



Bid Number: GEM/2022/B/2182497
Dated: 21-05-2022

Bid Document

Bid Details	
Bid End Date/Time	06-06-2022 17:00:00
Bid Opening Date/Time	06-06-2022 17:30:00
Bid Offer Validity (From End Date)	75 (Days)
Ministry/State Name	Ministry Of Finance
Department Name	Department Of Economic Affairs
Organisation Name	Security Printing And Minting Corporation Of India Limited (spmci)
Office Name	Janpath
Item Category	Hiring Of Agency For ISO Certification Service - ISO 9001 - Quality Management System (QMS); Surveillance Audit and Recertification Audit; As per buyers requirements , Hiring Of Agency For ISO Certification Service - ISO 14001 - Environmental Management System (EMS); Surveillance Audit and Recertification Audit; As per buyers requirements
Contract Period	3 Year(s)
Years of Past Experience Required for same/similar service	1 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years Of Experience	Yes
Startup Exemption for Years Of Experience	Yes
Document required from seller	Experience Criteria,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Annual Turnover of the Service Provider:As per buyers requirements

Service Provider Registration Details:As per buyers requirements

Number of Years of Experience of Service Provider for ISO Certifications and AuditsAs per buyers requirements

Project Executed and Running for ISO Certification and Audits by the Service Provider:As per buyers requirements

Number of Employees with Service Providers:As per buyers requirements

Hiring Of Agency For ISO Certification Service - ISO 9001 - Quality Management

System (QMS); Surveillance Audit And Recertification Audit; As Per Buyers Requirements (3)

Technical Specifications

Specification	Values
Core	
Type of ISO Certification Required	ISO 9001 - Quality Management System (QMS)
Type of Service Required	Surveillance Audit and Recertification Audit
Category of work required for ISO certification	As per buyers requirements
Type of Professional Resources required	ISO certification expert in implementing specified certification
Qualification of Professional Resources required	As per buyers requirements
Certification of Professional Resources required	As per buyers requirements
Total Experience of Professionals Resources (In years)	As per buyers requirements
Deployment Location	Onsite
Addon(s)	
Post Service Support required	NA
Additional Details	
Number of Consultants Required	1

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity(to be input 1 as price will be evaluated as per bid requirement)	Additional Requirement
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	3	N/A

Hiring Of Agency For ISO Certification Service - ISO 14001 - Environmental Management System (EMS); Surveillance Audit And Recertification Audit; As Per Buyers Requirements (3)

Technical Specifications

Specification	Values
Core	

Specification	Values
Type of ISO Certification Required	ISO 14001 - Environmental Management System (EMS)
Type of Service Required	Surveillance Audit and Recertification Audit
Category of work required for ISO certification	As per buyers requirements
Type of Professional Resources required	ISO certification expert in implementing specified certification
Qualification of Professional Resources required	As per buyers requirements
Certification of Professional Resources required	As per buyers requirements
Total Experience of Professionals Resources (In years)	As per buyers requirements
Deployment Location	Onsite
Addon(s)	
Post Service Support required	NA
Additional Details	
Number of Consultants Required	1

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity(to be input 1 as price will be evaluated as per bid requirement)	Additional Requirement
1	Ashok Ramdas Varma	422101,Currency Note Press, Nashik Road Nashik , Maharashtra	3	N/A

Buyer Added Bid Specific Terms and Conditions

1. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Generic**

Duration of the service contract may be extended up to 6 months beyond the initial contract duration (subject to satisfactory performance and mutual consent).

5. **Past Project Experience**

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:

- a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
- b. Execution certificate by client with order value.
- c. Any other document in support of order execution like Third Party Inspection release note, etc.

6. **Financial Criteria**

NET WORTH: Net Worth of the OEM should be positive as per the last audited financial statement.

7. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

8. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

9. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

01. Scope of Work :

ISO QMS Re Certification 2022-2023

The Certification body has to conduct all necessary formalities required for Re-certification in the First Year and issue Certificate. It has to conduct requisite formalities for Surveillance Audit in the next Two years. All these activities will be done at CNP premises, before 25.06.2022.

ISO QMS Surveillance Audit 2023-24

In the Year 2023-24 certification body has to conduct requisite formalities for surveillance audit. Surveillance audit is to be completed by 25.06.2023

ISO QMS Surveillance Audit 2024-25

In the Year 2024-25 certification body has to conduct requisite formalities for surveillance audit. Surveillance audit is to be completed by 25.06.2024

ISO EMS Re Certification 2022-23

The Certification body has to conduct all necessary formalities required for Re-certification in the First Year and issue Certificate. It has to conduct requisite formalities for Surveillance Audit in the next Two years. All these activities will be done at CNP premises, before 25.06.2022.

ISO EMS SURVEILLANCE AUDUIT 2023-24

In the Year 2023-24 certification body has to conduct requisite formalities for surveillance audit. Surveillance audit is to be completed by 25.06.2023

ISO EMS Surveillance Audit 2024-25

In the Year 2024-25 certification body has to conduct requisite formalities for surveillance audit. Surveillance audit is to be completed by 25.06.2024

All the mentioned activities have to be completed before scheduled due dates by the certification body. Payment will be done for each activity as and when required.

02. The bidder should give a declaration on the letter head of the firm that they have not been black-listed/ debarred for dealing by Government of India in the past.

03. Additional Documents Required:

1) Duly Signed and Stamped Acceptance to Buyer Added Bid Specific Terms and Conditions (All Clauses).

2) Duly Signed and Stamped Acceptance to Buyer Added Scope of Work.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---