

India Security Press,

(A UNIT OF SECURITY PRINTING & MINTING CORPORATION OF INDIA

LTD.)WHOLLY OWNED BY GOVERNMENT OF INDIA

Nashik Road-422101 (Maharashtra)

(ISO-9001:2015 & 14001:2015 Certified Company)

Miniratna Category-I, CPSE

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e-mail: purchase.isp@spmcil.com Web:http://ispnasik.spmcil.com

CIN: U22213DL2006GOI144763 GSTIN: 27AAJCS6111J2Z7

PR Number	PR Date	Indenter	Department
10028299	07.03.2022	Passport Sec	

Not Transferable

Security Classification: UNCLASSIFIED

Tender Number: 6000017351/SY-15-13(05)/2022, Dated: 24.03.2022

This Tender Document Contains_

Details of Contact person in SPMCIL regarding this tender:

Name:

Ashok Sharma

Designation: Joint General Manager (MM

Address:

ISPN (India Security Press, Nashik)

India



Disclaimer

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided.

This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources.

Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines/Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standii in such a relationship. These documents/guidelines/ Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings.

The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document.

The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.



The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.



SECTION I: NOTICE INVITING TENDER (NIT)

INDIA SECURITY PRESS

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road – 422 101 (Maharashtra) Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Website: www.spmcil.com, email: purchase.isp@spmcil.com

Tender No. 6000017351/SY-15-13(05)/2022

Date: 24.03.2022

 Sealed tenders are invited from eligible and qualified tenderers for supply of following: GeM-Availability Report IDand Past Transaction Summary GEM/GARPTS/12032022/W685C6CCJWOj) (as per para 11 a below)

Schedule No.	Brief Description of Goods/ services	Quantity (With unit)	Earnest Money (In Rupee)	Remark
1	Thermal Transfer Ribbon for Barcode Label Numbering by thermal transfer. (Carbon Ribbon for Barcode Label Printing)	2500 Roll	Rs. 18,000/- (Rs. Eighteen Thousand Only)	

Scrap/ Security Item etc): Dates of sale of tender documents: From 24.03 Price of the tender document; NIL (Free of	.2022 to 03.05.2022 during office hours cost) ction, India Security Press,	
Scrap/ Security Item etc): Dates of sale of tender documents: Price of the tender document: NIL (Free of the tender document):	.2022 to 03.05.2022 during office hours cost)	
Price of the tender document; NIL (Free of	cost)	
Price of the tender document; NIL (Free of	cost)	
Place of sale of tender documents Purchase se	ction, India Security Press	
	,aid 000di10y 1 1000,	
Nashik Road	-422 101, Maharashtra, India	
Closing date and time for receipt of tenders: 03.05.2022	up to 14:30 Hrs	
Place of receipt of tenders: Green Gate	, India Security Press, Nashik Road-422 101,	
Maharashtr		
Time and date of opening of tenders: 15:00 Hours	on 03.05.2022	
Place of opening of tenders:	ction, India Security Press,	
Nashik Roac	-422 101, Maharashtra, India	
Nominated Person/ Designation to Receive Jt. General M	anager(HR), India Security Press,	
	Nashik Road-422 101, Maharashtra, India	

- 2. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1,2 and 3) F.No. 6/18/219-PPD dated 23rd/24 th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.
- 3. Please note that SPMCIL reserves its right to grant Purchase Preference in accordance with Government of India's Public Procurement (Preference to Make in India). Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).
- 4. Interested Tenderes may obtain further information about his requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
- 5. Tenderers may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document, the bidder must not make any changes to the contents of the documents, except for filing the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).
- 6. Tenders shall ensure that their tenders duly sealed and signed; completed in all respects as per the instructions contained in the tender documents, are dropped on or before the closing date and time indicated in the Para 1 above in the tender box located at the address given below, failing which the tenders will be treated as late and rejected. Tenders may also be sent through post at the address as above. However, Purchaser will not be



responsible for any postal lapses or delays in receipt of the documents. In case Nit/ SIT provide for uploading of bids to nominated eProcurement portal, bidders must upload their bids along with scanned copies as required enclosures (including profs of cost of Tender Document and EMD as applicable-unless on line payment gateway is provided in the instructions) as per instructions given in this regards Original copies of such scanned uploaded required enclosures must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

- 7. In the event of any above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/received/opened on the next working day at the appointed time.
- 8. The tender documents are not transferable.
- 9. The bidder, their affiliates, or subsidiaries- including subcontractors or suppliers for any part of the contract-should not stand declared ineligible/ blacklisted/banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).
- 10. EMD amount, if any mentioned in Section VI-List of Requirements shall be furnished in or of the following forms: (a) Account Payee Demand Draft or (b) Fixed Deposit Receipt or (c) Banker's cheque or (d) Bank Guarantee; in acceptable form, otherwise the tender will not be accepted in any case. The demand draft, fixed deposit receipt or banker's cheque shall be drawn on any scheduled commercial bank in India, in favour of Account and place of payment specified in the Para 1 above. In case of bank guarantee, the same is to be provided from/ confirmed by any scheduled commercial bank in India as per the format specified under Section XIII in these documents.
- 11. Undersigned confirms that the required goods mentioned above are not available GeM as per "Gem-Availability Report and Past Transaction Summary" (GeM-AR&PTS). This unique ID is Mentioned in para 1 above

