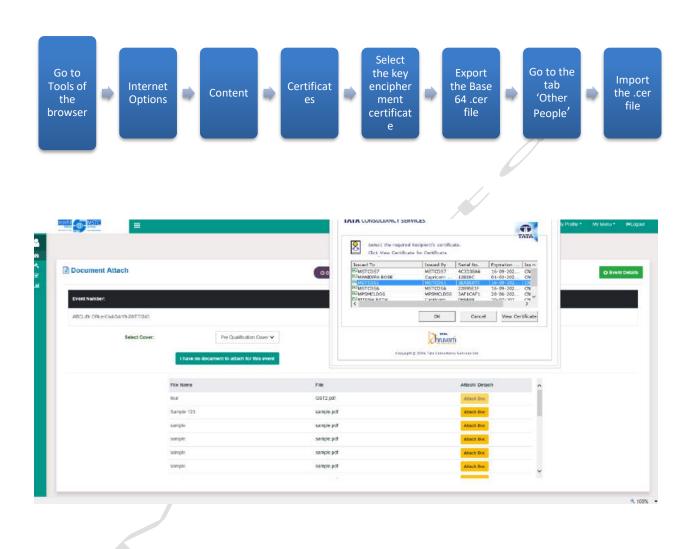
1. On clicking 'Attach Doc' button, the DSC box shall appear on the screen. The vendor shall have to select the correct DSC and click on 'OK'.

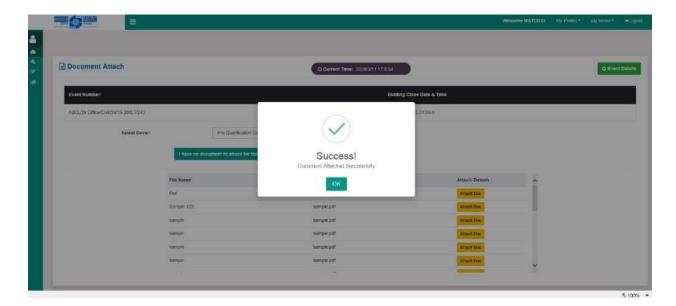
NOTE: If valid DSC doesn't appear in the DSC box, please check if the e-token is inserted in the USB port.



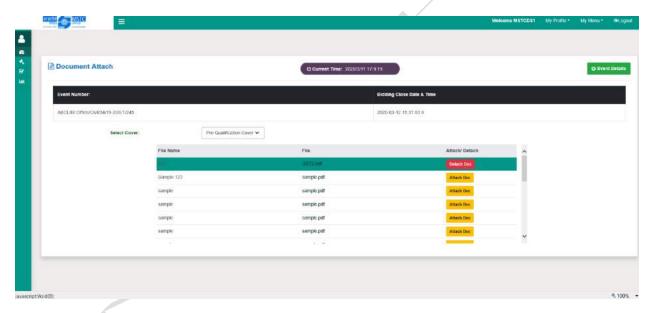
2. The DSC box shall again appear. The vendor shall have to select the correct DSC and click on 'OK'.

NOTE: If valid DSC doesn't appear in the DSC box, the vendor is advised to follow the steps given below.

