

Bid Document

Bid Details	
Bid End Date/Time	12-03-2022 09:00:00
Bid Opening Date/Time	12-03-2022 09:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	75 (Days)
Ministry/State Name	Ministry Of Finance
Department Name	Department Of Economic Affairs
Organisation Name	Security Printing And Minting Corporation Of India Limited (spmci)
Office Name	Janpath
Total Quantity	6642
Item Category	Plain Copier Paper-IS:14490 (Q4) , self adhesive flags (Q4) , manual pencil sharpener (Q3) , Gum (Paper Adhesives, Liquid Gum And Office Paste Type)-IS 2257 (Q4) , Lever Arch File (Q4) , stapler pin (Q4) , binding punch machine (Q3) , Stapler (Q4) , transparent tape as per IS: 13262 (Q4) , Paper Clips as per IS:5650 (Q4) , File cover for Postal Department (Q3) , Scales (Steel scale) as per IS:1481 (Q4) , Ink for Stamp Pads as per IS:393 (Q4) , Gel Pen (Q4) , Diaries-Printed-Plain- Register--IS 1848 (Q4) , knife blades (Q4) , Marking Pen- permanent, highlighter (Q4) , pins or tacks as per IS: 5653 (Q4) , folder binding accessories- dak pad ,file board- flap (Q4) , paper or eyelet punches (Q4) , Correction pens- white fluid as per IS:11992 (Q4) , stamp pads (Q4) , Wooden Pencil as per IS:1375 (Q4) , pin cushions (Q4) , desktop calculator-Electronics (Q4) , Carbon Papers-IS 1551 (Q4) , markers- white board (Q4)
Years of Past Experience required	1 Year (s)
MSE Exemption for Years Of Experience	Yes
Startup Exemption for Years Of Experience	Yes
Document required from seller	Experience Criteria *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Primary product category	markers- white board
Time allowed for Technical Clarifications during technical evaluation	2 Days
Estimated Bid Value	310955
Evaluation Method	Item wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	No
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Estimated Value	Item/Category	Quantity
Schedule 1	113982	Plain Copier Paper-is:14490	600
Schedule 2	479	Self Adhesive Flags	20
Schedule 3	900	Manual Pencil Sharpener	300
Schedule 4	1044	Gum (paper Adhesives, Liquid Gum And Office Paste Type)-is 2257	30
Schedule 5	17500	Lever Arch File	500
Schedule 6	5000	Stapler Pin	500
Schedule 7	4563	Binding Punch Machine	50
Schedule 8	3800	Stapler	100
Schedule 9	294	Transparent Tape As Per Is: 13262	30
Schedule 10	9000	Paper Clips As Per Is:5650	500
Schedule 11	5397	File Cover For Postal Department	300
Schedule 12	1000	Scales (steel Scale) As Per Is:1481	50
Schedule 13	2500	Stapler	50
Schedule 14	1000	Ink For Stamp Pads As Per Is:393	100
Schedule 15	899	Gel Pen	100
Schedule 16	38000	Diaries-printed-plain- Register--is 1848	400
Schedule 17	18000	Diaries-printed-plain- Register--is 1848	300
Schedule 18	1250	Knife Blades	50
Schedule 19	1000	Marking Pen- Permanent, Highlighter	100
Schedule 20	8100	Pins Or Tacks As Per Is: 5653	300
Schedule 21	2550	Folder Binding Accessories- Dak Pad ,file Board- Flap	300
Schedule 22	878	Gum (paper Adhesives, Liquid Gum And Office Paste Type)-is 2257	40
Schedule 23	1850	Gum (paper Adhesives, Liquid Gum And Office Paste Type)-is 2257	50
Schedule 24	1700	Paper Or Eyelet Punches	2
Schedule 25	2070	Paper Or Eyelet Punches	30
Schedule 26	1999	Correction Pens- White Fluid As Per Is:11992	100

Schedule 27	1800	Stamp Pads	100
Schedule 28	2000	Wooden Pencil As Per Is:1375	1000
Schedule 29	365	Pin Cushions	20
Schedule 30	11950	Desktop Calculator-electronics	50
Schedule 31	3500	Carbon Papers-is 1551	20
Schedule 32	1785	Markers- White Board	150
Schedule 33	44800	Diaries-printed-plain- Register--is 1848	400

