



EXPRESSION OF INTEREST FOR EMPANELMENT OF VENDORS

1. Sealed documents are invited separately for each category of item from eligible and qualified vendors for their empanelment for the following goods or services :

Sr.No.	EOI No. and Date	Brief description of Goods/Services	Accounting Unit	Empanelment fee for each item category
1	XIX-2/ /P&S/2021 dt.	Empanelment of Vendors - Refer to the Scope of Requirement as per Annexure I	-	Rs.500/- (non-refundable)
Name of Organization		India Government Mint, Mumbai (A Unit of SPMCIL)		
Type of the Organization		Metallurgical Industry engaged in manufacturing of Coins and medallions.		
Reference No. (EOI No.)		XIX-2/ 237/P&S/2021 dt. 18.12.2021		
E.O.I. Title		Empanelment of Vendors		
Category		Public Sector Undertaking wholly owned by Government of India, Ministry of Finance.		
Date of Announcement		22.12.2021		
Last date for submission		22.04.2022		
Broad description of work		Empanelment of Vendors for Goods/Services		
E.O.I. Empanelment Document		Available on our website igmmumbai.spmcil.com and www.eprocure.gov.in		
E.O.I. should be submitted to		The General Manager, India Government Mint, Mumbai – 400001,		
Place of distribution of EOI document		Accounts Office, India Government Mint, Mumbai, Shahid Bhagat Singh Road, Fort, Mumbai - 400 001, Maharashtra.		
Nominated Person/ Designation to Receive Bulky Tenders		Bimal Prasad Dhal Chief Purchase & Stores Officer India Government Mint, Mumbai.		

- **Scope of Requirements of Vendor is as per attached ANNEXURE-I**
- **General Instructions to the Vendors is as per attached ANNEXURE-II**
- **Short listing Criteria for Evaluation of Suppliers is as per attached ANNEXURE-III**
- **Removal from the Approved List is as per attached ANNEXURE-IV**
- **Ban and Blacklisting is as per attached ANNEXURE-V**
- **Standard Bidding Document for Procurement of Goods is available on our Website, Refer Procurement Manual Part-C.**
- **Application form for Empanelment. is as per attached ANNEXURE-VI**
- **Performance Statement is as per attached ANNEXURE-VII**

Chief Purchase & Stores Officer
For and on the behalf of Chief General Manager
India Government Mint, Mumbai
Ph No. 022-2703184/85 Extn.131/136
Email:- purchase.igmm@spmcil.com

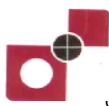


ANNEXURE-I

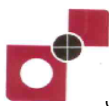
CATEGORY OF ITEMS (CATEGORY CODE AND DETAILS TO BE FILLED IN BY VENDOR IN THE APPLICATION)

Type of Goods/ Services to be supplied/ performed –

Category Code	Category Description	Item Code	Item Description
A	Raw Materials		
		1	Ferritic Stainless Steel, Nickel Brass Coils
		2	Coin Blanks (FSS, Non Ferrous, Bi- metal, Precious Medal Blanks)
		3	Die Steel Rods (DIN:1.2550)
		4	Steel (EN series, Mild Steel, Tool steel), Austenitic SS 310
		5	Copper Sheet, Brass Sheet etc.
		6	All Non – Ferrous alloys
		7	Plumbing Raw materials
	Civil Raw Materials	8	Sand, Cement, Bricks, Stone chips etc.
		9	Paint, Putty etc
		10	Tar
		11	Tarpaulin
		12	Asbestos / G.I. Sheet etc
		13	Scaffolding material, Laddles etc
B	Machineries/ Equipments /Spare parts		
		1	Security Minting and Associated Machinery.
		2	Work shop Machineries
		3	Computers, Peripherals, Printers, Software, Hardware, Networking.
		4	HT & LT Sub Station Equipments
		5	Electrical spares
		6	Coin Counting Machines
		7	Material handling equipments,
		8	LDPE sachet packaging machines
		9	Bag closing Machines
		10	Measuring & Testing Equipments, Balances & Weighing Scales, Comparators etc.
		11	Pump sets
		12	Safety Equipments
		13	Fire fighting equipments
		14	Telecom equipments
		15	A.C Spares
		16	Pallet Truck, Fork lift Truck, Stacker Spare parts
		17.	Re.2 (New) Tungsten Carbide Die & Punch
C	Annual Rate Contract / Services		
		1	Manpower Hiring on Outsourcing basis, Skilled, Unskilled, Drivers, Forklift operators, Office attendants, Computer operators, Nurses,
		2	Transport services
		3	Hiring of vehicles
		4	House keeping
		5	Horticulture
		6	Sanitation
		7	Packaged Drinking Water, food
		8	Auditing/ Consulting services.
		9	Import Agents