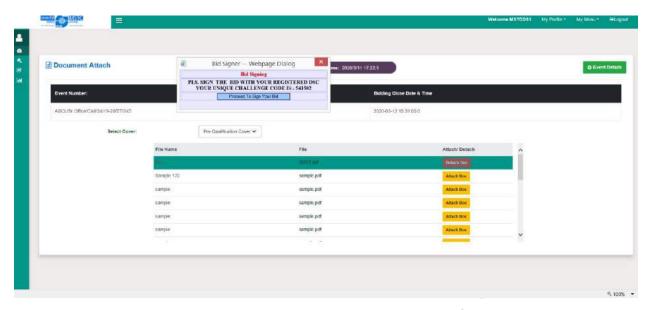


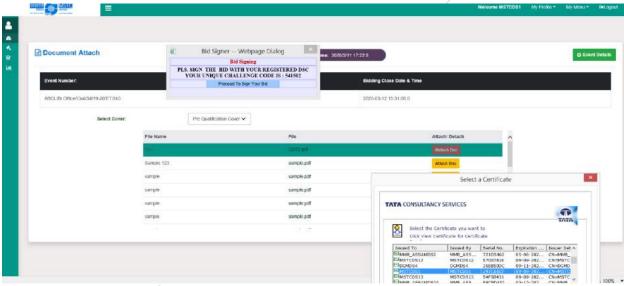


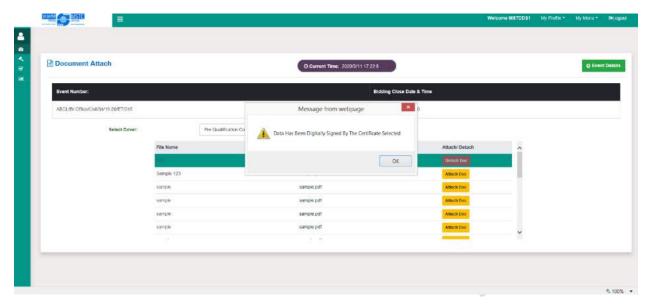
On successful attachment of the file, the button against the said file shall appear as 'Detach Doc'. The attached file shall be highlighted as displayed below.

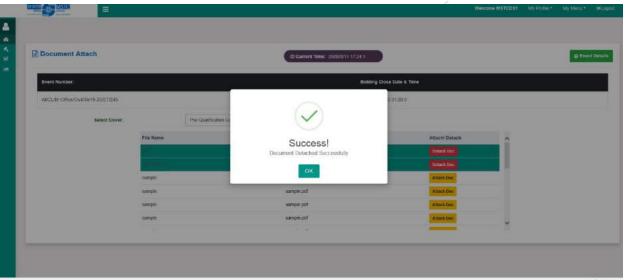


In order to remove the attachment from the event, the vendor has to click on 'Detach Doc' button.



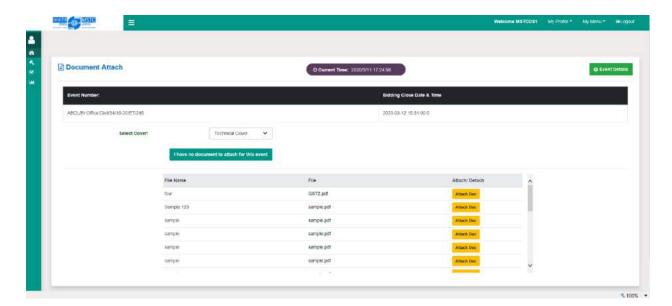




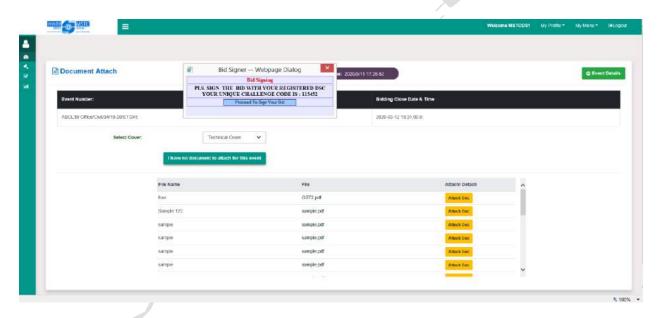


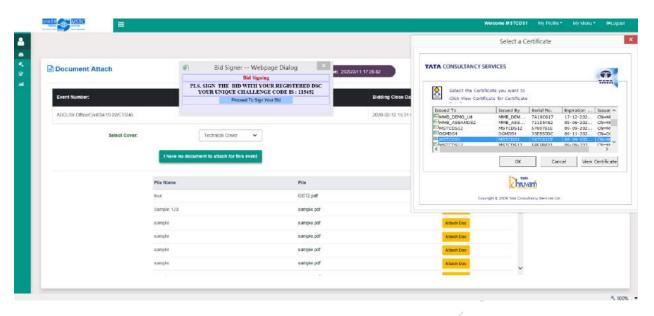
I have no Documents to Attach

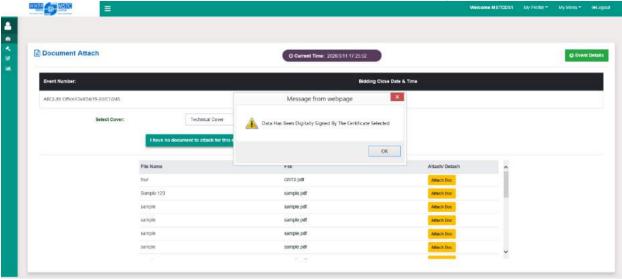
In case a vendor wishes not to attach any document against the event, the button 'I have no Documents to Attach'.