Jt. General Manager (Material) & CPSO For Chief General Manager, India Security Press, Nashik Road. Phone No 0253 2402219

Address for dropping the tender documents Green Gate, India Security Press, Nashik Road-422 101, Maharashtra,



SECTION II: GENERAL INSTRUCTIONS TO TENDERERS (GIT)

PART I & II: GENERAL INSTRUCTIONS Applicable to all Types of Tenders:

Please refer the link <u>Click here</u> or <u>http://www.spmcil.com/Uploaddocument/GIT/new.pdf</u> for further details.

GIT (Total pages: 61)

BIDDERS ARE REQUESTED TO DOWNLOAD 61 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT.



SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)

The following special instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section

II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

Sr. No.	GIT Clause No.	Торіся	Modify/Substitute/ supplement	SIT Provision
1.	3.	Eligible Tenderes		SIT 1: Mentioned below
2.	3.4	Eligible Goods and Services (Origin of Goods)		As Applicable
3.	6.1	The Tender documents includes:	Modify	SIT 2: Mentioned below
4.	8	Prebid Conference		Not Applicable
5.	9	Time Limit for receiving requests for clarifications of Tender Documents		SIT 3: Mentioned below
6.	10.1	The Technical bid to be submitted by Tenderer shall contain the following documents, duly filled in, as required:	Modify	SIT 4: Mentioned below
7.	11.2	Tender Currency		Not Applicable
8.	12.1	Tender Prices		As Applicable
9.	12.2, 33, 36.1	Schedule wise evaluation	Modify	SIT 5: Mentioned below
10.	12.6	GST details		As Applicable
11.	14	PVC Clause & Formula		Not Applicable
12.	14.4 to 14.7	Exchange rate variation (ERV)		Not Applicable
13.	16.2 (a) to (c)	Documents Establishing Tenderer's Eligibility and Qualifications		As Applicable
14.	18.4, 18.5	Earnest Money Deposit (EMD)	Substitute	SIT 6: Mentioned below
15.	19	Tender Validity		SIT 7: Mentioned below
16.	20.4	Number of copies of Tenders to be submitted	Modify	SIT 8: Mentioned below
17.	20.8	Two Bid System		SIT 9: Mentioned below
18.	20.9	E-Procurement		Not applicable for this tender
19.	34 and 35.1	Comparison on CIF Destination Basis		As Applicable
20.	35.2 to 35.6	Additional Factors for Evaluation of Offers and Preferential schemes		As Applicable
21.	43	Parallel Contracts	***	Not Applicable
22.	44.1	Serious Misdemeanors		As Applicable
23.	44.3	Integrity Pact		Not Applicable
24.	45.1	Notification of Award		As Applicable
25.	50	Applicability of additional GIT for rate contract		Not Applicable
26.	51	Applicability of additional GIT for PQB Tenders		Not Applicable
27.	52	Applicability of additional GIT for Tenders involving Samples		Not Applicable
28.	53 ,	Applicability of additional GIT for EOI Tenders		Not Applicable
29.	54.	Applicability of additional GIT for Genders for Disposal of Scrap.	·	Not Applicable
30.	55	Applicability of additional GIT for Development/ Indigenization Tenders		Not Applicable



SIT-1: Eligible Goods/ Services: Joint Ventures/ Consortiums shall not be considered for this tender.

SIT-2: The tender documents include:

1.	Section I	-	Notice Inviting Tender (NIT)
2.	Section II	-	General Instructions to Tenderers (GIT)
3.	Section III	-	Special Instructions to Tenderes (SIT)
4.	Section IV	-	General Conditions of Contract (GCC)
5.	Section V	-	Special Conditions of Contract (SCC)
6.	Section VI	-	List of Requirements
7.	Section VII	-	Technical Specifications
8.	Section VIII	-	Quality Control Requirements
9.	Section IX	-	Qualification/ Eligibility Criteria
10.	Section X	-	Tender Form
11.	Section XI	-	Price Schedule
12.	Section XII	-	Vendor Details
13.	Section XIV	-	Manufacturer's Authorization Form
14.	Section XV	-	Bank Guarantee Form for Performance Security
15.	Section XVI	-	Contract Form
16.	Section XVII	-	Letter of Authority for attending a Bid Opening
17.	Section XVIII	-	Proforma of Bill for Payments
18.	Section XIX	-	NEFT Mandate

SIT-3: Clarification of Tender Documents: A tenderer requiring any clarification or elucidation on any issue of the tender document may take up the same with ISP Nashik in wiring or by fax/e-mail/post. ISP Nashik will respond in writing to such request provided the same is received by ISP Nashik not later than 21 days prior to the prescribed date of submission of tender.