		10	Clearing Agents
		11	Rodent / Pest Control.
		12	Advertising
		13	Transit Insurance , Vehicle Insurance
		14	Health Check-up.
		15	Chartered Accountant firms (Accounting, Taxation & Cositng)
D	Annual Maintenance Contract / Repairing / Supply of Spare parts		
		1	Electric Motor Rewinding
		2	Computers, Computer Peripherals, Printers, Xerox machines, Software, Hardware,
		3	Air Conditioners, AC Plant, Water coolers
		4	Air Compressor system
		5	DG Sets 500 KVA
		6	Fork Lift Trucks, Pallet Trucks, Stackers
		7	Voltage Stabilisers 125KVA-400KVA
		8	Air Ventilation System
		9	Fire fighting equipments
		10	Safety & Security items
		11	Rolling shutters
		12	Photo copiers
		13	Intercom System
		14	Biometric Control system.
		15	Metal detectors, hand held & doors
		16	CCTV
		17	SIEMEN - AC, DC Drives, PLCs, PCBs
		18	Machinery and Mechanical Items
		19	Civil work in Factory & Townships
		20	All Electrical & Electronics work in Factory & Townships
		21.	AMC for Gas burner servicing at Canteen
		22.	AMC of Zero B, Aqua Guard, RO water purifiers, AGCCP & Filter Set
		23.	Ricoh Gestetner 6123 cp Machine AMC
		24.	Supply, Installation , Commissioning & Training including CAMC IT.
		25.	Cylinder, pipe, Regulator , Burner ,Adaptor
E	Machined / Fabricated Materials		
		1	MS Drums, Containers
		2	MS / Wooden Pallets
		3	Machine Parts
		4	Collars (TC& D2), Dial indexing plates
		5	Industrial items
		6	Plastic moulded jobs
		7	Cast iron box & trays
F	Job works		
		1	ISO 9001:2008 & 14001:2004 Consultancy, Consultancy for NABL and LBMA accreditation.
		2	Heavy labour jobs, Erection & Commissioning.
		3	Fabrication, Welding, Brazing, Grinding etc
		4	Automation Engineering
		5	Heat treatment
		6	Job testing, Analysis
		7	Civil Maintenance, Painting & Plumbing
		8	Radiator cleaning
		9	Testing & Certification of Cranes, Lifting Tackles, Pr. Vessels etc.
		10	Testing & Calibration of Measuring Instruments



