SECURITY PRINTING PRESS
A Unit of Security Printing & Minting Corporation of India Limited (Wholly owned by Government of India)
Mint Compound,Saifabad, Hyderabad-500063
Web:http://spphyderabad.spmcil.com Tel:04023456957/5532
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CIN: U22213DL2006GOI144763
GSTIN: 36AAJCS6111J1Z9

Not Transferable

Security Classification: NON-SECURITY

TENDER DOCUMENT FOR PURCHASE OF: MAPLITHO WITH HOTMELT ADHESIVE 50CM WIDTH, QTY; 170000 KGS(+/-5%)

Tender Number: 6000017193 /SPPH/A-II/E-334/2022/4139, Dated:07.02.2022

This Tender Document Contains 44 **Pages.**

Tender Document is sold to:

The Bidder, (**104573**)
INDIA

Details of Contact person in SPMCIL regarding this tender:

Name: SAYAN MITRA BARUA
Designation: Manager (TO)

Address: SPPH (Security Printing Press, Hyd)
India

Disclaimer

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided.

This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources.

Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines/ Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standii in such a relationship. These documents/ guidelines/ Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings.

The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law,

statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document.

The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.

Section1: Notice Inviting Tender (NIT)

6000017193 /SPPH/A-II/E-334/2022 — 07.02.2022

(SPMCIL's Tender SI No.) — (Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Schd. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	Maplitho with hotmelt adhesive 50cm widt RMSP000311	170000.000 KG	735000.00	LATE QUOTATIONS WILL NOT BE ACCEPTED

Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)	THREE-BID National Competetive Bid EXPRESS
Dates of sale of tender documents:	From to during office hours.
Place of sale of tender documents	NOT APPLICABLE
Closing date and time for receipt of tenders	18.02.2022 10:45:00
Place of receipt of tenders	TENDER BOX AT SECURITY GATE, SPP, HYD
Time and date of opening of tenders	18.02.2022 11:00:00
Place of opening of tenders	ADMIN BLOCK, SPP, HYDERABAD
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)	Kishor Pundlikrao Khandekar Manager (Materials)

2. Description of material: Procurement of Maplitho with Hotmelt adhesive 50cm width, Qty: 170,000 kgs (+/-5%) as per Section VII Technical Specifications.

3. Validity of tenders should be for 180 days from the date of opening tenders.

4. Eligibility to participate as per Government of India#s Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division#s Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.

5. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India#s Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).

6. Interested tenderers may obtain further information about this requirement from the above office. They may also visit our website https://spphyderabad.spmcil.com for further details.

7. Tenderer may also download the tender documents from the website mentioned above and submit its tender by utilizing the downloaded document, the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).

8. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped on or before the closing date and time indicated in the Para 1 above in the tender box located at the address given below , failing which the tenders will be treated as late and rejected. Tenders may also be sent through post at the address as above. However, Purchaser will not be responsible for any postal lapses or delays in receipt of the documents. In case NIT/ SIT provide for uploading of bids to nominated e-Procurement portal, bidders must upload their bids along with scanned copies as required enclosures (including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction) as per instructions given in this regard. Original copies of such scanned uploaded required enclosures must reach in physical form within the date and place as provided in such instructions,

otherwise their uploaded bid, would be declared as unresponsive.

9. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be received/ opened on the next working day at the appointed time.

10. The tender documents are not transferable.

11. The bidder, their affiliates, or subsidiaries # including subcontractors or suppliers for any part of the contract # should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country#s laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).

12. Undersigned confirms that the required goods mentioned above are not available on GeM as per #GeM - Availability Report and Past Transaction Summary# (GeM -AR&PTS). This unique ID is

a. mentioned in para 1 above or

b.It is not possible to extract GeM - AR&PTS report due to urgency or non-functioning of GeM at that time or due to non-availability of internet connection

Sd/-
(Sayan M Barua)
Manager(TO) & CPSO
For Chief General Manager,
Security Printing Press,
Saifabad, Hyderabad, Telangana - 500 063
Ph.No.040 - 23253621 / 23253611
FAX: (+) 91-40-2345 6687
Email: spp.hyd@spmcil.com

.....

.....
(Name Designation, Address telephone number etc
of the officer signing the document)

For and on behalf of
.....

Section II: General Instructions to Tenderers (GIT)

General Instructions Applicable to all type of Tenderers

Please click here or refer to the following link for further details on the instructions of GIT https://spmcil.com/uploaddocument/GIT/new.pdf

The Bidders are advised to go through the GIT & understand the instructions.

The Bidders are requested to download 45 pages by clicking the above said link and should submit the same duly stamped and signed by authorized signatory along with tender document.

Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision
02	3.4	ELIGIBLE GOODS AND SERVICES (ORIGIN OF GOODS)	All goods and services to be supplied shall have their origin in India.
05	9	TIME LIMIT FOR RECEIVING REQUEST FOR CLARIFICATION OF TENDER DOCUMENTS	A tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPP Hyd in writing or by fax/e-mail/post. SPP Hyd will respond in writing to such request provided the same is received by SPP Hyd not later than 7 days prior to the prescribed date of submission of tender. In case the clarifications are not given by SPP Hyd in stiplated time frame then the bidder must strictly follow the tender terms and conditions.
07	11.2	TENDER CURRENCY	INR. Supplier is requested to quote price within 2 Decimal place.Quotation with price quote beyond 2 decimal place is ignored.
11	14	PVC CLAUSE & FORMULA	No price variation will be permitted
14	18.4, 18.5	EARNEST MONEY DEPOSIT (EMD)	Applicable
15	19	TENDER VALIDITY	180 days
16	20.4	NUMBER OF COPIES OF TENDERS TO BE SUBMITTED	One original set to be submitted
21	43	PARALLEL CONTRACTS	Applicable
26	51.	APPLICABILITY OF ADDITIONAL GIT FOR PQB TENDERS	Applicable as per Section IX

Section IV: General Conditions of Contract (GCC)

Please click here or refer to the following link for further details on the instructions of GCC.
https://spmcil.com/uploaddocument/GCC/new.pdf.

The Bidders are advised to go through the GCC & understand the conditions.

The Bidders are requested to download 29 pages by clicking the above said link and should submit the same duly stamped and signed by authorized signatory along with tender document.

Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl.No.	GCC Clause No.	Topic	SCC Provision
02	6.1, 6.3 & 6.5	PERFORMANCE BOND/ SECURITY	Successful bidder has to submit 3% of total value of the contract as Security Deposit.
09	16.2, 16.4	WARRANTEE CLAUSE	Applicable
10	19.3	OPTION CLAUSE	Applicable
11	20.1	PRICE ADJUSTMENT CLAUSE	No Price Adjustment Allowed.
12	21.	TAXES AND DUTIES	08 Digit HSN code for material and 06 digit SAC code for service should be provided. GST% should also be mentioned for the item. GST registration number of the firm should also be mentioned.
13	22.	TERMS AND MODE OF PAYMENTS	100% payment within 30 days after receipt and acceptance of the material by consignee.
14	24.1	QUANTUM OF LD	Applicable
16	33.1	RESOLUTION OF DISPUTES	GCC clause 33.2, venue of all arbitration will be Hyderabad.

Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc.are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remarks
1	RMSP000311 Maplitho with hotmelt adhesive 50cm widt	KG	170000.000	735000.00	LATE QUOTATIONS WILL NOT BE ACCEPTED

2. Description of material: Procurement of Maplitho with Hotmelt adhesive 50cm width, Qty: 170,000 kgs (+/-5%) as per Section VII Technical Specifications.

3. Delivery Schedule :
(i) First lot of 60,000 kgs should be supplied within 15 days from the date of placement of Purchase Order/Notification of award of contract (NAC).
(ii) Second lot of 60,000 kgs should be supplied within 30 days from the date of placement of Purchase Order/NAC but strictly after the supply of first lot.
(iii) Third lot of 50,000 kgs should be supplied within 45 days from the date of placement of Purchase Order/NAC but strictly after the supply of second lot.

4. Only the firms agreeing to the above mentioned delivery schedule, will be considered for this tender.

5. All the copies of tenders shall be complete in all respects with all their attachment/ enclosures duly numbered and signed on each and every page.

6. The Earnest Money Deposit (EMD) should be furnished in any one of the following forms:-
(a) Account Payee Demand Draft or
(b) Fixed Deposit Receipt or
(c) Bankers Cheque.

6.1 The demand draft, fixed deposit receipt or banker's cheque shall be drawn on any scheduled commercial bank in India in favor of Security Printing Press, Hyderabad.

6.2. The Earnest Money Deposit shall be valid for a period of 45 days beyond the final tender validity period.

6.3. Earnest Money Deposit is exempted for MSEs as defined in MSE Procurement Policy issued by Department of MSME, or start-ups as recognized by Dept. of Promotion of Industry and Internal Trade (DPIIT) provided that the tendered item is listed in registration certificate. Also the firm needs to provide a proof regarding current registration which should be valid on the date of Tender opening.

7. Price bid should be submitted as per format in Section XI. Rate quoted should be on firm price basis. Vague offers like duties as applicable will not be considered.

8. The tender fee amount is exempted for MSEs in compliance with Public Procurement Policy for MSEs order, 2012, provided that the tendered item is listed in registration certificate. Also the firm needs to provide a proof regarding current registration which should be valid on the date of Tender opening.

9. Public Procurement Policy for Micro and Small Enterprises (MSEs) order 2012 and Amendment Order 2016, 2018 is applicable.

10. In compliance of public procurement policy for MSEs order 2012, in tender participating MSEs quoting price

within price band of L1+15% will be allowed to supply a portion upto 25% of the requirement by bringing down their price to L1 where L1 is non-MSE firm. Further out of this requirement of 25% procurement from MSEs, 4% is earmarked for units owned by Schedule Caste/Schedule Tribes and 3% reservation for women. In case, no SC/ST and no women owned MSE is a responsive tenderer then whole 25% procurement shall be made from responsive MSE fulfilling the above mentioned conditions.

11. MSE firms owned by Schedule Caste / Schedule Tribes entrepreneurs should produce documentary evidence of the same at the time of submitting offer. No claim will be admitted after opening of tender.

12. Relaxation of Norms for Micro & Small Enterprises (MSEs) and Startups: Pre-Qualification Criteria in respect to Prior Turnover and Prior Experience may be relaxed for MSEs and Startups as per GOI guidelines subject to meeting of Quality and Technical Specifications. The MSEs and Startups shall submit the valid certificate issued by Competent Authority such as NSIC, DIC, KVIC, Khadi and Village Industries Board, Coir Board, Directorate of Handicraft and Handloom, Udyog Aadhaar Acknowledgment/Udyog Aadhaar Memorandum issued by Ministry of MSME, Any other body specified by Ministry of MSME (MoMSME) for MSEs and Certificate of Recognition issued by Department of Industrial Policy and Promotion (DIPP), Ministry of Commerce & Industry, Govt. of India for Startups subject to meeting extant & relevant guidelines of Government of India.

13. Make in India order 2017 and its amendment dated 04th June 2020 is applicable.

14. Important instructions for "Local Supplier":
a) Minimum Local Content: The local content requirement to categorize a supplier as 'Class-I Local Supplier'/'Class-II Local Supplier'/ 'Non-Local Supplier' shall be as defined in the Para"2" of the Order No. P-45021/2/2017-PP(BE-II) dated 04th June,2020 issued by Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Government of India.

b) Verification of Local Content:
i) The 'Class-I local supplier'/ 'Class-II local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier'/'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made.

ii) In cases of Procurement for a value in excess of Rs.10 Crores, the 'Class-I local supplier'/'Class-II local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage (%) of local content.

15. The successful bidder will be issued the Notification of Award of Contract.

16. Security Deposit: The successful bidder will be required to pay 3% of the tendered value within 21 days to Security Printing Press, Hyderabad, India from the date of placement of Notification of Award of Contract as a Performance Security and the same has to be submitted in one of the following forms:-

a) Account Payee Demand Draft/ Fixed Deposit Receipt drawn on any commercial bank in India in favor of Security Printing Press, Hyderabad.

b) Bank Guarantee issued by a Commercial Bank in India in the prescribed form as provided in Section XV of this tender document.

16.1. Performance Bond/Security Deposit shall be valid up to the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and SPP i.e., for 7 months.

16.2. Upon submission of the Performance security, the Purchase Order shall be issued to the firm within 7 days. The payment will start only after submission of the performance security.

17. Payment terms : 100% payment within 30 days after receipt and acceptance of material by consignee.

NOTE: SPPH GST No. 36AAJCS6111J1Z9 should be mentioned in all the tax invoices and bills.

18. OPTION CLAUSE: The Purchaser reserves the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract even though the quantity ordered initially has been supplied in full before the last date of Delivery Period

19. LICENSES AND PERMITS : Wherever applicable, the successful bidder shall ensure himself and also satisfy the Chief General Manager, Security Printing Press, Hyderabad, a Unit of Security Printing And Minting Corporation of India Limited, that the successful bidder possesses the legal licence / permit to use a particular product / process /design / patent. The successful bidder shall be held responsible for all the civil/criminal and tortuous consequences arising from any claim from any third party in this regard.