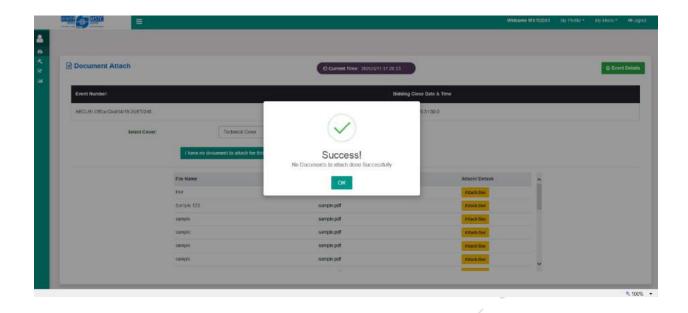


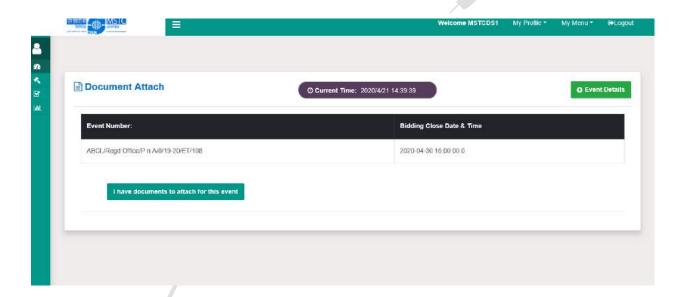
The function shall be verified with DSC.



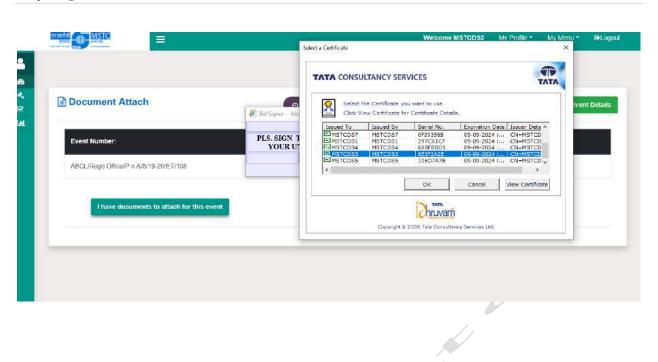


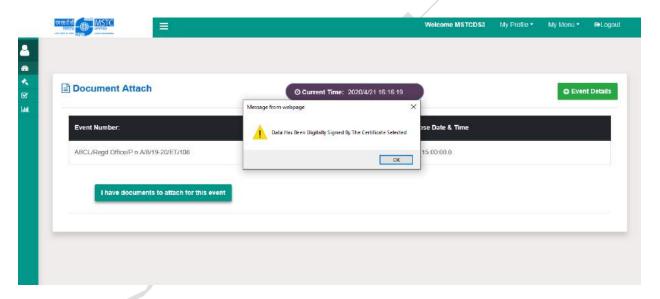


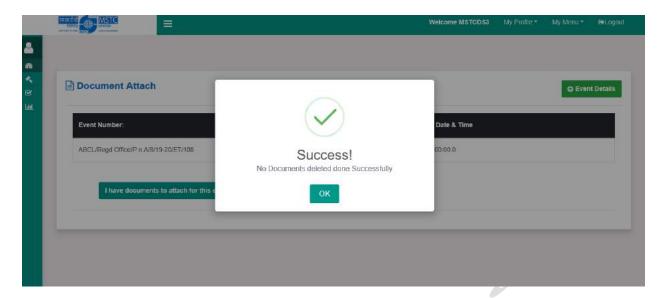




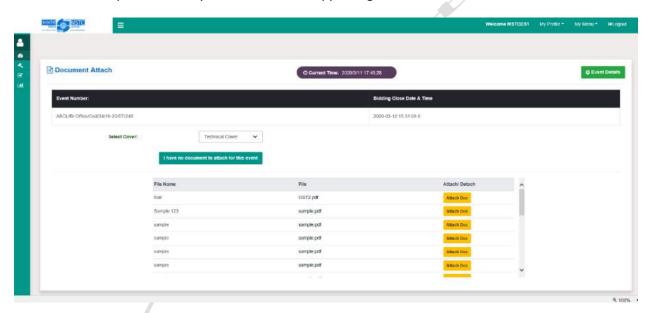
In order to attach document after the above case, the button 'I have documents to attach for this event' has to be clicked.