		11	Packaging of Medals and Commemorative coins
		12	Manufacturing of Medal Blanks
		13	Structural Audit / Survey
		14	Civil/Labour Contractor
		15	Monitoring of Environment
		16.	Hiring of AMC of AGCCP & Filter set
		17.	Transfer of Mint Property
		18.	Mint Patrika Publication
G	Production consumables		
		1	Jute bags
		2	LDPE film rolls / bags
		3	Thermal Transfer Ribbons
		4	Thermal Transfer Printer Label Rolls
		5	Printing Ink
		6	Polycarbonate / Acrylic sheets, Moulded / Acrylic inserts.
		7	Lubricant oils, Cutting/Coolant oil, Quenching oil, Hydraulic oil.
		8	All Industrial Oils
		9	Grease
		10	Charcoal
		11	Hosiery cleaning cloth & rags.
		12	Cotton waste cleaning cloth.
		13	Cotton hand gloves
		14	Machine cleaning material
		15	Pickling & Polishing compound
		16	T.C Dies and Punches for Blanking tool
		17	Corn cob
		18	All Chemicals (Production and Laboratory)
		19	Satellite Balls
		20	Cotton Waste fine
		21	Graphite Crucibles
		22.	Gold conducting Salt
		23.	Breakers low spout capacity, Volumetric Flask etc,
H	Mechanical Items		
		1	Bearings of all Types.
		2	Belts of all types
		3	Nuts, Bolts, Screws, Springs, pins (straight & taper), washers etc
		4	Rubber rolls
		5	Gears, shafts, pulleys and other spare parts of various machinery.
		6	Loctite, grease sevogem
		7	Cutting Tools, Drills, Milling cutters, Tool Tips, CNC Working Tools , Taps & Dies etc.
		8	Hacksaw blades of all sizes, Knives
			Grinding wheels/mounted wheels, Tips/ Dressers, hand grinding wheels / cutters etc.
		10	All Files
		11	Emery paper and emery cloth, Oil stone etc.
		12	Polishing mobs
		13	Diamond lapping compound
		14	Glass balls, hammer balls
		15	Pressure gauges & regulators
		16	Gaskets, Valves etc.
		17	Filters – Air & Oil
		18	MS wire
		19	Hardware, Paints, Plumbing, Carpentry items
		20	Plastic bins
		21	Grease gun and oil gun
		22	Pneumatic system components
		23	Lubrication system components
		24	Hydraulic system components
		25	All Types of Wood, Ply Wood, Sal wood



		26	Polish & Resins
		27	Industrial Adhesives
		28	All Nails
I	Electrical & Electronics Items		
		1	Lightings, Switches, Fans, Coolers, Room heaters, Geyser, Air conditioners, Water coolers,
		2	Industrial fans, Exhaust fans
		3	Control Panel items-Relays, Contactors, Timers, PLC Modules, Micro switches, Semiconductors, Fuses, Connectors etc.
		4	Heating elements, Nichrome – For Furnace, Plastic sealing
		5	Electrical Motors
		6	Printed Electronic cards & modules,
		7	All Electronic Items (Solenoid Coils/Valves, Optical Sensors etc.)
		8	Cables – Electrical, Telephone, Fiber optic
		9	Power backup systems
		10	Motor Winding materials
		11	Transformers
		12	AC & Refrigeration
		13	DG & Compressor
		14	Electrical Appliances
		15	Coffee & tea premix & vending machines
		16	Telecom Equipments
		17	Computer, printer and peripherals, - Computer software
J	Tools & Tackles		
		1	Mechanical maintenance tools
		2	Electrical & Electronic measuring & maintenance tools
		3	Hand Tools, Drilling machines, Blower, Grinder etc
		4	Plumbing Tools
		5	Carpentry Tools
		6	Civil Tools
		7	Horticulture Tools
		8	Painting Tools
		9	Welding Tools
K	Office stationery		
		1	A4 / A3 size Xerox machine paper
		2	Computer stationery (continuous with perforation on both sides)
		3	Registers, Writing pads
		4	Diaries, Calendars
		5	Pens, Pencils etc
		6	Box files, Office files etc
		7	Printer cartridges
		8	Muster Rolls
		9	Fax Rolls
		10	Other Office Related Stationery.
L	Packaging Items		
		1	Rubber Bands
		2	Corrugated boxes
		3	HDPE Woven sacks
		4	Bopp tape/ Cello tape
		5	Cotton tape, Cotton yarn
		6	Plastic String with metal clip
		7	Shrink wrapping film
		8	Wooden Packing Boxes
		9	Polythene Bags, LDPE Film etc
		10	Medal cases, stands, acrylic cases, blister pack, ribbon for medal and other packing material
		11	Jute bags / Gunny bag, jute long, jute rope