20. RISK PURCHASE: (a) If the supplier after submission of tender and due acceptance of the same i.e. after issue of Notification of Award of Contract fails to abide by the terms and conditions of these tender documents, or fails to supply the deliverables as per delivery schedule given or at any time repudiates the contract, the purchaser shall have the right to:

i: Invoke the Security-cum-Performance Guarantee if deposited by the supplier and procure stores/services from other agencies at the risk and consequence of the supplier. The cost difference between the alternative arrangement and supplier tendered value will be recovered from the supplier along with other incidental charges, including taxes, insurance etc.

(b) For all the purpose the Notification of Award of contract will be considered acceptance of tender and formal contract pending signing of agreement. Supplier has to abide by all the terms and conditions of tender

(c) In case of procurement through alternative sources and if procurement price is lower, no benefit on this account will be passed onto the supplier.

Required Delivery Destination: Security Printing Press,
Mint Compound, Saifabad
Hyderabad 500063, Telangana

21. Mode of transport: By road through a registered common carrier only. All the deliveries shall be accompanied with the E-Way Bill as per government norms.

22. (GIT 20) SIGNING AND SEALING OF TENDERS: Pre-Qualification Bid, Technical Bid, and Price bid are to be submitted in three separate double sealed envelopes on or before the due date of submission of tenders. It may be noted that the price is not to be quoted either in the Pre-Qualification Bid or Technical bid. It shall only be quoted in Price bid. Non-adherence to this shall make tender liable for rejection. The envelopes containing bids shall be superscribed as PRE-QUALIFICATION BID, TECHNICAL BID and PRICE BID, as the case may be, for "Procurement of Maplitho with Hotmelt adhesive 50cm width, Qty: 170,000 kgs (+/-5%)" along with the tender number. The sealed envelopes shall again be put in another sealed cover and should be superscribed as "Procurement of Maplitho with Hotmelt adhesive 50cm width, Qty: 170,000 kgs (+/-5%)" due date as per Section 1 (NIT) along with the tender number, name of the bidder firm and the name of the manufacturer if the bidder firm is an agent, in the following format:

Tender Number-
Tender Name-
Date of tender opening-
Bidder firm name-
Manufacturer name-

23. Late tenders shall not be accepted. Tenderers shall submit their offers only on prescribed forms. Tender by telegram/fax /e-mail shall not be accepted. Tender by post/ hand/ courier received on or before the due date and time shall be accepted. Postal delay/ delay by courier service etc. shall not be condoned after the due date and time.

24. Tenders shall be submitted in parts as below:

PART-I-PRE-QUALIFICATION BID:

(i) Earnest Money Deposit
(ii) The Bidder should submit details of Experience and Past Performance, Capability - Equipment & Manufacturing Facilities, Financial Standings etc., as per Section IX. Bidder should also provide Documentary Proof (relevant PO copies, invoices etc.)
(iii) The bidder should submit Section X: Tender form by filling up the form and affixing their company's official stamp and signing.
(iv) The bidder firm shall submit the Blank Price Bid (in Section XI) mentioning HSN code and GST percentage as applicable, but excluding the actual price. Mentioning the Price anywhere in the Bid will lead to disqualification of the firm from the tender evaluation process.
(v) The bidder should submit Section XII: Vendor details by filling up the form and affixing their company's official stamp and signing.
(vi) The bidder should furnish the firm's name, full postal address (Works and office), Phone Number and Fax Number; Name of the authorized contact person and e-mail address for manufacturer, agent (if applicable).
(vii) The bidder firm shall submit GST certificate, Bank Account Details and Cancelled Bank Cheque etc(Photo Copy).
(viii) Manufacturer's authorization letter as per Section XIV, if the bidder is not the manufacturer.
(ix) The bidder is requested to provide the financial standings of the principal manufacturer like Balance Sheet, Profit & Loss account statement, Income statement etc. in English language only, duly certified by the Chartered Accountants (CA) in India.
(x) The firm has to submit the following undertakings/ declarations:-
a) The bidder should not be suspended / banned/ blacklisted by any Ministry / Deptt. of Government of India or by any State Govt. / PSU Undertaking / declaration certificate for the same must be submitted in Pre-Qualification Bid.
b) That "the information given in the documents are correct and the bidder is aware that in case any information provided is found to be false at a later stage, SPP reserves the right to reject/disqualify the bidder at any stage of the tendering process without assigning any reason".
c) That "we agree to withdraw all the deviations, if any, unconditionally and accept the terms and conditions of the tender document including the technical specifications".

PART-II-TECHNICAL BID:

(i) The bidder should download and submit the acceptance of all section of this tender document (GIT, SIT, SCC, GCC, Technical specifications, List of Requirement, Vendor Details, etc.) by filling up the forms and affixing their companies official stamp and signing at each page of the tender document.
(ii) The bidder shall submit detailed technical offer as per technical specifications given in Section VII and submit Specifications Compliance Certificate.

PART III-PRICE BID :

(i) The bidder shall quote the prices strictly as per the proforma given in Section-XI of the tender document.

25. (GIT 24) Opening of Tenders:
The Pre-Qualification Bids will be opened in the first instance, at the prescribed time and date. These bids shall be scrutinized and evaluated by the competent committee/ authority with reference to the parameters prescribed in the Eligibility criteria. Thereafter, in the second stage, the Technical Bids of only Pre qualified bidders (as decided in the

first stage) will be opened at a later date and time for further scrutiny and further evaluation. These bids will be scrutinized and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the third stage, the Price Bids of only the technically acceptable offers (as decided in the second stage) shall be opened for further scrutiny and evaluation. Intimation regarding opening of Technical Bid and Price bid will be given to acceptable tenderers to enable them to attend the Technical and Price bid opening, if they so desire. The persons who wish to attend the bid opening process may be present along with the Letter of Authority as per Section XVII of SBD in person failing which the person shall not be allowed to attend the same. Finally the bidder whose quotation as in the Price Bid for the supply of the tendered quantity is lowest after considering all the applicable taxes and duties on F.O.R. Security Printing Press, Hyderabad basis shall be issued the Notification of Award of Contract.

26. LIQUIDATED DAMAGES: Subject to GCC clause 28, if the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, SPMCIL shall, without prejudice to other rights and remedies available to SPMCIL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the 0.5% percent (or any other percentage if prescribed in the SCC) of the delivered price of the delayed goods and/or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (or any other percentage if prescribed in the SCC) of the delayed goods' or services' contract price(s). During the above mentioned delayed period of supply and/or performance, the conditions incorporated under GCC sub-clause 24 above shall also apply. In all such cases GST would also be applicable on LD.