SIT-4: Documents Comprising the Tender (techno-commercial bid (1st Packet)):

- (i) Earnest Money Deposit (EMD) Rs.18,000/- The EMD must be submitted along with the Technocommercial offer in the form of DD/ Bankers cheque/ FDR drawn from any scheduled commercial Bank in India only in favour of SPMCIL Unit ISP payable at Nashik. The firm who are registered under NSIC, Micro and Small Enterprises (MSE) for manufacturing of similar item may be exempted from submitting the EMD on producing valid certificate. The certificate should clearly indicate the stores details similar to India Security Press requirement and the validity of the certificate (valid upto XXXXXXXX) otherwise certificate will not be considered for exemption of EMD.
- (i) Power of Attorney/ Authorisation with the seal of company indicting that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.
- (ii) The eligibility criteria for the tender are given in <u>Section IX- Qualification/ Eligibility Criteria</u>. The bidder have to submit all the desired documents and relevant documentary proof in support of relevant clauses mentioned in Section IX: Qualification/ Eligibility Criteria. The Qualifying Criteria should be submitted in original.
- (iii) The tenderer shall submit detailed techno-commercial offer as per Technical Specifications as per Section-VII and List of Requirement as per Section-VI of the tender document.
- (iv) The tender has to submit sealed and signed tender document by authorized signatory of the tenderer as a token of acceptance of all section/ terms and conditions of this tender document (GIT, SIT, GCC & SCC, Quality Control Requirement, List of Requirement, Technical Specification, Tender form etc.)
- (v) Tender Form/ Covering letter as per format X
- (vi) Section VI: List of Requirements, showing the schedules and quantities quoted by them for which price schedule are enclosed in the Financial Bid. No pricing detail shall be disclosed or hinted upon in any manner in the technical bid.
- (vii) Documentary evidence, as necessary in terms of GIT clauses 3 and 16, establishing that the tenderer is eligible to submit the tender and, also, qualified to perform the contract if its tender is accepted. Section IX: Qualification/ Eligibility Criteria shall also be filled up/ compliance commented upon.



- (viii) Documents and relevant details to establish in accordance with GIT clause 4 and 17 that the goods and the allied services to be supplied by the tenderes confirm to the requirement of the tender documents along with list of deviations if any (ref clause 17.2 of GIT). Section VII- Technical Specifications and Section VIII- Quality Control Requirements shall also be filled up/ compliance thereof commented upon. The tenderer may also enclose in their technical bids, technical literature, and other documents as and necessary by them.
- (ix) Vendor details as per Section XII
- (x) Manufacturer's Authorisation form
- (xi) A list of deviations (ref clause 19.4) from the clauses of this SBD, if any

NOTE: No price details should be given or hinted in the Technical Bid.

SIT-5: Schedule-wise evaluation: The evaluation criteria for awarding the contract shall be to L1 bidder as per schedule mentioned in Section XI Price bid.

SIT-6: Earnest Money Deposit: The required EMD as mentioned in Section VI, List of Requirements. The EMD shall be valid for a period of 60 days beyond bid validity. Any short validity, the tender shall be treated as unresponsive. The EMD should in the Indian Rupees only.

SIT-7: Tender Validity:

- (i) The tenders shall remain valid for acceptance for a period of 120 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.
- (ii) In exceptional cases, the tenderers may be requested by ISP Nashik to extend the validity of their tender upto a specified period. Such request(s) and response thereto shall be conveyed by surface mail or by fax/ e-mail followed by surface mail. The tenderers who agree to extend the tender validity, are to extend the same without any change or modification of their original tender.
- (iii) In case the day upto which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for ISP Nashik, the tender valid shall automatically be extended upto the next working day.
- (iv) Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.
- SIT -8: Number of Copies of Tenders to be submitted: Tenderer shall submit their tender in "Original" only.

SIT-9: Two Bid (Envelope/ packet)/ System: Techno-commercial bid and the Financial bid (Price Bid) The first part would be containing the relevant technical details of the items and the second part would be containing, price quotation along with other allied issues. First part will be known as Technical Bid and the second part Financial bid (price bid). Tender shall seal separately 'Technical Bid' and the 'Financial bid (price bid)' and covers will be suitably super scribed. Both these sealed covers shall be put in a bigger cover and sealed and super scribed as tender for 'Procurement of Thermal Transfer Ribbon for Bar Code Label Numbering by Thermal Transfer' due on 15:00 hrs. IST on 03.05.2022 due date of the submission of the tender as stated below otherwise tender/ bid / quotation shall be liable for rejection.



SECTION IV: GENERAL CONDITION OF CONTRACT (GCC)

Please refer the link <u>Click here</u> or <u>http://www.spmcil.com/UploadDocument/GCC/new.pdf</u> for further details.