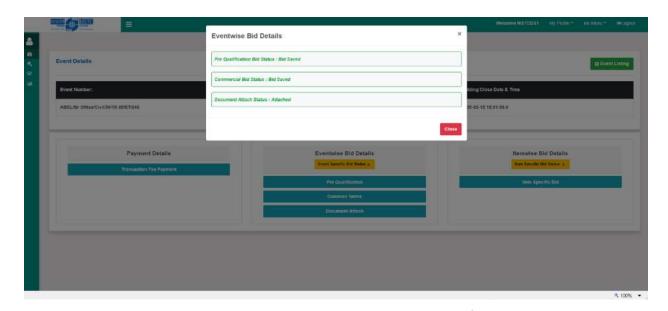




The Documents uploaded in 'My Documents' shall appear again in this link.



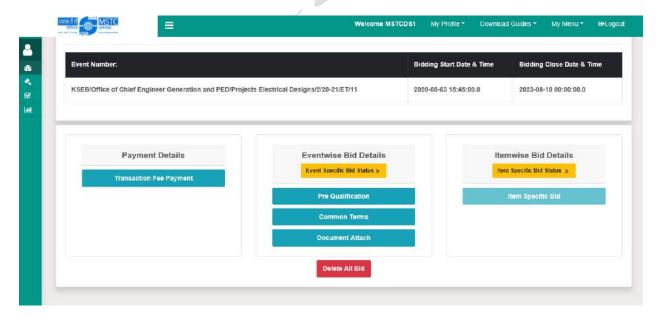
The 'Document Attach Status' shall display 'Attached'.



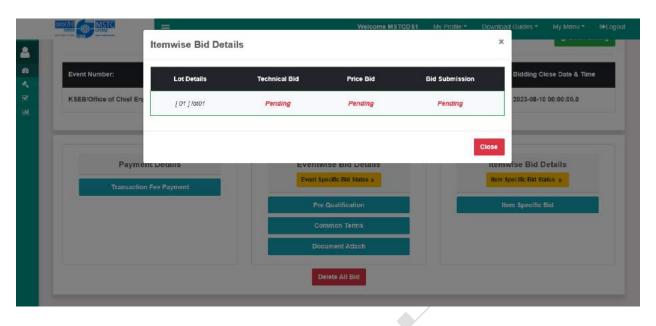
On saving the event specific bid along with attaching documents, system shall enable the 'Item Specific Bid Details'.

Itemwise Bid Details: A vendor shall be able to submit Technical Bid and / or Price Bid against individual tabs (based on the requirement of the tender).

Item Specific Bid Status: A vendor shall be able to view the status of bidding against each tab of 'Item wise Bid Details'.

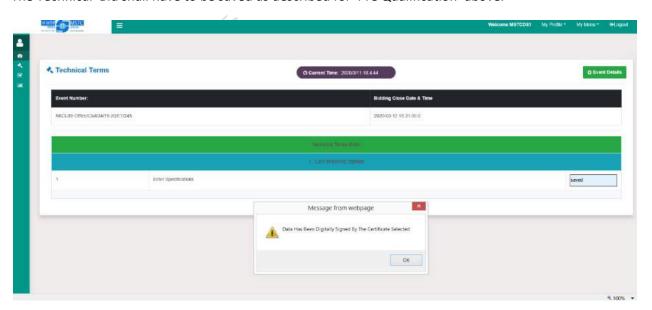


Initially, the Item specific bid status shall display 'Pending' against the required 'Technical Bid'/ 'Price Bid' and 'Bid Submission'.



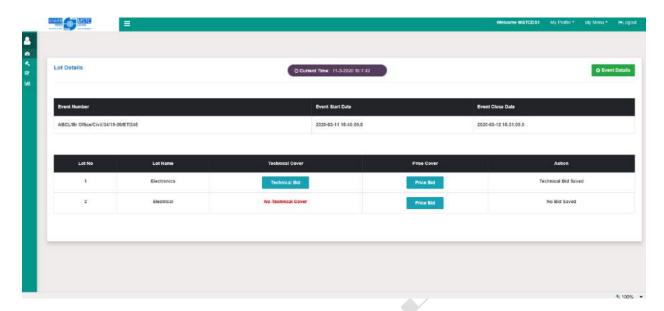
Technical Bid

The Technical Bid shall have to be saved as described for 'Pre Qualification' above.

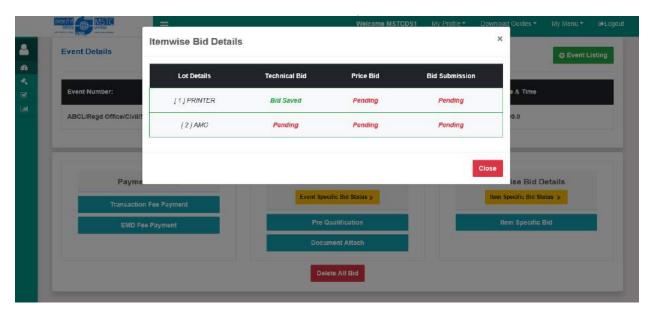


The column 'Action' shall display 'Technical Bid Saved' and the button to save 'Price Bid' shall appear.

