



**INDIA GOVERNMENT MINT MUMBAI-400001 (MH)**

**A Unit of Security Printing and Minting Corporation of India Limited**

**Miniratna Category - I CPSE**

**Wholly owned by Government of India**

**Tel : 022-22703184/85 Ext 110/131 Fax : 022-22661450**

**Web : [http:// igmmumbai.spmcil](http://igmmumbai.spmcil.com)**

**E-Mail: Email: [purchase.igmm@ spmCIL.com](mailto:purchase.igmm@spmCIL.com)**

**CIN No. : U22213DL2006GOI144763**

**MANDATORY CHECKLIST  
(To be submitted along with Bid)**

**ANNEXURE-1**

Sr.No	Description	Yes/No
1	Tender submitted in one bid as per section VI –list of requirement of the Tender Document.	<input type="checkbox"/>
2	The tender should be submitted in ENGLISH language The authenticated copies of documents in support of the applicant's claims may be submitted in Hindi/English	<input type="checkbox"/>
3	Tender Fee Rs. Nil As per sec-1 submitted in Bid.	<input type="checkbox"/>
4	EMD : Rs.7,940/-	<input type="checkbox"/>
5	The firms participating as MSE/NSIC/DIC/Start-up India Campaign, needs to enclosed certificates containing validity (including	<input type="checkbox"/>
6	<b>CATEGORY OF MSME FIRMS</b>	
	SC	<input type="checkbox"/>
	ST	<input type="checkbox"/>
	GEN	<input type="checkbox"/>
7	Owner of company	
	Male	<input type="checkbox"/>
	Female	<input type="checkbox"/>
8	Provided the Names of Organization(s) / Firm(s) with Addresses & Telephone Numbers, Fax Numbers, E-mail addresses to which they have provided similar type of items/services annually during the last five years in Techno-commercial Bid	<input type="checkbox"/>
9	Power of attorney / Authorization indicating that authorized signatory is competent & legally authorized to submit the tender and /or to enter into legally binding contract enclosed in Bid	<input type="checkbox"/>
10	Sealed & signed copy of each page of tender document along with GIT,SIT,GCC & SCC clause submitted along with bid as a token of acceptance of all terms & conditions enclosed	<input type="checkbox"/>
11	A Copy of the price bid proforma submitted along with Bid (i.e. showing the unit, currency & total price of the Item I Material offered as xxxx) so as to indicate the Item/ Material being offered is <b>enclosed</b>	<input type="checkbox"/>
12	Copy of GST/PAN /TAN number/ TIN number <b>enclosed</b> in Bid.	<input type="checkbox"/>
13	Undertaking/declaration certificate for not suspended/ banned by any Ministry/ Deptt. of Government of India or by any State Govt must be submitted in bid by the bidder	<input type="checkbox"/>
14	Undertaking as per Section VI Point No.3 (a)	<input type="checkbox"/>
15	Fully fill Section X- Tender Form (Tender validity 120 days,)	<input type="checkbox"/>
16	Fully fill Section XII- Vendor Details	<input type="checkbox"/>
17	Delivery Schedule accepted as per tender	<input type="checkbox"/>
18	Payment terms accepted as per tender.	<input type="checkbox"/>

**NOTE:**

- The above check list duly filled must be submitted along with Bid**
- No price component has to be mentioned in above checklist, otherwise offer will be rejected.**

**Signature and seal of bidder**