GCC (Total pages: 36)

BIDDERS ARE REQUESTED TO DOWNLOAD 36 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DCOUMENT.



SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

S.No.	GCC Clause No.	Topic	Modify/ Substitute/ Supplement	SCC Provision
1.	1.2	Abbreviations:		As Applicable
2.	6.1, 6.3 & 6.5	Performance Bond/ Security	Modify	SCC-1: Mentioned below
3.	8.2	Packing and Marking		As Applicable
4.	9	Inspection and Quality Control		As Applicable
5.	11.2	Transportation of Domestic Goods	Supplement	SCC-2: Mentioned below
6.	12	Insurance	Supplement	SCC-3: Mentioned below
7.	14.1	Incidental Services		As Applicable
8.	15	Distribution of Despatch Documents for clearance/ Receipt of Goods		As Applicable
9.	16.2,16.4	Warrantee Clause		SCC-4: Mentioned below
10.	19.3	Option Clause		Not Applicable
11.	20.1	Price Adjustment Clause		Not Applicable
12.	21	Taxes and Duties	Supplement	SCC-5: Mentioned below
13.	22	Terms and Mode of Payments	Supplement	SCC-6: Mentioned below
14.	24.1	Quantum of LD	Supplement	SCC-7: Mentioned below
15.	25.1	Bank Guarantee and Insurance for Material Loaned to Contactor		Not Applicable
16.	33.1	Resolution of Disputes		As applicable
17.	36.3.2, 36.3.9	Disposal/ Sale of Scrap by Tender		Not Applicable

- SCC-1: Performance Bond/ Security: (Clause No. 6.1) Within twenty-one days after the issue of notification of award by ISP, the supplier shall furnish performance security to ISP for an amount equal to three (03) percent of the total value of the contract valid up to Sixty (60) days after the date of completion of all contractual obligations by the supplier, including the warranty obligations i.e. for 28 months.
- SCC-2: Transportation of Goods: The transportation of goods to be procured will be done by the supplier on FOR ISP Basis. The total cost of the transportation should be indicated in the price bid of the item to be procured.
- SCC-3: Insurance: A specific insurance cover for each consignment / supply is to be given by the firm, as applicable.
- SCC-4: Warranty Clause: Supplier should provide the warranty for a period of 12 months from the date of acceptance of Material at ISP.
- SCC-5: Taxes and Duties: If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage.
- SCC-6: Terms and Mode of Payment: The payment shall be made in the following manner-
 - (a) The payment terms is 100% within 30 days after receipt and acceptance of goods against each lot by the Purchaser and on production of all required documents by the supplier. The payment will be done through online only. Therefore, the suppliers have to produce all the Bank details such as Name of Bank, Account No., IFSC Code No., MICR No. along with the Tender document.
 - (b) The supplier while claiming the payment shall furnish the following certificate to the paying authorities:



"We hereby declare that additional set offs/ input tax credit to the tune of Rs. XXXXX (to be filled wnile claiming the payment) has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted".

SCC-7: Liquidated Damages: If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, ISP shall, without prejudice to other rights and remedies available to ISP under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to ½ percent of the delivered price of the delayed goods and / or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed good or services contract price(s).



SECTION VI: LIST OF REQUIREMENTS

serial No	Brief Description of goods and services (Related specifications etc. are in Section –VII)	HSN Code	Accoun ting Unit	Quantity	Amount of Earnest Money (INR)	Place of Delivery for GST Purpose
1	Thermal Transfer Ribbon for Barcode Label Numbering by Thermal Transfer (carbon Ribbon for Barcode Label Printing)	To be Mentioned by the bidder	Rolls	2500	Rs. 18,000/-	India Security Press, Nashik, Maharashtra, India

1. Required Delivery Schedule:

- (i) The firm has to supply 50 Nos. of Rolls as pilot sample within 15 days from the date of issue of Notification of Award of Contract for printing and material suitability as per requirement.
- (ii) After issue of suitability 250 Nos. of Rolls in every month and 200 Rolls in the last month.
- Required Terms of Delivery, Destination, Ultimate Consignee and preferred mode of transportation
 Required Terms of Delivery, Destination and preferred mode of Transportation: The delivery shall be on FOR ISP Nashik, Maharashtra basis by Road.
- 3. All the copies of tenders shall be complete in all respects with all their attachments/ enclosures duly numbered and signed on each and every page.
- 4. Price bid should be submitted as per format in Section XI. Rate quoted should be on firm price basis. Vague offers like "GST as applicable" shall not be considered.
- 5. The total cost inclusive of all elements as cited above on FOR India Security Press, Nashik Road (Maharashtra), India, basis should be indicated clearly both in words and figures in the price bid.
- 6. The Bidder has to submit the Check list as per Format given below along with the Techno-commercial Documents (First Envelope):

