

Bid Document

Bid Details	
Bid End Date/Time	16-09-2022 15:00:00
Bid Opening Date/Time	16-09-2022 15:30:00
Bid Offer Validity (From End Date)	120 (Days)
Ministry/State Name	Ministry Of Finance
Department Name	Department Of Economic Affairs
Organisation Name	Security Printing And Minting Corporation Of India Limited (spmci)
Office Name	Janpath
Total Quantity	10500
Item Category	SCHEDULE 1. Double Folded Polyolefin Shrink Film 250 MM , SCHEDULE 2. Double Folded LDPE Shrink Wrap Film 350 MM , SCHEDULE 3. Double Folded LDPE Shrink Wrap Film 450 MM
BOQ Title	Procurement of Various Types of Shrink Films
Minimum Average Annual Turnover of the bidder (For 3 Years)	16 Lakh (s)
OEM Average Turnover (Last 3 Years)	16 Lakh (s)
Years of Past Experience Required for same/similar service	1 Year (s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	40 %
Bid to RA enabled	No
Primary product category	SCHEDULE 3. Double Folded LDPE Shrink Wrap Film 450 MM
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Item wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	Indusind bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	9

(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

India Security Press, Nashik
 India Security Press, Nashik-422101
 (Chief General Manager)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	Yes
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Reserved for MSE

Reserved for MSE	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of

primary product having highest value should meet this criterion.

5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

7. Procurement under this bid is reserved for purchase from Micro and Small Enterprises whose credentials are validated online through Udyog Aadhaar for that product category. If the bidder wants to avail the reservation benefit, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Schedule 1. Double Folded Polyolefin Shrink Film 250 Mm	500
Schedule 2	Schedule 2. Double Folded Ldpe Shrink Wrap Film 350 Mm	4000
Schedule 3	Schedule 3. Double Folded Ldpe Shrink Wrap Film 450 Mm	6000

SCHEDULE 1. Double Folded Polyolefin Shrink Film 250 MM

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Biplab Basak	422101,India Security Press, Nashik Road Nashik , Maharashtra	500	90

SCHEDULE 2. Double Folded LDPE Shrink Wrap Film 350 MM

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
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S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Biplab Basak	422101,India Security Press, Nashik Road Nashik , Maharashtra	4000	90

SCHEDULE 3. Double Folded LDPE Shrink Wrap Film 450 MM

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Biplab Basak	422101,India Security Press, Nashik Road Nashik , Maharashtra	6000	90

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of SPMCIL Unit India Security Press payable at Nashik. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

3. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of SPMCIL Unit India Security Press, Nashik A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

A. MINIMUM QUALIFICATION CRITERIA

1. Experience: The bidder firm should have in Manufactured and supplied at least 5940 KG of similar type of Shrink Film in any one year during last five years i.e. from 01st April 2016 to 31st March 2021.

Note: Start-ups and Micro and small Enterprises are exempted from Experience and Past Performance criteria. In case any bidder is seeking exemption from Experience and Past Performance criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.

2. Capability, equipment and manufacturing facilities:- The Bidder firm must have an annual capacity to manufacture and supply at least 5940 KG of similar type of Shrink Film. Undertaking regarding this requirement shall be submitted by the bidder on their Letter Head.

3. Financial Standing:

a) The average annual turnover of the bidder during the last three years, ending on 31.03.2021 should be at least 15,77,600/- as per the annual report of Financial Year 2018-2019, 2019-2020 & 2020-2021, (Audited Balance sheet and Profit & Loss Account of relevant Financial year shall be submitted) duly authenticated by a chartered Accountant/Cost Accountant in India or equivalent in relevant countries

Note: The Average Annual Turnover criteria are exempted for Start-ups and Micro and Small Enterprises. In case any bidder is seeking exemption from Turnover criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.

b) The bidder should not have suffered any financial loss for more than one year during the last three years, ending on '31.03.2021'.

(i) The net worth of the Bidder should not be negative on '31.03.2021' and also

(ii) Should not have eroded by more than 30% in the last three years, ending on '31.03.2021'.

4. Certificate of MSE: The firm must have a valid registration certificate as MSE issued by NSIC, DGS&D or any authorized body by Ministry of MSME for Manufacturing of the tendered item and the same shall be submitted by the firm along with tender/bid.

5. The Bidder shall give following undertakings on their Letter Head regarding this requirement.

i) The firm should give a declaration that they have not been black-listed/debarred for dealing by Government of India/PSU/Reputed Organisation in the Past.

ii) **Agree to withdraw all deviations:** The declaration that "We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications".