Plain Copier Paper-IS:14490 (600 ream)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Conformance to Indian Standard	Conforming to IS14490 : Latest
	Whether ISI Marked	No
Test Report Details	"Test Report to be Submitted to the Buyer on demand"	Yes
Additional Requirements for eco mark	The material shall be manufactured from pulp containing not less than 60% by mass of pulp made from materials other than bamboo,hard woods ,softwoods and reed or the material shall be manufactured from pulp made from 100%waste paper	Yes
Size	Size of paper	A4
	GSM of paper	75
Quantity	"Number of sheets per Ream"	500
Physical Characteristics	"ISO Brightness,percent,Min" (N>=80)	90.0 Or higher
	Opacity percent,Min (N>=85)	80.0 Or higher
	"One minute Cobb test both sides,g/m2,Max" (N<=25)	20.0 Or lower
	"Tensile Index Machine Direction (MD) ,Nm/g, Min" (N>=40)	40.0 Or higher
	Tensile Index Cross Direction(CD),Nm/g,Min (N>=25)	6.0 Or higher

Specification	Specification Name	Bid Requirement (Allowed Values)
	"Tear Index in mN m ² /g,Machine Direction(MD),Min" (N>=3.5)	6.0 Or higher
	"Tear Index in mN m ² /g,Cross Direction(CD)Min," (N>=4.5)	6.0 Or higher
	"Smoothness for both sides (Bendtsen) in ml/min,Max" (150<=N<=300)	250.0 Or higher
	"Ash content(900°C),percent by mass,Max" (N<=16)	95.0 Or lower
	Thickness in µm,Min (N>=100+/-5)	105.0 Or higher
	"Moisture content,percent,Max" (4<=N<=5.5)	5
	"Taber Stiffness ,Machine Direction(MD),Min" (N>=2)	2.0 Or higher
	Taber Stiffness ,Cross Direction(CD),Min (N>=1)	2.0 Or higher
	"Surface Strength Dennison (Wax Pick)"	No pick on 12 A
Packing and Marking	Package should be marked with Description,size of Paper,Quantity,Mass of 500/250 sheets including wrapping paper in kg/ream Chargeable wt should be net wt excluding the wt of packing,Lot Number and month/year of manufacturing,Name of manufacturer	Yes

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	600	30

Self Adhesive Flags (20 packet)

Brand Type	Registered Brand
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Technical Specifications* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Size and GSM	GSM of Paper (gsm)	75, 80, 85, 90 Or higher
Colour and Arrangement of Flags	Colour of Flags in a Pack	Different Colour
	Number of Colour	4
Packing	Number of Sheets of Each Colour in a pack (Nos)	100

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	20	30

Manual Pencil Sharpener (300 pieces)

Brand Type	Registered Brand
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Technical Specifications* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Body Material	Plastic
	Blade Material	metal
Dimension	Blade Length (mm)	11
	Blade Width (mm)	2
	Diameter of Sharpening Hole (Range)	8mm -9mm
	Sharpening Angle (degree)	22
Physical Characteristics	Sharpening Holes	Single
	Waste collector	No

Specification	Specification Name	Bid Requirement (Allowed Values)
Packing	Number of Sharpeners in a Pack (Nos)	20

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	300	30

Gum (Paper Adhesives, Liquid Gum And Office Paste Type)-IS 2257 (30 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Conformity to Indian Standard IS 2257 : Latest	Yes
	ISI Marked	No
Test Report Details	Availability of Test Reports from Central Govt./State Govt/NABL/IL AC accredited Lab showing conformation to the IS Specification	No
Material	Material	Type B
Packing Size	Packing Size (Grams)	700

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	30	30

Lever Arch File (500 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Size	Paper size to which file is suitable	A4
Material and Colour	Material and minimum thickness of material (mm)	Polypropylene 1.0 mm thick
	Colour of Lever arch file	black
Dimension	Length (mm)	350
	Width (mm)	280

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	500	30

Stapler Pin (500 box)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Material of the Pin	steel
Size	Size Designation	24 / 6

Specification	Specification Name	Bid Requirement (Allowed Values)
	Crown Size (mm)	5
Dimension	Thickness of Pin (mm)	5mm
	Width of Pin (mm)	266-1m
	Length of shank (Leg) (mm)	138
Packing	Number of Pins in a strip (Nos)	50
	Number of strips in a box (Nos)	24

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	500	30

Binding Punch Machine (50 pieces)

Brand Type	Registered Brand
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Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type and Size	Type of Punching	Manual
	Type of Binder	Comb
	Size of Paper	A4
Punching Details	Number of Punch(min.) (Nos.)	23
	Punching Capacity (Min. on 70 GSM Sheet) (Nos.)	35
Physical Characteristics	Body of Binder	Al die cast
	Letherette Pulp Board With Grains (GSM)	250
Thickness of Sheets	Binding Thickness (mm)	35