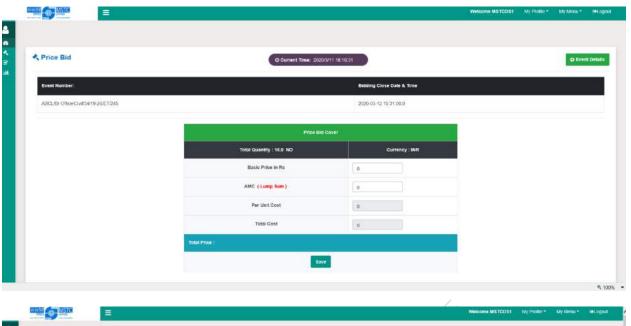
In order to modify the above bid, vendor has to click on 'Technical Bid' and update the bid.

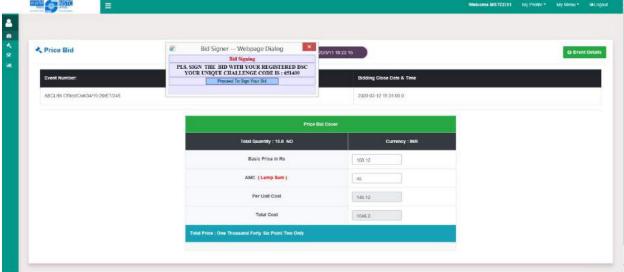


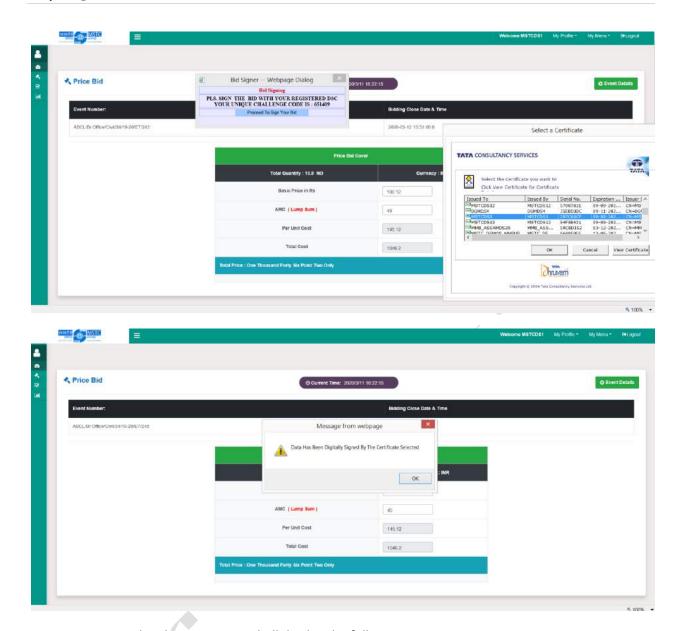
The 'Itemwise Bid Status' shall display 'Bid Saved' under 'Technical Bid' column.



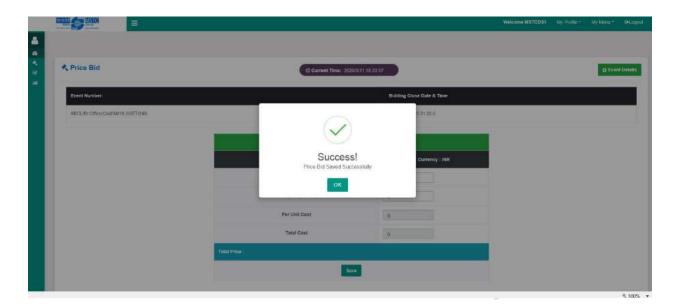
On saving the Technical Bid, a bidder has to save Price Bid.