B. SPECIFICATIONS OF VARIOUS TYPES OF SHRINK FILMS (To be submitted on firm's Letter Head as a token of acceptance)

SCHEDULE 1. Double Folded Polyolefin Shrink Film (250 MM)

1. Total Quantity: 500 Rolls, i.e. 9.7 Kg (minimum) each roll.

2. Width: Double folded 250 mm (total width 500 mm).

3. Thickness: 19 micron (± 1 micron).

4. Transparency: 100 %.

5. Weight of Roll: 9.7 Kgs (Minimum)

6. Length per roll: 1000 Meters

7. Shrink Temperature : 200-300°C

Note: Strictly to follow the notification of Maharashtra Pollution Control Board to recycle/reuse to be printed prominently on rolls/material.

SCHEDULE 2. Double Folded LDPE Shrink Wrap Film (350 MM)

Material Description: LDPE Film Roll 350 MM

Total 400 Rolls of 10 Kg each roll i.e Total quantity in weight 4000 Kgs Excluding weight of core.

1. Width : Double folded 350 mm (total width 700 mm)

2. Thickness: 60 micron (\pm 10 micron)

3. Transparency: More than 80 %

4. Weight of Roll: 10 Kgs (\pm 200 gms) (excluding weight of core)

5. Outer Core Dimension: 10.5 cms \pm 0.5 cms including core width

6. Perforation (in 10 sq. cm): 60 to 70 nos.

7. Temperature on shrink: Maximum 300°C. To be sustained during the packing Wrap Machine.

8. The core should be strong enough to sustain 10 Kg. Load and should not Shrink/ Collapse during Transportation.

9. The Roll of the film should be printed with India Security Press, Nashik Road having letter height of 15mm and logo of dimension 15X15mm at a gap of every 50 mm width of film.

10. Test Certificate of the film confirming above parameters to be provided by the Supplier along with each supply.

Note: Strictly to follow the Notification -2018 issued by Environment Department, Maharashtra Pollution Control Board vide. No. Plastic-2018/C.R.No.24/TC-4. Confirm notice application and certificate along with quotation may be submitted regarding otherwise their quotation will not be considered.

SCHEDULE 3. DOUBLE FOLDED MICRO PERFORATED LDPE SHRINK WRAP FILM (450 MM)

Material Description: LDPE Film Roll 450 MM

Total 600 Rolls of 10 Kg each roll i.e Total quantity in weight 6000Kgs excluding weight of core.

1. Width : Double folded 450 mm (total width 900 mm)

2. Thickness: 60 micron (\pm 10 micron)

3. Transparency: More than 80 %

4. Weight of Roll: 10 Kgs (\pm 200 gms) (excluding weight of core)

5. Outer Core Dimension: 10.5 cms (\pm 0.5 cms) including core width

6. Perforation (in 10 sq. cm): 60 to 70 nos.

7. Temperature on M/c: Maximum 300°C. To be sustained during the packing.

8. The core should be strong enough to sustain 10 Kg. load and should not Shrink/ Collapse during Transportation.

9. The Roll of the film should be printed with India Security Press, Nashik Road having letter height of 15mm and logo of dimension 15X15mm at a gap of every 50 mm width of film.

10. Test Certificate of the film confirming above parameters to be provided by the Supplier along with each supply.

Note: Strictly to follow the Notification -2018 issued by Environment Department, Maharashtra Pollution Control Board vide. No. Plastic-2018/C.R.No.24/TC-4. Confirm notice application and certificate along with quotation may be submitted regarding otherwise their quotation will not be considered.

C. Pre-Dispatch Sample and Delivery Schedule & Quality Control Requirement:-

(To be submitted on firm's Letter Head as a token of acceptance)

1) Pre-Dispatch Sample:-

- i. Double Folded Polyolefin Shrink Film (250 MM) :** A Sample Roll of 200 Meter Length (approx 2Kg) to be supplied at free of cost for approval within 10 days from the date of issue of Supply Order/GeM Contract.
- ii. DOUBLE FOLDED LDPE SHRINK WRAP FILM (350 MM):** A Sample Roll of 5 Kg to be supplied at free of cost for approval within 10 days from the date of issue of Supply Order/GeM Contract.
- iii. DOUBLE FOLDED LDPE SHRINK WRAP FILM (450 MM):** A Sample Roll of 5 Kg to be supplied at free of cost for approval within 10 days from the date of issue of Supply Order/GeM Contract.

Note: Sample suitability of each item will be conveyed to the supplier within 7 days from the date of receipt of Sample. Bulk supply shall be start after receipt of sample suitability.

