



**CURRENCY NOTE PRESS**  
(A UNIT OF Security Printing and Minting Corporation of India Limited) Wholly owned by Government of India  
Nashik Road # 422101 (Maharashtra)  
(ISO : 9001 & ISO 14001 Certified Unit)  
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GSTIN : 27AAJCS6111J3Z6

PR Number	PR Date	Indenter	Department
11009920	11.06.2022	Purchase	PURCHASE

**Not Transferable**

Security Classification:

**TENDER DOCUMENT FOR HIRING OF: APPOINTMENT OF  
ADVERTISING AGENCY FOR TENDER PUBLISHING IN  
NEWSPAPER Tender Number: 6000017606**

This Tender Document Contains \_\_\_\_\_ Pages.

Details of Contact person in SPMCIL regarding this tender:

**Name:** V KIRAN KUMAR  
**Designation:** Jt. General Manager (MM)  
**Address:** CNPN (Currency Note Press, Nashik)  
India

## Section1: Notice Inviting Tender (NIT)

6000017606 /

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	Appointment of Advertising Agency	1.000 AU	50000.00INR	
1	Appointment of Advertising Agency	25000.000A U		
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			TWO-BID National Competetive Bid (E-Procurement)	
Dates of sale of tender documents:			As per E-Procurement Portal	
Place of sale of tender documents			MSTC E-PROCUREMENT PORTAL	
Closing date and time for receipt of tenders			As per E-Procurement Portal	
Place of receipt of tenders			Bidder has to upload soft copy of all the documents on MSTC E-Procurement Portal and Hard copy of all the documents to be submitted at purchase Department CNP	
Time and date of opening of tenders			As per E-Procurement Portal	
Place of opening of tenders			Bidder has to upload soft copy of all the documents on MSTC E-Procurement Portal and Hard copy of all the documents to be submitted at purchase Department CNP	
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)			V KIRAN KUMAR Jt. General Manager (M)	

2. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.

3. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).

4. Interested tenderer's may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

5. In case NIT/ SIT provide for uploading of bids to nominated E-Procurement portal, bidders must upload their bids along with scanned copies as required enclosures (including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction) as per instructions given in this regard. Original copies of such scanned uploaded required enclosures must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

6. The tender documents are not transferable.

7. The bidder, their affiliates, or subsidiaries # including subcontractors or suppliers for any part of the contract # should not stand declared ineligible/ blacklisted/banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).

8. EMD amount mentioned in Section- I -Notice Inviting Tender(NIT) & Section- VI # List of Requirements shall be furnished as per provision on E-Procurement portal.

9. SUBMISSION OF TENDER: As per E-Procurement Portal. bidders must upload their bids along with scanned copies as required enclosures (including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction) as per instructions given in this regard. Original copies of such



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scanned uploaded required enclosures must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

10. In case of order material in your favour for Rs. 2,50,000/- or above, the supplier shall furnish the performance security amount/ Security Deposit(S.D) (03% of the ordered value) after issue of Purchase order by CNP, Nashik Road in favour of SPMCIL, Unit CNP, payable at Nashik. The performance security will be return back without any interest to successful bidder after the completion of all contractual obligations.

11. The bidders participating with MSME registration certificate has to submit Bid Security Declaration as per Annexure-1. Non submission of same will be treated as non responsive.

12. No exemption will be given for deposition of performance guarantee to any DIC/SSI/MSE/NSIC registered firm.

13. EMD of a bidder will be forfeited, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect with in the period of validity of its tender. Future, if the successful bidder fails to furnish the required performance security within the specified period, its EMD will be forfeited.

14. Any dispute in the matter will be under Nashik (Maharashtra) Jurisdiction only.

15. Right of acceptance: - The Chief General Manager, Currency Note Press reserves the right to reject any or all tenders without assigning any reason thereof.

16. Clarification of Tender Documents: A Bidder requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMCIL in writing or by fax / e-mail/ telex not later than twenty one days (unless otherwise specified in the SIT) prior to the prescribed date of submission of tender.

17. Any queries regarding the tender you may please contact at 0253-2454493 or 2461318. E-mail-purchase.cpnashik@spmcil.com.

.....

.....