Specification	Specification Name	Bid Requirement (Allowed Values)
	Polyester Transparent sheet (thickness) (microns)	175
	PVC Rigid sheets Thickness (microns)	272

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	50	30

Stapler (100 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
General Requirements	Stapling Capacity for 80 GSM Paper (Sheets)	30, 40, 100, 140, 170, 210 Or higher
	Staple Size	10
	Loading Capacity (Staples)	50, 100, 150, 200, 250 Or higher
Physical Characteristics	Metal Body with Plastic Casing	without

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
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S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	100	30

Transparent Tape As Per IS: 13262 (30 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Conformity to Indian Standard IS 13262:Latest	Yes
	ISI Marked	No
Test Report Details	Availability of Test Reports from Central Govt./State Govt/NABL/IL AC accredited Lab covering all the Declared Parameters as per IS Specification	No
Dimension	Tape Width (mm)	48
	Tape Length (Meter)	50

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	30	30

Paper Clips As Per IS:5650 (500 box)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification and Material	Material	Copper coated MS Wire
Dimension	Shape	Streamline
	Size (L X W) (mm X mm)	Small (25 mm X 7 mm)

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	500	30

File Cover For Postal Department (300 pieces)

Brand Type	Unbranded
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Technical Specifications

* As per GeM Category Specification

Specification	Specification Name	Bid Requirement (Allowed Values)
Colour	Colour of File cover	Grey
Material	Material	Grey board(laminated)
Physical Characteristics	Cloth Patti for file cover(S-97)	with
	File suitable for paper size	Foolscap
	Dimensions of file cover(in mm)	255 x 350
	Finish size of file cover(mm x mm)	360 x 255
	Size of inner side cloth patti (mm x mm)	100 x 350, NA
	GSM of cover paper(with lamination)	300

Specification	Specification Name	Bid Requirement (Allowed Values)
	There would be two folds in the file cover One is at the middle and the second fold would be at the right part of file cover with a flap of 4 cm width folded inside the file cover to hold the documents of the file cover	Yes
	Location of Eyelet	Left top corner of front and back covers
	Diameter of eyelet(including the width of metallic rim)(in mm)	6
	Distance of eyelet from top and left side of cover(in mm)	30
	Dimensions of box(at the top side of cover bearing "File No'') (in mm)	150 x 50
	The Departmental logo of Size 50 x 40 would be printed at the centre and 80mm below from top(in mm)	Yes
	Distance between information of file and the logo(in mm)	25
	The white board should have two aluminium eyelets and cloth patti pasted in the inside middle,and printing should be in three colours on front cover page as per specimen	Yes
	Routine notes /phrases in English and Hindi on inside of the top cover shall be printed	Yes
Printing	The information about the file as detailed below: Department of Posts,Delhi Circle,India Subject: would be printed just below the Departmental Logo at a distance of 2 point 5 cms	Yes
	Printing will be replica of the original ,particularly in respect of colours,font size,style,distance etc (photos attached)	Yes
	Print in front page and back side of front page and backside of file cover(copy attached)	Yes
	Font size for printing	20
	Font style for printing(all in capital letters)	Times New Roman
	Printing of logo and slogan	as per buyer's requirement

Specification	Specification Name	Bid Requirement (Allowed Values)
Packing	Each bundle of 100 file covers wrapped in paper should be tied with good quality thread neatly from all four sides to make the counting easy	Yes

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	300	30

Scales (Steel Scale) As Per IS:1481 (50 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Size	Nominal Size (cm)	30
Material and Type	Type of Steel Scale (Graduation on both edges)	AA

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	50	30

Stapler (50 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
General Requirements	Stapling Capacity for 80 GSM Paper (Sheets)	20, 25, 30, 40, 100, 140, 170, 210 Or higher
	Staple Size	10, 24/6
	Loading Capacity (Staples)	50, 100, 150, 200, 250 Or higher
Physical Characteristics	Metal Body with Plastic Casing	without

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	50	30

Ink For Stamp Pads As Per IS:393 (100 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	BIS Marked	NO
Material and Colour	Container Material	Plastic
	Colour of Ink	Voilet
Packing	Packing Size (ml)	60

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	100	30

Gel Pen (100 pieces)

Brand Type	Registered Brand
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Technical Specifications* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Color of Ink	Ink Color	Black, Red, Green, Blue
Physical Characteristics	Writing Length (Meter)	1000, 2400
	TC Ball Tip (mm)	0.7, 0.5
	Line Width (mm)	0.5

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	100	30

Diaries-Printed-Plain- Register--IS 1848 (400 pieces)

Brand Type	Registered Brand
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Technical Specifications* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Diaries / Registers	PLAIN REGISTER
Dimension	Dimension of Paper (Length X width) (mm X mm)	330 X 210

Specification	Specification Name	Bid Requirement (Allowed Values)
	Dimension of Cover (Length X Width) (mm X mm)	340 X 220
Grammage (GSM)	Grammage of Paper (gsm)	75
	Grammage of Cover Paper (gsm)	250
Colour	Colour of Pages	white
	Colour of Cover	greenredblue
Physical Characteristics	Brightness of Paper (%)	90
	Smoothness of Paper (Bendtsen) (ml/min)	250
	Opacity (%)	90
Number of Pages	Number of Pages	284
Binding	Type of Binding	Hardcover Cloth Bound
Content	Content and Description	General Format

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	400	30

Diaries-Printed-Plain- Register--IS 1848 (300 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Diaries / Registers	PLAIN REGISTER
Dimension	Dimension of Paper (Length X width) (mm X mm)	148 X 210, 176 X 250
	Dimension of Cover (Length X Width) (mm X mm)	160 X 215
Grammage (GSM)	Grammage of Paper (gsm)	70

Specification	Specification Name	Bid Requirement (Allowed Values)
	Grammage of Cover Paper (gsm)	180, 200
Colour	Colour of Pages	white
	Colour of Cover	green, mixed
Physical Characteristics	Brightness of Paper (%)	80, 90
	Smoothness of Paper (Bendtsen) (ml/min)	130, 250
	Opacity (%)	90
Number of Pages	Number of Pages	200
Binding	Type of Binding	Softcover Cloth Bound , Hardcover Cloth Bound, Wire-o-bound, Perfect Bound, Glu Binding, Thread Binding, Soft Bound, Other, Hardbound
Content	Content and Description	General Format

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	300	30

Knife Blades (50 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
DIMENSIONAL PARAMETERS	Type of Cutter Knife	Paper cutter knife (Snap off blade)
	Material of Body	Plastic
	Material of Blade	Carbon Steel
	Length of Blade (in mm)	80.0
	Width of Blade (in mm)	13.0
	Thickness of Blades (in mm)	0.3

Specification	Specification Name	Bid Requirement (Allowed Values)
ADDITIONAL PARAMETERS	Blade Replaceable	Yes
	Screw Locking System	Yes

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	50	30

Marking Pen- Permanent, Highlighter (100 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Pen	Highlighter
	Type of ink (Only Florescent Water Based Required)	Yes
Colour	Ink Colour	Yellow, Green
Physical Properties	Line Width (mm)	2, 4
	Marking Length (Meter)	2.0 Or higher

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	100	30

Pins Or Tacks As Per IS: 5653 (300 box)

Brand Type	Registered Brand
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Technical Specifications* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	ISI Marked	No
Dimensions	Pin Length x Pin Diameter	22 mm x 0.71 mm
Packaging	Weight of pins in each cardboard (300 gsm) box (gram)	50

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	300	30

Folder Binding Accessories- Dak Pad ,file Board- Flap (300 pieces)

Brand Type	Registered Brand
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Technical Specifications* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Binder	File Board Binder
Test Report Details	Availability of type test Report	No
Board Details	Lamination of Board	Paper Liner
Size	Size of flap (Width x Length) (mm x mm)	75 x 520
	Size of File Board (Width x length) (mm x mm)	250 x 370
Physical Characteristics	Corner Protection	Yes
	Covering of Flap	Cloth Coated Paper

Specification	Specification Name	Bid Requirement (Allowed Values)
Binding Tape Details	Binding tape material	Cotton
	Binding tape Corner Protection	Yes

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	300	30

Gum (Paper Adhesives, Liquid Gum And Office Paste Type)-IS 2257 (40 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Conformity to Indian Standard IS 2257 : Latest	Yes
	ISI Marked	No
Test Report Details	Availability of Test Reports from Central Govt./State Govt/NABL/IL AC accredited Lab showing conformation to the IS Specification	No
Material	Material	Type C
Packing Size	Packing Size (Grams)	50.125, 50

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	40	30

Gum (Paper Adhesives, Liquid Gum And Office Paste Type)-IS 2257 (50 pieces)

Brand Type	Registered Brand
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Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Conformity to Indian Standard IS 2257 : Latest	Yes
	ISI Marked	No
Test Report Details	Availability of Test Reports from Central Govt./State Govt/NABL/IL AC accredited Lab showing conformation to the IS Specification	No
Material	Material	Type B
Packing Size	Packing Size (Grams)	100

