



भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड
SECURITY PRINTING AND MINTING CORPORATION OF INDIA LTD.
भारत सरकार के पूर्ण स्वामित्वाधीन
WHOLLY OWNED BY GOVT. OF INDIA

NOTICE

Sub.: Engagement of Retired PSU employees as Consultant (Taxation) & Consultant (Costing) on contract basis.

Security Printing & Minting Corporation of India Limited (SPMCIL) is a Miniratna Category - I Central Public Enterprise wholly owned by Government of India started functioning as a Corporatized entity with effect from 13th January, 2006 under the administrative control of Department of Economic Affairs, Ministry of Finance having its registered and Corporate Office at 16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi-110001. The objective and the business of the Company is designing, manufacturing security papers, Printing Currency & Bank notes, Passports, non-judicial stamp papers, postage stamps and Minting of the Coins.

The Operational Units of the Company are strategically located across the Country having its four Mints at Mumbai, Kolkata, Hyderabad and Noida, four Currency / Security presses at Nashik, Dewas and Hyderabad, besides a high quality Paper manufacturing mill at Hoshangabad.

With the above background, the Company is looking forward for engaging retired employee as Consultant(Taxation) & Consultant (Costing) on contract basis to be based at Corporate Office in New Delhi, with the following eligibility:

1. Name of the Post: Consultant (Taxation)

Requirement: 01(No.)

Essential Qualification: CA/ICWA from the Institute of Chartered Accountant of India/Institute of Cost Management Accountant of India.

Essential Experience: Retired PSU employees having atleast 15 years of post-qualification experience out of which least 10 years hands on experience in dealing with matters of Direct Tax and Indirect tax, dealing with Income Tax Authorities at Assessment and CIT (Appeal), GST matters including filing of returns, experience in dealing ITAT level and GST Authorities, experience in accounting.

Age: Upto 62 years as on 18.11.2019.

Key responsibilities:

- Dealing with all tax matters of SPMCIL and tax authorities.
- Assessment of Direct and Indirect Tax matters.
- Dealing with tax matters at assessment/ CIT(Appeals)/ITAT level/ higher level.
- Guiding the Units in the area of Direct/Indirect matters.
- Any other work assigned from time to time.

2. Name of the Posts: Consultant (Costing)

Requirement: 01(No.)

Essential Qualification: CA/ICWA from the Institute of Chartered Accountant of India/Institute of Cost Management Accountant of India.

Essential Experience: Retired PSU employees having at least 15 years of post-qualification experience out of which least 10 years hands on experience in dealing with costing area, having hands on experience in dealing with office of CAC, experience of accounting would be added advantage.

Age: Upto 62 years as on 18.11.2019.

Key responsibilities:

- Analysis of the cost sheet of the Unit.
- Coordinating with the Office of Chief Advisor Cost.
- Processing proposal of the Unit regarding costing of product.
- Applying of uniform method of costing amongst Mints/Security Presses and Bank Note Presses.
- Any other work assigned from time to time.

HOW TO APPLY:

1. The application should be submitted in the Proforma given in the advertisement, preferably type written.
2. The outer cover should be subscribed as "**APPLICATION FOR THE POST OF CONSULTANT (TAXATION) OR CONSULTANT (COSTING)**".
3. The application should be accompanied with attested copy of certificates in support of educational qualification, age & experience.
4. Duly completed application should be sent to the DGM (HR) Security Printing & Minting Corporation of India Ltd.,

16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi - 110 001 through registered/speed post on or before **18.11.2019**. Applications received late/incomplete will be rejected. SPMCIL Management will not be responsible for any postal delay/loss of documents during transit.

