

# Standard Bidding Document



## **SECURITY PAPER MILL, NARMADAPURAM- 461005 (M.P), INDIA**

(A Unit of Security Printing and Minting Corporation of India Limited)  
(Wholly owned by Government of India)

(Miniratna Category-I CPSE & ISO 9001:2015, 14001:2015, 45001:2018, 50001:2018 & IEC17025:2017 Certified)

Website: <http://spmarmadapuram.spmcil.com>

E-Mail: [gm.spm@spmCIL.com](mailto:gm.spm@spmCIL.com)

CIN: U22213DL2006GOI144763, GSTIN: 23AAJCS6111J3ZE

Ph.No:91-7574-255259, Fax No: 07574-255170



PR Number	PR Date	Indenter	Department
17004054	08.07.2022	PM5ELEC	ELECTRICAL

Not Transferable

**Security Classification: NON-SECURITY**

### **TENDER DOCUMENT FOR PROCUREMENT OF CF CARD**

**Tender Number: 6000017760/EL/PAC/PM5/827 DATE: 08.09.2022**

**This Tender Document Contains 11 Pages.**

**Tender Documents is issued to:**

**M/s Schoen + Sandt Machinery  
D-66955 Pirmasens  
Geschäftsführer Jurgen SchneiderReg  
istergericht Zweibrücken  
Lemberger Strasse 82  
Stellv. Geschäftsführer  
Bernd Heitzmann, Sitz: PirmasensD-23  
746 GERMANY  
e-mail: [luisa.theobald@schoen-sandt.de](mailto:luisa.theobald@schoen-sandt.de)**

**Details of Contact person in SPMCIL regarding this tender:**

**Name, Designation: Vikas Kumar, Manager (Material)**

**Address: Security Paper Mill, Narmadapuram**

**Phone, Fax, email: 07574-286848**

**Email: [kumar.vikas@spmCIL.com](mailto:kumar.vikas@spmCIL.com)**

## Section1: Notice Inviting Tender (NIT)

6000017760 /EL/PAC/PM5/827

08.09.2022

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	CF card for NCU, wire workshop SPEL027852	1.000 EA	0.00INR	
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			ONE-BID PROPRIETARY ARTICLE CERTIFICATE	
Dates of sale of tender documents:			From 08.09.2022 to 06.10.2022 during office hours.	
Place of sale of tender documents			ADMIN. OFFICE, SECURITY PAPER MILL, NARMADAPURAM	
Closing date and time for receipt of tenders			07.10.2022 11:00:00	
Place of receipt of tenders			ADMIN. OFFICE, SECURITY PAPER MILL, NARMADAPURAM	
Time and date of opening of tenders			07.10.2022 15:00:00	
Place of opening of tenders			ADMIN. OFFICE, SECURITY PAPER MILL,NARMADAPURAM	
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)			VIKAS KUMAR Manager(Material)	

Sub: Regarding acceptance of Terms and Conditions for procurement of "CF CARD".

Ref: Your QUOTATION No. 1002304, Dated 14.07.2022

Security Paper Mill, Narmadapuram, MP invites the quotation/proforma Invoice for the procurement of "CF CARD". You are therefore, requested to send the quotation cum proforma invoice for the same on or before closing date & time for receipt of tender by Fax & Email, and sent original copy by speed post. The quotation cum proforma invoice may be sent in the favour of the "The Chief General Manager, Security Paper Mill, Narmadapuram, MP" immediately containing the following:

Please submit on or before 3:00 pm on date of tender opening, your quotation for following goods, in accordance with the Terms and Conditions printed in this tender enquiry, in a sealed cover, marked on top with # Enquiry No; Date of Tender opening.

Your's Faithfully

(VIKAS KUMAR)  
Manager(Material)  
FOR CHIEF GENERAL MANAGER  
CORRESPONDING ADDRESS

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THE GENERAL MANAGER  
SECURITY PAPER MILL  
NARMADAPURAM-461 005 (M.P.)  
Website: <http://spmarmadapuram.spmcil.com>  
PHONE :-07574 286971 /286587