Sr.	Description	Submitted	Page
No.		/Notil	No.
3 7		Submitted	- 19 B
1.	EMD	-	
2.	Duly Filed Section X: Tender Form		
3.	Duly Filed Section XII: Vendor Details		
4.	Manufacturer Authorisation Certificate		
5.	NEFT Mandate		
6.	Power of Attorney/ Authorization with the seal of company indicting that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.		
7.	Documentary evidence towards Experience as per clause 1(a) of section IX.		
8.	Documentary evidence towards capability as per clause 1(b) of section IX.		
9.	Documentary evidence towards Financial data as per clause 1 (c) (i), (ii) & (iii) of section IX.		
10.	Declaration/ undertaking as per clause Nos. 7 & 8 of Section IX: Qualification/ Eligibility Criteria.		
11.	Copies of PAN and GST Registration Certificate		
12.	All pages of the tender documents (including GIT, GCC, SIT, SCC, List of requirements, Technical specification, quality requirements, etc.) duly signed and stamped by the Authorized signatory of the bidder.		
13.	Adherence to Acceptance of Delivery Schedule as Per Annexure VI: List of Requirement on Bidder's letter Head.		
14.	Adherence to the Technical Specification as per Section VII on Bidder's Letter Head.		
15.	Adherence to the Quality Control Requirements as per Section VIII on Bidder's Letter Head.		



1. The Bidder has to submit the Check list as per Format given below along with the Price Bid (Second Envelope):

Sr. No.	Description B	Submitted / Not Submitted	Page: No:
1	Price Bid as per Section XI: Price bid of the tender		
7.	document.		



SECTION VII: TECHNICAL SPECIFICATIONS

Item: Thermal Transfer Ribbon for Barcode Label Numbering by thermal Transfer

Material Description Carbon Ribbon for Barcode Label Printing

1 Size : 80 mm (Width) X 300 Mtrs (Length)

2 Dimension of Core : 24 mm (inner) / 30 mm (outer)

3 Thickness : Shall be uniform in thickness at its length

Physical Properties:-

1 Colour : Jet Black

2 Grade : Wax Resin Based 3 Base Material : Polyester Film

4 Coating : Ink layer should be out side the winding

CHACTERISTICS:-

1. It should have good printing and scratching strength.

2. It should have uniform and unique coating on black allowing reliable printing and have matching qualities with the thermal head

3. It should be resistant to chemicals, viz., Solvents & heat.

4. It should have a minimum shelf life of 2 years and 10 years after application

5. It should be suitable for a wide range of applications on various materials like plain paper, coated paper & PET film

Packing:-

The material shall be packed on corrugated boxes containing 20 (twenty) thermal transfer ribbon rolls. Each carbon roll shall be packed in separate box and properly sealed so as to protect from any environmental effect.

Note: Tenderer's attention is drawn to GIT clause 17 and sub-clause 10.1.

The tenderer is to provide the required details, information, confirmations, etc accordingly, failing which it is tender is liable to be ignored. Prospective bidders shall comply with the feature specifications (including Warrantee obligations) and submit a "Specification Compliance Certificate" with their Technical Bid.



SECTION VIII: OUALITY CONTROL REQUIREMENTS

The material supplied by the successful bidder will be accepted on the basis of trial carried out on the machine, printability, runnability and other technical requirement mentioned in section VII along with manufacturers guarantee certificate to be sent to purchaser along with each consignment. If any defects observed or the material found unsuitable, then the same will be returned to the supplier for free replacement upto India Security Press, Nashik. During printing trial if the cartridge will not give clear/ uniform impression of numbering and barcode on the labels the cartridge will be rejected.



SECTION IX: OUALIFICATION/ELIGIBILITY CRITERIA

(a) Experience and past performance: The bidder firm should have manufactured and supplied Thermal Transfer Ribbon for Barcode Label Printing (carbon ribbon for Barcode Label printing) at least 1000 Rolls in any one year during the last five years ending on March 2021.

Note: The 'Experience and Past experience criteria' is exempted for Startups and Micro and Small Enterprises.

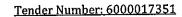
(b) <u>Capability, equipment and manufacturing facilities:</u> The Bidder firm must have an annual capacity to manufacture and supply at least 1000 Rolls of Thermal Transfer Ribbon for Barcode Label Printing (carbon ribbon for Barcode Label printing).

(c) Financial standing:

i) The average Annual financial turnover of the bidder during the last three years ending on 31 March 2021 (i.e. 2018-2019, 2019-2020 and 2020-2021) should be at least 3,54,000/- as per the annual report (audited balance sheet and profit and loss account) of the years 2018-2019, 2019-2020 and 2020-2021, duly authenticated by a Chartered Accountant/ Cost Accountant in India.

Note: The 'Average Annual Turnover criteria' is exempted for Startups and Micro and Small Enterprises.