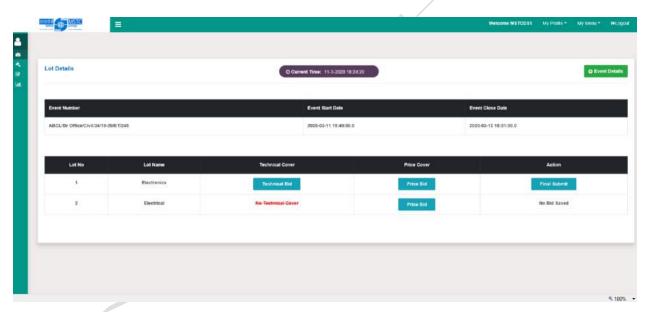




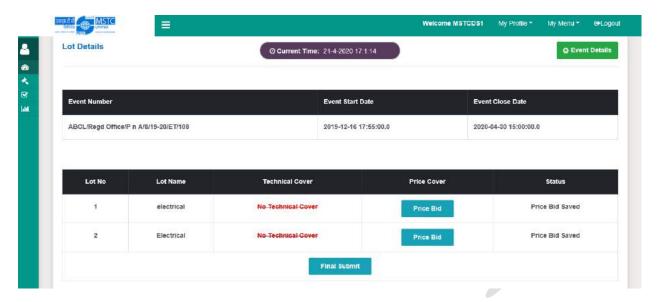
On saving Price Bid with DSC, system shall display the following message.



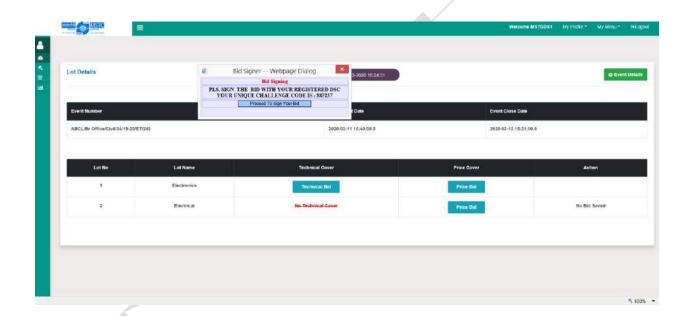
Once 'Price Bid' is saved, the button 'Final Submit' under column 'Action' shall appear against each lot (for item wise tender).

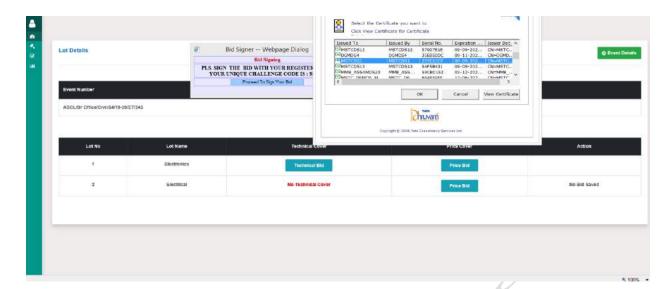


Once 'Price Bid' is saved for all the lots, the button 'Final Submit' shall appear (for event wise tender).

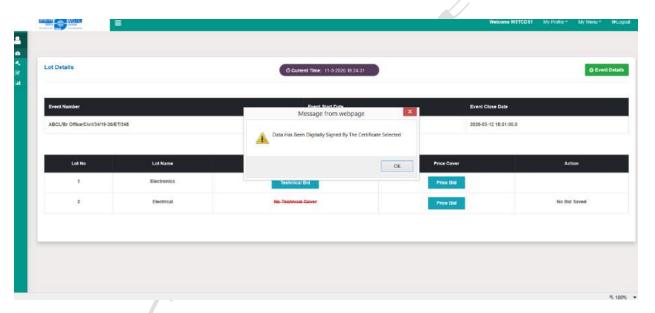


Once the button 'Final Submit' is clicked, the bid shall be verified with DSC.



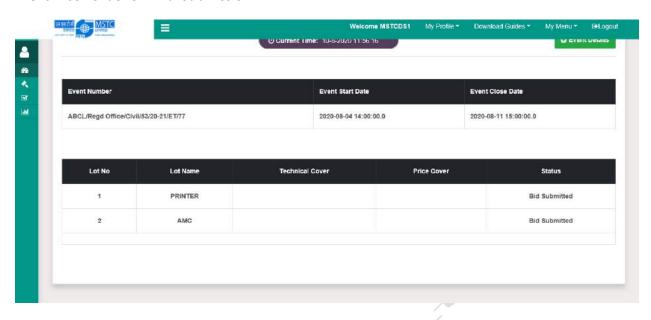


The final submission is verified with valid DSC.