27. Parallel Contract: Security Printing Press, Hyderabad reserves the right to place Parallel contracts on one or more firms without any prejudice to the capacity of the L1 bidder, as given below:-

The provision of parallel contract is as under:-
i) Bidder firm should not quote for less than 25% of the tender quantity; otherwise their offer would be considered as unresponsive.
ii) The rate quoted by L1 bidder will be counter offered to L2, L3 bidders and if agreed orders shall be placed at a ratio of L1:L2:L3=50:30:20 of total tendered quantity. In case of Non acceptance of the counter offer by L2 and/or L3 bidder, the same shall be counter offered to L4 and so on at the sole discretion of the purchaser.
iii) If in any case, only one bidder accepts to match the rates of L1 bidder, then the orders shall be placed at a ratio of 70:30 among the two bidders at the sole discretion of the purchaser.
iv) In case of only one eligible bidder, the quantity will be allocated on the basis of quoted quantity or 100% of the tendered quantity, whichever is less.
v) However, purchaser also reserves the right to place Purchase Order for the 100% tendered quantity on the lowest qualified bidder in case any of the L2, L3 and so on does not accept L1 rates.

28. Tender cancellation : The Chief General Manager, Security Printing Press, Hyderabad, India reserves the right to accept in part or in full any tender or reject any tender without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected tenderer or tenderers.

29. Fall Clause: If the supplier reduces its price or sells or even offers to sell the contracted goods, following conditions of sale similar to those of the contract, at a price lower than the contract price, to any person or organisation during the currency of the contract, the contract price will be automatically reduced with effect from that date for all the subsequent supplies under the contract and the contract amended accordingly. Any violation of the fall clause would be considered a serious misdemeanor under clause of the GIT and action, as appropriate, would be taken as per provision of that clause.

30. Termination of Contract: Security Printing Press, Hyderabad reserves the right to terminate the contract at any stage by giving one week's notice. No claim whatsoever shall lie against the SPMCIL on account of such termination of the contract or variation in the quantity.

31. Cancellation of Contract for Default: Without prejudice to any other remedy for breach of contract, like removal

from the list of registered supplier, by written notice of default sent to the supplier, the contract may be terminated in whole or in part:
(i) If the supplier fails to deliver any or all of the stores within the time period(s) specified in the contract, or any extension thereof granted.
(ii) If the supplier fails to perform any other obligation under the contract within the period specified in the contract or any extension thereof granted.

32. Termination of Contract for Convenience: After placement of contract, there may be some unforeseen situation compelling SPMCIL to cancel the contract. In such a case, a suitable notice is to be sent to the supplier for cancellation of the contract, in whole or in part, for its (SPMCIL#s) convenience, inter alia, indicating the date with effect from which the termination is to become effective. Depending on the merits of the case, the supplier may have to be suitably compensated on mutually agreed terms for terminating the contract. Suitable provisions to this effect are to be incorporated in the tender document as well as in the resultant contract.

33. Any dispute in the matter will be under Hyderabad (Telangana) Jurisdiction only.

34. No revised quotation will be permitted during the validity of the tender.

35. No conditional tender shall be accepted.

Section VII: Technical Specifications

Schedule 1:
Maplitho with Hotmelt adhesive 50cm width.
Specifications attached as Annexure-1.

Note: Tenderer#s attention is drawn to GIT clause 17 and GIT sub-clause 10.1.

The tenderer is to provide the required details, information, confirmations, etc accordingly, failing which the tender is liable to be ignored. Prospective bidders shall comply with the feature specifications (including Warrantee Obligations) and submit a #Specification Compliance Certificate# with theirTechnical Bid.

Specifications for Maplitho Paper with Hot melt Adhesive (Pressure sensitive) coated and backed with silicon coated Glassine release paper in Reels.

Description & Type of Paper : Maplitho Paper with Hotmelt adhesive (Pressure sensitive) coated and backed with silicon coated Glassine release paper in Reels				
S.No	**Technical Parameter**	**Unit of measurement**	**Testing Methodology**	**Value**
A	**Physical /Structural Properties**			
1.	Color of Paper	Nil	Nil	Natural shade
2.	Substance of Base Paper	GSM	ISO	70 ±5
	Substance of Backing Paper	GSM	ISO	60 ±5
	Substance Adhesive	GSM	ISO	15 ±1
	Substance of Sticker paper	GSM	ISO	134 – 156
3.	Thickness of Base Paper	Microns	ISO	85 ±5
	Thickness of Backing Paper	Microns	ISO	50 ±5
	Thickness of Sticker paper (including adhesive thickness of 15 ±1 Microns)	Microns	ISO	144 – 161

B	General Properties	
4.	Static Electricity	The paper should be free from static electricity
5.	Finish	The paper should be uniformly smooth on both sides, free from fluff, dust, pinholes, lumps, spots, specks & foreign particles. It should be flat and dimensionally stable.
6.	Printability & Runnability aspects	The paper should be compatible for printing by web offset system using dry/wet offset /flexo processes and be able to perform at web speeds of 180-200 meters per minute on machines having 'turner bars' , flexible dies /foil knives and cutting/slitting cylinders . The mineral fillings used in the paper should not cause damage to machine consumables such as cutting dies, plates , blankets , knives , transport rollers etc.
7.	Reel formation	Paper reels should have dimensions strictly as per Annexure III and possess tight, uniform and even winding. Joints to be restricted to just two or three and indicated with visible colored flags projecting out. Loose winding and consequent telescoping of reels are strictly not permitted. There should be no bursting at reel edges due to tension and caliper variation.
8.	Packing	Packing should be as per Annexure II.

C. General Conditions:-

- The above said paper will be three layers structures comprising of Base Paper, Backing Paper & Adhesive Layer used for printing /production of the Excise Adhesive Labels in Multicolor printing with online kiss cut and matrix removal operation. It should have suitable strength for online kiss cut and matrix removal operation. During the printing and kiss cut operation, the base paper should not get torn at the edge when matrix removal waste is pulled out to make waste reel. It should be smoothly rewound on the online matrix removal reel (waste reel).Therefore quality of base paper, backing paper & adhesive should support all printing, Numbering, kiss cut operation and slitting operation.
- **Backing Paper**:- Silicon coated glassine release paper with one side coated and specially designed for support to the base paper. It shall feature a minimal sensitivity to moisture and the resultant resistance to curl and edge waiving under varying humidity conditions.
- **Adhesive**:- Pressure sensitive Hot Melt Adhesive from ISO certified Company. It will be uniformly applied on paper. The adhesive shall not ooze/release at the edges of the paper on application of any pressure during the printing and cutting. The firms are to ensure that the adhesive should have fast curing after being applied in glass/plastic bottles, so that during any attempt to remove , it should not get removed but get torn.
- Performance on Printing Machine:-

29/10/23

a) Base paper with Hot Melt adhesive and backed with silicon coated Glassine Release paper supplied by the firm shall not pose any feeding problem on our printing machine.

b) Paper surface shall be suitable for printing by Dry/Wet offset Digital printing process and it shall not affect the ink shade and the ink drying during and after printing.

c) The adhesive should be such that if any tampering takes place, the sticker/Label shall appear distorted.

d) The paper should be suitable for printing, online kisscut, numbering, slitting in reel or reel to sheet operations.