(Name Designation, Address Telephone number etc.  
of the officer signing the document)

For and on behalf of



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## **Section II: General Instructions to Tenderers (GIT)**

### **Part 1: General Instructions Applicable to all type of Tenderers**

Please CLICK the link for further details

<https://sPMCIL.com/uploaddocument/GIT/new.pdf>

BIDDERS ARE REQUESTED TO DOWNLOAD 61 PAGES BY CLICKING THE ABOVE SAID LINK & SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT. UNSIGNED/UNSTAMPED PRINTOUT OF THESE PAGES ARE NOT ACCEPTABLE.

### Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision
01	3.	ELIGIBLE TENDERERS	Applicable
02	3.4	ELIGIBLE GOODS AND SERVICES (ORIGIN OF GOODS)	Not Applicable
03	6.1	THE TENDER DOCUMENTS INCLUDES:	Applicable
04	8	PREBID CONFERENCE	Not Applicable
05	9	TIME LIMIT FOR RECEIVING REQUEST FOR CLARIFICATION OF TENDER DOCUMENTS	Applicable
06	10.1	THE TECHNICAL BID TO BE SUBMITTED BY TENDERER SHALL CONTAIN THE FOLLOW	No Change
07	11.2	TENDER CURRENCY	INR
08	12.1	TENDER PRICES	Applicable
09	12.2, 33, 36.1	SCHEDULE WISE EVALUATION	Not applicable
10	12.6	GST DETAILS	No Change
11	14	PVC CLAUSE & FORMULA	Not applicable
12	14.4 TO 14.7	EXCHANGE RATE VARIATION (ERV)	Not Applicable
13	16.2 A) TO C)	DOCUMENTS ESTABLISHING TENDERER#S ELIGIBILITY AND QUALIFICATIONS	Applicable
14	18.4, 18.5	EARNEST MONEY DEPOSIT (EMD)	Applicable
15	19	TENDER VALIDITY	120 Days from the date of tender opening
16	20.4	NUMBER OF COPIES OF TENDERS TO BE SUBMITTED	Single
17	20.8	TWO BID SYSTEM	Applicable
18	20.9	E-PROCUREMENT	Submission as per NIT Clause no. 5.
19	34. AND 35.1	COMPARISON ON CIF DESTINATION BASIS	FOR CNP Nashik Road Basis
20	35.2 TO 35.6	ADDITIONAL FACTORS FOR EVALUATION OF OFFERS AND PREFERENTIAL SCHEMES	Applicable
21	43	PARALLEL CONTRACTS	Not Applicable
22	44.1	SERIOUS MISDEMEANOURS	No Change

<b>Sr No</b>	<b>GIT Clause No.</b>	<b>Topic</b>	<b>SIT Provision</b>
23	44.3	INTEGRITY PACT	Not Applicable
24	45.1	NOTIFICATION OF AWARD	No Change
25	50.	APPLICABILITY OF ADDITIONAL GIT FOR RATE CONTRACTS	Not Applicable
26	51.	APPLICABILITY OF ADDITIONAL GIT FOR PQB TENDERS	Not Applicable
27	52.	APPLICABILITY OF ADDITIONAL GIT FOR TENDERS INVOLVING SAMPLES	Not Applicable
28	53.	APPLICABILITY OF ADDITIONAL GIT FOR EOI TENDERS	Not Applicable
29	54.	APPLICABILITY OF ADDITIONAL GIT FOR TENDERS FOR DISPOSAL OF SCRAP	Not Applicable
30	55.	APPLICABILITY OF ADDITIONAL GIT FOR DEVELOPMENT/ INDIGENIZATION TENDER	Not Applicable



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## **Section IV: General Conditions of Contract (GCC)**

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Please CLICK the link for further details  
<https://spmciil.com/uploaddocument/GCC/new.pdf>

BIDDERS ARE REQUESTED TO DOWNLOAD 36 PAGES BY CLICKING THE ABOVE SAID LINK & SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT. UNSIGNED/UNSTAMPED PRINTOUT OF THESE PAGES ARE NOT ACCEPTABLE.

## Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl.No	GCC Clause No.	Topic	SCC Provision
01	1.2	ABBREVIATIONS:	Not Applicable
02	6.1, 6.3 & 6.5	PERFORMANCE BOND/ SECURITY	03 % of the total contract price valid for 60 days beyond completion of contractual obligations including warranty period: if any.
03	8.2	PACKING AND MARKING	Not Applicable
04	9	INSPECTION AND QUALITY CONTROL	Not Applicable
05	11.2	TRANSPORTATION OF DOMESTIC GOODS	No Change
06	12.	INSURANCE	No Change
07	14.1	INCIDENTAL SERVICES	Not Applicable
08	15	DISTRIBUTION OF DESPATCH DOCUMENTS FOR CLEARANCE/ RECEIPT OF GOODS	Not Applicable
09	16.2, 16.4	WARRANTEE CLAUSE	Not Applicable
10	19.3	OPTION CLAUSE	The buyer reserves the right to increase/decrease the supply order quantity by 25% at the same terms and conditions during the Currency of the contract and supplier is bound to accept it.
11	20.1	PRICE ADJUSTMENT CLAUSE	Not Applicable
12	21.	TAXES AND DUTIES	If the tenderer fails to include taxes and duties in the tender, no claim thereof will be considered by purchaser afterwards.
13	22.	TERMS AND MODE OF PAYMENTS	100% Payment will be done on individual work basis after satisfactory completion of work & submission of bills.
14	24.1	QUANTUM OF LD	Applicable (The Applicable GST if LD is levied will be collected from the firm's invoice).
15	25.1	BANK GUARANTEE AND INSURANCE FOR MATERIAL LOANED TO CONTRACTOR	Not Applicable
16	33.1	RESOLUTION OF DISPUTES	No Change
17	36.3.2,36.3.9	DISPOSAL/ SALE OF SCRAP BY TENDER	Not Applicable



## Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc. are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	Appointment of Advertising Agency	AU	1.000	50000.00INR	

1. Period of contract - The contract is valid for a period of one year from the date of issue of purchase order. However the advertisement / NIT should be published as per requirement of Currency Note Press.

2. Bid Validity: 120 days from due date of tender.

3. Bidders should submit offer as per price schedule (Section XI) in their Price bid separately.

4. Bidder have to open the link provided in Section II, IV & XII onwards and take print out of all the documents available and then sign and stamp each and every paper and submit along with the technical tender.

5. All the copies of tenders shall be complete in all respects with all their attachments/enclosures duly numbered.

6. RISK PURCHASE:

(a) If the supplier after submission of tender and due acceptance of the same, i.e. after placement of contract fails to abide by the terms & conditions of these tender documents, or fails to supply the deliverables as per delivery schedule given or at any time repudiates the contract, the purchaser shall have the right to Invoke the Security-cum-Performance Guarantee if deposited by the supplier & procure stores/ take services from other agencies at the risk & consequence of the supplier. The cost difference between the alternative arrangement and supplier tendered value will be recovered from the supplier along with other incidental charges.

(b) For all the purpose the award of contract will be considered acceptance of tender and formal contract pending signing of agreement. Supplier has to abide by all the terms and conditions of tender.

(c) In case of job work through alternative sources at lower price, if any, then no benefit on this account will be passed on to the supplier.

7. Bidders has to submit Bank details i.e.

a] Account Number :

b] Bank Name:

c] Branch:

d] IFSC Code:



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## **Section VII: Technical Specifications**

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1. The Advertising Agency shall publish the advertisement on or within 3 days from the date of receipt of the confirmed text from Currency Note Press.
2. The Notice Inviting Tender should be published in cyclic order in different newspapers.
3. The Notice Inviting Tender should be published in minimum possible area/space/font size etc.
4. Discount offered should be clearly mentioned in the quotation.
5. The Contractor has to submit newspaper cutting as a proof of advertisement published.

### **Terms & Conditions:**

1. The advertisement agency shall publish the Notice Inviting Tenders in the local as well as national newspaper as per the requirement given by Currency Note Press. If the agency fails to publish the advertisement in newspaper as directed by CNP, then the payment for the complete bill of the concerned tender will not be made.
2. If due to technical or any other reason, the agency is unable to publish the tenders in newspaper, the same should be conveyed to Currency Note Press reason for not publishing the tender failing which supply order will be cancelled and security deposit shall be forfeited. Also penal action i.e. debarred/black listing shall be taken in due course.
3. Currency Note Press, does not bind himself to accept the lowest or any tender and he reserves the right to reject any offer without assigning reason.
4. Any dispute arising out of or relating to this inquiry shall be deemed to have arise in Nashik and is subject to jurisdiction of Nashik Court.
5. Quotation may be submitted as per CNP tender clearly mention the details, validity period, otherwise quotation will be rejected.