GENERAL CONDITIONS:

- The appointment will be purely on contractual basis initially for a period of **six months** and depending on the performance, it may be extended as per the requirement of SPMCIL.
- The compensation (all inclusive) shall be regulated as per the following norms:

Sr. No.	Category (From/to)	Monthly Compensation (All inclusive) in Rs.
1.	E-8	75000
2.	E-6 to E-7	70000
3.	E-5	65000
4.	E-3 to E-4	60000
5.	E-1 to E-2	50000
6.	S-1 to S-2	40000
7.	W-1 to W-6	30000

- The selected candidate will not have any claim over other emoluments/ benefits/ compensations available to other SPMCIL employees. However, for any out station travel as per the requirement, with the prior approval of the competent authority , only the expenses towards travelling, lodging and boarding (as per SPMCIL Travel rules/policies) will be borne by SPMCIL
- The selection will be as per the terms and conditions in this advertisement and the candidates will be shortlisted keeping in view their experience, profile, etc., and called for the interview.
- No correspondence will be entertained from the applicants who are not selected, either before or after the selection. The decision of SPMCIL would be final and binding.
- Management reserves the right to reject the application without assigning any reason. The recruitment process can be cancelled/ suspended/ terminated without assigning any reasons. The decision of the management will be final and no appeal will be entertained.
- Application that are not in conformity with the requirements indicated in this advertisement, incomplete applications and those received after the last date will not be entertained.
- In order to regulate the number of candidates to be called for interview, if so required, SPMCIL Management reserves

the right to raise the minimum eligibility standards/criteria, OR to relax the minimum eligibility criteria/standards.

- All eligibility conditions/Age etc. will be reckoned as on last date of receipt of applications.
- Canvassing in any form will result in disqualification.

(V. Balaji)

Dy. General Manager (HR)

नियोजन आवेदन पत्र/APPLICATION FORM

1. पद का नाम/ Name of the Post:
2. अभ्यर्थी का नाम/ Name of the candidate :
3. पिता का नाम/ Father's Name:
4. जन्म तिथि/ Date of Birth
Age as on 18.11.2019 (___DD___MM___YY)
5. स्थायी पता/ Permanent Address:
6. पत्राचार के लिए पता/ Address for correspondence:
7. फोन नंबर (कार्यालय) / Phone numbers (office):
(आवास)/ (Residence):
मोबाइल/ Mobile :
फैक्स/ Fax :
ई-मेल/ E-mail :
8. धर्म/ Religion:
9. राष्ट्रियता/ Nationality:
10. व्यावसायिक से शुरू करके मैट्रिक तक शैक्षिक योग्यताओं का ब्योरा/ Details of Educational Qualifications starting from professional to matriculation:

Passport
size photo

क्र. सं. S.No.	परीक्षाओं का विवरण नियमित/ पत्राचार पाठ्यक्रम द्वारा / Examination Passed	पास होने का वर्ष/ Year of Passing	विषय/ Subject	श्रेणी / वर्ग और प्राप्तांक %/ Marks Obtained	बोर्ड/विश्वविद्यालय / Name of the Institution.

11. हाल के नियोजन से शुरू करके अनुभव का ब्योरा/ Details of Experience starting from latest employment:

संगठन का नाम/ Name of Organisation	धारित पद एवं स्तर /Position held & Level	अवधि (दिन, महिना वर्ष के साथ)/ Period (DD/MM/YYYY)		वेतनमान (ग्रेड वेतन के साथ)/ Pay- scale with Pay	वर्तमान मूल वेतन अंतिम /Last Total Emolument Drawn	कार्य का संक्षिप्त विवरण/ Brief description of duties
		से/From	तक/ To			

12. संलग्न प्रमाण पत्रों /प्रशंसा पत्रों की प्रतियाँ/ Copies of Certificates/testimonials to be enclosed (like Last Pay Certificate, etc.).

- 1.
- 2.
- 3.
- 4.

घोषणा/ DECLARATION

मैं _____ एतद्वारा स्वीकार और घोषणा करता/ करती हूँ कि इस आवेदन में दिए विवरण सत्य हैं और अतिशयोक्तिपूर्ण नहीं हैं। मैं वचन देता/देती हूँ कि इस आवेदन पत्र में की गई कोई मिथ्या प्रस्तुति या वास्तविक चूक अधोहस्ताक्षरी को तुरंत बर्खास्तगी के लिए दायी बना देगी। / I _____ hereby affirm and declare that the statements made in the application are true and unexaggerated. I undertake that any misrepresentation or material omission made in this application form will render the undersigned liable to immediate dismissal.

तिथि:/ Date:

स्थान/Place:

(अभ्यर्थी के हस्ताक्षर / Signature of the Candidate)