		12	Stickers, Labels, printed materials
M	Furniture		
		1	Office Furniture
		2	Industrial Furniture
		3	Canteen and Other Furniture
N	Canteen Items		
		1	Vegetable cooking oil
		2	Atta (Wheat flour)
		3	Rice
		4	Pulses & Cereals
		5	Milk in pouches
		6	Sugar
		7	Tea
		8	Cutlery
		9	Canteen Utensils
		10	Kitchen Appliances
		11	All Canteen Consumable Items
		12	Annual Contract for Vegetables
O	Safety Equipments / Items		
		1	General safety
		2	Fire safety and Fire fighting Equipments
		3	Electrical safety
		4	Protective clothing
		5	Safety shoes, Ordinary shoes & socks
		6	Ear plugs
		7	Nose masks, Respirators
		8	Hand gloves (rubber/cotton)
		9	Helmets
		10	Eye Safety / Eye protection
P	Other items		
		1	Uniform cloth / Protective cloth
		2	Uniform – men and women
		3	Toiletries
		4	Soaps and Detergent powder
		5	Sanitary items
		6	Towels
		7	Baniam Bits, Pocket less underwear, Hosiery Cloth & Rags
		8	Medicines
Q	Gases and Petroleum		
		1	LPG Gas
		2	Nitrogen, Argon, Acetylene, Oxygen etc
		3	Refrigerant R22, R134A etc.
		4	Petrol, Diesel, H.S Diesel, Kerosene
R	General Order Supplier		
		1	Brushes
		2	Chalk pencil, chalk powder etc
		3	Cotton duster
		4	Cutleries and others
S	Import Agents		
T	Scrap Dealers		
U	Security Agencies		



ANNEXURE-II GENERAL INSTRUCTIONS TO THE VENDORS

1. Interested vendors may obtain further information about this requirement from the above office. They may also visit our website mentioned below for further details.
2. No fee for EOI document. However, Non-refundable Empanelment fee of Rs.500/- is to be submitted alongwith the EOI Document for each category of item in the form of account payee demand draft/ Banker's Cheque/ Pay Order, drawn on a scheduled commercial bank in India, in favour of "*India Government Mint, Mumbai(A unit of SPMCIL)*", payable at Mumbai.
3. Successful firm has to submit Rs.3,000/- as Security Deposit for each category , which is refundable after completion of validity period of Empanelment .
- 4. If requested, E.O.I. document will be mailed by registered post/speed post to the domestic tenderers, for which extra expenditure per set will be Rs.250/-. The vendor is to add the applicable postage cost in the non-refundable fee mentioned in Para 2 above.**
5. Invitation to E.O.I. document may also be downloaded from the website <http://igmmumbai.spmcil.com> or www.eprocure.gov.in and submit it along with the required non-refundable fee as mentioned in Para 2 above.
6. Vendors will ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Invitation to E.O.I. Documents, are dropped in the tender box located at the address given above on or before the closing date and time indicated above, failing which the documents will be treated as late and rejected.
7. The applicants is to seal the Application for Empanelment in Envelope. EOI for (Category Code & description) should be super scribed on the sealed Envelope.
8. The India Government Mint, Mumbai is not responsible for transit (postal/courier) delays of **EOI documents**.
9. All empanelled vendors will be allocated unique registration number.
10. The EOI documents are not transferable.
11. The validity period of empanelment will be 3 years from the date of empanelment and their performance will be reviewed annually or as per requirement.
12. Vendors who do not meet /comply evaluation criteria as per Annexure III of this document will be eliminated from the empanelment list.



13. Potential new vendors may be added to the empanelment list every year based on the satisfaction of the eligibility criteria.

14. Firms found not satisfactory will be eliminated and Security Deposit will be forfeited.

15. The existing suppliers to IGM, Mumbai are also required to apply for their registration.

16. Pre-Qualification Eligibility criteria for bidders :

A. Experience and Past Performance :

i. Bidder Firm should have manufactured and supplied in any one year during last five years - atleast 40% of the annual requirement.

B. Capability- Supply of goods.

i. The Bidder Firm must have an annual Capability to supply at least 40% of annual requirement.

C. Financial Standing

i. Average Annual turnover of the Bidder firm during last three years should be more than 30% of the estimated cost of annual requirement of manpower.

ii. Bidder Firm should not have suffered any financial loss for more than one year during the last three years.

iii. The net worth of the firm should not have eroded by more than 30% in the last three years.

All experience, past performance and capacity /capability related/data should be certified by the authorized signatory of the bidder firm. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder will be verified from the parties for whom work has been done.