D. Terms & Conditions:-

i. The supplier shall submit detailed laboratory test report of each consignment mentioning all the parameters and their test result for base paper, adhesive and backing paper separately.

ii. The paper shall be free from lumps, pinholes, dirt, black spots, speckles, fluff and foreign particles.

iii. Samples of base paper without adhesive and the backing paper (5 sheets each i.e 44x40 cms) are to be sent by the firm along with each consignment for testing at SPP.

iv. The paper should be compatible for offset printing Online kisscut & matrix removal at a minimum speed of 50 mtrs/min. without any break. The firm should also ensure that during kisscut all the label should be intact and no label should be removed from the release paper.

v. In case of any defect found printing i.e. web break, breakage at matrix removal, improper winding, even after suitability the firm has to replace the unsuitable quantity in free of cost.

E. Sampling of Paper

Annexure - II	
Scale of Sampling for papers	
No. of Units in the Lot	**No. of Units to be selected**
Upto 5	All
6 to 100	5
101 to 300	8
301 to 500	13
501 and over	20

Annexure III

S.No.	Description	Specifications		Remarks
1	Paper Reel Formation	Width	50cm	
		Outer diameter	56cm to 62cm	
		Core inner dia.	76mm	
		Weight	135kgs to 145kgs	
2	Reel core	1. Cores should be strong enough to withstand strain of rough handling of reels during transit. 2. Suitable wooden plugs to protect cores from collapsing should be provided.		
3	Reel Packing	1. Suitable edge protectors to protect reel edges to be provided. 2. Top and sides of the reels should be adequately protected with polythene & corrugated Wrapping along with side disks. 3. The reel outer should be Protected with Hessian cloth or any other suitable packing material.		
4	Label	1. Label pasted on the reel side both inside and outside of the packing should contain Manufacturer's name, date of manufacture, lot and reel no. net and gross wt. details. The above details are also required to be written/stamped on the side of the reel nearer to the core for identification purposes.		

29/1/5/21

Dy. General Manager (TO)
Security Printing Press,
Hyderabad.

Section VIII: Quality Control Requirements

Pre-Despatch Inspection:-

a) Security Printing Press, Hyderabad will conduct a Pre-Despatch Inspection at the manufacturer's premises for examination of the material before despatch to Security Printing Press, Hyderabad.
b) The supplier shall communicate the readiness of the material for inspection at least 07 days (30 days in case of foreign supplier) prior to the scheduled date of dispatch as per the Purchase Order, in order to enable Security Printing Press to depute its representatives for the inspection at the manufacturer's premises. The details of the representatives deputed shall be conveyed in advance to the supplier.
c) The supplier shall ensure that all the equipment necessary for testing of the parameters of the material are calibrated and in working condition made available at the place of inspection, If adequate test equipment is not available then the same shall be reported in the inspection report.
d) Before the firm invites for PDI at the manufacturer#s work site, the firm should ensure that all test are conducted and lab reports should be kept ready for inspection.
e) If the PDI test results are found ok, then the Dispatch Clearance Certificate will be issued by SPP representative.
f) All expenses towards travel, boarding and lodging and other miscellaneous expenditure and daily allowances shall be borne by the purchaser.
g) The right for waiving the Pre Dispatch Inspection is reserved with the Chief General Manager of Security Printing Press, Hyderabad, India and the supplier shall despatch the material only after getting the certificates of waiver of PDI, in the event of inspection is not contemplated.
h) All the above points under Pre-Despatch Inspection are in addition to Para 9 of Section IV : General Condition of Contracts of the tender document.

Note : "The Dispatch Clearance Certificate" is not final acceptance of the material.

i) In case the PDI is waived off, the supplied material may be allowed inside Security Printing Press, Hyderabad on the manufacturer's test report subject to testing at Security Printing Press, Hyderabad or any Govt. / PSU laboratories.
j) After the Pre-Despatch Inspection from the discretion of the inspecting officials as per the inspection report the material may be despatched to Security Printing Press, Hyderabad. However, the material shall be tested at Security Printing Press, Hyderabad or at any Govt. / PSU laboratories.
k) If the test results are not found ok at SPP, Hyderabad or any Govt. / PSU laboratories as per technical specifications then the entire lot will be rejected.
l) On receipt of the lot, the material supplied will be inspected for conformity of technical specification at SPP, Hyderabad or any Govt. / PSU laboratories.
m) The runnability test will be done only after complying all the technical specifications as mentioned in the tender.
n) If the material got rejected, then lifting of rejected material will be allowed only after supply of good material in lieu of the rejected lot.
o) If material supplied against replacement got rejected, then the firm has to lift all the rejected material and contract/Purchase order will be terminated as per tender terms and conditions of tender.
p) If the material accepted by user section after conformity of technical specifications / runnability of the material, then payment of that lot will be processed accordingly.
Further if any rejection is there in accepted lot due to runnability problem in utilizing remaining quantity of material, the quantity equal to rejected material should be replaced by good material by the supplier.

SECTION IX: QUALIFICATION/ELIGIBILITY CRITERIA

Eligibility Criteria for supply of "Maplitho with Hotmelt adhesive 50 cm width"

1. The Bidder firm should meet the following eligibility criteria to qualify:

(a) Experience and past performance: The bidder firm should have manufactured and supplied at least 68,000 kgs of Maplitho with Hotmelt adhesive Paper to any organisation in any one year during last five years i.e. from 01-04-2016 to 31-03-2021.

Note: 'Startups and Micro and Small Enterprises' are exempted from 'Experience and Past Performance Criteria'

(b) Capability-Equipment & Manufacturing Facilities: The bidder firm must have an annual capacity to Manufacture and supply at least 68,000 kgs of Maplitho with Hotmelt adhesive Paper.

The bidder should indicate the following information regarding capacity and performance:-
i) Name of the machine utilized to supply the quoted product.
ii) The number of machines being utilized for the production and the capacity of each machine.
iii) Total Annual Capacity of the manufacturer.
iv) Supply orders in hand and proportionate capacity to supply quoted amount.

Note: At the discretion of the purchaser, the Capacity/Capability Assessment/Verification of bidder/ manufacturer firm(s) might be undertaken by Tender Evaluation Committee or through a third party Technical Consultancy/ Inspection agencies to ensure that the firm is/are identified and capable to supply the item/material/product as required.