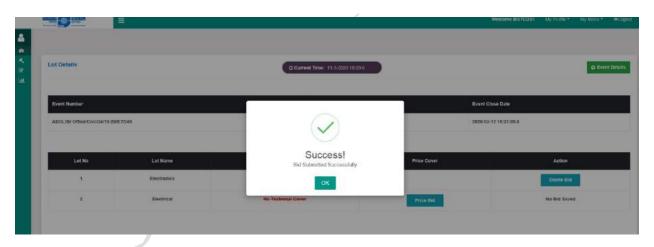


Once final submission is done, system displays the pop up message as given below. The column 'Technical Cover' & 'Price Cover' shall display 'Bid Submitted' for item wise tender. The 'Status' column shall display 'Bid Submitted' for event wise tender. Bidders shall receive system generated confirmation mail.

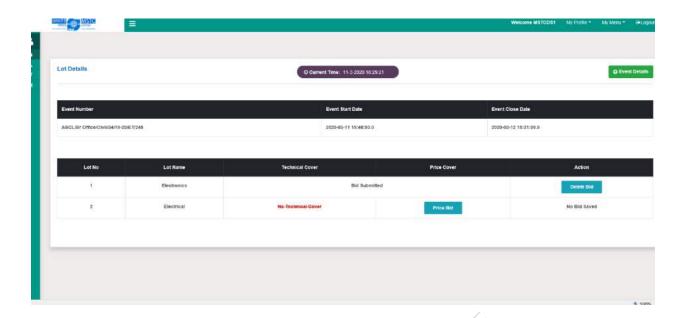
Event wise Tender on Final Submission



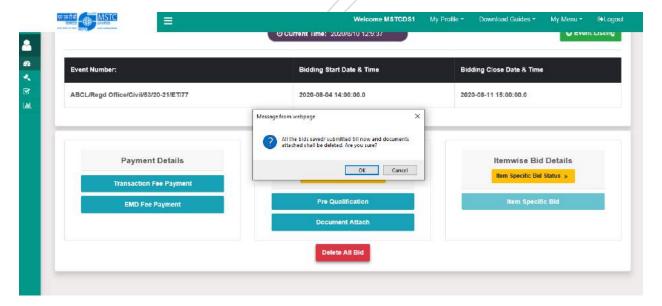
Item wise Tender on Final Submission for one of the lots

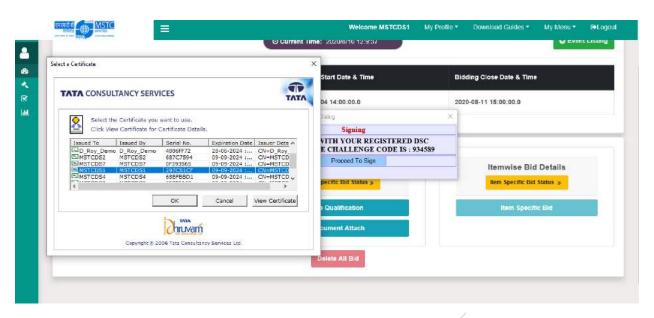


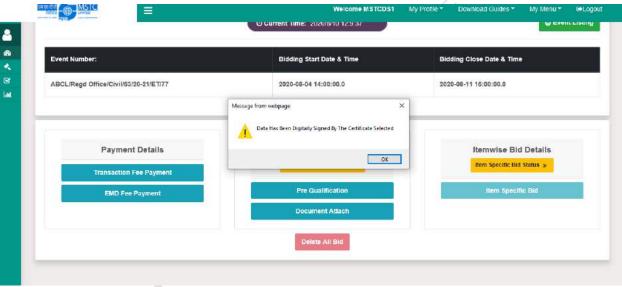
In order to change any lot specific bid after final submission, the 'Delete Bid' has to be clicked. Once bid is deleted for item wise tender, the 'Action' column shall display 'No Bid Saved' for respective lot. Once bid is deleted, the 'Status' column shall display 'No Bid Saved'. Bidders shall receive system generated confirmation mail of bid deletion.