All financial standing data should be certified by certified accountants e.g. Chartered Accountants (CA) in India. In order to ascertain the above, the firm should submit the copies of the financial statements viz Balance Sheets, P&L Accounts, and Cash Flow statements for the last 5 years i.e. upto 31-03-2021.

17. The firm should furnish the firm's name, full postal address (Office), Phone Number and Fax Number; Name of the authorized contact person and e-mail address.

18. The firm should not have been blacklisted /debarred for dealing by Government of India or any State Govt. in any manner and an undertaking should be submitted along with the Bid, to this effect.

19. If required the same empanelment may be extended for another year after completion of this tenure.

20. The vendor can submit only one application against each Category. By submitting the complete



form and providing the required information along with empanelment fee of Rs. 500/-. **Multiple Category** under one application will be rejected.

21. Participants are required to stamp and provide their authorized signature on every page of the E.O.I. document and all the supporting documents submitted as a token of acceptance to the mentioned terms and conditions.

22. Interested firms have to submit attested copies of various license certificates like Trade Licence, Vat Registration Certificate, Central Sales Tax Registration Certificate, Service Tax Registration Certificate and other registration certificates as required as per the prevalent Prices & Registrations of the Govt. of Maharashtra with their application.



ANNEXURE-III

SHORTLISTING CRITERIA FOR EVALUATION OF SUPPLIERS

The suppliers will be evaluated for short listing, inter-alia, based on their past experience of supplying goods in similar context, financial strength, technical capabilities etc. each supplier will be assigned scores based on weightages assigned to each of the criteria in E.O.I. More weightage should be given to point number 1, 5 and 6.

Sl. No.	Criteria	Weightage
1.	Past Experience	20%
2.	Financial Strength of the Bidder	20%
<input type="checkbox"/>	Turnover figures of last three years.	
<input type="checkbox"/>	Net Profit figures of last three years.	
3.	Quality Assurance.	10%
4.	Manufacturing capabilities/ tie-ups.	10%
5.	After sales service.	20%
6.	Product support.	20%

All suppliers who secure the minimum required marks (normally 60%) will be shortlisted.



ANNEXURE-IV

REMOVAL FROM THE APPROVED LIST

Whenever a vendor is found lacking in performance in terms of response, delivery compliance, capacity, quality standards or ethics, the vendor may be removed from the approved list with the approval of the CFA or CMD whichever is lower after giving performance notice as per the conditions of empanelment.

Removal from approved list may also be warranted in following cases:

- (i) The supplier fails to abide by the terms and conditions or to maintain the required technical/ operational staff/ equipment or there is change in its production/ service line affecting its performance adversely or fails to cooperate or qualify in the review for registration.
- (ii) The firm ceases to exist or is acquired by or merged with another firm or ceases to operate in the category of requirements for which it is registered.
- (iii) Bankruptcy or Insolvency on the part of the vendor as declared by a court of law.
- (iv) debarment by SPMCIL or any other government agency. Supplier Relations Management and Ease of Doing Business 160 SPMCIL
- (v) Other than in situations of force majeure, after opening of financial bids, the supplier withdraws from the procurement process or after being declared as successful bidder:
 - (i) withdraws from the process;
 - (ii) fails to enter into a procurement contract; or
 - (iii) fails to provide performance security or any other document or security required in terms of the bidding documents.
- (vi) If the Central Bureau of Investigation/ CVC/ C&AG or Vigilance Department of Procuring Entity or any other investigating agency recommends such a course in respect of a case under investigation.
- (vii) any other ground, based on which the registering authority considers, that continuation of registration is not in public interest.

Besides, there may be registered firms who may have ceased to exist or may have been acquired by or merged with another firm, may have switched over to other sector of business operation or indulged in unethical business practices and influence peddling. Such firms will be removed from the list of approved vendors. Whenever a firm is removed from the lists of approved vendors, their registration stands cancelled. Such removal must be promulgated to all units so that any unit of SPMCIL conducts no further business relation with such firms who have failed to perform contractual obligations even though SOs were placed on them during the last three years.



ANNEXURE-V

BAN AND BLACKLISTING

In the following cases, firms or individuals should be banned/ blacklisted including declaring them ineligible, either indefinitely or for a stated period of time, to participate in the tenders to be floated:

- (i) If the proprietor of the firm, its employee, partner, or representative is convicted of any offence by a court under the Prevention of Corruption Act, 1988 or under the Indian Penal Code or any other law for the time being in force for offences involving moral turpitude in business dealings.
- (ii) If a firm directly or through an agent violates the code of ethics mentioned in Chapter 2 or violates Integrity Pact mentioned in Chapter 8, in procurement or execution of the contract.
- (iii) Violate the safety or statutory norms that result in industrial accidents leading to loss or injury to life or property or to any other legal liability to The Procuring Entity.
- (iv) Employs a government servant, who has been dismissed or removed on account of corruption or employs a non-official convicted for an offence involving corruption or abetment of such an offence, in a position where he could corrupt government servants or employs a government officer within two years of his retirement, who has had business dealings with him in an official capacity before retirement; or
- (v) On account of doubtful loyalty to the country or national security consideration as determined by appropriate agencies of GoI (normally such debarment would be initiated by the central government/ ministry).
- (vi) If a firm is found to be making false or misleading self declarations in respect of various preferential or support policies including - Make-in-India; Start-up/ SC-ST/ Women Enterprises.
- (vii) If any of the bidder(s) is found presenting misleading/ false information/ documents in the tender forms, statements etc. Supplier Relations Management and Ease of Doing Business 162 SPMCIL
- (viii) If a firm submits fraudulent un-encashable Financial Instruments stipulated under the Tender and Contractual conditions.
- (ix) If a firm violates the Code of Ethics (Para 2.2) and directly or through an agent, engages in corrupt, fraudulent, collusive, or coercive practices in procurement or execution of Contract.
- (x) Cartel formation or quotation of Pool/ Co-ordinated rates leading to “Appreciable Adverse Effect on Competition” (AAEC) as identified under the Competition Act, 2002.
- (xi) Deliberate attempts to pass off inferior goods or short quantities.
- (xii) Violation of Fall Clause by Rate Contract holding Firms.
- (xiii) Attempts to influence SPMCIL’s decisions on scrutiny, comparison, evaluation, and award of Tender..



ANNEXURE-VI

APPLICATION FOR EMPANELMENT

(The applicant should study carefully the Rules of Enlistment and the list of documents to be annexed with the application form before filling the form. Applications found deficient in any respect are liable to be rejected without any further correspondence).

CATEGORY DESCRIPTION WITH CATEGORY CODE.....

Sr.No.	Item Code	ITEM(S) DETAIL

1. Name of applicant : Shri/Smt...

2. Nationality :

3. Office Address:

a) Home Office:

b) Regd. Office:

4. Telephone Number with STD Code.....Mobile No.....

5. Fax No.Email ID:Website.....

6. Whether

SSI/MSME Yes / No (If yes, Please attach copy)

ISO accredited Yes / No (If yes, Please attach copy)

BIS license Yes / No (If yes, Please attach copy)

Type of Industry:

Small scale () Medium Scale () Large Scale ()

Contractor () Dealer()

Government () Semi Government ()



7. Constitution - (Tick the appropriate)

- | | | | |
|----------------------|--------|-----------------------------|--------|
| Individual | () | Sole Proprietorship Concern | () |
| Partnership Firm | () | Public Ltd. Company | () |
| Private Ltd. Company | () | | |

Please enclose:

a) In case of limited companies, an attested copy of :

I) Memorandum of articles of association:
.....

II) Certificate of incorporation:
.....

b) In case of Partnership

I) Attested copy of Partnership deed:
.....

c) In case of Proprietorship / Joint sector/ Co-operative:

I) Attested copy of registration certificate:
.....

8. Names of Partners/Directors:

Sl. No.	If Company-Names of Directors	If Partnership Firm-Name Partners
1		
2		
3		

9. Name, addresses and telephone nos. of proprietor/partners/Director having interest in the firm.

10. If the firm is a subsidiary of an Indian/foreign company, give particulars of parent / holding company?

11. If there are other subsidiaries of the same parent company in India, give full particulars.

12. If the directors/ Partners/ Proprietor have financial interests or are represented on Board(s) of other companies give details

13. Whether registered under MSME? (Micro small and medium enterprises)

Micro	Small	Medium
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(If so please furnish documentary evidence to this effect. In case no such documentary evidence is furnished it will be presumed that the applicant does not belong to such category and accordingly will be dealt with.)

14. Is the individual/ sole proprietor/ any partner/ directors of company:

Sl. No	Particulars	Yes /No
(a)	Dismissed Govt. Servant	
(b)	Removed from approved list of contractors.	
(c)	Demoted to a lower class of contractors .	
(d)	Having business banned/suspended by any govt. in the past.	
(e)	Convicted by a court of law.	
(f)	Retired engineer/official from engineering Dept. of Govt. of India within last two years.	
(g)	Director or partner of any other company/firm enlisted with CPWD or any other department.	
(h)	Member of Parliament or any State Legislative Assembly.	

If answer to any of the above is yes , furnish details on a separate sheet

15. (a) Name of person holding power of attorney & Name & Designation of Contact/authorised person

(b) Nationality Indian / Other

(c) Liabilities

(d) Office phone no.

(e) Mobile No.

16 . Name of Bankers with full address and Account Details

i) Name & address of your Bankers:

ii) Account nos. with MICR no. :

Have you availed RTGS facility, if so please further the details :



- Name of bank:
.....
- Address:
.....
- Account Number:
.....
- MICR/IFSC code:
.....

17. Place of business

18. Full time technical staff in applicant's employ

Categories	Number
Graduate engineers with minimum 5 years experience	
Graduate engineers with minimum 3 years experience	
Diploma engineers with minimum 3 years experience	

19. Does the applicant have sufficient T&P, Machinery, and Equipment, arrangements for quality control and workshop as per requirements?

(Attach details on separate sheet) (In case of authorized dealers, provide these details pertaining to OEM)

20. Does the applicant possess valid Electrical License (For Electrical): Yes/ No

21. Whether registered with Sales tax authorities

(Give details of registration and enclose copies thereof).

Statutory Registration (attested copies to be enclosed)

C.S.T no.	Local S.T/ TIN No. Local S.T/ <u>TIN</u> No. (Your state S.T./ Vat registration no.)	Excise Regn. No.	Trade License No.
Service Tax Registration no. (wherever applicable)	PAN Number	Income- Tax circle/ ward/ district in which the applicant firm is assessed to income –Tax. (Please also indicate GIR/PAN no.)	

22. If service contractor: Are you registered under PF & ESI statues?

(Please enclose copies of relevant certificate)



Details of services offered:

.....

23: Financial Reports: Provide copies of last 3 year's audited Annual report/ Balance Sheet/ Profit and loss statement including for the year 2012-2013.

24. (a) Whether already enlisted with any other organization: Yes/ No

(b) If yes, give details:

(i) Name of department...

(ii) Class of category...

(iii) Empanelment authority & address...

(iv) Empanelment No. & date...

(v) Date of validity

(vi) Tendering limit...

25.. Is any person working with the applicant is a near relative of the officer/official of IGM:
Yes/No

If yes, give details

26. Empanelment fee enclosed:

DD/PO/BC No.	Date	Amount	Issuing Bank Branch	In favour of

20. Details of Works completed and in progress during the last 5 years. This list should include all works whose gross amount of work done is more than the required magnitude for the class in which registration is required.



21. Certificates:

- (i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in IGM as amended upto date and shall abide by them.
- (ii) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong. I am liable to be debarred.
- (iii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in IGM, Mumbai under more than one name.

Signature(s) of applicant(s):

Sl. No	Names	Signature	Address
1			

Date: ...

Place

No. of documents attached:



ANNEXURE VII

Performance Statement

(for last 3 years with Govt. / Semi-Govt. / PSUs / Limited Companies)

Sl. No.	Purchaser	P.O No. & date	Brief description	Qty. of Stores	Value	Qty. Supplied	Inspection Authority	Satisfactory completed letter of purchase if any

Authorised Signatory (ies)
With seal