(c) Financial Standing:
i. The average annual financial turnover of the Bidder during the last three years ending 31.03.2021 should be more than Rs. 1,46,87,320/-. Annual reports (audited balance sheet and profit & loss account) for the last three financial years ending 31.03.2021 duly authenticated by a Chartered Accountant/ Cost Accountant in India or equivalent in other countries.

Note: 'Startups and Micro and Small Enterprises' are exempted from 'Average Annual Turnover'

ii. The Bidder should not have suffered any financial loss for more than one year during the last three financial years ending on 31.03.2021.

iii. (a) The net worth of the bidder should not be negative as on 31.03.2021.
(b) The net worth of the bidder firm should not have eroded by more than 30% in the last three financial years ending 31.03.2021.

2. Undertakings:-

(i) Bidder should give undertaking that, **"We/ the Principle Manufacturer have not been blacklisted/ debarred for dealing with any Govt. Organization/ Public Sector Undertaking (PSU)/ SPMCIL/ Reputed organization in the past."**

(ii) Bidder should give undertaking that, **"We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications."**

(iii) Bidder should give undertaking that "**the information given in the documents are correct and the Bidder is aware that in case any information provided is found to be false at a later stage, SPP reserves the right to reject/disqualify the bidder at any stage of the tendering process without assigning any reason**."

3. Other requirement for the Bidders:-

(i) Quantities of similar type of "Maplitho with Hotmelt adhesive Paper" during last five years:-

S.No.	Year	Supplied quantities of similar type of "Maplitho with Hotmelt adhesive Paper" Quantity in MT
(a)	01st April 2016 to 31st March 2017	
(b)	01st April 2017 to 31st March 2018	
(c)	01st April 2018 to 31st March 2019	
(d)	01st April 2019 to 31st March 2020	
(e)	01st April 2020 to 31st March 2021	

(ii) Financial details for last three years (to be certified by independent CA/CPA)

S.No.	Year	Annual Turnover	Profit/Loss	Net worth	Remarks
(a)	01st April 2018 to 31st March 2019				
(b)	01st April 2019 to 31st March 2020				
(c)	01st April 2020 to 31st March 2021				

(iii) The bidder shall provide names of Organization(s)/ Firm(s) with address and telephone numbers, Fax numbers, E-mail address to which manufacturer has supplied similar type of "Maplitho with Hotmelt adhesive Paper" in past.

(iv) All experience, past performances and capacity / capability related data should be certified by authorized signatory of the bidder firm. The credentials regarding experience and past performance to the extent will be verified by Security Printing Press, Hyderabad. The bidder has to submit self attested copies of Purchase Orders issued by Customers and corresponding performance certificates.

(v) All financial standing data should be certified by Chartered Accountants (CA). The bidder has to submit a copy of audited financial documents (Balance sheets, Profit & Loss account statement, etc), or Audited Annual reports in support of clause no. 1(c) of tender document.

(vi) The bidder has to submit Power of Attorney/ Authorization indicating that authorized signatory is competent and legally authorized to submit the tender and / or enter into legally binding contract.

(vii) Manufacturer Authorization Letter:- In case the bidder firm/ bidder offers to supply "Maplitho with Hotmelt adhesive Paper" which is manufactured by some other firm, the bidder has to be duly authorized by the manufacturer of the stated material to quote for and supply the same to Security Printing Press, a unit of SPMCIL. The bidder shall submit the manufacturer's authorization letter to this effect as per the standard format provided under Section XIV of this tender document.

(ix) The bidder must enclose copy of PAN and GST registration certificate.

4. Decision on finalization of tender will be taken based on the documents submitted along with the tender. All documents must be submitted as per tender requirement failing which offers will be liable for rejection and no further correspondence will be made/ entertained for clarifications after opening of the tender.

5. All the pages submitted are to be required & sealed by Authorized Signatory failing which tender shall be treated as unresponsive.

6. The tender is for manufacturers and suppliers who have proven capacity, capability and experience. This is not a Development Order.

Note:
(i) The criteria for Capability, Equipment and Manufacturing facilities as well as financial loss and net worth under the financial standing eligibility criteria (above) shall be applicable to all the bidder firms including MSEs & Startup firms.

(ii) In case, of if newly developed firms (newly developed sources during this 3-year period of Development Commitment) who have completed the Development Orders of SPPH with +/-5% tolerance, participate in this tender, then 20% out of the total required quantity i.e., 34 MT of tender shall be reserved for newly developed firms subject to matching L1 rate.

(iii) Newly developed firms of SPPH for this material are exempted from the above eligibility criteria 1(a) i.e. Experience & Past Performance.

(iv) If the rates quoted by a newly developed firm are lower than L1 rates of already developed firms - and its performance is considered reliable capable and satisfactory, Tender Evaluation Committee may take a decision to place an order upto 50% on such newly developed firms.

(v) Micro and Small Enterprises, Startups are relaxed from the above eligibility criteria for point 1(a) Experience and past performance and 1(c)(i) Average Annual turnover as per Policy circular no. 1(2)(1)2016-MA dated 10th March 2016 issued by Government of India, Ministry of Micro Small & Medium Enterprises, New Delhi.

(vi) Applicability to 'Make in India': Bidders (manufacturer or principal of authorised representative) If the product is being manufactured in India under a license from a foreign manufacturer who holds intellectual property rights and where there is a technology collaboration agreement/ transfer of technology agreement for indigenous manufacture of a product developed abroad with clear phased increase in local content, and who while meeting all other criteria above, except for any or more of sub-criteria in Experience and Past Performance above, would also be considered to be qualified provided: i) their foreign manufacturer who holds intellectual property

rights, meets all the criteria above without exemption, and ii) the Bidder submits appropriate documentary proof for technology collaboration agreement/ transfer of technology agreement for indigenous manufacture of a product developed abroad with clear phased increase in local content. iii) the bidder (manufacturer or principal of authorised representative) furnishes along with the bid a legally enforceable undertaking jointly executed by himself and such foreign Manufacturer for satisfactory manufacture, Supply (and erection, commissioning if applicable) and performance of 'The Product' offered including all warranty obligations as per the general and special conditions of contract.

(vii) Relaxation may also be given under Order No P-45021/2/2017-B.E.-II dt: 15.06.2017 for Public Procurement (Preference to Make in India) issued by Ministry of Commerce and Industry, Department of Industry and Internal Trade (Public Procurement Section), and Order No 6/18/2019-PPD dt: 23.07.2020 for prior registration on procurement from bidders from a country or countries on ground of Defence of India and national Security, issued by Ministry of Finance, department of Expenditure (Public Procurement Division).