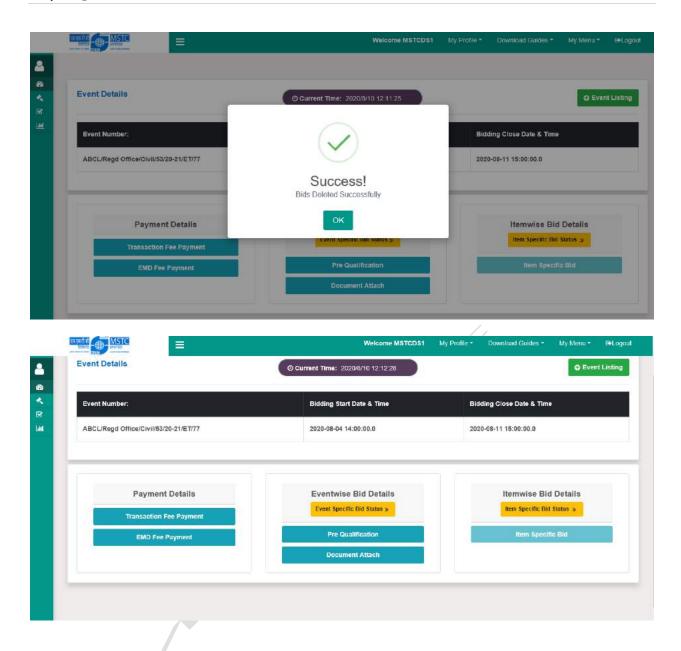


NOTE: On saving any of the covers of the tender, a button 'Delete All Bid' shall appear on the bid floor. On clicking the button followed by signing with valid DSC, system shall delete all the bid saved/ submitted and documents attached. A confirmation mail shall be forwarded to the registered mail id. This functionality is common for both Item wise and Event wise tenders.



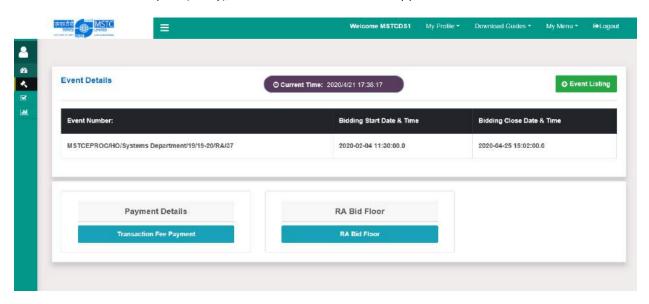




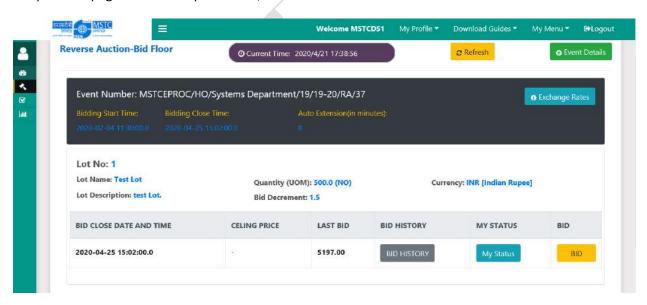


Bid Submission in Reverse Auction

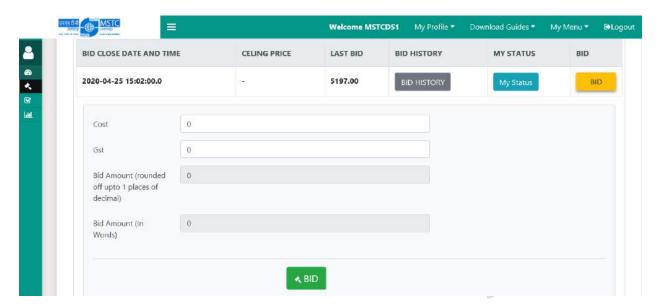
Once Transaction fee is paid (if any), the tab 'RA Bid Floor' shall appear.



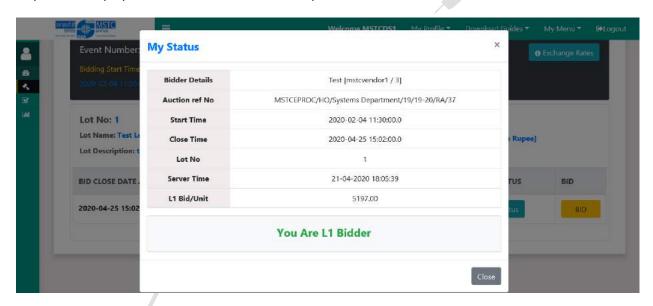
The bid floor shall have all the necessary information related to bidding for a lot. The 'Refresh' button reloads the bidding page. 'My Status' provides the latest status of the bidder for a particular lot. 'Bid History' provides the information about last few bids and the bidding trend. The 'Event Details' leads to the previous page. In order to place a bid, the button 'Bid' has to be clicked.



On entering the respective values against the price fileds, the system calculates the 'Bid Amount' based on the predefined formula. On clicking 'Bid', the DSC gets verified and bid is placed.



'My Status' displays the bidder's own status for a particular lot of an event.



'Bid History' displays the bid trend for the particular lot of an event.

