



212

भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड
Security Printing and Minting Corporation of India Limited

मिनिरत्न श्रेणी-I, सीपीएसई
(भारत सरकार के पूर्ण स्वामित्वाधीन)
Miniratna Category-I, CPSE
(Wholly owned by Government of India)

SPMCIL/VIG/81/11/2337

Date: 16.05.2011

Circular

Sub: Irregularities in Tendering Process.

During investigation of a complaint pertaining to a procurement case of consultancy services in one of the units, the following irregularities have been observed:-

- a) The bid opening committee comprised of only two members against three specified under clause No. 3.3.1 of procurement manual.
- b) The important data viz. date of submission of enquiry was illegible and EMD amount was not written in words.
- c) Non-related clauses of instructions in the tender enquiry were not deleted as detailed below:-

- i) As per one of the instructions of the tender enquiry quotations were to be opened at 3.00 pm on next working day of due date which is contrary to the note at another place of the enquiry that the quotation will be opened at 3.00 pm on the same working day of due date.

- iii) One of the instructions of the tender enquiry pertains to supply of material and is irrelevant as the subject enquiry was for consultancy services.

- iv) As per one of the instructions of the limited tender enquiry, the bidder was requested to forward the enquiry to someone else in case they did not quote. This is irrelevant since it is not in conformity with clause no. 4.9 of the Procurement Manual.

- v) One of the instructions of the tender enquiry pertains to Rate Contract with DGS&D for supply of articles on rate contract basis and is irrelevant as the subject enquiry was for consultancy services.

- d) Approval of competent authority was not available before issuing corrigendum and the same was regularized ex-post facto.

Contd... Page 2

- 2 -

e) Empanelment of the consultants was not in accordance with the guidelines mentioned in SPMCIL circular no. 1/2010 issued by DGM (Finance) vide letter no. SPMCIL/Fin./22/Misc./9309 dated 25.11.2010.

2. The competent authority has viewed the above lapse seriously on the part of the officials dealing in the matter and advised that all concerned should follow the basic canons of procurement in dealing with such matters in future.

3. These guidelines may be noted by all for strict compliance. If these guidelines continue to be flouted in future it will prima-facie indicate a clear violation of guidelines and may invite a vigilance angle.

4. The widest possible publicity should be given to this circular and all concerned should be informed. This circular should also be uploaded on the website of the unit & displayed on the sectional notice board.


(Ajay Nath) 16.5.2011
CVO

All General Managers,
(Mints/Presses/Paper Mill),
SPMCIL.

CC:

1. ES to CMD
2. Director (T)/Director (F)/ Director (HR) /CVO
3. GMs/DGMs/Dy. CVO (Corporate Office).
4. Manager (OL)-for Hindi translated copy please.
5. All Vigilance Officials (Corporate Office/Units).
6. Notice Board.