- ii) Bidder firm should not have suffered any financial loss for more than one year during the last three years ending on 31 March 2021 (i.e. 2018-2019, 2019-2020 and 2020-2021).
- iii) The net worth of the Bidder should not be negative on 31 March 2021 and also
- iv) should not have eroded by more than 30% in the last three years ending on 31 March 2021 (i.e. 2018-2019, 2019-2020 and 2020-2021).
- 3. Supporting documents submitted by the bidder must be certified as follows:
- 4. All copy of Supply/ work order; respective completion certificate and contact details of clients; documents issued by the relevant industries Department; National Small Industries Corporation (NSIC); Manufacturing licence, annual report etc., in support of experience, past performance and capacity/capability should be authenticated by the by the person authorized to sign the tender on behalf of the bidder.
- 5. All financial standing data should be certified by certified accountants, for example Chartered Accountants/ Cost Accountants
- 6. The bidder shall indicate/ certify that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.
- 7. The bidder firm should submit declaration that the firm has not blacklisted/ debarred by any Government agency/ Public Sector Unit/ Reputed Organisation.
- 8. The bidder firm should submit the undertaking that "We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications"
- 9. The bidder firm should submit Authorisation certificate from the OEM.
- 10. The bidder firm require to submit the Attested copies of GST Registration Certificate and PAN alongwith the techno-commercial offer.





SECTION X: TENDER FORM

То	Date
(complete address of SPMCIL)	
Ref: Your Tender document No dated	
We, the undersigned have examined the above-mentioned tend, dated (if any), the receipt of which is hereby con (description of goods and services) in conformity with your about price schedule(s), attached herewith and made part of this tend Price has to be mentioned only in Section XI: Price Schedule).	nfirmed. We now offer to supply and deliver ove referred document for the sum shown in the der (Do not mention any price components here
If our tender is accepted, we undertake to supply the goods accordance with the delivery schedule specified in the List of Re	
We further confirm that, if our tender is accepted, we shall pro amount in an acceptable form in terms of GCC clause 6, read Conditions of Contract , for dueperformance of the contract.	
We agree to keep our tender valid for acceptance for a period with modification, if any in Section-III – —Special Instruction period, if any, agreed to by us. We also accordingly confirm to a this tender may be accepted any time before the expiry of the formal contract is executed, this tender read with your written shall constitute a binding contract between us.	ons to Tenderers or for subsequently extende abide by this tender upto the aforesaid period an aforesaid period. We further confirm that, until
We confirm that in case of downloaded Tender Document, we that in case any such change is noticed at any stage including action under clause 44 of the GIT.	
We further understand that you are not bound to accept the loabove-referred tender enquiry.	owest or any tender you may receive against you
We also solemnly declare as under:	
1. MSMEs Status:	
Having read and understood the Public Procurement Policy for	
(as amended and revised till date), and solemnly declare the fol	
(a) Company /Partnership Firm /Proprietary Concern	n / Society/Trust / NGO/Others (Pleas
Specify):(b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU	I/ Others:
(c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB et	•
(d) MSME Registration no. (with copy of registration):	
(e) Udyog Aadhaar Memorandum no	
(f) Whether Proprietor/ Partner belongs to SC/ ST or Women of	
(Please specify names and percentage Partners):	of shares held by SC/ST



2. Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

(a) Self-Certification for category of supplier:
Class-I Local Supplier/ Class-II Local Supplier/ Non Local Supplier
(b) We also declare that
There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
We do not belong any country whose bidders are notified as ineligible on
We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order.
3. Restrictions on procurement from bidders from a country or countries, or a class of countries under
4. Rule 144 (xi) of the General Financial Rules 2017 Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:
We do not belongs to any country whose bidder are notified as ineligible under this order
5. Debarment Status: Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptts. of Government of India or by any State Govt: Yes (with period of Ban)
No. Solemnly declare that neither we nor any of our affiliates or subsidiaries including Subcontracts or suppliers for any part of the contract – do not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations.
6. Penalties for false or misleading declarations: I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self- declaration by us would be violation of code of Ethics and would attract penaltie as mentioned in this tender document, including debarment.
(Signature with date)
(Name and Alarimethian)
(Name and designation) Duly authorized to sign tender for and on behalf of



SECTION XI: PRICE SCHEDULE

Chief General Manager, India Security Press, Nashik Road 422 101

Hours
Time
Opening
Date of (
OFFER FORM for Tender No

Wehereby certify that we are established firm of manufacturers/ authorised agents of M/s.....hereby certify that we are established firm of manufacturers/ authorised agents of M/s......hereby certify that we are established firm of manufacturers/ authorised agents of M/s..... manufactured or used by us are open to inspection by the representative of India Security Press, Nashik. We hereby offer to supply the following items at the prices indicated below:

Schedule	Schedule Description	Specification	Unit	Qty	Total Price per	Total value of Terms of	Terms of	Delivery	Gross Weight
No No					unit (In Indian	offer (in	Payments	Period	and
					Rupees) See table	Indian			dimensions of
					below for Break-	Rupees)			package per
					up Price				unit
1	2	3	4	5	f=9	7 = (5X6)	8	6	10
Н	Thermal Transfer Ribbon for		Roll	2500					
	Barcode Label Numbering by								
	Thermal Transfer (carbon ribbon								
	for Barcode Label printing)								

Break-up Price in Column-6 (in Indian Rupees)

Ex-Factory	Name of	Country of	HSN Code	GST% (include GST Per Unit GST	Per Unit GST	Packing and	FOR Station of Freight (&	Freight (&	FOR
Price after	\sim	Origin		Cess if any) with	Total	forwarding in	Despatch	Insurance	Destination
considering	OEM			Break-up of CGST/		details	Price	charges upto	Price
input GST				STGST/UTGST/IGST				Destination	
credit									
available to									
vendor									
A	В	2	a	Д	L.	9	H = (A+F)		J = (H+I)
								•	•



Tender Number: 6000017351

	Conscionation of the Consciona
≓	Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant installation/ Commissioning/ Training/ Technical Support/ incident
serv	services/software/accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)

Taxation Details: (a) PAN Number (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.) (c) GSTIN number (d) Registered Address as per GST registration and Place of Delivery for GST Purpose (d) Registered Address as per GST matters (Please mention primary and secondary contacts) (e) Contact Names, Nos & email IDs for GST matters (Please mention primary and secondary contacts) It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract
and SCC) attached to the tender and have thoroughly examined specifications / Ouality Control Requirements and other stipulations in Section VII & VIII- Technical Specificati
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Anality Control Desimpose and are thereing the nature of the nature of the nature of one of the interior of the nature of the na
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IN SOCI ANALISM (UNITEDITATE AND LIMAS MINISMENTED SPECIFICATIONS) SHARIFF SOME STREETS AND ONICE SUBMISMOSTS IN SECTION 4 IN SECTION SPECIFICATIONS
nd N. C. Pattached to the tender and have thoroughly examined shecifications. (Upaity Congression requirements and other shouladons in Section VII & VIII- Lecturical Shecific
ad COO attached to the teadan and house the second and fine foundity Control Descriptors and other principality Control Descriptors
יי איזאר איזיאל מווא אל וומלך מוומבו זכנס איזיאל מיזיאל מבוובן מוואל מוואל מיזיאל מיזי
THE PERSON CALL BY AND LOVE BY AND THE LAND THE LAND TO BE AND THE LAND THE
$f_{1}, \dots, f_{r-1}, \dots, f_{r-1$
(b) I VDE 01 GOT REPISITATION REPISITEMENT, UNITERISTEMENT, OF COMPANY RIC.)
The man of from Designation (Designation of House without Persons with one)
I AVALUII DELAIIS.
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B D
services/ software/ accessories, considered necessary to make the proposal sell-contained and complete must be indicated here.)
minut and anti-

It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC
nd SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII- Technical Specifications and
uality Control Requirements; and are thoroughly aware of the nature of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements
nd according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender
ocument if the contract is awarded to use.

. We hereby offer to supply the	by offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer
pen for acceptance for a period of	days from the date of opening of tender (i.e., upto). We shall be bound by the communication of acceptance
ispatched within the prescribe time.	

у.	Earnest Money/ Bid Guarantee for an amount equal to	orn
and r	nd reference number date) as per the Tender Documents.	

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Signature and Seal of Manufacturer/Bidder

Note:

The Bidder may prepare their own offer forms as this proforma

No change in the proforma is permissible

No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialed by the bidder

Figures in Columns 5 to 7 (both inclusive) and in Break-up of price column 6, should be in both figures and words.

This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid. EEEEE



Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark —not applicable.

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:
(a) Name of the Company:
(b) Corporate Identity No. (CIN):
(c) Registration if any with SPMCIL:
(d) Complete Postal Address:
(e) Pin code/ ZIP code:
(f) Telephone nos. (with country/area codes):
(g) Fax No.: (with country/area codes):
(h) Cell phone Nos.: (with country/area codes):
(i) Contact persons /Designation:
(j) Email IDs:
2. Taxation Details:
(a) PAN number:
(b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):
/ \ COPP.I 1
(c) GSTIN number:
(d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
(e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondar
contacts):
We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT
negative / blacklisted during the last three financial years.
(Signature with date)
(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)
For and on behalf of
(Name, address, and stamp of the tendering firm)
(Name, address, and stamp of the tendering min)



Section XIV: Manufacturer's Authorization Form

To
•••••••••••••••••••••••••••••••••••••••
(Name and address of SPMCIL)
Dear Sirs, Ref. Your Tender document No
Yours faithfully,
[Signature with date, name, and designation] for and on behalf of Messrs [Name & address of the manufacturers] Note: This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.



SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND (ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)

Ref	Date
Bank Guarantee No	
To, The Chief General Manager, India Security Press, Nashik Road	
Dear Sir,	
1. Against contract vide Notification for Award o covering supply of.	of the Tender Nodated (hereinafter
called the _contract') entered into between the Purchaser) (herein after called	as the Purchaser) and M/s. called the _Contractor', this is to certify
2. We	ty days after the complete conclusion of the ction of both the BIDDER and the BUYER, e. till the _said date') and that if any claim (name of the bank), by virtue of this enforceable against us
3. It is fully understood that this guarantee is effective	bank), undertake not to revoke this guarantee



4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court of Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date Place

Signature (Printed Name) (Designation)

Witnesses

(Bank's Common Seal)



Section XVI: Contract Form India security press, Nashik Road

- 4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
- (i) General Conditions of Contract;
- (ii) Special Conditions of Contract;
- (iii) List of Requirements;
- (iv) Technical Specifications;
- (v) Quality Control Requirements;
- (vi) Tender Form furnished by the supplier;
- (vii) Price Schedule(s) furnished by the supplier in its tender;
- (viii) Manufacturers' Authorisation Form (if applicable for this tender);
- (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section – V - _General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.



- 5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
- (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule	Brief	Accounting	Quantity to	Unit Price	Total price
No.	description of goods/ services	unit	be supplied	(in Rs.)	** ** *** *** *** *** *** *** *** ***



Section XVII: Letter of Authority for attending a Pre-bid Conference/ Bid Opening

(Refer to clause 24.2 of GIT)

The Chief General Manager		
India Security Press,		
Nashik Road		
Subject: Authorization for attending b	id opening on	(date)
in the Tender of		
Following persons are hereby auth		
mentioned above on behalf of		(Bidder)
in order of preference given below.		
Order of Preference	Name	Specimen Signatures
I.		
П.		
Alternate Representative		
Signatures of bidder or Officer		
authorized to sign the bid Documents	i	
on behalf of the bidder.		
Note:		
1. Maximum of two representatives	will be permitted	to attend pre-bid conference/ bid
opening. In cases where it is restricte		
to attend. Alternate representative wi		
able to attend.	_	
2. In case of pre-bid conference,	self-attested copy	y of proof of purchase of Bid
documents, in the name of the bidde		
which entry would be refused. Bid do	cuments would be	available for sale at the site also.
3. Permission for entry to the ha		
authorization as prescribed above is n	ot produced.	

Regd. Office: Jawahar Vyapar Bhavan, 16th floor, Janpath, New Delhi – 110 001



Section XVIII: Proforma of Bills for Payments

(Refer Clause 22.6 of GCC)

		(ICEIEI C	Jause 22.0 O	i dee)		
Name and A	Address of the	Firm	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	*****
		Dated				
Purchase or	der	и	To	Date	d	
Name and a	Name and address of the consignee					
S.No.	Authority	Description	Number or	Rate	Price per	Amount
	for	of Stores	quantity	Rs. P.	Rs. P.	
	purchase					
Total						
	······································					
1. GST/ CGS	T/ SGST/ UTO	SST/ IGST Am	ount			
2. Freight (i	f applicable)					
3. Excise Du	ty (if applical	ole)				
4. Packing a	nd Forwardir	ng charges (if	applicable)			
5. Others (Please specify)						
6. PVC Amount (with calculation sheet enclosed)						
7. (-) deduction/Discount						
8. Net amount payable (in words Rs.)						
Dispatch detail RR No. other proof of despatch						
Dated(enclosed)						
Inspection Certificate No						ed)
Place and Date						
Received Rs						
Rupees)				••••••	••••••	••••
We solemnl	y certify that	å •				
provision of the b. Goods on withere under a	he relevant Act which GST has b	or the Rules ma been charged ha on account of C	de there under. ve not been exc	empted unde	an what is payar the GST Act or t ect under the pro	he rules made
2. We are registered with above indicated GSTIN as dealer in the State where in their Billing address in						

c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.



- d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
- e. that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier



Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s		Date:			
То:					
	ma and Address of	Purchaser's Paying Authority as per NIT Clause 1)			
		rulchaser s raying Authority as per 1417 Clause 1)			
	Sub: NEFT payments				
We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments					
to us through the above scheme to our under noted account.					
NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM					
1. Nam	ne of City				
2. Banl	k Code No.				
3. Bran	nch Code No.				
4. Ban	k's Name				
5. Brar	nch Address				
6. Bran	nch Telephone /				
Fax	No.				
7. Supp	plier's Account				
No.					
8. Type	e of Account				
9. IFSO	C code for NEFT				
10. IFSC	C code for RTGS				
11. Supp	plier's name as	•			
per A	Account				
12. MIC	CR Code No.				
In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled					
cheque or photocopy of a cheque or front page of your bank passbook issued by your					
bank for verification of the above particulars.					



I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and Signature of authorized Official of the bank