2) Delivery Schedule:- Delivery of total quantity of each item to be done within 90 days (including sample submission and approval days) from the date of receipt Supply Order/GeM Contract. However, staggered delivery will be as under.

i. Double Folded Polyolefin Shrink Film (250 MM):

- a) 100 Rolls within 35 days from the date of issue of Supply Order/GeM Contract.
- b) 200 Rolls within 60 days from the date of issue of Supply Order/GeM Contract.
- c) 200 Rolls within 90 days from the date of issue of Supply Order/GeM Contract.

ii. DOUBLE FOLDED LDPE SHRINK WRAP FILM (350 MM):

- a) 1000 KG within 35 days from the date of issue of Supply Order/GeM Contract.
- b) 3000 KG within 90 days from the date of issue of Supply Order/GeM Contract.

iii. DOUBLE FOLDED LDPE SHRINK WRAP FILM (450 MM):

- a) 1000 KG within 35 days from the date of issue of Supply Order/GeM Contract.
- b) 5000 KG within 90 days from the date of issue of Supply Order/GeM Contract.

3) Quality Control Requirement:-

i. The material supplied by the successful bidder will be accepted on all parameters as per specification provided in the Bid Document. The purchaser reserves the right to get the material supplied tested from in-house laboratory or any other laboratory of repute and in case the material is found not meeting the specification, the purchaser shall be entitled to cancel the contract, and if so desired, purchase or otherwise the purchase of the stores at the risk and cost of the contractor.

ii. After receipt of goods, the goods will be inspected/tested at ISP. If any defect/variation is noticed then the same will be replaced free of cost by the supplier/seller up to India Security Press, Nashik Road, failing which equivalent amount of defective material will be deducted in the subsequent bills or from any amount due to them.

D. Special Conditions of Contract (SCC)

1) Transportation of Goods: The transportation of goods to be procured will be done by the supplier on FOR ISP Basis. The total cost of the transportation should be indicated in the price bid of the item to be procured.

2) Insurance: Since Indigenous bidder has to deliver the material on FOR ISP Nashik basis therefore the cost of the insurance will also be the part of the cost of the material borne by the supplier. A specific insurance cover for each consignment/supply is to be given by firm, as applicable.

3) Distribution of Dispatch Documents for Clearance/Receipt of Goods: The supplier shall send all the relevant dispatch documents well in time to ISP Nashik to enable ISP Nashik to clear or receive (as the case may be) the goods in terms of the contract.

4) Taxes and Duties: Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods to SPMCIL. If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage.

5) NOTE:

1. The terms and conditions, guidelines of SPMCIL Procurement Manual Version 2.0 will be applicable to this bid at any stage to avoid any conflict at later stage. Kindly refer GIT and GCC of SPMCIL Procurement Manual Version 2.0 for additional terms and conditions as per the links given below:

GIT: <https://spmCIL.com/uploaddocument/GIT/new.pdf>

GCC: <https://spmCIL.com/uploaddocument/GCC/new.pdf>

2. All experience, past performance and capacity/ capability related/ data should be certified by the authorized signatory of the bidder firm.

3. Decision on Finalization of tender will be taken based on the documents submitted along with the tender. All documents must be submitted as per tender requirement failing which offers will be liable for rejection.

4. All the pages submitted are to be sealed & signed by Authorised Signatory failing which tender shall be treated as unresponsive.

BIDDER MUST SUBMIT REQUIRED DOCUMENTS ALONG WITH BELOW MENTIONED CHECKLIST-

Sr. No.	Description	Submitted /Not Submitted	Page No.
1.	Documentary evidence towards Experience as per clause 'A.1.', mentioned under Buyer Added Bid Specific ATC		
2.	Undertaking towards Capability, equipment and manufacturing facilities as per clause 'A.2.', mentioned under Buyer Added Bid Specific ATC		
3.	Documentary evidence towards Financial Standings data as per clause 'A.3.', mentioned under Buyer Added Bid Specific ATC		
4.	Valid registration certificate as MSE issued by NSIC, DGS&D or any authorized body by Ministry of MSME as per clause 'A.4.', mentioned under Buyer Added Bid Specific ATC		
5.	Undertakings on firm's Letter Head as per Clause 'A.5 (i) and (ii)', mentioned under Buyer Added Bid Specific ATC		
6.	Adherence to the Technical Specification on firm's Letter Head, as per Clause 'B' mentioned under Buyer Added Bid Specific ATC		
7.	Adherence to the Pre-Dispatch Sample and Delivery Schedule & Quality Control Requirement on firm's Letter Head, as per Clause 'C', mentioned under Buyer Added Bid Specific ATC		
8.	Adherence to the Special Conditions of Contract (SCC) on firm's Letter Head, as per Clause 'D' mentioned under Buyer Added Bid Specific ATC		
9.	Certificate of Local Content		

5. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---