



भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण लिमिटेड
Security Printing and Minting Corporation of India Limited

मिनिरत्न श्रेणी-1, सीपीएसई
(भारत सरकार के पूर्ण स्वामित्वाधीन)
Miniratna Category-I, CPSE
(Wholly owned by Government of India)

SPMCIL/VIG/154/12/ १२६

Date: 11.05.2012

CIRCULAR

SUB: Abnormal delay in acceptance/rejection of materials/equipment etc.

During investigation of a complaint pertaining to long outstanding payment in one of the unit, an undue/unjustified & abnormal delay in rejection of an equipment was observed. Such delay in acceptance/rejection of materials/equipment etc is a lapse on the part of the concerned authorities and the Competent Authority has viewed it seriously. Further, this violates Clause 11.4 of Procurement Manual- Version 1.0, 2011 and tantamount to presence of a Vigilance Angle in it.

2. All concerned are hereby advised to ensure that appropriate action on all future procurements & its corresponding suitability, payment/deduction etc is completed within the stipulated period of time, without any inordinate delay in decision making to avoid a chance of legal complication and to earn bad name for our organization.
3. These guidelines may be noted & followed by all for strict compliance. If these guidelines continue to be flouted in future it will prima-facie indicate a clear violation of guidelines and may invite a vigilance angle.
4. The widest possible publicity should be given to this circular and all concerned should be informed. It should also be uploaded on the website of the unit & displayed on the sectional notice board.
5. This issues with the approval of Competent Authority.

S.S. Balani
11/05/12
(S.S. BALANI)
Sr. VO

CGM (IGM, Mumbai),
All General Managers,
Mints (except IGM-Mumbai)/Presses/Mill,
SPMCIL

CC:

1. OSD to CMD
2. Director (T)/Director(HR)/CVO (I/C)
3. GM/Dy.GMs (Corporate Office).
4. Dy. Manager (OL): for Hindi translated copy please.
5. All Vigilance Officials (Corporate Office /units).
6. Notice Board.