Note: Tenderer's attention is drawn to GIT clause 17 and GIT sub-clause 10.1. The tenderer is to provide the required details, information, confirmations etc accordingly, failing which it's tender is liable to be ignored.



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## **Section VIII : Quality Control Requirements**

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NIL



SECURITY PRINTING AND MINTING  
CORPORATION OF INDIA LIMITED

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## **Section IX: Qualification / Eligibility Criteria**

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The following shall be the minimum eligibility criteria for selection of bidders technically.

**1. Experience and past performance:**

The bidder should have experience in services of similar work of publishing tender notice/advertisement in newspapers for a minimum order value of Rs.10 Lakh in any One year of last 5 years ending March 2021.

**2. Capability :** The bidder must have capability to provide the relevant service

**3. Financial Standing**

i. Average Annual turnover of the Bidder during last three years 2018-19, 2019-2020 & 2020-2021 should be more than Rs. 10 lakh.

ii. Bidder should not have suffered any financial loss for more than one year during the last three financial years i.e. 2018-19, 2019-2020 & 2020-2021.

iii. The net worth of the firm should not be negative as on 30.03.2021 and should not have eroded by more than 30% during the last three Financial years i.e. 2018-19, 2019-2020 & 2020-2021.

4.The bidders shall enclose attested copy of GST Registration (Reg. 06) & attested copy of PAN.

5. The bidder should give a declaration that they have not been black-listed/debarred for dealing by Government of India in the past.

6.The bidder should submit Power of Attorney of the Authorized Signatory for signing the bid, entering in to contract, if awarded and for any other correspondences.

7. The bidder should give undertaking/declaration that they have read and understood all the terms & conditions of tender documents and submitting unconditional acceptance to all terms & conditions.

8. A copy of latest DAVP rate card for tender notices in The Times of India, Hindustan Times, Hindustan, Sakal, Punyanagari, Lokmat etc.  
The rate card should indicate all editions of India



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Note:

A. In support bidder has to submit copies of Purchase Orders and Experience Certificate issued by Customer and presently should be in the same business.

B. Bidder must submit Chartered Accountant / Cost Accountant certified Profit & Loss A/c and Balance Sheet for the last Three Financial Years i. e. 2018-19, 2019-2020 & 2020-2021.

c. Bidder to furnish stipulated documents in support of fulfilment of qualifying criteria. Non - submission or incomplete submission of documents may lead to rejection of offer.



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## **Section X: Tender Form**

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To,  
Currency Note Press, Nashik  
A Unit of Security Printing & Minting  
Corporation of India Limited  
Wholly Owned by Govt. of India  
Nashik

Ref: Your Tender document No. 6000017606 dated:

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V –“Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto -----, as required in the GIT clause 19, read with modification, if any in Section-III –“Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/edited its contents. We realise that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.  
We also solemnly declare as under:



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**1. MSMEs Status:**

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- (a) Company /Partnership Firm /Proprietary Concern / Society/Trust / NGO/Others (Please Specify): .....
- (b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others: ....
- (c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.): .....
- (d) MSME Registration no. (with copy of registration):.....
- (e) Udyog Aadhaar Memorandum no.....
- (f) Whether Proprietor/ Partner belongs to SC/ ST or Women category.  
(Please specify names and percentage of shares held by SC/ST Partners) :  
.....

**2. Make in India Status:**

Having read and understood the Public Procurement (Preference to Make in India PPP\_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

- (a) Self-Certification for category of supplier:
  - Class-I Local Supplier/
  - Class-II Local Supplier/
  - Non-Local Supplier.
- (b) We also declare that
  - There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or Tender Form

**SPMCIL**

- We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order.

**3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017 having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:**

- We do not belong to any Country whose bidders are notified as ineligible under this order

**4. Debarment Status: Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptts. of Government of India or by any State Govt:**



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- Yes (with period of Ban)
- No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries– including subcontractors or suppliers for any part of the contract– do not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country’s laws or official regulations.

5. Penalties for false or misleading declarations: I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....  
(Signature with date)

.....  
(Name and designation)

Duly authorized to sign tender for and on behalf of

.....  
.....