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	50	30

Paper Or Eyelet Punches (2 pieces)

Brand Type	Registered Brand
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Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type and Material	Number of Hole	Two hole with punching distance 80mm

Specification	Specification Name	Bid Requirement (Allowed Values)
Dimension	Punching Diameter (mm)	7
Physical Characteristics	Capacity of Punch-80 GSM Paper (min) (Nos)	100
	Removable chip tray	yes

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	2	30

Paper Or Eyelet Punches (30 pieces)

Brand Type	Registered Brand
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Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type and Material	Number of Hole	Two hole with punching distance 80mm
Dimension	Punching Diameter (mm)	6
Physical Characteristics	Capacity of Punch-80 GSM Paper (min) (Nos)	10
	Removable chip tray	No

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
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S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	30	30

Correction Pens- White Fluid As Per IS:11992 (100 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Correction Fluid	Type-2 Water Based
Certification	Conformity to IS 11992 : latest	Yes
Quantity and Physical Characteristics	Fluid Quantity (ml)	10, 12, 15 Or higher

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	100	30

Stamp Pads (100 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Material of Pad	Cotton
	Material of Box	Metal
Colour	Color of Ink	Blue

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	100	30

Wooden Pencil As Per IS:1375 (1000 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Conformity to Indian Standard	IS:1375-1981
	ISI Marked	No
Type and Grade	Type of Pencil	Drawing Pencil
	Grade	HB
Physical Properties	No. of Pencils in one Pack (Nos.)	10, 12 Or higher
Shape and Color	Shape of Pencil	Hexagonal

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	1000	30

Pin Cushions (20 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Physical Characteristics	Covering material of cushion	cotton
	Inside material of cushion	cotton
	Base material	plastic
	Diameter(in cm)	6
Colour	Colour	red

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	20	30

Desktop Calculator-Electronics (50 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Display	LCD
Details of Digit	No. of digits (Min) (Nos)	12
Physical Characteristics	Power Source	Battery and Solar (Dual)
	Memory Capacity(Min) (Frames)	120, 300

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	50	30

Carbon Papers-IS 1551 (20 packet)

Brand Type	Registered Brand
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Technical Specifications

* As per GeM Category Specification

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Conformity to Indian Standard IS 1551:Latest	Yes
	ISI Marked	No
Details of Grade	Grade	Grade-II
	Substance of base paper (gsm)	14.5-16.5
	Coating (gsm)	10-12
	Durability (minimum number of impressions on the same spot) (Nos)	10
	Manifolding (minimum number of copies) (Nos)	6
Size and Colour	Colour	Blue
Packing	Weight (minimum) of a packet (kg)	0.2

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	20	30

Markers- White Board (150 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Surface	Writable Surfaces For Markers	White board
Type	Type of Ink used in Markers	Dry safe
Colour	Writing Colour of markers	Assorted one each of black, blue, green and red
General Properties	Refilling	No
	Pocket Clip	Yes
	Cap Mounted Magnet and Eraser	No
	Number of Markers in a pack (Nos)	4

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	150	30

Diaries-Printed-Plain- Register--IS 1848 (400 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Diaries / Registers	PLAIN REGISTER
Dimension	Dimension of Paper (Length X width) (mm X mm)	216 X 279, 297 X 210
	Dimension of Cover (Length X Width) (mm X mm)	210 X 297, 310 X 220
Grammage (GSM)	Grammage of Paper (gsm)	65, 70
	Grammage of Cover Paper (gsm)	150, 200
Colour	Colour of Pages	white

Specification	Specification Name	Bid Requirement (Allowed Values)
	Colour of Cover	allcolor
Physical Characteristics	Brightness of Paper (%)	90, 92
	Smoothness of Paper (Bendtsen) (ml/min)	200, 250
	Opacity (%)	94
Number of Pages	Number of Pages	400
Binding	Type of Binding	Hardcover Cloth Bound
Content	Content and Description	General Format

Additional Specification Parameters - Diaries-Printed-Plain- Register--IS 1848 (400 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
i) Dimension of Paper (Length X width) (mm X mm) ii) Dimension of Cover (Length X Width) (mm X mm) iii) Grammage of Paper (gsm) iv) Grammage of Cover Paper (gsm)	i) 216 X 279 ii) 210 X 297 iii) 65 iv) 150

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	400	30

Buyer Added Bid Specific Terms and Conditions

1. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address CURRENCY NOTE PRESS JAIL ROAD NASHIK ROAD NASHIK 422101.

2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

5. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

6. **Financial Criteria**

NET WORTH: Net Worth of the OEM should be positive as per the last audited financial statement.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---