



भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड
Security Printing and Minting Corporation of India Limited

मिनीरत्न श्रेणी-I, सीपीएसई
(भारत सरकार के पूर्ण स्वामित्वाधीन)
Miniratna Category-I, CPSE
(Wholly owned by Government of India)

F. No. SPMCIL/VIG/47/(Vol XIV)/14 /7810

Dated : 13.02.2014

To
All General Manager(s)
Presses/Mints/Mill,
SPMCIL.

Sub: Monthly Dissemination of Information Report.

Sir,

I am directed to inform the following in respect of the Monthly Dissemination of Information Report:

- a) All the Units of SPMCIL are making payments to the Vendors/Government Departments through RTGS/NEFT and Cheques. The criteria followed by the units for calculation of E-payment made during the month should be uniform. Therefore, primarily the payments made through cheques to the Government Institutions should be de-linked from this calculation and payment to other suppliers/vendors should be done through RTGS/NEFT Transfer and the target for achieving 100% payment through RTGS/NEFT Transfer should be made.
 - b) In the Monthly Dissemination Report, the concerned officer signing the Report should sign every page of the report and the name and designation of the officer should be clearly mentioned on every page of the report.
2. This issues with the approval of Competent Authority.

Yours faithfully,

Virender
13.02.14
(Virender Kumar Anand)
Senior Vigilance Officer

Copy to:

1. OSD to CMD
2. EA to Director (HR)/ EA to Director (Technical).
3. General Manager (IT)
4. Addl GM (Finance).
5. All DGMs (IR/Paper/Personnel/Print/Mint).
6. All Sr. Vigilance Officers & VA's (Corporate Office/Presses/Mints/Mill) – for co-ordination.