



Bid Number: GEM/2022/B/2017909

Dated: 09-03-2022

Bid Document

Bid Details	
Bid End Date/Time	08-04-2022 13:00:00
Bid Opening Date/Time	08-04-2022 13:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Finance
Department Name	Department Of Economic Affairs
Organisation Name	Security Printing And Minting Corporation Of India Limited (spmciil)
Office Name	Janpath
Total Quantity	1110867
Item Category	product , Services
BOQ Title	BOQ 5 Horticulture
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Primary product category	Services
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	Indusind bank
EMD Percentage(%)	2.00
EMD Amount	85042

ePBG Detail

Advisory Bank	Indusind bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Narmadapuram
Security Paper Mill, Narmadapuram.
(Security Paper Mill)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	Yes
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned

Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Product (257)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	257	365

Product (308)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

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Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	308	365

Product (1500)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	1500	365

Product (1500)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	1500	365

Product (150)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	150	365

Product (150)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	150	365

Product (400)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	400	365

Product (400)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	400	365

Product (400)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	400	365

Product (200)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	200	365

Product (50)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	50	365

Product (50)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	50	365

Product (650)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	650	365

Product (650)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	650	365

Product (680)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	680	365

Product (680)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	680	365

Product (650)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	650	365

Product (650)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	650	365

Product (1000)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	1000	365

Product (4000)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	4000	365

Product (6000)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	6000	365

Services (100)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	100	365

Services (2)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	2	365

Services (1040196)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	1040196	365

Services (6000)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	6000	365

Services (3300)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	3300	365

Services (23400)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	23400	365

Services (2484)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	2484	365

Services (15060)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Amit Yadav	461005,Security Paper Mill ,Hoshangabad , Madhya Pradesh	15060	365

Buyer Added Bid Specific Terms and Conditions

1. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of Security Paper Mill payable at Narmadapuram.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy

to the Buyer within 5 days of Bid End date / Bid Opening date.

2. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

3. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

4. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Firm Shall Submit the Sealed Singed Copy of all Technical details and ATC document.
2. FOR: At SPM Narmadapuram duly unloaded.

6. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of Security Paper Mill payable at Narmadapuram. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

8. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of Security Paper Mill, Narmadapuram. A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the

bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is also governed by the General Terms and Conditions

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action In accordance with the laws.

---Thank You---

HORTICULTURE ACTIVITIES :

1. Provision for day to day maintenance of Horticulture works for lawn, trees, shrubs, Hedge and potted plants has been made as per yard stick/SPM direction and requirement.
2. Supply of material like good earth, cow dung manure, urea, DAP, trees, Shurbs, potted plants, hedge/ edge and seasonal flowers plants, red Kashmiri rose etc has been made as per requirement by bidder.
3. Provisions for removal of garden rubbish have also been made as per requirement.
4. Watering for Horticulture works, to be done periodically by bidder.

Schedule	Description	Duration	Quantity
Schedule-1	Complete maintenance of Garden Features. Lawn area complete maintenance of the entire garden features having as per yard stick in the garden area i. e Lawn, Trees, Shurbs, Hedges, flower flower beds, Doliage, Creepers etc. Including hoeing, weeding pruning replacement of plants, gap filling, watering, mowing of lawn grass cutting by lawn mower and bursh cutter, removal of garden waste, applying insecticide, pesticide & fertilizer (whenever required), Top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by SPM. (Cost of good earth, manure fertilizers, insecticides, pesticide will be paid separately and lawn mower and brush cutter with fuel, other T&P	Period of 12 months	1040196 Sqm

	material/ articles shall be provided by the contractors)		
Schedule-2	Complete Maintenance of trees upto 4 years. Trees- Maintenance of trees including trimming/ clipping/ shaping as and when required making of basins regular watering weeding/ hoeing/ forking basins. Mairing and spraying of insecticides and fungicides as per direction of SPM.	Period of 12 months	6,000.00 EA.
Schedule-3	Complete Maintenance of trees upto 4-8 years. - Maintenance of trees including trimming/ clipping/ shaping as and when required making of basins regular watering weeding/ hoeing/ forking basins. Mairing and spraying of insecticides and fungicides as per direction of SPM.	Period of 12 months	3,300.00
Schedule-4	Complete maintenance of Shurbs. Maintenance of shurbs including trimming/ clipping/ shaping as and when required making of basins regular watering weeding/ hoeing / forking basins. Manuring and spraying of insecticides and fungicides as per direction of SPM.	Period of 12 months	23,400.00 EA
Schedule-5	Cutting of hedges.- Clipping of Hedge/	Once in a month	2484.00 Sqm.

	Edge. Making Hedge/ Edge beds clean and in proper shape, watering, manuring and applying insecticides and fungicides etc. (excluding the cost of materials)	and twice in a month during rainy season or as per direction of SPM.	
Schedule-6	Maintenance of potted plants. Potted plants- Maintenance of potted plants in asbestos pot/ earthen pot including setting / repotting/ shifting of place with nursery site and displayed at various place regular weeding, watering clipping, manuring application of chemical and fertilizers as per direction SPM (Excluding the cost of materials which shall be paid for separately.)	Period of 12 months	15,060.00 EA
Schedule-7	Supplying and stacking of good earth site including royalty and carriage complete (earth measured in stack will be reduced by 20% for payment)		257 cum
Schedule-8	Supplying and stacking of well decayed cow-dung manure at site including royalty and carriage complete (manure measured in stacks will be reduced by 80% for payment)		308 cum
	Provision for fertilizers		
	Urea 46% of nitrogen in plastic bags in		1500 kg

Schedule-9	50 kg packing		
Schedule-10	DAP 18% Nitrogen 46% phosphorus in plastic bag in 50 kg pack		1500 kg
Provision for Trees & Shurbs			
Schedule-11	Tree- Royal palm ht 6-7' well developed in big size p/bg/gunny bags.		150 nos.
Schedule-12	Tree- Amaltas ht 6-7' well developed in big size p/bg/gunny bags.		150 nos.
Schedule-13	Shrubs-Kaner red/ pink ht 2' and above well developed in p/bg		400 nos.
Schedule-14	Shurbs – Baugainvella 2' mixed variety and above well developed in p/bg		400 nos.
Schedule-15	Shurb – Hibiscus red ht. 2' and above well developed in p/bg.		400 nos.
Provision for foliage plants			
Schedule-16	Araucaria cookie ht. 2' and above well developed in 10"E/pot		200 nos.
Schedule-17	Diffenbachia tropicsnow ht. 1' and above well developed in 10"		50 nos.
Schedule-18	Aglaonema new variety ht. 1' and above well developed in 10"		50 nos.
Provision for seasonal flower plants			
Schedule-19	Dahalia in 8" earthen pot with flowers		650nos.
Schedule-20	Guldaudi (Chrysanthernurn) in 8" earthen pot with flowers		650nos.
Schedule-21	Petunia in 8" earthen pot with flowers		680nos.
Schedule-22	Panssi in 8" earthen pot with flowers		680 nos.
Schedule-23	Salvia in 8" earthen pot with flowers		650nos.
Schedule-24	Marigold in 8" earthen pot with flowers		650nos.

Schedule-25	Provision of Red Kashmiri roses multi branched full bloomed in poly bag 10x 10.		1000 nos.
Provision for Edge and Hedge plants			
Schedule-26	Golden duranta ht. 9" and above in p/bg		4000 nos.
Schedule-27	Cloridcndron inermi ht. 1' in P/bg		6000 nos.
Schedule-28	Provision for removal of garden rubbish Provision for removal of garden rubbish by tractor trolley for loading, unloading carriage and disposed of the same at optimum disposal place 5 km lead		100 EA.
Schedule-29	Provision for floral board size 4'-6' writing "WISH YOU A HAPPY NEW YEAR 2023" on the eve of New year, including Thermocol/Fevicol, Pin, and Flower. Labour & cartage etc.		2 nos.

1. It is the responsible of the contractor to collect garden waste, bind in polythene bags, and stack separate at a particular location in the premises and to dispose garden wastes outside the premises as and when required. The frequency of disposal is to be decided by the contractor based on the site condition (minimum disposal of 2 times per week). The rate quoted shall include disposal of garden waste. Necessary mechanical transportation involved for disposal of wastes shall be in the scope of contractor including cost of labour for loading and unloading etc., complete and as directed by SPM.

2. Firm shall have to submit the registration certificate which indicating that the firm is registered for carrying the horticulture activities.

3. In addition, the contractor will also be responsible for filling gaps, thinning and transplanting, or replanting where plants may need to be replaced. Along with other planting, the contractor will also be responsible for improving soil conditions for planting. This may include import/export of soil to/from site.

4. The contractor will also clear vacant area from existing grasses, keep the site clean and maintain the already planted areas free of weeds, pests or insects that cause diseases.

5. All weeds, unwanted grasses and plant material will be cleared for upto 5 meters from the edge of planting of existing horticultural works including trees.

6. The trimmings of grass, plants, shrubs, trees and weeds removed shall be put in a shallow pit and covered with soil. This may be done under the tree itself or carried to other place for converting into compost.

7. Storing: The contractor shall also be responsible for storing of various materials such as manure, fertilizers, pots, hosepipes, pesticides, garden tools, etc. The store will have stock of all necessary materials and the nursery work shall not suffer due to lack of stock of any item.

8. Watering: Water is a scarce resource. It must be used most judiciously. Watering shall be done preferably in the early hours and evening on daily basis including Sundays. Transportation of water from the source to various planting areas in flexible hoses will be the responsibility of the contractor. The flexible hoses should not leak and wastewater in any location. If the water on site is insufficient / not available due to any reasons thereof, the contractor shall be responsible to bring water in water tankers or any other sources for the general upkeep of the plants. No plants shall be allowed to wither or die due to lack of proper watering. Any laxity on this will be liable for penalty or even to the extent of cancellation of contract due to deficiency in service.

9. Nursery Area: Due to gap filling, replanting etc., various plants will have to be propagated at the site. Also in areas of intense landscaping (such as around the buildings, entrances, road dividers, etc.) flowers and annuals will have to be planted. For this purpose, a shade net area will be made available to the contractor. The contractor will be responsible for the multiplication of plants that will be required on an ongoing basis on the site. The nursery area will have a shade net area with potting shed. Approximately 2,000 sq. ft. of Shade net area using Netlon brand black/Green colour will be required to be maintained and replaced whenever necessary, for which no extra payment will be made by SPM.

10. We strongly recommend using the Nursery area for plant propagation and multiplication. SPM may at any point give an order for plants (indoor or otherwise) to be propagated in the Nursery. The contractor will have to have a satisfactory stock of plants in the nursery and share details of the same with SPM.

11. Replacement of Plants: Those plants that are not up to the standards and those that do not meet specifications shall be replaced by the contractor at no extra cost to the SPM. Also, loss of plants due to non-availability of water, draught, lack of monsoons, theft, disease, non-performance of the plant, destruction by nature or man, etc. shall all be factored into the rate of maintenance and replacement of plants in all such cases will be at no cost to SPM. The seasonal plants and all other plants (perennials) will have to be replaced at no cost to the SPM and should be done in time as per the season.

12. Plant Requirements: The contractor shall source other plants and shrubs from available nurseries, unless otherwise specified. Seeds shall be acquired from reputed organizations and hybrid seeds will be used where possible # particularly for flower varieties. No plant material shall be changed without the consent of the SPM.

13. Monthly Report: The contractor shall also maintain a work report for work completed each month. The same report in English/Hindi will be submitted to the SPM every month. SPM shall verify completed work as per the report. Contractor will be responsible for meeting deadlines for the completion of the job. The contractor should keep a record of fertilizers, insecticides etc., used in various areas with dates.

14. Responsibility: The landscape contractor's work shall not hinder other work, either underground or over ground, such as electrical, phone lines, water or sewage lines, etc. In areas of overlap, the landscape contractor shall work in coordination with other related contractors. Any damage by the landscape contractor's team to such utilities will be penalized and contractor shall be responsible for cost for such damages.

15. Materials & Labour: I. Plant Materials: All plant materials shall be healthy, found vigorous, free from plant diseases, insect pests or their eggs and shall have healthy well developed root systems. II. Supply & Substitution: Upon submission of evidence that certain materials including plant materials are not available at the time of execution, the contractor shall be permitted to substitute other materials and plants, with an equitable adjustment of price. III. All substitutions shall be of the nearest species and variety to the original specified and shall be subject to the approval of the SPM.

IV. Equipments & Materials:

All labour should be provided with tools and regular maintenance of these tools shall be maintained and upkeep of a garden by the contractor.

Lawn mowers, grass cutting machines, hoses, garden scissors, pruning shears, trowels, spading forks for loosening soil etc. will be available with themselves at all times.

However, Contractor shall supply experienced labour to use these tools. Maintenance cost for these tools shall be borne by the contractor

- a. Long cutter : 1 no.
- b. Electric Hedge trimmer : 1 no
- c. Electric chain saw : 1 no.
- d. Dantly b. Khurpi c. Seizer
- e. Hedge cutter
- f. Kulhadi
- g. Spade
- h. Secateure
- i. Cultivator,
- j. Weeder
- k. Lawn mower (manual)
- m. Lawn mower (Electrical)
- n. Sprinkler nozzles heavy duty (with stand)
- o. Spray pump hi pressure
- p. Spary pump small Materials: a. Hose pipe b. Garden pipe c. watering can

V. Safe custody of these tools / equipment shall be the responsibility of the contractor.

Note: The above number of tools is tentative, actual number shall be provided by the contractor as per requirement.

16. Training & Meetings: The labour will be trained to use proper gadgets required and will use them effectively. Periodical training sessions and meetings with the labour force, if necessary, shall be conducted as and when required or called for.

17. Consumables: All the consumables such as fertilizer / manure, soil, Enviro-friendly insecticide etc., required for the maintenance will be supplied by the contractor.

18. Organic fertilizers must be used as far as practicable. Transportation cost of spares and consumables within SPM premises to use place is to borne by the Contractor.

19. Planting Of Trees: Whenever planting, the following specifications will be followed by the contractor.

I. Digging of pits: Tree pits of 600mm x 600 mm x 600 mm (approx. 2#x2#x2#) shall be dug a minimum of two weeks prior to back filling. The pits for shrubs shall be 600 mm in depth and 300mm diameter. While digging the pits the topsoil may be kept aside, and mixed with the rest of the soil as specified.

II. If the soil quality is poor, it shall be replaced with soil mixture. If the soil quality is satisfactory, then it shall be mixed with manure and river sand. Pest/termite prevention chemicals or any other approved chemical to be applied into the soil before planting.

III. Back Filling # The soil is back filled, watered thoroughly and gently pressed down a day previous to planting, to make sure that it may not further settle down after planting.

IV. Planting # No tree pits shall be dug until a final tree position has been pegged out for approval. Care shall be taken that the plant sapling when planted is not buried beyond the level of the pot containing it. Planting should not be carried out in water logged soil.

V. Staking # A single vertical stake 1 metre (approx. 3 ft) longer than the clear stem of the tree, driven 300 mm to 450 mm (approx. 1ft to 1#6#) into the soil shall be used. Each tree should be secured to the stake so as to prevent excess movement.

VI. Watering # The landscape contractor shall allow for the adequate watering of all newly planted trees and shrubs immediately after planting and during the following growing season, keep the plant material well-watered.

20. Shrub Planting & Ground Cover: (**Same specification as for trees, except where specified otherwise).

21. Lawns I. Preparation #During the period prior to planting the lawn, the area shall be maintained free from weeds. Whatever the nature of soil, complete surface shall be trenched over to a depth of 300 # 450 mm.

Grading and final leveling of the lawn shall be completed at least 2 weeks prior to the actual sowing.

II. Soil # The soil itself shall be ensured to the satisfaction of SPM to be a good fibrous loam, rich in humus. Pest/termite prevention chemicals to be mixed if required.

III. Execution # Nodes of specified grass shall be dibbled not less than 5 cms. Apart on above mentioned soil conditions.

IV. Maintenance # In the absence of rain, lawn shall be watered every two days heavily, soaking the soil thoroughly to a depth of at least 250 mm. In summer months, lawns shall be watered daily.

V. Cutting # The scythe must continue to be used for several months until the grass is sufficiently secure in the ground to bear the mowing machine.

VI. Edgings # These shall be kept neat and must be cut regularly with the edging shears.

VII. Fertilizing # The lawn shall be fed once a month with liquid fertilizer by dissolving 45gms of Ammonium Sulphate in 5 litres of water.

VIII. Weeding # Prior to regular mowing, the contractor shall carefully remove unsightly weeds.

23. Maintenance # The Landscape Contractor shall maintain all planted areas within the landscape contract boundaries until the area is handed over in whole or in phases. Maintenance shall include replacements of dead / unacceptable plants, watering on daily basis including Sundays & holidays, mulching, loosening soil around plants, adding topsoil, manuring, fertilizing, de-weeding (up to 5 meters from edge of planting and trees), cultivating, control for insects, fungus and other diseases by means of spraying with an approved insecticide or fungicide, pruning and other horticultural operations necessary for the proper growth of the plants and for keeping the area neat in appearance.