**TERMS AND CONDITIONS :**

1. The quotation must be in the form furnished by procuring entity and should be in ink free from corrections/erasures. In case there is any unavoidable correction it should be properly attested, otherwise the quotation will not be considered.
2. Quotation will be opened on due date at 3.00 p.m. at the indicated venue in presence of tenderer or their representatives who may wish to be present.
3. The Purchaser reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
4. Participation in this tender is by invitation only. Unsolicited offers are liable to be ignored. However, vendors who desire to participate in such tenders in future may bring it to the notice of Procuring Entity and apply for registration as per procedure. Note: To get registered as approved supplier with procuring entity, please download supplier approval form from <http://spmhoshangabad.spmcil.com> and submit.
5. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organisation is large scale industry or small-scale industry. If you have NSIC/SSI/MSI Certificate, please attach it to the quotation. Mention your registration details.
6. Complete details and ISI specification if any must accompany the quotation. Make/ Brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be shown separately.
7. Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labelled clearly with enquiry number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted. (NOT APPLICABLE)
8. All drawings sketches and samples if any sent along with this enquiry must be returned along with quotations duly signed. (NOT APPLICABLE)
9. All supplies are subject to inspection and approval before acceptance. Manufacturer/ Supplier Warranty Certificates and Manufacturer/ Government Approved Lab Test Certificate shall be furnished along with the supply, wherever applicable.
10. The Purchaser reserves the right to modify the quantity specified in this enquiry.
11. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Price quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as F.O.R. Destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.
12. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.
13. Delivery Period required for supplying the material should be invariably specified in the quotation.
14. In case your quotation is accepted, and order is placed on you, the supply against the order should be made within the period stipulated in the order. Purchaser reserves the right to recover any Loss sustained due to delayed

delivery by way of penalty. Failure to supply the material within the stipulated period shall entitle the Purchaser for imposition of Penalty without assigning any reasons @ 1/2% of the total value of the item covered in order as Penalty per day subject to a maximum of 10% unless extension is obtained in writing from the office on valid ground before expiry of delivery period. Penalty + 18% GST will be deducted.

15. If the deliveries are not maintained and due to that account the Purchaser is forced to buy the material at your Risk and Cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.

16. Dispute Clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Narmadapuram only.

17. Our normal payment terms are 100% within 30 days on receipt and acceptance of material at our site in good condition.

18. Technical Specifications: submit Technical Specifications duly seal & signed.

19. SPM (as Buyer) is liable to deduct TDS u/s 194Q @ applicable rate on goods purchases (if applicable). In case of deduction of TDS under section 194Q; the supplier (Vendor) need not to charge TCS u/s 206C (1H) on invoicing on or after 01.07.2021 Vendor has to submit declaration in specified format for the compliance of section 206AB of Income tax Act, 1961. In case of non-submission of declaration; TDS will be deducted at higher rates (as applicable) as per section 206AB.

20. Undersigned confirms that the required goods mentioned above are not available on GeM as per #GeM - Availability Report and Past Transaction Summary# (GeM - AR&PTS). This unique ID is GEM/GARPTS/30062022/AHOJXR1ZLX5G, Dated 30.06.2022

## 21. OTHER TERMS AND CONDITIONS

### 1. SUBMISSION OF TENDER: ONE BID

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i. Delivery term: Ex works

ii. Delivery Period: 4-6 weeks after confirmation of LC by firm.

iii. Payment terms: Firm should accept our following standard payment terms:

Payment shall be made through a LC to be opened for 100% value of the contract. The payment shall be made as below:

a) 90% upon submission of shipment documents to bank.

b) 10% balance payment after receipt and acceptance of material at SPM.

iv. Validity : Validity of the quotation 90 days from the date of opening of quotation.

v. Manufacturing/Authorization Certificate:

a. If the bidder firm is manufacturer then firm has to submit the valid registration certificate.

b. If the bidder firm is not the manufacturer then firm has to submit the valid manufacturers authorization certificate/valid dealership certificate of the item supplied as per the standard form duly filled by OEM as per annexure XIV of this tender document.

vi. Undertaking for Rate reasonability: Please submit undertaking for rate reasonability on your letter head stating



that "M/s \_\_\_\_\_ (Firm Name) had not provided the offered material to any customer (Government, public sector or private organization) at lower than the quoted rate during the last one year".

vii. Warranty : This warranty shall remain valid for twelve months after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by SPMCIL in terms of the contract or for fifteen months from the date of dispatch from the supplier's premises for domestic goods (including goods already imported by the supplier under its own arrangement) or for eighteen months after the date of shipment from the port of loading in the source country for imported goods offered from abroad, whichever is earlier, unless specified otherwise in the SCC.

viii. Security Deposit : Not Applicable.

