

Bank Note Press, Dewas (M.P.)

No. BNP/L/11-02

Date : 19-03-2013

CIRCULAR

Sub: Formation of Shop Floor Committee under SPMCIL Grievance Redressal Mechanism.

A model Grievance Redressal Procedure has now been circulated to provide Accessible machinery to ensure expeditious settlement of grievances of the employees. The procedure will provide for various stages to settle the grievance of the employees in a time based plan within the specified framework and rules of the Company.

The following Shop Floor (Level – I) Committees are hereby constituted for giving a personal hearing and redressal of grievances of the aggrieved employees:

Sr. No.	Section	Sub Section	Shop Floor Committee	Head of Section
1.	Control	Simultan (Control)	1. Shri M.Verma, Dy CO 2. Mrs. G. Girjapurkar, Supervisor 3. Shri A.R.Gupta, Supervisor	Shri Sunil Kumar Yadav, CCO (I/C)
		Intaglio (Control)	1. Shri M.Verma, Dy CO 2. Shri Robin Mangain, Supervisor 3. Shri A.R.Gupta, Supervisor	
		Colour Exam	1. Shri B.S.Wasuniya, Dy CO 2. Shri Lokesh, Supervisor 3. Shekhar Ivne, Supervisor	
		Numerota (Control)	1. Shri M.S.Wasuniya, Dy CO 2. Shri Hemant Paraste, Supervisor 3. Shri M.K.Sharma, Supervisor	
		Transfer Section, G.T.	1. Shri Alexzender, Dy CO 2. Shri Vikrant Kumar, Supervisor	
		Single Note Exam. (FE. II) Banding/Counting BPS (FE. III)	1. Shri Alexzender, Dy CO 2. Shri M.Trivedi, Supervisor	
		Cut Pack (Control)	1. Shri Alexzender, Dy CO 2. Shri B.S.Meda	
		Arranging & Packing	1. Shri P. Naidu, Dy CO 2. Ku. Prachi Bohre, Supervisor	
2.	Printing/ Plate making	Simultan/NSP	1. Shri R.P.Roy, Technical Officer 2. Gopal Bhai Savitr, Dy TO 3. Shri Mohanlal Soni, Dy TO	Shri I.L.Katariya, Works Manager,
		Intaglio	1. Shri R.K.Patel, Technical Officer 2. Shri N.Pyasi, Dy. TO 3. Ishaque Sheikh, Supervisor	

	Printing/ Plate making	Numerota	1. Shri B.N.Swain, Tech. Officer 2. Shri V.K.Saxsena, Supervisor 3. Shri N.Raghwa, Supervisor	Shri I.L.Katariya, Works Manager
		Cut Pack	1. Shri Jitendra Kumar, Officer (T) 2. Shri Gulab Singh, Supervisor 3. Shri A.P.Pandey, Supervisor	
		G.T.	1. Shri Mehtab Singh, Tech. Officer 2. Shri S.K.Singh, Supervisor 3. Shri M.Ram, Supervisor	
		BPS	1. Shri P.P.Kulkarni, Officer (T) 2. Shri Alok Choubey, Supervisor 3. Shri Shantanu Pal, Supervisor	
		Plate Making (Studio / Dry offset Plate/Design/ Electr- oforming/Intaglio Plate/Water Wiping /Rollercutting)	1. Shri Babban Upadhyay, TO 2. Shri Mukesh Tiwari, Supervisor 3. Shri K.S.Jadhav, Supervisor 4. Shri R.S.Wagh, Supervisor	
3.	Work Shop	Electrical	1. Shri J.S.Panwar, AE(E) 2. Shri A.H.Shamee, DWE (E) 3. Shri P. K. Choudhary, Supervisor	Shri A.K.Chouhan Chief Engineer
		Mechanical	1. Shri A.K.Pandey, Engineer (M) 2. Shri Rajesh Pal, DWE (M) 3. Shri Sourabh Shotri, DWE(M)	
		Civil	1. Shri K.K.Garg, Emt. Engineer 2. Shri P.K.Mudgal, AE(C)	
		AC Plant	1. Shri K.L.Gorya, A E (AC) 2. Shri N.D.Vashist, A E (AC) 3. Shri Amit Sindoriya, Supervisor	
		Safety	1. Shri K.L.Gorya, Safety Officer	
4.	Ink Factory		1. Shri D.K.Shrivastava, OT 2. Shri Pushpendra Pal Singh, Sup. 3. Shri M.M.Lodhi, Supervisor	Shri S.Mahapatra, Manager(Q&A)
5	Finance		1. Smt. Pushplata Kulhare, O(F&A) 2. Shri P.R.Bairagi, Supervisor 3. Shri P.S.Tomar, Assistant	Shri Vivek Taneja, Dy. Manager (F&A)
6	Purchase		1. Shri R.S.Goutam, O(Material) 2. Shri C.V.A.Nair, Supervisor	Shri Deepak Verma, AM(P)
7	Human Resource	Hospital, Estate, Canteen	1. Shri K.K.Pandit, Officer (HR) 2. Shri S. Joshi, Estate Custodian 3. Shri A.R.Rathore, Supervisor 4. Shri N.K.Bhargaw, Supervisor	Shri Gyan Prakash AM(HR)

The above committee will deal with the individual grievances as per the procedure laid down in the SPMCIL grievance redressal Mechanism.

20.3.13
(Gyan Prakash)

Assistant Manager (HR)& HOO

Copy to : (1) All Concerned
(2) All Head of Section
(3) All Notice Board