

### Bid Document

Bid Details	
<b>Bid End Date/Time</b>	05-12-2022 17:00:00
<b>Bid Opening Date/Time</b>	05-12-2022 17:30:00
<b>Bid Offer Validity (From End Date)</b>	120 (Days)
<b>Ministry/State Name</b>	Ministry Of Finance
<b>Department Name</b>	Department Of Economic Affairs
<b>Organisation Name</b>	Security Printing And Minting Corporation Of India Limited (spmci)
<b>Office Name</b>	Janpath
<b>Item Category</b>	Custom Bid for Services - Rerubberization of Various types of Inking Roller , Custom Bid for Services - Ebonite Coating of Various types of Inking Roller
<b>Contract Period</b>	2 Year(s)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)</b>	3 Lakh (s)
<b>Years of Past Experience Required for same/similar service</b>	1 Year (s)
<b>Past Experience of Similar Services required</b>	Yes
<b>MSE Exemption for Years Of Experience and Turnover</b>	Yes
<b>Startup Exemption for Years Of Experience and Turnover</b>	Yes
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Estimated Bid Value</b>	1499034
<b>Evaluation Method</b>	Item wise evaluation
<b>Financial Document Indicating Price Breakup Required</b>	Yes

#### EMD Detail

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Required	No
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### ePBG Detail

Advisory Bank	Indusind bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	27

(a). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

### Beneficiary:

India Security Press, Nashik  
India Security Press, Nashik-422101  
(Chief General Manager)

### Splitting

Bid splitting not applied.

### MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the

bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

**Additional Qualification/Data Required**

**Scope of Work:**[1665465950.pdf](#)

**Service Level Agreement (SLA):**[1665465957.pdf](#)

**Payment Terms:**[1665465965.pdf](#)

**GEM Availability Report ( GAR):**[1665479010.pdf](#)

**Buyers are requested to upload the format for price breakup of the lumpsum offering to be provided by the service provider (Please provide the format if financial upload required is selected as "Yes" while creating Bid):**[1665466275.pdf](#)

**Evaluation Method** ( Item Wise Evaluation Method )

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Estimated Value	Item/Category	Quantity
Schedule 1	1357458	Custom Bid For Services - Rerubberization Of Various Types Of Inking Roller	The quantity of procurement "1" indicates Project based or Lumpsum based hiring. : 1
Schedule 2	141576	Custom Bid For Services - Ebonite Coating Of Various Types Of Inking Roller	The quantity of procurement "1" indicates Project based or Lumpsum based hiring. : 1

**Custom Bid For Services - Rerubberization Of Various Types Of Inking Roller ( 1 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Rerubberization of Various types of Inking Roller
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES

Specification	Values
<b>Addon(s)</b>	

**Additional Specification Documents**

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**Consignees/Reporting Officer**

S.No.	Consignee/Reporting Officer	Address	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement
1	Biplab Basak	422101,India Security Press, Nashik Road Nashik , Maharashtra	1	N/A

**Custom Bid For Services - Ebonite Coating Of Various Types Of Inking Roller ( 1 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Ebonite Coating of Various types of Inking Roller
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>Addon(s)</b>	

**Additional Specification Documents**

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**Consignees/Reporting Officer**

S.No.	Consignee/Reporting Officer	Address	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement
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S.No.	Consignee/Reporting Officer	Address	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement
1	Biplab Basak	422101,India Security Press, Nashik Road Nashik , Maharashtra	1	N/A

## Buyer Added Bid Specific Terms and Conditions

### 1. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of SPMCIL, Unit India Security Press, Nashik payable at Nashik. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

### 2. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of SPMCIL, Unit India Security Press, Nashik A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

### 3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

#### A. Qualification/ Eligibility Criteria

**1. Experience and past performance:** The bidder should have experience of having successfully completed similar kind of services for the value at least Rs.03 Lakh in any one of the last five years ending on '31.03.2022'.

**Note:** Start-ups and Micro and small Enterprises are exempted from Experience and Past Performance criteria. In case any bidder is seeking exemption from Experience and Past Performance criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.

**2. Capability:-**The bidder must have capability to carry out Re-Rubberization of at least 175 Nos. of Ink Rollers and at least 22 Nos. of Ebonite Coating of Ink Roller.

#### 3. Financial Standing:

a) The average annual turnover of the bidder during the last three years, ending on 31.03.2022 should

be at least 03 Lakh as per the annual report (Audited Balance sheet and Profit & Loss Account shall be submitted for evaluation) of Financial Year 2019-2020, 2020-2021 & 2021-2022 duly authenticated by a chartered Accountant/Cost Accountant in India or equivalent in relevant countries.

**Note:** The Average Annual Turnover criteria are exempted for Start-ups and Micro and Small Enterprises. In case any bidder is seeking exemption from Turnover criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.

**b)** The bidder should not have suffered any financial loss for more than one year during the last three years, ending on '31.03.2022'.

**(i)** The net worth of the Bidder should not be negative on '31.03.2022' and also

**(ii)** Should not have eroded by more than 30% in the last three years, ending on '31.03.2022'.

**4.** Bidder firm shall submit the copy of PAN & GST Registration Certificate.

**5.** Other Eligibility requirements for the Bidders:

**a.** The application should be submitted in English Language. The authenticated copies of the documents in support of the applicant's claims must be submitted in English language.

**b.** The bidder shall indicate/ certify that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.

**c. Blacklisting:** The bidder firm should submit declaration that the firm has not been blacklisted/ debarred by any government agency / Public Sector Unit/ Reputed organization.

**d. Agree to withdraw all deviations:** The declaration that "We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the Scope of Work, Service Level Agreement and Payment Terms".

**6. NOTE:**

**i.** The terms and conditions, guidelines of SPMCIL Procurement Manual Version 2.0 will be applicable to this bid at any stage to avoid any conflict at later stage. Kindly refer GIT and GCC of SPMCIL Procurement Manual Version 2.0 for additional terms and conditions as per the links given below:

GIT: <https://spmCIL.com/uploaddocument/GIT/new.pdf>

GCC: <https://spmCIL.com/uploaddocument/GCC/new.pdf>

**ii.** All experience, past performance and capacity/ capability related/ data should be certified by the authorized signatory of the bidder firm.

**iii.** Decision on Finalization of tender will be taken based on the documents submitted along with the tender. All documents must be submitted as per tender requirement failing which offers will be liable for rejection.

**iv.** All the pages submitted are to be sealed & signed by Authorised Signatory failing which tender shall be treated as unresponsive.

## **B. Delivery Schedule.**

**1. Contract period:** Contract shall commence from the date mentioned in GeM Contract/Purchase Order for a period of Two (02) Year. Service shall be provided on as and When required basis. Prices shall be valid for Two (02) year from the date of commencement of contract.

**2.** The service provide shall collect the Rollers to be Re-rubberized/Ebonite Coating within 15 day from the date of intimation received from ISP, Nashik through e-mail/phone call/etc. and after Re-rubberized/Ebonite Coating shall be returned within 30 days.

**3. Taxes and Duties :-**Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods/Services to SPMCIL. If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage.

**C. Payment terms:** This section provides details about the terms and conditions of payment towards the services, it may also include deduction of payment in case of faulty service. Some notable points under payment terms are-

**1. Detailed Payment Condition**

- a. The payment towards each service of Re-rubberization/Ebonite Covering will be made on monthly basis according to the per unit price quoted by the bidder for each type of Ink Roller in their financial bid.
- b. No advance payment shall be made to the Service Provider.
- c. The price quoted shall cover all aspects of service delivery, it shall be inclusive of all consumables required to provide the service.

**2. Payment Cycle**

- a. Payment shall be made once the Service Provider submits the invoice for the same as per the prescribed process flow.
- b. The Buyer shall make 100% payment within 30 days after completion of job, inspection and acceptance of service by the purchaser and on production of required documents by the service provider.

**3. Payment Process**

- a. All the penalties/ fine/ interest (if applicable) will be settled before making the payments. Service Provider shall not have any objection on the same.
- b. Payment will be made through bank transfer only, in no circumstance cash/ cheque payment will be made.

**Check List:**

Sr. No.	Description	Submitted /Not Submitted	Page No.
1.	Documentary evidence against submission of EMD.		
2.	Documentary evidence towards Experience as per clause 'A.1', mentioned under Buyer Added Bid Specific ATC		
3.	Documentary evidence towards Capability as per clause 'A.2', mentioned under Buyer Added Bid Specific ATC		
4.	Documentary evidence towards Financial Standings (Audited Balance sheet and Profit & Loss Account of Financial Year 2018-2019, 2019-2020 & 2020-2021 shall be submitted for evaluation) as per clause 'A.3', mentioned under Buyer Added Bid Specific ATC		

5.	PAN & GST Registration Certificate		
6.	Declaration of “Blacklisting” and “Agree to withdraw all deviations” on firm’s Letter Head as per Clause ‘A.5 (c) and (d)’ mentioned under Buyer Added Bid Specific ATC		
7.	Adherence to the Delivery Schedule on firm’s Letter Head, as per Clause ‘B’ mentioned under Buyer Added Bid Specific ATC		
8.	Adherence to the Payment Terms on firm’s Letter Head, as per Clause ‘C’ mentioned under Buyer Added Bid Specific ATC		
9.	Adherence to <b>Scope of Work</b> as per bid document with sealed and signed by authorized signatory on bidders letter head.		
10	Adherence to Service Level Agreement as per bid document with sealed and signed by authorized signatory on bidders letter head.		
11	MSE certificate/ Start up certificate if claiming for exemption against experience and turnover criteria and EMD only.		
12	Adherence to Buyer Added ATC.		

**9. General Instruction to bidder regarding award of contract.**

1. Bidders shall quote on lumpsum basis for respective service as per quantity of Ink Roller to be Re-rubberization/Ebonite Covering mentioned in scope of work.
2. Bidders shall submit rates of Re-rubberization/Ebonite covering for each type of Ink Roller in financial bid as per Price Schedule attached in Buyer uploaded ATC document under Buyer Added Bid Specific ATC.
3. After finalization of the bid, contract will be placed on L-1 bidder on lumpsum rate quoted for each type of service. However, bidder has to provide the service of Re-rubberization/Ebonite covering as and when required basis for a period of 02 year.

**4. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**5. Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.



## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**