ix. Applicable law for the contract: As per government of India directive and SPMCIL procurement norms the applicable law for this contract shall be the laws prevailing in India. Conflict of law rules shall be excluded.

x. Force Majeure clause: In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by SPMCIL in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

xi. In case your quotation is accepted, and order is placed on you, the supply against the order should be made within the period stipulated in the order. Purchaser reserves the right to recover any Loss sustained due to delayed delivery by way of penalty. Failure to supply the material within the stipulated period shall entitle the Purchaser for imposition of Penalty without assigning any reasons @ 1/2% of the total value of the item covered in order as Penalty per day subject to a maximum of 10% unless extension is obtained in writing from the office on valid ground before expiry of delivery period.

xii. GST Returns : Supplier Should file the GST returns for outward supplies in time. In case of any Input Credit Loss to SPM by way of their failure to file GST Returns in time, SPM reserves the right to withhold the payment of further supplies till production of evidence of filing of Returns.

NOTE : KINDLY ACCEPT OUR TERMS & CONDITIONS OF THE NIT WITH SEAL AND SIGNED AND SEND BY RETURN MAIL/SPEED POST AT PRESCRIBED DATE AND TIME.



Tender Number:6000017760

I/ We engage to supply the service(s)/material(s) to your office and comply the following:

1. Tender Schedule and Technical Specification indicated.
2. Item/ Tender specific conditions for this tender.
3. Terms and Conditions printed overleaf.
4. I/ we confirm that set off for the GST etc. paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under GST etc.
5. This offer is valid for 90 days from the date of opening of tender.

Signature & seal

Name of Authorised

Place & Date:

Signatory:

Address:

Tel. No/ Fax. No /

Mobile No

Email ID:

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## Section VII: Technical Specifications

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CF card for NCU, wire workshop

Make: Siemens

6FC5850-1XG23-1YA0-Z

Z=A02+M02+M37+M38+M40+M43+P30

SINUMERIK 840Dsl

CNC-SW9-3 with SINUMERIK Operate

SW2.7 SP1 HF3 on CF-card

## Section XI: Price Schedule

The Price bid should clearly indicate the break-up of the price as under:-

S. No. Price Break Up	AMOUNT (In Euro)
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HSN CODE IS 8 DIGITS

1. Basic price per unit (in Euro  
(as per Section VII)

2. Other Taxes/charges (if any) please specify (in Euro)

3. TOTAL Price per unit (1+2)=3 (in Euro)

NOTE:

- 1 Scope of Work : Supply of CF card as per Section-VII
- 2 Taxation Details:
  - a PAN Number
  - b Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
  - c GSTIN number
  - d Registered Address as per GST registration and Place of Delivery for GST Purpose
  - e Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)
- 3 It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII # Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.
- 4 We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of \_\_\_\_\_days from the date of opening of tender (i.e., upto\_\_\_\_), We shall be bound by the communication of acceptance dispatched.



**Section XIV: Manufacturer's Authorization Form**

To  
Security Paper Mill, Narmadapuram  
A Unit of Security Printing & Minting  
Corporation of India Limited  
(Wholly owned by Govt. of India)

Dear Sirs,

Ref. Your Tender document No ....., dated .....

We,.....who are proven and reputable manufacturers of  
..... *(name and description of the goods offered in the tender)* having  
factories at ....., hereby authorize Messrs.  
..... *(name and address of the agent)* to submit a tender, process the same further  
and enter into a contract with you against your requirement as contained in the above referred tender  
enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs.....  
..... *(name and address of the above agent)* is authorized to  
submit a tender, process the same further and enter into a contract with you against your requirement  
as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of  
Contract read with modification, if any, in the Special Conditions of Contract for the goods and services  
offered for supply by the above firm against this tender document.

Yours faithfully,

.....

.....

[Signature with date, name, and designation]

for and on behalf of Messrs.....

*Name & address of the manufacturers*

*Note: This letter of authorization should be on the letter head of the manufacturing firm and should be  
signed by a person competent and having the power of attorney to legally bind the manufacturer.*



Tender Number: 6000017760

**ANNEXURE – I**

**(To be submitted on the letter head)**

**DECLARATION**

We do hereby declare that,

1. We have not been blacklisted /debarred by BNPMIPL /BRBNMPL /SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....



Tender Number: 6000017760

**ANNEXURE – II**

**(To be submitted on the letter head)**

**DECLARATION**

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....**(firm's name)** is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s ..... **(firm's name)** fulfills all requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....