(viii) Bidders have to furnish stipulated documents in support of fulfilment of PQB Criteria. Non-submission or incomplete submission of above required documentary evidence may lead to rejection of offer.

(ix) For Existing successful Past Suppliers: In case the bidder (manufacturer or principal of authorised representative) who is a successful past supplier of 'Maplitho with Hotmelt adhesive Paper' in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past. (This clause is not applicable for Security Items as notified by Government of India from time to time.)

(x) Joint Ventures and Holding Companies: Credentials of the partners of Joint ventures cannot (repeat cannot) be clubbed for the purpose of compliance of PQC in supply of Goods/Equipment, and each partner must comply with all the PQC criteria independently. However, for the purpose of qualifying the Financial Standing Criteria, the Financial Standing credentials of a Holding Company can be clubbed with only one of the fully owned subsidiary bidding company, with appropriate legal documents proving such ownership.

7. CONDITIONS FOR MICRO AND SMALL ENTERPRISES (MSEs)

(i) As per Public Procurement Policy (PPP) for Micro & Small Enterprises (MSEs) Order, 2012 issued vide Gazette Notification dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprises of Gov. of India, MSEs must be registered with any of the following in order to avail the benefits / preference available vide Public Procurement Policy MSEs Order, 2012.

a) District Industries Centers (DIC)
b) Khadi and Village Industries Commission (KVIC)
c) Khadi and Village Industries Board
d) Coir Board
e) National Small Industries Corporation (NSIC)
f) Directorate of Handicraft and Handloom
g) Any other body specified by Ministry of MSME (MoMSME)
h) Udyog Aadhaar Acknowledgment / Udyog Aadhaar Memorandum issued by MoMSME.

(ii) MSEs participating in the tender must submit valid & authorized copy of certificate of registration with any one of the above agencies. In case of bidders submitting DIC registration certificate shall attach original notarised copy of the DIC certificate. The MSE's Bidder to note and ensure that nature of services and goods / items manufactured mentioned in MSEs certificate matches with the nature of the services and goods / items to be supplied as per Tender.

(iii) Traders / resellers / distributors / authorized agents will not be considered for availing benefits under PP Policy 2012 for MSEs as per MSE guidelines issued by MoMSME.

(iv) The registration certificate issued from any one of the above agencies must be valid as on Bid closing date of the tender. Bidder shall ensure validity of registration certificate in case bid closing date is extended.

(v) The MSEs who have applied for registration or renewal of registration with any of the above agencies / bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption / preference.

(vi) Relaxation of Norms for Micro & Small Enterprises (MSEs): Pre-qualification criteria with respect to Prior Turnover and Prior experience is relaxed for Micro & Small Enterprises as per GOI guidelines subject to meeting of quality and technical specifications.

8. CONDITIONS FOR START-UP COMPANIES

(i) Start-up Enterprises: Requirements of prior experience and turnover would be relaxed for Start-up enterprises as recognised by Department for Promotion of Industry and Internal Trade (DPIIT), subject to their meeting the quality and technical specifications. Such

Start-ups maybe either MSE or otherwise.

(ii) Subject to meeting of Quality and Technical Specifications, SPP may consider allowing the participation of "Start up" companies with capability to execute the supply / services, as per technical specifications / perform the job as per scope of work specified in the tender and subject to meeting extant & relevant guidelines of Government of India. This should be confirmed and substantiated in the technical bid.

(iii) The bidder who intends to participate as "Start up" company should enclose the Certificate of Recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India during submission of Technical bid.

(iv) Pre-qualification criteria with respect to Prior Turnover and Prior experience is relaxed for Start up Enterprises as per GOI guidelines subject to meeting of quality and technical specifications.

(v) However, there may be circumstances like procurement of items / services related to public safety, health, critical security operations and equipment, etc wherein SPP reserves the right to not consider relaxation of Prior Turnover and Prior Experience for Start up Companies as per GOI guidelines.

(vi) Start up Companies who are also registered as MSEs and wish to avail the benefits as applicable to MSE, shall submit relevant documents covered under Conditions for Micro and Small Enterprises elsewhere in this tender.

Section X: Tender Form

Date…….

To

.....

.....

.....

(complete address of SPMCIL)

Ref: Your Tender document No. ..... dated .....

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No. --------, dated --------- (*if any*), the receipt of which is hereby confirmed. We now offer to supply and deliver……. *(description of goods and services)* in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto -------, as required in the GIT clause19, read with modification, if any in Section-III – "Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/edited its contents. We realise that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:

1. MSMEs Status:

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

(a) Company /Partnership Firm /Proprietary Concern / Society/Trust / NGO/Others (Please Specify):…….....

(b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others:….

(c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.):……..

(d) MSME Registration no. (with copy of registration):…….....

(e) Udyog Aadhaar Memorandum no……

(f) Whether Proprietor/ Partner belongs to SC/ ST or Women category.

(Please specify names and percentage of shares held by SC/ST Partners):……..

2. Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

(a) Self-Certification for category of supplier:

 Class-I Local Supplier/

 Class-II Local Supplier/

 Non-Local Supplier.

(b) We also declare that

 There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or

 We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order.

3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

 We do not belong to any Country whose bidders are notified as ineligible under this order

4. Debarment Status: Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptts. of Government of India or by any State Govt:

 Yes (with period of Ban)

 No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries – including subcontractors or suppliers for any part of the contract – do not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations.

5. Penalties for false or misleading declarations: I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....

(Signature with date)

.....

(Name and designation)

Duly authorized to sign tender for and on behalf of

.....

.....

Section XI: Price Schedule

OFFER FORM for Tender No **6000017193/SPPH/A-II/E-334/2022/4139, dated 07-02-2022**

Date of opening: **18-02-2022**; Time 11:00 hrs

(This proforma is to be used only for offers of indigenous goods by Indian Bidders. All prices to be in Indian Rupees)

We …….. hereby certify that we are established firm of manufacturers / authorised agents of M/s…… with factories at …… which are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of Security Printing Press, Hyderabad.