SECURITY PRINTING AND MINTING  
CORPORATION OF INDIA LIMITED

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## SECTION XI: Price Schedule

TABLE No. 1(b)  
SUMMARY OF PRICE SCHEDULE (FOR INDIAN BIDDERS ONLY)

Sr No	Description	SAC Code	UOM (Unit of measurement)	Unit Rate (Rs.)	Discount, if any on DAVP rate (Rs.)	On Advertising Services		
						IGST @..... %	CGST @....%	SCGT @ ....%
A	B	C	D	F		G	H	I
1	<i>Appointment of Advt. Agency</i>		One year	As per DAVP approved rates				

FOR CNP Nashik price in words.....

1. We confirm that there would not be any price escalation during the supply period. PO will be issued to the single lowest offer.

2. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions.

3. Bidders have to submit their offer strictly as per the above price schedule in their sealed Commercial Bid separately.

4. Bid shall remain valid for acceptance for a period of 120 days from the date of tender opening.

5. In case of 2 or more firms are evaluated to be L-1, then the firm having maximum net worth in the latest Financial year i.e. 2020-21 will be evaluated as Lowest Quoted Bidder.

Note: i. The bidder has to quote the applicable GST(i.e. IGST, CGST, SGST) as per GST Law.

ii. Taxes and duties as applicable on the date of opening of price bid shall be taken into consideration for evaluation of bid.

iii. Price bids with conditions/ counter conditions are liable to be rejected.



SECTION XII: QUESTIONNAIRE  
 SECTION XIII: BANK GUARANTEE FORM OF EMD  
 SECTION XIV: MANUFACTURER'S AUTHORIZATION FORM  
 SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY  
 SECTION XVI: CONTRACT FORM  
 SECTION XVII: LETTER OF AUTHORITY FOR ATTENDING A BID OPENING  
 SECTION XVIII: SHIPPING ARRANGEMENT FOR LINER CARGOES  
 SECTION XIX: PROFORMA OF BILLS FOR PAYMENTS  
 Please [CLICK](#) the link for further details  
<http://cnpnashik.spmcil.com/SPMCIL/UploadDocument/SBDTEMPLATE1.pdf>

**TWO BID, SINGLE STAGE (TWO PACKETS) TENDER BIDDER'S CHECK LIST  
BEFORE TENDER SUBMISSION**

**Part I: - TECHNO-COMMERCIAL BID**

Sr. No.	Tender Submission Check Points	Check before submission Tick (✓)
1	Earnest Money Deposit /EMD Declaration (Annexure-I)	
2	Tender Document duly Seal & Signed	
3	Term of Delivery :- FOR, CNP Nashik road, duly unloaded	
4	Tender Validity 120 days as per the tender	
5	Technical Specification –Section VII as per tender	
6	Submit Manufacturer's Authorization form <b>(As Applicable)</b>	
7	Accept the Warranty clause as per tender <b>(As Applicable)</b>	
8	Submit the documents as per Qualification / Eligibility criteria – Section IX <b>(As Applicable)</b>	
9	Fill Tender Form – Section X duly seal & sign (Without mentioning price)	
10	Delivery Period: Acceptance of delivery period as per Section VI of tender Document.	
11	Blank price schedule format as per Section XI indicating 'XXXX'	
12	Power of Attorney for signing the bid document and contract, if awarded.	

**Part II: - PRICE BID**

Sr. No.	Tender Submission Check Points	Check before submission Tick (✓)
1	Price Bid as per Section XI (Price including all taxes & other charges )	

.....  
(Bidder's Seal & Sign)



Tender no. 6000017606

## **Annexure-I**

### **Bid Security Declaration Format** (To be printed on letter head of bidder)

Date:

To,  
The Chief General Manager  
Currency Note Press  
Nashik Road

Sub: Bid Security Declaration-Reg.

Ref: 1. Tender No. \_\_\_\_\_ Dtd: \_\_\_\_\_

2. Bidder's offer no. \_\_\_\_\_ Dtd: \_\_\_\_\_

I, \_\_\_\_\_ (Name of authorized signatories), on behalf of M/s. \_\_\_\_\_ (Bidder's name and address), duly authorized to sign the tender document and enter into contract, if awarded, herewith accept that if the bidder withdraw (or) modify our bid during period of validity, etc, the bidder will be suspended/debarred/blacklisted for a period of two years from the due date of the tender.

(Signature of Authorized Signatory)

Designation:  
Name of Bidder:  
Seal: