

Event Details				
Event No:SPMCIL/Security Paper Mill Hoshangabad/Purchase/32/22-23/ET/217[Paper Machine Rolls]				Event Status
Trade:Goods				Event Activated
Description of Event:Paper Machine Rolls				Activities
Mode:E-Tender_HTML	Type Of Tender: Open	Bid Submission: Itemwise	Public Opening: YES	Published on: 15-09-2022 16:01:21.72
Tender Fee:Not Applicable		Document Upload:YES Coverwise Document Upload:YES		Activated on:15-09-2022 16:09:13.37
				Tender Extended on: -
				Tender Opened on: -
				Price Opened on: -
				Event Cancelled on: -

Online Pre Bid Meeting	Bidding Period	Tender Opening Period	Price Bid Opening Date
Not Applicable	16.09.2022-11:00 AMTo18.10.2022-03:00 PM	18.10.2022-03:01 PMTo18.10.2023-03:01 PM	-

List Of Tender Document		
SL. No.	Document Details	Document Type
1	22-23-ET-217[Paper Machine Rolls]-168395-NIT-1153620-NIT-6000017637.pdf	NIT

Vendor Document Upload Checklist For Technical COVER	
SL. No.	Document Details
1	Kindly submit the document as per section VI and annexure 1 of the tender document

Vendor Document Upload Checklist For Price COVER	
SL. No.	Document Details

This report is downloaded from <https://www.mstcecommerce.com/eprocl/>. User:NEERAJ KUMAR. Time: 15-09-2022 16:17:30

1	Kindly submit the filled price schedule section XI of the tender document
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Tender Committee Members						
Name	Designation	Office	Department	Email	Mobile No.	Encryption public key expiry date
NEERAJ KUMAR	DM PURCHASE	Security Paper Mill Hoshangabad	Purchase	neeraj.kumar@spmcil.com	9425041926	2023-07-09 00:00:00.0
PUSHPLATA KULHARE	MANAGER FINANCE	Security Paper Mill Hoshangabad	Finanace	pushplata.kulhare@spmcil.com	9893226539	2023-07-09 00:00:00.0
DHANRAJ KUMAR PRAJAPATI	MANAGER	Security Paper Mill Hoshangabad	Technical	dhanraj.prajapati@spmcil.com	9630560043	2023-08-31 00:00:00.0

Common Terms		
TECHNO COMMERCIAL BID		
Sl.No	Terms	Component
1	Kindly submit the documents as per Section VI and Annexure 1 part 1 of tender document.	Agree Only

Lot Details						
Lot Name 1	Category	Lot Description	Quantity/UOM	Currency	Ceiling Price	Estimated Price
Dryer Fabric Roll	Machinery and Machining Tools	Dryer Fabric Roll, dia-240,length-3732mm	1.0Each	INR	-	-

Lot No: 1 Specific Terms
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Lot No: 1 Price Parameters/ Formula
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Variable Name	Name of Parameters	Sub Total (Example: a+b)	Type of Component	Places of decimal	Lumpsum
a	Basic price per unit as per Section VII for SPMN duly unloading door delivery	-	Numeric Text Only	2	No
b	Other charges	-	Numeric Text Only	2	No
c	GST amount	-	Numeric Text Only	2	No

Price formula: a+b+c (Up to 2 Decimal Place)

Lot Details						
Lot Name 2	Category	Lot Description	Quantity/UOM	Currency	Ceiling Price	Estimated Price
Wire Standard Roll	Machinery and Machining Tools	Wire Standard Roll,dia-254,length-3874mm	1.0Each	INR	-	-

#### Lot No: 2 Specific Terms

Lot No: 2 Price Parameters/ Formula					
Variable Name	Name of Parameters	Sub Total (Example: a+b)	Type of Component	Places of decimal	Lumpsum
a	Basic price per unit as per Section VII for SPMN duly unloading door delivery	-	Numeric Text Only	2	No
b	Other charges	-	Numeric Text Only	2	No
c	GST amount	-	Numeric Text Only	2	No

Price formula: a+b+c (Up to 2 Decimal Place)

Lot Details						
Lot Name 3	Category	Lot Description	Quantity/UOM	Currency	Ceiling Price	Estimated Price
Driven Paper Roll	Machinery and Machining Tools	Driven Paper Roll,dia-214,length-4022mm	1.0Each	INR	-	-

Lot No: 3 Specific Terms
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Lot No: 3 Price Parameters/ Formula					
Variable Name	Name of Parameters	Sub Total (Example: a+b)	Type of Component	Places of decimal	Lumpsum
a	Basic price per unit as per Section VII for SPMN duly unloading door delivery	-	Numeric Text Only	2	No
b	Other charges	-	Numeric Text Only	2	No
c	GST amount	-	Numeric Text Only	2	No

Price formula: a+b+c (Up to 2 Decimal Place)

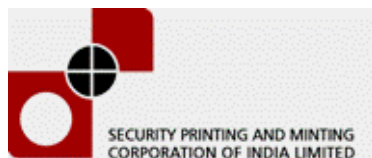
Lot Details						
Lot Name 4	Category	Lot Description	Quantity/UOM	Currency	Ceiling Price	Estimated Price
Master Sizer Roll	Machinery and Machining Tools	1. Master Sizer roll Dia 805mm Total length-4760mm. 2. Master Sizer Roll Dia 810 mm Total Length 4760 mm	1.0Each	INR	-	-

Lot No: 4 Specific Terms

Lot No: 4 Price Parameters/ Formula

Variable Name	Name of Parameters	Sub Total (Example: a+b)	Type of Component	Places of decimal	Lumpsum
a	unit price of master sizer roll dia 805 mm total length 4760mm dualy unloading at SPM Narmadapuram	-	Numeric Text Only	2	No
b	unit price of master sizer roll dia 810 mm total length 4760mm dualy unloading at SPM Narmadapuram	-	Numeric Text Only	2	No
c	Other charges (if any )	-	Numeric Text Only	2	No
d	GST amount	-	Numeric Text Only	2	No

Price formula: a+b+c+d (Up to 2 Decimal Place)



# SECURITY PAPER MILL, NARMADAPURAM - 461005 (M.P), INDIA

(A Unit of Security Printing and Minting Corporation of India Limited)  
(Wholly owned by Government of India)

(Miniratna Category-I CPSE & ISO 9001:2015, 14001:2015, 14001:2018 & ISO 17025:2017 CERTIFIED)

Website: <http://spm.narmadapuram.spmcil.com>

E-Mail: [gm.spm@spmCIL.com](mailto:gm.spm@spmCIL.com)

CIN: U22213DL2006GOI144763 GSTIN: 23AAJCS6111J3ZE

Ph.No:91-7574-255259,

Fax No: 07574-255170

PR Number	PR Date	Indenter	Department
10028847	11.06.2022	PM5 Mechanical	Mechanical

Not Transferable

**Security Classification: NON-SECURITY**

**E-TENDER DOCUMENT FOR DIFFERENT TYPES OF PAPER MACHINE ROLLS OF DRYER FABRIC ROLL AND MASTER SIZER.**

**Tender Number: 6000017637/ME02/PM5/ Date: 14.09.2022**

**This Tender Document Contains 51 Pages.**

**Tender Documents is issued to:**

To,  M/s.....
  <b>E -Mail :</b>

**Details of Contact person in SPMCIL regarding this tender :-**

**Name, Designation : Amit Yadav, Manager (Material)**

**Address : SPMN (Security Paper Mill, Narmadapuram)**

**Phone No. : 07574-286848**

**Email : [amit.yadav@spmCIL.com](mailto:amit.yadav@spmCIL.com)**



## Section1: Notice Inviting Tender (NIT)

6000017637 /ME02/PM5/22-23/

14.09.2022

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	Dryer Fabric Roll, dia-240,length-3732mm SPME047086	1.000 EA	64000.00INR	Item wise EMD Rs.6000/-
2	Wire Standard Roll,dia-254,length-3874mm SPME047088	1.000 EA		Item wise EMD Rs.6500/-
3	Driven Paper Roll,dia-214,length-4022mm SPME047089	1.000 EA		Item wise EMD Rs.6500/-
4	Master Sizer Roll Dia 805mm TL 4760mm SPME050206	1.000 EA		Item wise EMD Rs.46500/-
5	Master Sizer Roll Dia 810mm TL 4760mm SPME050207	1.000 EA		

Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)	TWO-BID National Competetive Bid Development
Dates of sale of tender documents:	As MSTC E-PROCUREMENT PORTAL
Place of sale of tender documents	AT MSTC E-PROCUREMENT PORTAL
Closing date and time for receipt of tenders	As MSTC E-PROCUREMENT PORTAL
Place of receipt of tenders	AT MSTC E-PROCUREMENT PORTAL
Time and date of opening of tenders	As MSTC E-PROCUREMENT PORTAL
Place of opening of tenders	ADMIN OFFICE, SECURITY PAPER MILL, NARAMDAPURAM
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)	AMIT YADAV Manager(Material)

2. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.

3. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public

Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).

4. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
5. Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document; the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).
6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are to be submitted on MSTC Govt. e-procurement portal and the website is [www.mstcecommerce.com.eproc./](http://www.mstcecommerce.com.eproc/)
7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
8. The tender documents are not transferable.
9. The bidder, their affiliates, or subsidiaries # including subcontractors or suppliers for any part of the contract # should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).
10. Undersigned confirms that the required goods mentioned above are not available on GeM as per #GeM - Availability Report and Past Transaction Summary# (GeM - AR&PTS). This unique ID is GEM/GARPTS/25062022/G5D30SGYWESC dated 25/06/2022.
11. Performance Security Deposit : As Applicable.
  - (i) In case of order material in your favour for Rs.2,50,000/- or above, the supplier shall furnish the performance security amount/ Security Deposit(S.D) (3% of the ordered value) before supply of material after issue of NAC/Purchase order by SPM, Narmadapuram in favour of The Security Paper Mill payable at Narmadapuram and valid up to 14 months from the late date of delivery or FAT. The performance security will be return back without any interest to successful tenderer after the completion of all contractual obligations.
12. Procurement Preference for MSE
  - (i) From time to time, the Government of India (GoI) lays down procurement policies to help inclusive national economic growth by providing long-term support to small and medium enterprises and disadvantaged sections of society and to address environmental concerns. The Procurement Preference Policy for Micro and Small Enterprises has been notified by GoI in exercise of the powers conferred in Section 11 of the Micro, Small and Medium Enterprises Development (MSMED) Act, 2006.
  - (ii) Micro and Small Enterprises (MSE) must, along with their offer, provide proof of their being registered as MSE indicating the terminal validity date of their registration)for the item tendered, with any agency mentioned in the notification of the Ministry of Micro, Small and Medium Enterprises (MSME),indicated below:
    - (a) District Industries Centres.
    - (d) Khadi and Village Industries Commission.
    - (e) Khadi and Village Industries Board.
    - (f) Coir Board.
    - (g) National Small Industries Corporation.
    - (h) Directorate of Handicraft and Handloom; and
    - (i) Any other body specified by the Ministry of MSME.



(iii) For ease of registration of Micro and Small Enterprises (MSEs), Ministry of MSME has started Udyog Aadhar Memorandum which is an online registration system (free of cost) w.e.f. 18th September 2015 and all Micro & Small Enterprises (MSEs) who are having Udyog Aadhar Memorandum should also be provided all the benefits available for MSEs under the Public Procurement Policy for Micro and Small Enterprises (MSEs), Order 2012.

(iv) The MSEs are provided tender documents free of cost and are exempted from payment of earnest money, Subject to furnishing of relevant valid certificate for claiming exemption.

(v) As per MSME Act, 2006 and Government of India's stimulus package announced on 13/02/2020 MSME payments have to be released within 45 days by Government and PSUs. As per the MSME Act, delays may attract punitive interest. Under Public Procurement Policy for MSEs, a minimum 25 per cent share out of the total procurement by Central Government Ministries/ Departments/ Public Sector Undertakings are to be made from MSEs. To meet this target, PSUs are required to conduct special Vendor Development Programmes/ Buyer-Seller Meets for SCs/ STs entrepreneurs.

(vi) If a MSE bidder quotes a price within the band of the lowest (L1) +15 per cent in a situation where the L1 price is quoted by someone other than an MSE, the MSE bidders are eligible for being awarded 25 per cent of the total tendered value if they agree to match the L1 price. In case of more than one such eligible MSE, the 25 per cent quantity is to be distributed proportionately among these bidders. Within this, a purchase preference of 4 per cent is reserved for MSEs owned by Scheduled Caste (SC)/ Scheduled Tribe (ST) entrepreneurs and 3 per cent is reserved for procurement from MSEs owned by women (if they participate in the tender process and match the L1 price). Provided that, in event of failure of such SC/ ST or Women MSE to participate in tender process or meet tender requirements and L1 price, 4 per cent sub-target shall be met from other MSE. MSEs would be treated as owned by SC/ ST or women entrepreneurs:

(a) In case of proprietary MSE, proprietor(s) shall be SC /ST or women

(b) In case of partnership MSE, the SC/ ST or women partners shall be holding at least 51% shares in the unit (c) In case of Private Limited Companies, at least 51% share shall be held by SC/ ST or women promoters.

In the opinion of Ministry of MSME, in case of tender item is non-split-able or non-dividable, etc. MSE quoting price within price band L1+15% may be awarded for full/ complete supply of total tendered value to MSE, considering spirit of policy for enhancing the Govt. procurement from MSE. This Policy is meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities by them. An MSE Unit will not get any purchase preference over another MSE Unit.

Encl:

1. Check list (Annexure-I)
2. Declaration (Annexure-II)
3. Declaration (Annexure-III)
4. Drawing (Annexure-IV-VIII)
5. Declaration (Annexure-IX)
6. Vender registration form

Yours faithfully,

(Amit Yadav)  
Manager (Material)  
For Chief General Manager  
E-mail: amit.yadav@spmcl.com  
PHONE :- (07574) 286848 & 286587



Tender Number:6000017637

CORRESPONDING ADDRESS

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THE CHIEF GENERAL MANAGER  
SECURITY PAPER MILL  
NARMADAPURAM-461 005 (M.P.)  
Website: <http://spmhoshangabad.spmcil.com>  
FAX :- (07574)-255170

SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

.....

.....

(Name Designation, Address telephone number etc  
of the officer signing the document)

For and on behalf of

.....



Tender Number:6000017637

## **Section II: General Instructions to Tenderers (GIT)**

### **Part 1: General Instructions Applicable to all type of Tenderers**

Part I: General Instructions Applicable to all Types of Tenders

Kindly refer <https://spmciil.com/uploaddocument/GIT/new.pdf> for further details (GIT contains 61 pages)

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SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

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## **Section II: General Instructions to Tenderers (GIT)**

### **Part II: Additional General Instructions Applicable to Specific type of Tenderers**

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Kindly refer <https://spmciil.com/uploaddocument/GIT/new.pdf> for further details (GIT contains 61 pages)

SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

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### Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision
01	3	Eligible Tenderers	Applicable
02	3.4	Eligible Goods and Services (Origin of Goods)	Applicable
03	6.1	The tender documents includes:	Applicable
04	8	Pre-bid Conference	As Applicable
05	9	Time Limit for receiving request for clarification of Tender Documents	A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMN in writing or by fax/e-mail/telex. SPMN will respond in writing to such request provided the same is received than fourteen days (unless otherwise specified in the SIT) prior to the prescribed date of submission of tender. Copies of the query and clarification shall be sent to all prospective bidders who have received the bidding document.
06	10.1	The Technical bid to be submitted by Tenderer shall contain the	following documents, duly filled in, as required: Applicable
07	11.2	Tender Currency	Supplier is requested to quote price within 2 Decimal place. Quotation with price quote beyond 2 decimal place is ignored.
08	12.1	Tender Prices	Applicable
09	12.2,33,36.1	Schedule wise evaluation	Item wise evaluation for schedule 1 to 3, Total value wise for schedule 4 to 5.
10	12.6	GST details	Applicable.
11	14	PVC Clause & Formula	Not Applicable
12	14.4 to 14.7	Exchange Rate Variation (ERV)	Not applicable
13	16.2 a) to c)	Documents Establishing Tenderer Eligibility and Qualifications	Not applicable
14	18.4, 18.5	Earnest Money Deposit (EMD)	As Applicable
15	19	Tender Validity	120 days from opening date of quotation.
16	20.4	Number of Copies of Tenders to be submitted	One copy in original
17	20.8	Two Bid System	Applicable
18	20.9	E-Procurement	As Applicable
19	34. and 35.1	Comparison on CIF Destination Basis	Not applicable
20	35.2 to 35.6	Additional Factors for Evaluation of Offers	Not applicable

Sr No	GIT Clause No.	Topic	SIT Provision
		and Preferential schemes	
21	43	Parallel Contracts	Not applicable
22	44.1	Serious Misdemeanors	Applicable
23	44.3	Integrity Pact	Not applicable
24	45.1	Notification of Award	Applicable
25	50	Applicability of additional GIT for rate Contracts	Not applicable
26	51	Applicability of additional GIT for PQB Tenders	Not applicable
27	52	Applicability of additional GIT for Tenders involving Samples	Not applicable
28	53	Applicability of additional GIT for EOI Tenders	Not applicable
29	54	Applicability of additional GIT for Tenders for Disposal of Scrap	Not applicable
30	55	Applicability of additional GIT for Development/Indigenization Tenders	Not applicable
31	Special Condition	GST Returns	Supplier Should file the GST returns for outward supplies in time. In case of any Input Credit Loss to SPM by way of their failure to files GST Returns in time, SPM reserves the right to withhold the payment of further supplies till production of evidence of filling of Returns.
32	Special Condition	TCS u/s 206C (1H) read with TDS u/s 194Q	SPM (as Buyer) is liable to deduct TDS u/s 194Q @ applicable rate on goods purchases (if applicable). In case of deduction of TDS under section 194Q; the supplier (Vendor) need not to charge TCS u/s 206C (1H) on invoicing on or after 01.07.2021
33	Special Condition	Sec. 206AB of IT Act	Vendor has to submit declaration in specified format for the compliance of section 206AB of Income tax Act, 1961. In case of non-submission of declaration; TDS will be deducted at higher rates (as applicable) as per section 206AB.



Tender Number:6000017637

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## **Section IV: General Conditions of Contract (GCC)**

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Kindly refer <https://spmciil.com/uploaddocument/GIT/new.pdf> for further details (GIT contains 61 pages)

SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

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## Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl.No	GCC Clause No.	Topic	SCC Provision
01	1.2	Abbreviations:	Applicable
02	6.1, 6.3 & 6.5	Performance Bond/ Security	Applicable
03	8.2	Packing and Marking	Applicable
04	9	Inspection and Quality Control	Not applicable
05	11.2	Transportation of Domestic Goods	Applicable
06	12.	Insurance	Applicable
07	14.1	Incidental Services	Applicable
08	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	Not applicable
09	16.1	Warrantee Clause	The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by SPM in the contract. The supplier further warrants that the goods supplied undercontract shall have no defect arising from design, material or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods.
10	16.2	Warrantee Clause	Warrantee shall remain valid for 01 (One) Year after the goods have been delivered to the final destination and accepted by SPM in terms of the contract or for fifteen months from the date of despatch from the supplier's premises for domestic goods or for eighteen months after the date of shipment from the port of loading in the source country for imported goods offered from abroad, whichever is earlier, unless specified otherwise in the SCC.
11	16.4	Warrantee Clause	Upon receipt of such notice, the supplier shall, with all reasonable speed (or within the period, if specified in the SCC), repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over thereplaced parts/ goods after providing their replacements and no claim, whatsoever shall lie on SPMCIL for such replaced parts/ goods thereafter.
12	16.6	Warrantee Clause	If the supplier, having been notified, fails to



Sl.No	GCC Clause No.	Topic	SCC Provision
			rectify/replace the defects within a reasonable period, SPM may proceed to take such remedial action as deemed fit by SPM, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which SPM may have against the supplier.
13	19.3	Option Clause	Not Applicable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.
14	20.1	Price Adjustment Clause	Not Applicable
15	21.	Taxes and Duties	Applicable
16	22.	Terms and Mode of payments	100% payment after receipt and acceptance of material by user department and on production of all required documents by supplier through NEFT/RTGS only.
17	24.1	Quantum of LD	Not Applicable
18	24.1	Quantum of LD	Not Applicable
19	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	Not applicable
20	33.1	Resolution of Disputes	If dispute or difference of any kind shall arise between SPMH and the supplier in connection with or relating the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within 21 days of its occurrence, then, unless otherwise provided in the SCC, either SPMH or the supplier may seek recourse to settlement of disputes through arbitration act 33.2.

## Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc.are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	SPME047086 Dryer Fabric Roll, dia-240,length-3732mm	EA	1.000	64000.00INR	EMD RS.6000/-
2	SPME047088 Wire Standard Roll,dia-254,length-3874mm	EA	1.000		EMD RS.6500/-
3	SPME047089 Driven Paper Roll,dia-214,length-4022mm	EA	1.000		EMD RS.6500/-
4	SPME050206 Master Sizer Roll Dia 805mm TL 4760mm	EA	1.000		EMD RS.46500/-
5	SPME050207 Master Sizer Roll Dia 810mm TL 4760mm	EA	1.000		

Pre-Bid Meeting at Security Paper Mill, Narmadapuram as on dated 28.09.2022.

SUBMISSION OF TENDER: The bid is to be submitted in two parts are as follows:

PART-A: TECHNO-COMMERCIAL BID:

(1) Consisting of all technical specification as per section VII of this Tender document & commercial conditions. It should not have any price /price elements of the item being offered.

(2) EARNEST MONEY DEPOSIT (EMD): The earnest money deposit (No interest bearing) for item wise shall be furnished in one of the following forms.

- Account Payee Demand Draft
- Fixed Deposit Receipt
- Banker's cheque.

The demand draft, fixed deposit receipt, or banker's cheque shall be drawn on any scheduled commercial bank in India, in favour of "SECURITY PAPER MILL, NARMADAPURAM" payable at "NARMADAPURAM". The earnest money shall be valid for a period of forty five days beyond the validity period of the tender.

Note-1 Bidder has to upload scanned copy/proof of the EMD along with the bid and has to ensure deliver of hard copy to the buyer within 05 days of Bid End Date/Bid Opening Date. The Earnest Money Deposit of un-successful bidders will be returned.

Note 2 Earnest Money Deposit (EMD) is exempted for firms having MSME/NSIC/DIC registration for the tendered stores. A copy of valid MSME/NSIC/DIC is to be submitted along with bid.

(3) One format of blank Price bid to be furnished without price/ price elements to know whether the firm furnished clearly all charges as required in our Price Schedule shown at Section : XI of this document.

(4) Validity: 120 days from the date of opening of the tender, offer valid for a shorter period shall be treated as unresponsive & rejected.

(5) FOR : SPM, Narmadapuram door delivery duly unloading.

- (6) Delivery Period : within 180 days from the date of issue of NAC or purchase order whichever is earlier.
- (7) Payment Terms : 100% payment will be made after receipt of material at SPM destination and suitability given by user department and on production of all required documents by supplier through NEFT/RTGS only.
- (8) Taxes: If any - Please strictly incorporate in our NIT Section - XI.
- (9) Warranty: As per Section V Cond.9,10,11 & 12.
- (10) Firm has to submit manufacturer authorization form as per following :-
- (a) If the bidder firm is manufacturer then firm has to submit the valid registration certificate.
- (b) If the bidder firm is not the manufacturer then firm has to submit the valid manufacturers authorization certificate of the item supplied as per the standard form duly filled by OEM as per annexure XIV of this tender document.
- Manufacturer Authorization Certificate should be signed by a person competent and having the power of attorney to legally bind the manufacturer.
- (11) No Deviation Certificate: Bidder should confirm in their quotation, "We acceptance of all terms and condition with technical specification of tender document without any deviation".
- (12) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.
- (13) Submit the declaration duly seal and signed by Competent Authority on your letter head as per Ministry of finance Dept. of Expenditure, Public Procurement Division OM No. F.No. 6/18/2019-PPD dated 23.07.2020 as follow (Refer GIT Cluase no. 3.5).

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s .....(firm's name) fulfills at requirements in this regard and is eligible to be considered."

**PART # B: PRICE BID:**

The bidders shall quote the price and other elements of price as per the format given as Section # XI of this tender documents. Insertion, post script, addition and alteration shall not be made, if any, will not be considered for calculating the price.

NOTE: #BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.#

-----  
SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

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## Section VII: Technical Specifications

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### Schedule No. 1

-----

#### Dryer fabric Roll:

##### Paper Machine Data for Reference Purpose:-

- 1) Operating speed -50 - 75 m/min
- 2) Design speed- 110 m/min
- 3) Forming width- 2800 mm

##### Scope of Work for Dryer fabric Roll:

Design, Manufacturing & Supply of Dryer Fabric Roll one to one interchangeable to existing Voith make dryer fabric roll along with bearing block, bearing & other accessories in ready to use condition, having following specification-

##### A. Overview of Existing Dryer Fabric roll Specifications

- 1) OD of Roll- 240mm
- 2) OD of Shell- 240mm
- 3) Total Length-3732mm
- 4) Web Length- 3070mm
- 5) Bearing Distance-3600mm
- 6) Roll Shell MOC- Steel
- 7) Weight of Roll-390Kg
- 8) Total Weight-420Kg
- 9) Design Wire Tension-3.75kN/m
- 10) Wire Tension During Operation-3.75kN/m
- 11) Bearing Front side-22212 EK/C3(Bearing make: SKF/FAG/Timken)
- 12) Bearing Drive Side-22212 EK/C3(Bearing make: SKF/FAG/Timken)
- 13) Roll must be with pedestal type bearing block along with bearing ready to use

##### B. Balancing Data-

- 1) Level of Balance quality-2.5mm/sec
- 2) Balancing Speed-110m/min
- 3) Balancing RPM-145.9 per min
- 4) Permissible Residual Unbalance- 364.7g
- 5) Balancing Radius-87.5mm
- 6) Permissible eccentricity S1(rotational frequency)-0.166mm
- 7) Permissible eccentricity S2(double rotational frequency)-0.166mm

##### Other data as per drawing: SPM/ Dryer Fabric Roll

Dimensions in drawing are indicative and for reference purpose. If any additional data required bidder may visit SPM for further clarification before bid submission.

### Schedule No.2

-----

#### Wire Standard Roll :

##### Paper Machine Data for Reference Purpose:-

- 1) Operating speed -50 - 75 m/min
- 2) Design speed- 110 m/min
- 3) Forming width- 2800 mm

##### Scope of Work for Wire Standard Roll:



Design, Manufacturing & Supply of Wire Standard Roll one to one interchangeable to existing Voith make wire standard roll along with bearing block, bearing & other accessories in ready to use condition, having following specification-

A. Overview of Existing Wire Standard Roll Specifications

- 1) OD of Roll- 254mm
- 2) OD of Shell- 240mm
- 3) Total Length-3874mm
- 4) Web Length- 3200mm
- 5) Bearing Distance-3600mm
- 6) Roll Shell MOC- Steel
- 7) Weight of Roll-500Kg
- 8) Total Weight-554Kg
- 9) Design Wire Tension-6.0kN/m
- 10) Wire Tension During Operation-6.0kN/m
- 11) Bearing Front side-22212 EK/C3(Bearing make: SKF/FAG/Timken)
- 12) Bearing Drive Side-22212 EK/C3(Bearing make: SKF/FAG/Timken)
- 13) Roll must be with bearing block along with bearing ready to use

B. Existing Covering/Coating-

- 1) Quality- BlackStone S(Grey)/Equivalent
- 2) Hardness-0-2 PI.P.n.P&J
- 3) Length-3200mm
- 4) Thickness-7mm
- 5) Final Grinding Roughness Ra -3.2 micron( $\mu$ m)
- 6) Final Shape- 0.040 mm
- 7) Final True Run- 0.030 mm
- 8) Measuring Point Deviation- 0.025 mm
- 9) Max. Temp. working of Black Stone S- 70 degree centigrade

C. Balancing Data-

- 1) Level of Balance quality-2.5mm/sec
- 2) Balancing Speed-110m/min
- 3) Balancing RPM-137.9 per min
- 4) Permissible Residual Unbalance- 611.9 g
- 5) Balancing Radius-165mm
- 6) Permissible eccentricity S1(rotational frequency)-0.166mm
- 7) Permissible eccentricity S2(double rotational frequency)-0.166mm

Other data as per drawing: SPM/ Wire Standard Roll

Dimensions in drawing are indicative and for reference purpose. If any additional data required bidder may visit SPM for further clarification before bid submission.

Paper Machine Data for Reference Purpose:-

- 1) Operating speed -50 - 75 m/min
- 2) Design speed- 110 m/min
- 3) Forming width- 2800 mm

Schedule No.3

-----

Driven Paper Roll:

**Scope of Work for Driven Paper Roll:**

Design, Manufacturing & Supply of Driven Paper Roll one to one interchangeable to existing Voith make Driven Paper roll along with bearing block, bearing & other accessories in ready to use condition, having following specification-

**A. Overview of Existing Driven Paper Roll Specifications**

- 1) OD of Roll- 214.12mm
- 2) OD of Shell- 214mm
- 3) Total Length-4022mm
- 4) Web Length- 2870mm
- 5) Bearing Distance-3600mm
- 6) Roll Shell MOC- Steel
- 7) Weight of Roll-310Kg
- 8) Total Weight-361Kg
- 9) Design felt Tension-0.7kN/m
- 10) Felt Tension During Operation-0.7kN/m
- 11) Bearing Front side-22212 EK/C3(Bearing make: SKF/FAG/Timken)
- 12) Bearing Drive Side-22212 EK/C3(Bearing make: SKF/FAG/Timken)
- 13) Roll must be with bearing block along with Rope sheeve and bearing ready to use

**B. Existing Covering/Coating-**

- 1) Quality- Chrome/Equivalent
- 2) Hardness-840 HV
- 3) Length-2870mm
- 4) Thickness-0.06mm

**C. Balancing Data-**

- 1) Level of Balance quality-1.6mm/sec
- 2) Balancing Speed-110m/min
- 3) Balancing RPM-163.6 per min
- 4) Permissible Residual Unbalance- 186.8 g
- 5) Balancing Radius-77.5mm
- 6) Permissible eccentricity S1(rotational frequency)-0.106mm
- 7) Permissible eccentricity S2(double rotational frequency)-0.106mm

Other data as per drawing: SPM/ Driven Paper Roll

Dimensions in drawing are indicative and for reference purpose. If any additional data required bidder may visit SPM for further clarification before bid submission.

**Paper Machine Data for Reference Purpose:-**

- 1) Operating speed -50 - 75 m/min
- 2) Design speed- 110 m/min
- 3) Forming width- 2800 mm

**Schedule No.4**

-----

**Master Sizer Roll (Fixed)Dia 805:**

**Scope of Work for Master Sizer Roll (Fixed)Dia 805:**

Design, Manufacturing & Supply of Master Sizer Roll(Fixed) one to one interchangeable to existing Voith Make Master Sizer Roll(Fixed) along with bearing block, bearing & other accessories ready to use condition, having following specification-

A. Overview of Existing Master Sizer Roll(Fixed) Specifications

- 1) OD of Roll- 805mm
- 2) OD of Shell- 775mm
- 3) Total Length-4760mm
- 4) Web Length- 2850mm
- 5) Bearing Distance-3800mm
- 6) Roll Shell MOC- Steel
- 7) Weight of Roll-3060Kg
- 8) Total Weight-3555Kg
- 9) Bearing Front Side-23230 CCK/W33/C3(Bearing make: SKF/FAG/Timken)
- 10) Bearing Drive Side-23230 CCK/W33/C3(Bearing make: SKF/FAG/Timken)
- 11) Roll must be with pedestal type bearing block along with bearing ready to use
- 12) Chemical used In Master Sizer - Poly Vinyl alcohol (PVA)
- 13) Working Temperature-Up to 80°C (176°F)
- 14) Working PH Range- 3-10

B. Existing Covering/Coating-

- 1) Quality- MagnaSizeII (Black) or equivalent
- 1) Hardness-15±3PI.P.n.P&J
- 2) Length-2850mm
- 3) Thickness-15mm
- 4) Crowing-Cylindrical
- 5) Operating Line pressure nip 1-25kN/m
- 6) Max. Line Pressure nip 1 -40kN/m
- 7) Finish Grinding Surface Roughness tolerance Ra: 0.8- 1.2 micron(μm)

C. Balancing Data-

- 1) Level of Balance quality-1.6mm/sec
- 2) Balancing Speed-340m/min
- 3) Balancing RPM-134.4 per min
- 4) Permissible Residual Unbalance- 560.9 g
- 5) Balancing Radius-310mm
- 6) Permissible eccentricity S1(rotational frequency)-0.069mm
- 7) Permissible eccentricity S2(double rotational frequency)-0.069mm

Other data as per drawing: SPM/ Master Sizer Roll(Fixed)

Dimensions in drawing are indicative and for reference purpose. If any additional data required bidder may visit SPM for further clarification before bid submission.

Schedule No.5

-----

Master Sizer Roll (Movable) Dia 810:

Paper Machine Data for Reference Purpose:-

- 1) Operating speed -50 - 75 m/min
- 2) Design speed- 110 m/min
- 3) Forming width- 2800 mm

Scope of Work for Master Sizer Roll (Movable) Dia 810:

Design,Manufacturing & Supply of Master Sizer Roll (Movable) one to one interchangeable to existing Voith Make Master Sizer Roll (Movable) along with bearing block,bearing & other accessories ready to use condition, having following specification-

A. Overview of Existing Master Sizer Roll(Movable) Specifications

- 1) OD of Roll- 810mm
- 2) OD of Shell- 775mm
- 3) Total Length-4760mm
- 4) Web Length- 2850mm
- 5) Bearing Distance-3800mm
- 6) Roll Shell MOC- Steel
- 7) Weight of Roll-3085Kg
- 8) Total Weight-3580Kg
- 9) Bearing Front Side-23230 CCK/W33/C3 (Bearing make: SKF/FAG/Timken)
- 10) Bearing Drive Side-23230 CCK/W33/C3 (Bearing make: SKF/FAG/Timken)
- 11) Roll must be with pedestal type bearing block along with bearing ready to use
- 12) Chemical used In Master Sizer -Poly Vinyl alcohol (PVA)
- 13) Working Temperature-Up to 80°C (176°F)

B. Existing Covering/Coating-

- 1) Quality- MagnaSizeII(Black) or equivalent
- 2) Hardness-30±3PI.P.n.P&J
- 3) Length-2850mm
- 4) Thickness-17.5mm
- 5) Crowing-Cylindrical
- 6) Operating Line pressure nip 1-25kN/m
- 7) Max. Line Pressure nip 1 -40kN/m
- 8) Finish Grinding Surface Roughness tolerance Ra: 0.8- 1.2 micron(μm)

C. Balancing Data-

- 1) Level of Balance quality-1.6mm/sec
- 2) Balancing Speed-340m/min
- 3) Balancing RPM-133.6 per min
- 4) Permissible Residual Unbalance- 569 g
- 5) Balancing Radius-310mm
- 6) Permissible eccentricity S1(rotational frequency)-0.069mm
- 7) Permissible eccentricity S2(double rotational frequency)-0.069mm

Other data as per drawing: SPM/ Master Sizer Roll (Movable)

Dimensions in drawing are indicative and for reference purpose. If any additional data required bidder may visit SPM for further clarification before bid submission.

Essential Conditions:

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1. Scope of Supply:

Design, Manufacture & Supply of above mention different types of paper machine Roll identical to existing rolls, one to one interchangeable & ready to use condition.

2. The Bidder should be manufacturer and supplier of different type#s paper machine rolls & having experience of carried out satisfactorily similar kind of work in any paper industry in last 5 years.

3. Documentary evidence in the form of complete work order/PO, satisfactory completion certificate etc. from reputed Pulp & Paper Industries should be submitted along with techno commercial bid.

4. Infrastructure of the bidder along with list of equipment, machine tools available etc. are to be submitted along with the offer, for scrutiny of technical capability for executing such development work of Paper machine rolls.



5. Bidder shall provide technical leaflet/catalogue along with bid for tendered item.
6. Bidder should provide technical details of coating material along with bid and confirm its equivalence to existing rolls coating material with required specifications in techno commercial bid.
7. In case of abnormal/repeated failure of supplied required paper machine rolls while in service, bidder shall depute their service engineer free of cost to analyse the root cause. Bidder shall confirm same with technical bid.
8. The parameter given in specification is for reference purpose only, Firm may visit at SPM Narmadapuram with suitable instrument and take all data related with MOC, drawing & size of existing paper machine rolls for development purpose.
9. The above paper machine rolls are critical in nature and failure of supplied rolls directly leads to production loss. So, supplied rolls trial will be performed for 72 hours as per operational & process parameter in presence of bidder representative . Installation of rolls will be in the scope of SPM
10. Final acceptance of paper machine rolls shall be carried out in presence of SPM and bidder representative. If supplied rolls not fulfil the required operational /process parameter during trial then test will be fail and firm will rectify/replace the rejected rolls within 6 weeks on their own cost.
11. Bidder should provide all relevant test certificate i.e MOC, factory test certificate,rolls surface grinding data,coating maerial test certificate etc. of rolls at a time of supply.
12. Successful bidder shall visit SPM, Narmadapuram to understand the requirement and take final dimensions of the Rolls mentioned above before initiating manufacturing of Rolls.
13. Successful bidder shall submit detailed engineering drawings of the Rolls with supply of material.
14. Successful bidder shall mandatorily carry out dynamic balancing at their works and submit the certificate along with supplies.
15. SPM may depute their representative for in-process inspection and final inspection before despatch, if required.

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## SECTION- VIII: Quality control Requirements

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Bidders will supply the one to one interchangeable different types of paper machine rolls as per technical specifications and compliance statements given below:

For Schedule No-1 Dryer Fabric Roll

Sr.no	Technical Description	Bidder Compliance Yes/No/Deviation
(1)	Bearing Distance-3600mm	Yes
(2)	Total length-3732mm	Yes
(3)	OD of Roll-240mm	Yes
(4)	MOC of Shell-Steel	Yes
(5)	Bearing Make-SKF/FAG/Timken	Yes
(6)	Roll must be design as per technical specification in tender	Yes
(7)	Roll must be Static & dynamic balance as per technical specification in tender and submit certificate for the same	Yes

NOTE: All Dimensions provided in drawings are indicative and reference purpose. Bidder may visit SPM for taking details dimension, if required.

For Schedule No-2 Wire Standard Roll

Sr.no	Technical Description	Bidder Compliance Yes/No/Deviation
(1)	Bearing Distance-3600mm	Yes
(2)	Total length-3874mm	Yes
(3)	OD of Roll-254mm	Yes
(4)	MOC of Shell-Steel	Yes
(5)	Bearing Make-SKF/FAG/Timken	Yes
(6)	Coating Material- Black Stone S(Grey)/Equivalent and if coating material is equivalent to existing then submit test certificate/relevant documents for the same	Yes
(7)	Roll must be design as per technical specification in tender	Yes
(8)	Roll must be Static & dynamic balance as per technical specification in tender and submit test certificate/relevant documents for the same	Yes

NOTE: All Dimensions provided in drawings are indicative and reference purpose. Bidder may visit SPM for taking details dimension, if required.

For Schedule No-3 Driven Paper Roll

Sr.no	Technical Description	Bidder Compliance Yes/No/Deviation
(1)	Bearing Distance-3600mm	Yes
(2)	Total length-4022mm	Yes
(3)	OD of Roll-214.12mm	Yes
(4)	MOC of Shell-Steel	Yes
(5)	Bearing Make-SKF/FAG/Timken	Yes
(6)	Coating Material- Chrome /Equivalent and if coating material is equivalent to existing then submit test certificate/relevant documents for the same	Yes
(7)	Roll must be design as per technical specification in tender	Yes
(8)	Roll must be Static & dynamic balance as per technical specification in tender and submit certificate for the same	Yes
NOTE: All Dimensions provide in drawings are indicative and reference purpose. Bidder may visit SPM for taking details dimension, if required.		

For Schedule No-4 Master Sizer Roll(Fixed) (Dia-805)

Sr.no	Technical Description	Bidder Compliance Yes/No/Deviation
(1)	Bearing Distance-3800mm	Yes
(2)	Total length-4760mm	Yes
(3)	OD of Roll-805mm	Yes
(4)	MOC of Shell-Steel	Yes
(5)	Bearing Make-SKF/FAG/Timken	Yes
(6)	Coating Material- Magna Size II(Black) /Equivalent and if coating material is equivalent to existing then submit test certificate/relevant documents for the same	Yes
(7)	Roll must be design as per technical specification in tender	Yes
(8)	Roll must be Static & dynamic balance as per technical specification in tender and submit certificate for the same	Yes
NOTE: All Dimensions provided in drawings are indicative and reference purpose. Bidder may visit SPM for taking details dimension, if required.		

For Schedule No-5 Master Sizer Roll(Movable) (Dia-810)

Sr.no	Technical Description	Bidder Compliance Yes/No/Deviation
(1)	Bearing Distance-3800mm	Yes
(2)	Total length-4760mm	Yes
(3)	OD of Roll-810mm	Yes
(4)	MOC of Shell-Steel	Yes
(5)	Bearing Make-SKF/FAG/Timken	Yes
(6)	Coating Material- Magna Size II(Black) /Equivalent and if coating material is equivalent to existing then submit test certificate/relevant documents for the same	Yes
(7)	Roll must be design as per technical specification in tender	Yes
(8)	Roll must be Static & dynamic balance as per technical specification in tender and submit certificate for the same	Yes
NOTE: All Dimensions provided in drawings are indicative and reference purpose. Bidder may visit SPM for taking details dimension, if required.		

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## Section IX: Qualification/Eligibility Criteria

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"Any bidder from a country which shares a land border with India will be eligible to bid in the tender only if the bidder is registered with the Competent Authority. (The Registered Committee constituted by the Department for Promotion of Industry and Internal Trade)"

I) Bidder means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms, or companies), every artificial judicial person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person participating in a procurement process.

II) "Bidder from a country which shares a land border with India" for the purpose of this order means:-

- a) An entity incorporated, established or registered in such a country; or
- b) A subsidiary controlled through entities incorporated, established or registered in such a country, or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country, or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An India (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

III) The beneficial owner for the purpose of (ii) above will be as under :-

1) In case of a company or limited liability partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has a controlling ownership interest or who exercise control through other means.

Further Explanation:

a) "Continuing ownership interest" means ownership of or entitlement to more than twenty five percent of shares or capital or profits of the company.

b) "Control" shall include the right to appoint majority of the director or to control the management or policy decision including by virtue of their shareholding or management rights or shareholder agreements or voting agreements.

2) In case of partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more judicial person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership.

3) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals.

4) Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official.

5) In case of a trust, the identification of beneficial owners(s) shall include identification of the author



of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

IV) An agent is a person employed to do any act for any another, or to represent another in dealings with third person.

V)The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

VI) Bidder shall submit the following declaration duly seal & signed of Competent Authority:

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s ..... (firm's name) fulfills at requirements in this regard and is eligible to be considered."

-----  
SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

**Section X: Tender Form**

Date.....

To,

.....

.....

.....

(Complete address of SPMCIL)

Ref: Your Tender document No..... dated .....

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No....., dated..... (If any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (*description of goods and services*) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto....., as required in the GIT clause19, read with modification, if any in Section-III - “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/ edited its contents. We realise that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:

**1. MSMEs Status:**

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- (a) Company/Partnership Firm/Proprietary Concern/Society/Trust /NGO/Others (Please Specify):
- (b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Dep't. / PSU/ Others:
- (c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.):
- (d) MSME Registration no. (with copy of registration):.....
- (e) Udyog Aadhar Memorandum no.....
- (f) Whether Proprietor/ Partner belongs to SC/ ST or Women category (Please specify names and percentage of shares held by SC/ST Partners): .....

**2. Make in India Status:**

Having read and understood the Public Procurement (Preference to Make in India PPP\_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

- (a) Self-Certification for category of supplier:
  - ☐ Class-I Local Supplier/
  - ☐ Class-II Local Supplier/
  - ☐ Non-Local Supplier.
- (b) We also declare that
  - ☐ There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
  - ☐ We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order

**3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017**

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23<sup>rd</sup> July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- ☐ We do not belong to any Country whose bidders are notified as ineligible under this order

**4. Debarment Status:** Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Depts. of Government of India or by any State Govt:

- ☐ Yes (with period of Ban)
- ☐ No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries – including

subcontractors or suppliers for any part of the contract—do not stand declared ineligible/blacklisted/banned/debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations.

- 5. Penalties for false or misleading declarations:** I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....  
.....

(Signature with date)

.....  
.....

Name and designation

Duly authorized to sign tender for and on behalf of

.....  
.....

## Section XI: Price Schedule

### Annexure - A

OFFER FORM for Tender No .6000017637 Date of opening ..... Time 15:00:00 Hours .....We..... hereby certify that we are established firm of manufacturers / authorised agents of M/s.....with factories at..... which are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of.....(Name of Purchaser). We hereby offer to supply the following items at the prices indicated below:

SN	Price Break Up	Schd. No. 1	Schd. No. 2	Schd. No. 3
1	<b>HSN code (8 digits)</b>			
2	Basic Price per unit as per Section VII for SPMN duly unloading door delivery			
3	Total Quantity	1 EA	1 EA	1 EA
4	Price (2x3) Rs.			
5	GST % on Sl. no. 4			
6	Other charges (if any) pls. specify			
7	<b>Total Price (4+5+6) Rs.</b>			
8	<b>Net Total (F.O.R.) Rupees.</b>			

SN	Price Break Up	Schd. No. 4	Schd. No.5
1	<b>HSN code (8 digits)</b>		
2	Basic Price per unit as per Section VII for SPMN duly unloading door delivery		
3	Total Quantity	1 EA	1 EA
4	Price (2x3) Rs.		
5	GST % on Sl. no. 4		
6	Other charges (if any) pls. specify		
7	<b>Total Price (4+5+6) Rs.</b>		
8	<b>Net Total (F.O.R.) Rupees.</b>		
9	<b>Consolidated for (Schd. No. 4 + 5)</b>	..... -2-	

Unit Abbreviation details : Nos.- Numbers; M- Meters; MT- Metric Ton;  
AU - Activity Unit; H- Hours; Set- Set.

**NOTE:**

**For Schedule 1 to 3 Item wise, For schedule 4 to 5 consolidated. The method of evaluation of L1 criteria for awarding the contract should be on consolidate basis of the total offered price basis.**

1. Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)

2. Taxation Details:

- a) PAN number.....
- b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
- c) GSTIN number.....
- d) Registered Address as per GST registration and Place of Delivery for GST Purpose
- e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)
- .....
- .....
- .....

3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII- Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of ---- days from the date of opening of tender (i.e., upto -----), We shall be bound by the communication of acceptance dispatched within the prescribe time.

**Signature and seal of Manufacturer/Bidder**



Note:

(i) The Bidder may prepare their own offer forms as per this proforma.

(ii) No change in the proforma is permissible.

(iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialed by the bidder.

(iv) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.

NOTE : 'BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.

---

SIGNATURE OF BIDDER

(WITH NAME, DESIGNATION AND SEAL)

## **Section XII Vendor Details**

The tenderer should furnish specific details mentioned below. In case a question/issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

### **1. Vendor/ Contractor particulars:**

(a) Name of the Company: .....

(b) Corporate Identity No. (CIN): .....

(c) Registration if any with SPMCIL: .....

(d) Complete Postal Address: .....

(e) Pin code/ ZIP code: .....

(f) Telephone nos. (with country/area codes):.....

(g) Fax No.: (with country/area codes): .....

(h) Cell phone Nos.: (with country/area codes): .....

(i) Contact persons /Designation: .....

(j) Email IDs: .....

### **2. Taxation Details:**

(a) PAN Number: .....

(b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):  
.....

(c) GSTIN number: .....

(d) Registered Address as per GST registration and Place of Delivery for GST Purpose:

(e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and



**Tender Number: 6000017637**

secondary contacts):

- ☐ We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....

(Signature with date)

.....

.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....

.....

(Name, address, and stamp of the tendering firm)

**Section XIV: Manufacturer's Authorization Form**

To

.....

.....

*(Name and address of SPMCIL)*

Dear Sirs,

Ref. Your Tender document No ....., dated .....

We,.....who are proven and reputable manufacturers of  
..... *(name and description of the goods offered in the tender)* having  
factories at ....., hereby authorize Messrs.  
..... *(name and address of the agent)* to submit a tender, process the same further  
and enter into a contract with you against your requirement as contained in the above referred tender  
enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs.....  
..... *(name and address of the above agent)* is authorized to  
submit a tender, process the same further and enter into a contract with you against your requirement  
as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of  
Contract read with modification, if any, in the Special Conditions of Contract for the goods and services  
offered for supply by the above firm against this tender document.

Yours faithfully,

.....

.....

*[Signature with date, name, and designation]*

for and on behalf of Messrs.....

*Name & address of the manufacturers*

*Note: This letter of authorization should be on the letter head of the manufacturing firm and should be  
signed by a person competent and having the power of attorney to legally bind the manufacturer.*

**Section XV: Bank Guarantee Form for Performance Security**

**PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE  
GUARANTEE BOND**

***(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)***

Ref .....

Date.....

Bank Guarantee No.....

To,

***(Insert Name & Address of the Purchaser)***

Dear Sir,

1. Against contract vide Notification for Award of the Tender No..... dated ..... covering supply of ..... (herein after called the 'contract') entered into between the (insert name of Purchaser) (herein after called as the Purchaser) and M/s ..... (herein after called the 'Contractor'), this is to certify that, at the request of the Contractor, we ..... (name of the bank), are holding in trust in favour of the Purchaser, the amount of ..... (write the sum here in words), to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us,
2. We ..... (name of the bank), further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till....., (hereinafter called the 'said date') and that if any claim accrues or arises against us.....(name of the bank), by virtue of this guarantee before the said date, the same shall be enforceable against us..... (name of the bank), notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ....., ... (name of the bank), by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.
3. It is fully understood that this guarantee is effective from the date of the said contract and that we..... (name of the bank), undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.

4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.
5. We..... (name of the bank), further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we .....  
**(name of the bank)**, shall not be released from our liability under ..... **(name of the bank)**, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date:

Place:

Signature.....

**(Printed Name)**.....

**(Designation)**.....

Witnesses

**(Bank's Common Seal)**



**Section XVI: Contract Form**

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No ..... dated .....

1. Name & address of the Supplier .....
2. SPMCIL's Tender document No ..... dated .....and subsequent Amendment No ....., dated.....(If any), issued by SPMCIL.
3. Supplier's Tender No..... dated..... and subsequent communication(s) No.....dated ..... (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
  - (i) General Conditions of Contract;
  - (ii) Special Conditions of Contract;
  - (iii) List of Requirements;
  - (iv) Technical Specifications;
  - (v) Quality Control Requirements;
  - (vi) Tender Form furnished by the supplier;
  - (vii) Price Schedule(s) furnished by the supplier in its tender;
  - (viii) Manufacturers' Authorization Form (if applicable for this tender);
  - (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section – V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

- (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price

Any other additional services (if applicable) and cost there of: .....

Total value (in figure) \_\_\_\_\_ (In words) \_\_\_\_\_

- (ii) Delivery schedule
- (iii) Details of Performance Security
- (iv) Quality Control
  - (a) Mode(s), stage(s), and place(s) of conducting inspections and tests.
  - (b) Designation and address of SPMCIL's inspecting officer
- (v) Destination and dispatch instructions
- (vi) Consignee, including port consignee, if any
- (vii) Warranty clause
- (viii) Payment terms
- (ix) Paying authority

(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of .....

Received and accepted this contract .....

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of .....

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:

**Section XVII: Letter of Authority for attending a Pre-bid Conference/ Bid  
Opening**

**(Refer to clause 24.2 of GIT)**

The General Manager

Unit Address

Subject: Authorization for attending bid opening on \_\_\_\_\_ (date) in  
the Tender of \_\_\_\_\_.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above  
on behalf of ..... (Bidder) in order of preference given below.

<b>Order of Preference</b>	<b>Name</b>	<b>Specimen Signatures</b>
I.		
II.		
Alternate Representative		
Signatures of bidder or  Officer authorized to sign the bid Documents on behalf of the bidder		

**NOTE**

1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.

**Section XIX: NEFT Mandate**

**(Refer clause 22.2 of GCC)**

From: M/s. ....

Date: .....

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

**NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM**

1.	Name of City	
2.	Bank Code No.	
3.	Branch Code No.	
4.	Bank's Name	
5.	Branch Address	
6.	Branch Telephone / Fax No.	
7.	Supplier's Account No.	
8.	Type of Account	
9.	IFSC code for NEFT	
10.	IFSC code for RTGS	
11.	Supplier's name as per Account	
12.	MICR Code No.	

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.



**Tender Number: 6000017637**

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.


Stamp and  
Signature of authorized  
Official of the bank

**ANNEXURE – I**

**TWO BID, TWO STAGE (TWO PACKET) TENDER**

**BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION**

**Part I: - Tender Documents and Bid (Refer as per Section VI-List of Requirement)**

S.No.	Tender Submission Check Points	Check before submission Tick (  )
1	Tender Fee	Not applicable
2	Earnest Money Deposited	Applicable
3	Tender Document duly Seal & Signed	
4	F.O.R. /Place of work:- SPM Narmadapuram door delivery duly unloaded	
5	Blank Price Bid as per Section XI (Without Price)	Not applicable
6	Tender Validity 120 <b>days</b> as per the tender	
7	Technical specification/ Scope of work as per Section VII	
8	Payment Terms as per Section V	
9	Submit Manufacturer's Authorization form (if applicable)	
10	Accept the Warranty clause as per tender (if applicable)	
11	Submit Eligibility Criteria - Section IX Duly seal & sign	
12	Fill Tender Form- Section X Duly seal & sign (without mentioning price)	
13	Period of Work/Delivery Terms : As per Section VI of our tender	
14	Submit declaration as per Annexure- II III & IX	

.....  
(Bidder's Seal & Sign)

**Note:**

1. Copy of this completed checklist to be necessarily enclosed alongwith bid.
2. "Bidder to furnish stipulated documents along with tender in support of fulfillment of tender criteria. Further correspondence in this regard will not be entertained for any reason. Non-submission or incomplete submission of documents may lead to rejection of offer."



**ANNEXURE – II**

**(To be submitted on the letter head)**

**DECLARATION**

We do hereby declare that,

1. We have not been blacklisted /debarred by BNPMIPL /BRBNMPL /SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....

**ANNEXURE – III**

**(To be submitted on the letter head)**

**DECLARATION**

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....(**firm's name**) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s ..... (**firm's name**) fulfills all requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item.....originate in.....(Name of the country).

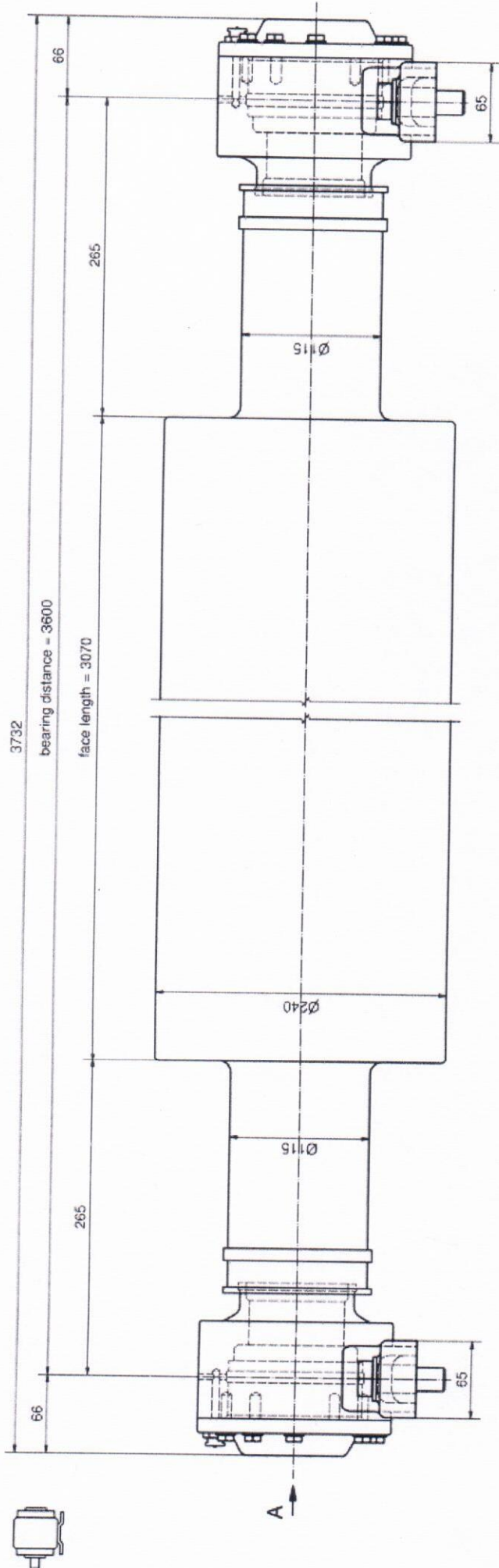
Signature.....

Name.....

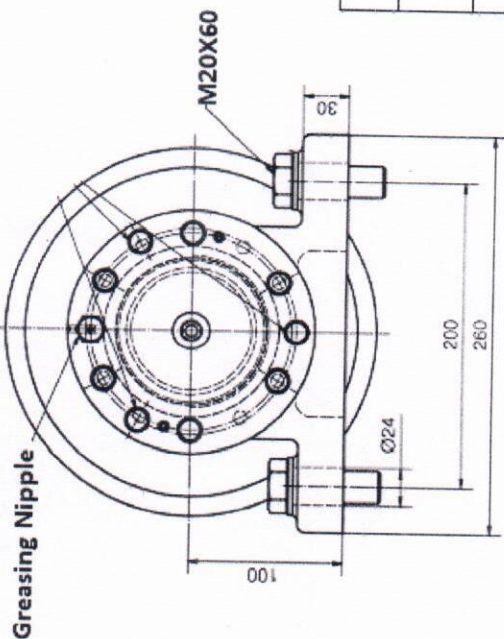
Designation.....

Date.....

Stamp of the Organization.....



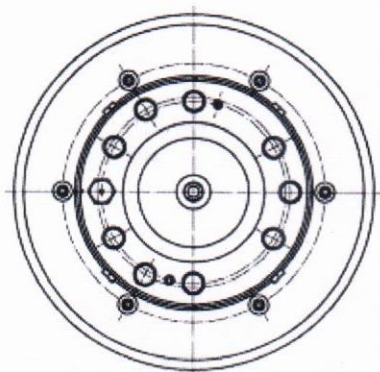
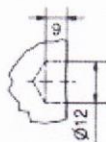
View A



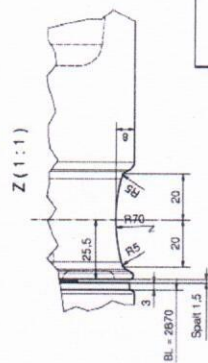
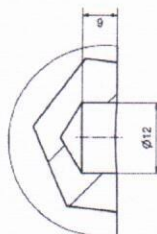
Dryer Fabric Roll

Paper Machine-5

SPM, Hoshanagbad

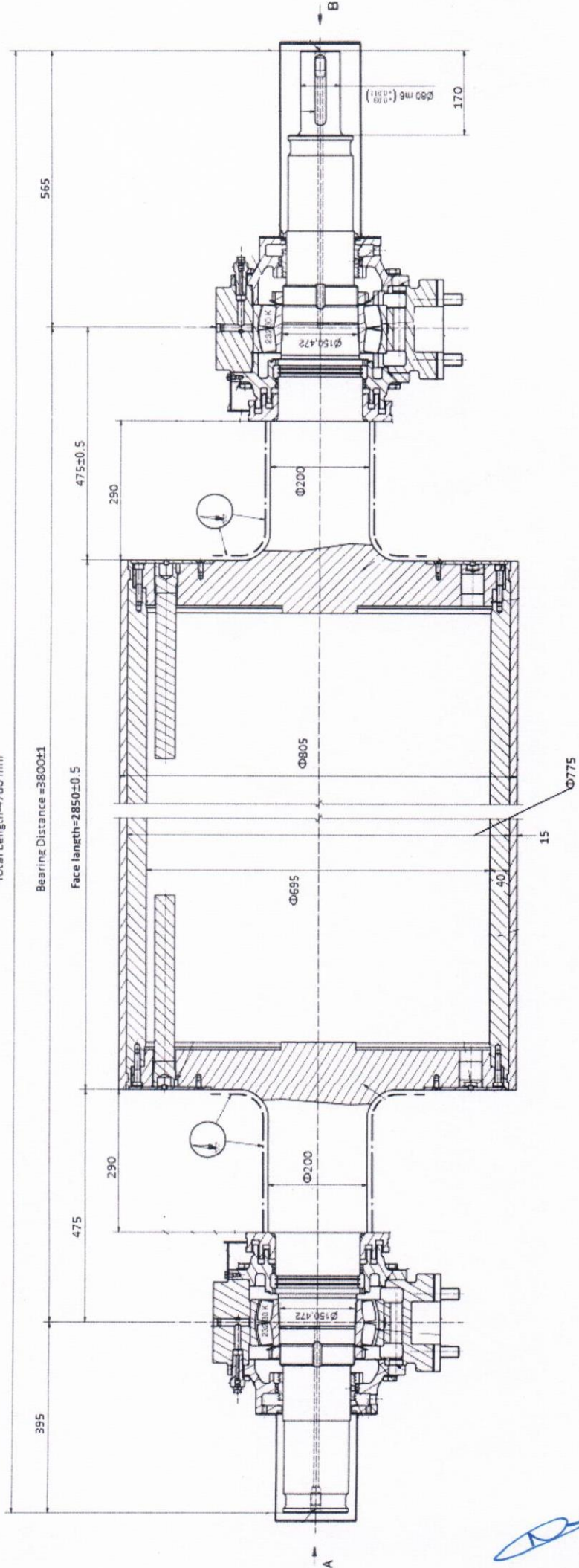

$$A(1:1)$$


Wire Standard Roll
Paper Machine-5
SPM, Hoshangabad

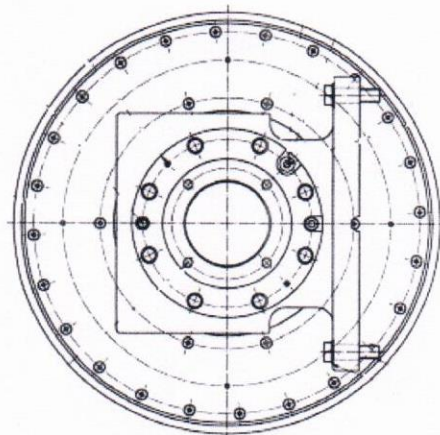


Driven Paper roll
Paper Machine-5
SPM Hoshangabad

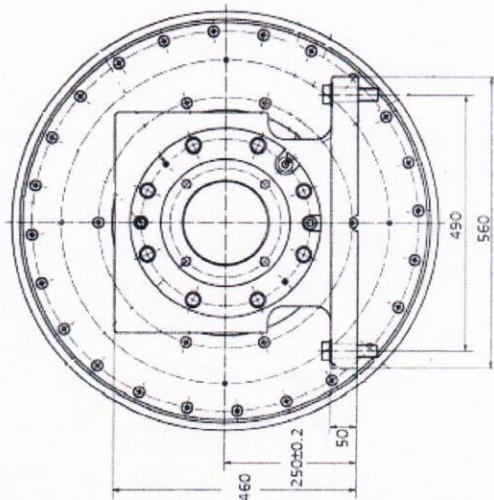




View B (1:5)



View A (1:5)

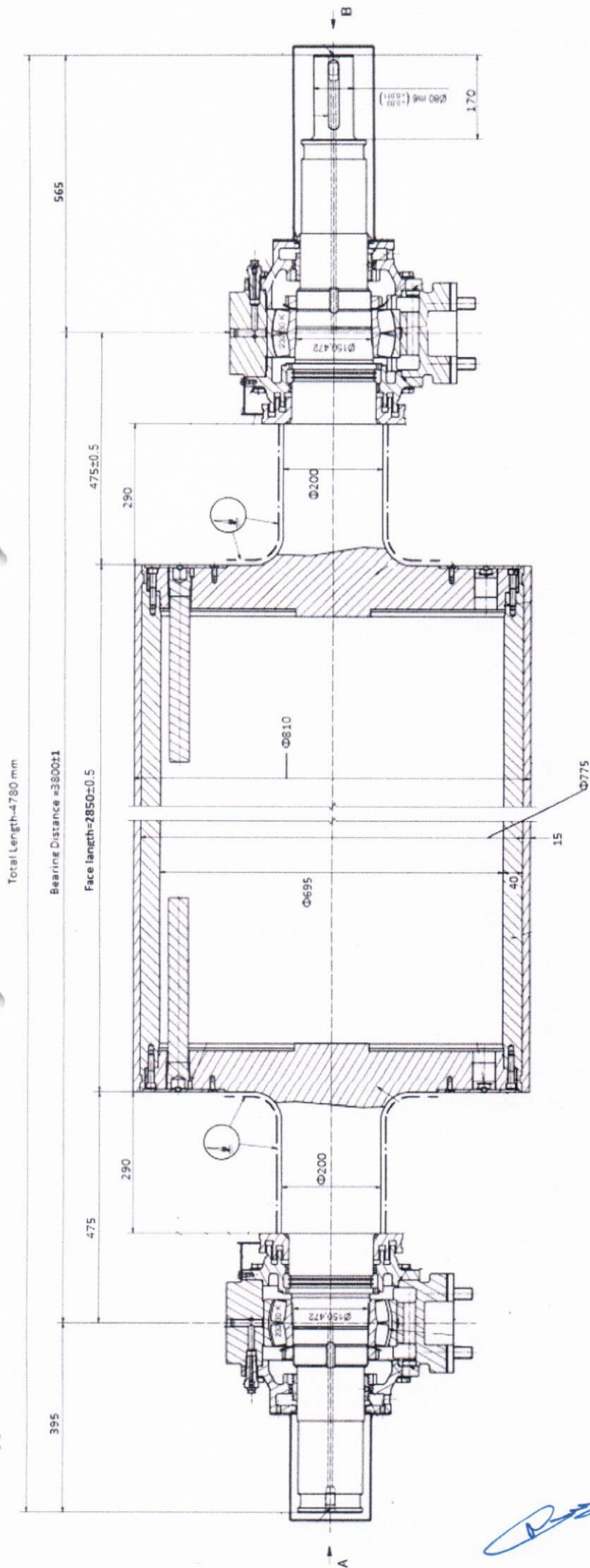


Master Sizer Roll Dia 805 mm ( Fixed)
Paper Machine -5
SPM , Hoshangabad
All Diamention in MM

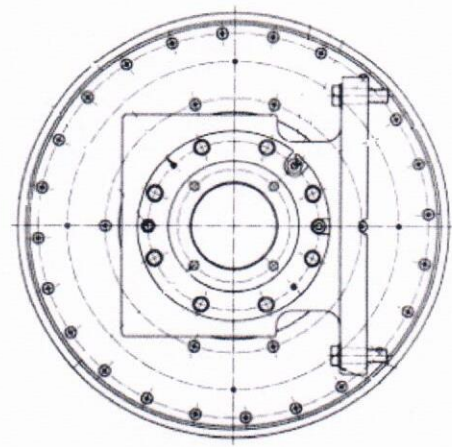


drive side

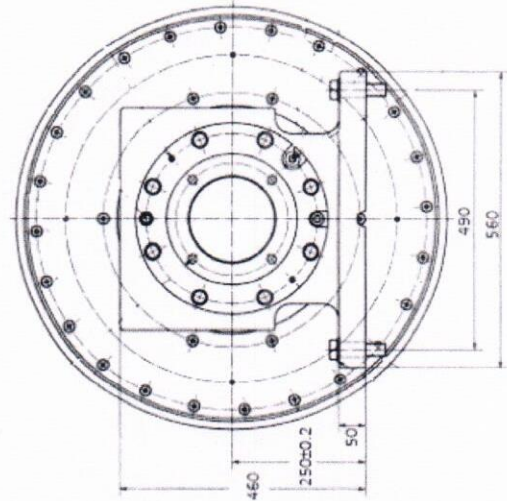
front side



view B (1:5)



view A (1:5)



Master Sizer Roll Dia 810 mm ( Movable)
Paper Machine - 5
SPM , Hoshangabad
All Dimension in MM



**ANNEXURE – IX**

**(To be submitted on the letter head)**

**Declaration for Section 206AB of TDS under Income Tax Act, 1961**

Vendor Code: \_\_\_\_\_

M/s \_\_\_\_\_

PAN \_\_\_\_\_

GSTIN \_\_\_\_\_

I/We (Legal Name and Complete Address) \_\_\_\_\_ PAN: (PAN No.) \_\_\_\_\_, TAN: (TAN No.) \_\_\_\_\_, referring to the provisions of 206AB of the IT Act, 1961, hereby declare the following:-

Financial Year	Aggregate TDS & TCS credit in our name was Rs. 50,000 or more ("Yes/No")	Income Tax Return ("ITR") Filed ("Yes/No")	E-filing Acknowledgement Number (15 digit - number) (Attach copy of acknowledgements)	Date of Filing of Return of income u/s 139/1 (DD/MM/YYYY)	Linked PAN with Aadhaar number or will link it before 30 June 2021 (or any further date as may be notified by CBDT ("Yes/No"))
<b>2018-19</b>					
<b>2019-20</b>					

We do hereby declare that to the best of my/our knowledge and belief what is stated above is correct, complete and is truly stated. In case there is a tax liability, interest or penal consequences which are levied on SPM on account of the false representation/declaration, I/we undertake to fully indemnify SPM for the same.

FOR \_\_\_\_\_

Authorized Signatory

Date:

*Note: In case the vendor failed to comply with the above provisions, TDS shall be deducted at the higher of the following rates, namely:-*

- (i) at twice the rate specified in the relevant provision of the Act; or
- (ii) at twice the rate or rates in force; or
- (iii) at the rate of five per cent (5%).

## **Vendor Registration Procedure for Common Portal(V3) e-Procurement**

### **System Requirements:**

1. OS Windows 10 and above, browser Internet Explorer 10 and above
2. Digital Signature **Class 3** and above (both signing and encrypting)

### **STEPS:**

1. Please visit <https://www.mstcecommerce.com>
2. Scroll onto **e-Procurement** tab and click on “**Common Portal**”
3. In the **Vendor Login**, please click on “**Register**”
4. Please fill all the details and follow the onscreen form to get registered.
5. Click on Submit button.
6. After the successful registration, an automated confirmation e-mail is sent to the provided email address.

Post Submission Login using your Digital Signature **Class 3**(both signing and encryption)

### **For System Settings:**

MSTC Help Desk Ph. 033 23400020, 23400021, 23400022

For System Settings Video Tutorial open link: **[bit.ly/v3mstcvid](https://bit.ly/v3mstcvid)**