24. Clearing Of Site # Before finally leaving the site upon completion of the work, the contractor shall remove all his infrastructure facilities like huts, soil debris, tools, equipment, scaffoldings, centering materials, rubbish etc., and the site shall be left clean and tidy.

25. Maintenance Of Records # The contractor shall be responsible for maintaining records of work executed including fault rectification, consumable and spares used etc.

26. Supervision: The contractor is required to have a competent, well experienced full time supervisor (acceptable to the SPM who will be responsible to the SPM for the conduct of the work and who has authority to receive and act on such instructions as the SPM may give. The work of the contractor is subject to inspection by the SPM at all times, but such inspection does not relieve the contractor of any of the responsibility.

27. Non # Compliance of Site Instruction: If the contractor after receipt of written notice from SPM requiring compliance and it shall be complied within 7 days after receipt of letter from SPM.

28. Contractor's Responsibility: The contractor shall provide everything necessary for the proper execution of the works according to the intent and meaning of the schedule of quantities and specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from. If that contractor finds any discrepancy in the schedule of quantities and specifications, he shall immediately and in writing refer the same to the Landscape Architect/SPM who shall decide which is to be followed.

29. Assignments and subletting: The whole of the works included in the contract shall be executed by the contractor and the contractor shall not directly or indirectly transfer, assign or sub-let the contract or any part thereof or interest therein without the written consent of the SPM, and no undertaking shall relieve the contractor from the full and entire responsibility of the contractor from active superintendence of the works during their progress.

30. The contractor shall be bound to carry out the work in accordance with any instructions in these connections which may be given to him in writing signed by the SPM and shall not on any way vitiate or invalidate the contract. Note: Tenderers are advised to visit the site to gather first- hand information prior to quoting.

31. OTHER CONDITIONS: 1. The contractor shall provide services as per the works and job description and frequency laid out by the SPM. 2. All the casualities of plants during the period of contract shall be replaced by the contractor at free of cost. 3. The contractor has to provide photo I.D. card, uniforms of approved colour to his employees while on duty within the premises at own cost and the workmen shall always be in uniform without which entry will not be permissible.

Item Numk	Item Title	Item Descr	Item Quanti	Unit of Me:	Consignee	Delivery Period (In number of days)
1	product	Schedule it	257	cum	amit.yadav	365
2	product	Schedule it	308	cum	amit.yadav	365
3	product	Schedule it	1500	kg	amit.yadav	365
4	product	Schedule it	1500	kg	amit.yadav	365
5	product	Schedule it	150	nos	amit.yadav	365
6	product	Schedule it	150	nos	amit.yadav	365
7	product	Schedule it	400	nos	amit.yadav	365
8	product	Schedule it	400	nos	amit.yadav	365
9	product	Schedule it	400	nos	amit.yadav	365
10	product	Schedule it	200	nos	amit.yadav	365
11	product	Schedule it	50	nos	amit.yadav	365
12	product	Schedule it	50	nos	amit.yadav	365
13	product	Schedule it	650	nos	amit.yadav	365
14	product	Schedule it	650	nos	amit.yadav	365
15	product	Schedule it	680	nos	amit.yadav	365
16	product	Schedule it	680	nos	amit.yadav	365
17	product	Schedule it	650	nos	amit.yadav	365
18	product	Schedule it	650	nos	amit.yadav	365
19	product	Schedule it	1000	nos	amit.yadav	365
20	product	Schedule it	4000	nos	amit.yadav	365
21	product	Schedule it	6000	nos	amit.yadav	365
22	Services	Schedule it	100	trip	amit.yadav	365
23	Services	Schedule it	2	nos	amit.yadav	365
24	Services	Schedule it	1040196	Sqm	amit.yadav	365
25	Services	Schedule it	6000	Each	amit.yadav	365
26	Services	Schedule it	3300	Each	amit.yadav	365
27	Services	Schedule it	23400	Each	amit.yadav	365
28	Services	Schedule it	2484	Sqm	amit.yadav	365
29	Services	Schedule it	15060	Each	amit.yadav	365