We hereby offer to supply the following items at the prices indicated below:

Schedule No	Description	Specification	Unit	Qty	Total Price per unit (In Indian Rupees) See table below for Break-up of Price	Total value of offer (in Indian Rupees)	Terms of Payments	Delivery Period	Gross weight and dimensions of package per unit
1	2	3	4	5	6	7	8	9	10
1	**Maplitho with Hotmelt Adhesive 50 cm width**	As per Section VII: Technical Specifications, Annexure - 1.	**KG**	**170,000**			100% payment within 30 days upon receipt and acceptance of goods by the consignee.	As mentioned in Section - VI: List of Requirements	

Break-up of Price in Column -6 (In Indian Rupees)

Ex-Factory Price after considering input GST credit available to vendor	Name of Manufacturer/ OEM	Country of Origin	8 digit HSN Code	GST % (incld GST Cess if any) with Break-up of CGST/ STGST/ UTGST/ IGST	Per Unit GST Total	Packing & Forwarding in detail	F.O.R. Station of Despatch Price	Freight (& Insurance charges) upto Destination	FOR SPPH Price
A	B	C	D	E	F	G	H	I	J

1. **Scope of Supply**: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)

---

2. **Taxation Details:**

a) PAN number

b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)

c) GSTIN number

d) Registered Address as per GST registration and Place of Delivery for GST Purpose

e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)

……

3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of ---- days from the date of opening of tender (i.e., upto ---), We shall be bound by the communication of acceptance despatched within the prescribe time.

5. Earnests Money/Bid Guarantee for an amount equal to …….. is enclosed in form of ---------- (form and reference number, date) as per the Tender Documents.

Dated……

Signature and seal of *Manufacturer/Bidder*

Note:
(i) The Bidder may prepare their own offer forms as per this proforma.
(ii) No change in the proforma is permissible.
(iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.
(iv) Figures in Columns 5 to 7 (both inclusive) and in Break-up of price in column 6, should be in both figures and words.
(v) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.

***

Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:

(a) Name of the Company:…….

(b) Corporate Identity No. (CIN): ……..

(c) Registration if any with SPMCIL: ……..

(d) Complete Postal Address: ……..

(e) Pin code/ ZIP code: …….

(f) Telephone nos. (with country/area codes): ……

(g) Fax No.: (with country/area codes): ……

(h) Cell phone Nos.: (with country/area codes): ……..

(i) Contact persons /Designation: …….

(j) Email IDs: …….

2. Taxation Details:

(a) PAN number: …….

(b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.): ……

(c) GSTIN number: ……..

(d) Registered Address as per GST registration and Place of Delivery for GST Purpose: ……..

(e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts): ……

We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....

(Signature with date)

.....

.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....

.....

(Name, address, and stamp of the tendering firm)

Section XIV: Manufacturer's Authorization Form

To
.....
.....
(*Name and address of SPMCIL*)

Dear Sirs,

Ref. Your Tender document No…....……., dated …….....…. We, …….....……., who are proven and reputable manufacturers of …….....…… (*name and description of the goods offered in the tender*) having factories at……...…….……, hereby authorise Messrs.……..…….. (*name and address of the agent*) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. …….. (*name and address of the above agent*) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,
.....
.....
[*Signature with date, name, and designation*]
for and on behalf of Messrs.....
[*Name & address of the manufacturers*]

Note: This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

Section XV: Bank Guarantee Form for Performance Security

PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND

(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)

Ref ..... Date .....

Bank Guarantee No ……

To,

(Insert Name & Address of the Purchaser)

Dear Sir,

1. Against contract vide Notification for Award of the Tender No ..... dated ..... covering supply of ..... (hereinafter called the 'contract') entered into between the …… ***(insert name of Purchaser)*** (herein after called as the Purchaser) and M/s. .....,..... (here in after called the 'Contractor'), this is to certify that, at the request of the Contractor, we ..... ***(name of the bank)***, are holding in trust in favour of the Purchaser, the amount of .....***(write the sum here in words),*** to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final| and binding on us, and the amount of the said loss or damage shall be paid by us, forthwith on demand and without demur to the Purchaser.

2. We ..... ***(name of the bank)***, further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till

....., (hereinafter called the 'said date') and that if any claim accrues or arises against us ..... ***(name of the bank)***, by virtue of this guarantee before the said date, the same shall be enforceable against us .... ***(name of the bank)***, notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ..,..... ***(name of the bank)***, by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.

3. It is fully understood that this guarantee is effective from the date of the said contract and that we .... ***(name of the bank)***, undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.

4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.

5. We..... ***(name of the bank)***, further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we..... ***(name of the bank)***, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date
Place

Signature
(Printed Name)
(Designation)

Witnesses

(Bank's Common Seal)

Section XVI: Contract Form

(Address of SPMCIL's office issuing the contract)

Contract No……. dated…….

This is in continuation to this office' Notification of Award No……. dated .....

1. Name & address of the Supplier: ……..

2. SPMCIL's Tender document No…… dated……. and subsequent Amendment No……., dated…… (If any), issued by SPMCIL

3. Supplier's Tender No…… dated…….. and subsequent communication(s) No…… dated …….. (If any), exchanged between the supplier and SPMCIL in connection with this tender.

4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:

(i) General Conditions of Contract;
(ii) Special Conditions of Contract;
(iii) List of Requirements;
(iv) Technical Specifications;
(v) Quality Control Requirements;
(vi) Tender Form furnished by the supplier;
(vii) Price Schedule(s) furnished by the supplier in its tender;
(viii) Manufacturers' Authorisation Form (if applicable for this tender);
(ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section – V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	**Brief description of goods/ services**	**Accounting unit**	**Quantity to be supplied**	**Unit Price (in Rs.)**	**Total price**

Any other additional services (if applicable) and cost there of: ……..

Total value (in figure) _____ (In words) _____

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s), and place(s) of conducting inspections and tests.

(b) Designation and address of SPMCIL's inspecting officer

(v) Destination and despatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....

(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of.....

Received and accepted this contract .....

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of .....

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:

Section XVII: Letter of Authority for attending a Pre-bid Conference/ Bid Opening

(Refer to clause 24.2 of GIT)

The General Manager
Unit Address
Subject: Authorization for attending bid opening on _____ (date) in the Tender of _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Order of Preference	**Name**	**Specimen Signatures**
I.		
II.		
Alternate Representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

Note:

1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.

Section XVIII: Proforma of Bills for Payments

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....

Bill No..... Dated.....

Purchase order.....No.....Dated.....

Name and address of the consignee.....

S.No.	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. GST/ CGST/ SGST/ UTGST/ IGST Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify)
6. PVC Amount (with calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)

Dispatch detail RR No. other proof of despatch.....

Dated.....(enclosed)

Inspection Certificate No.....Dated.....(enclosed)

Place and Date

Received Rs.....

Rupees).....

We solemnly certify that:

a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.

b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.

c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.

d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.

e. that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp Signature and of Stamp Supplier

Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s. ..... Date: .....

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

1.	Name of City	
2.	Bank Code No.	
3.	Branch Code No.	
4.	Bank's Name	
5.	Branch Address	
6.	Branch Telephone / Fax No.	
7.	Supplier's Account No.	
8.	Type of Account	
9.	IFSC code for NEFT	
10.	IFSC code for RTGS	
11.	Supplier's name as per Account	
12.	MICR Code No.	
In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.		

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and
Signature of authorized
official of the bank