

Vendor Registration Procedure for Common Portal(V3) e-Procurement

System Requirements:

1. OS Windows 10 and above, browser Internet Explorer 10 and above
2. Digital Signature **Class 3** and above (both signing and encrypting)

STEPS:

1. Please visit <https://www.mstcecommerce.com>
2. Scroll onto **e-Procurement** tab and click on “**Common Portal**”
3. In the **Vendor Login**, please click on “**Register**”
4. Please fill all the details and follow the onscreen form to get registered.
5. Click on Submit button.
6. After the successful registration, an automated confirmation e-mail is sent to the provided email address.

Post Submission Login using your Digital Signature **Class 3**(both signing and encryption)

For System Settings:

MSTC Help Desk Ph. 033 23400020, 23400021, 23400022

For System Settings Video Tutorial open link: bit.ly/v3mstcvid

Bidding Guide to Vendor

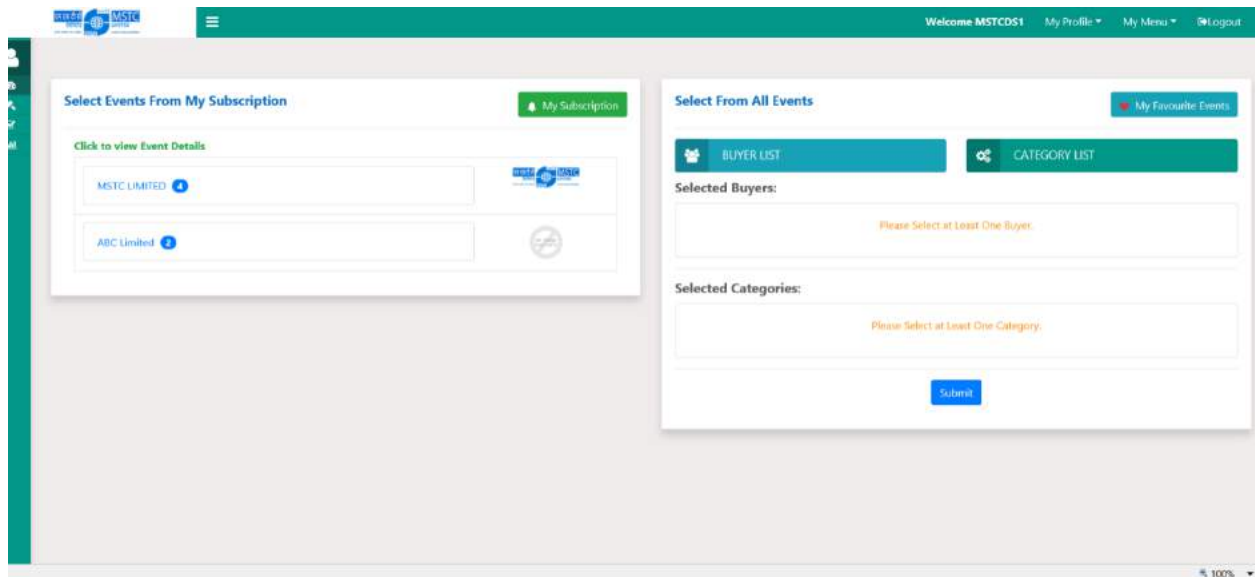
www.mstcecommerce.com/eproc

The following section is meant only to provide guidance to bidders about the Bidding process on the website of MSTC. This guideline is subject to change from time to time depending on the development of the portal. Vendors are advised to keep checking the latest guidelines from the website to keep themselves updated. They may also contact the Helpdesk to seek clarification on any point. MSTC shall not be responsible for any mistake committed by any bidder or for any consequent loss to the bidder due to misunderstanding anything written hereunder.

A vendor shall be able to participate in event through Dashboard, My Favourite Events and Bid Floor.

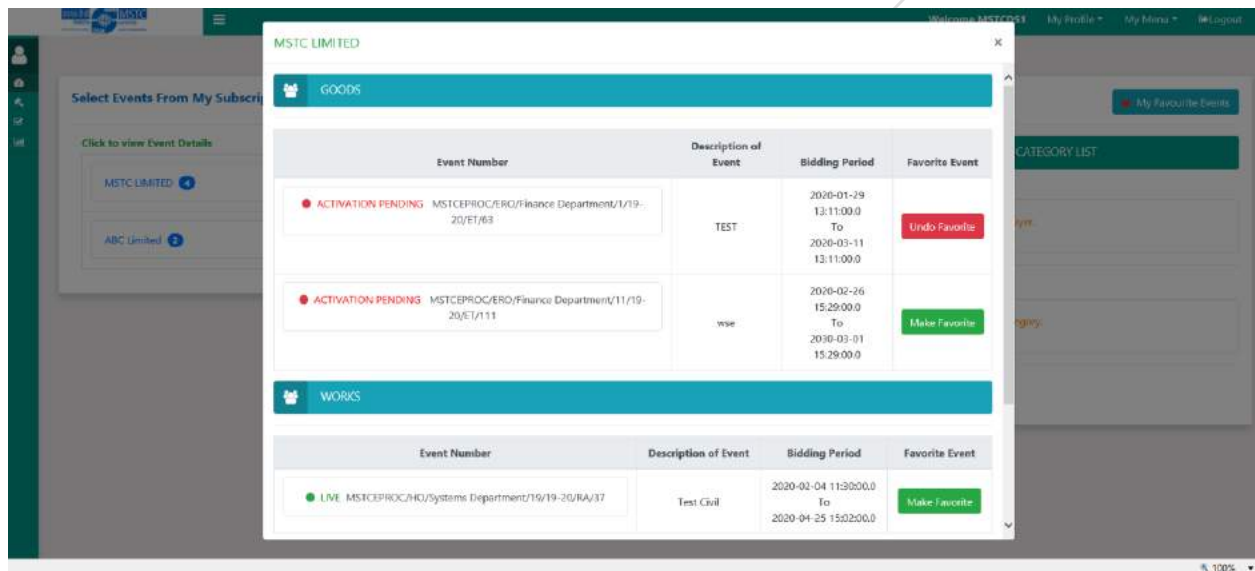
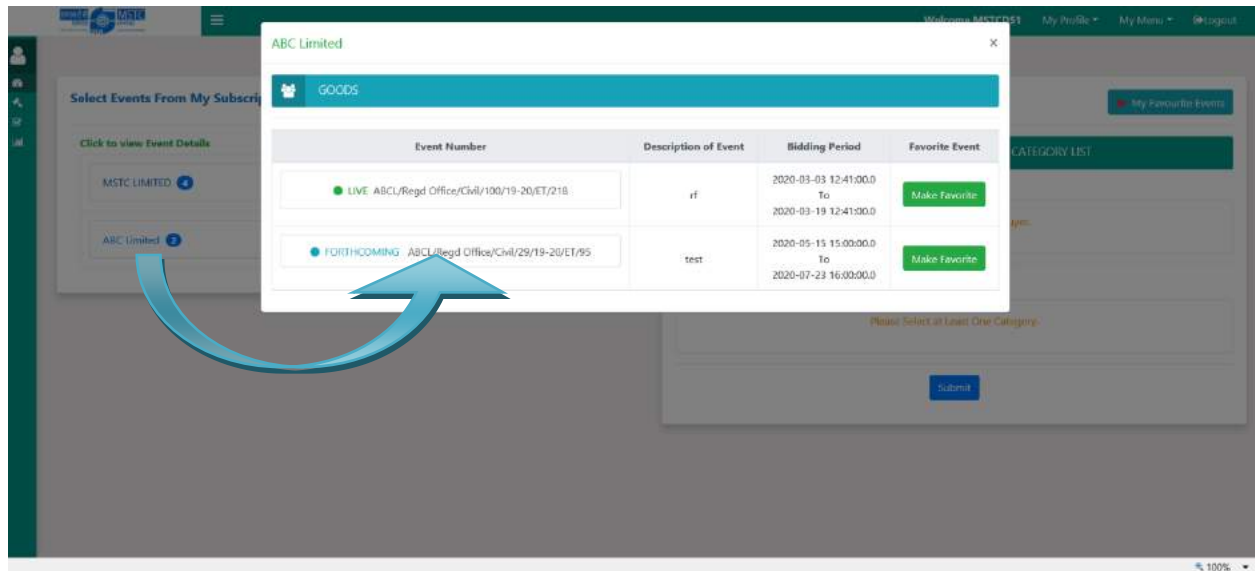
Dashboard provides two options to vendors-

- **Select Events From My Subscription**
- **Select From All Events**



Select Events From My Subscription

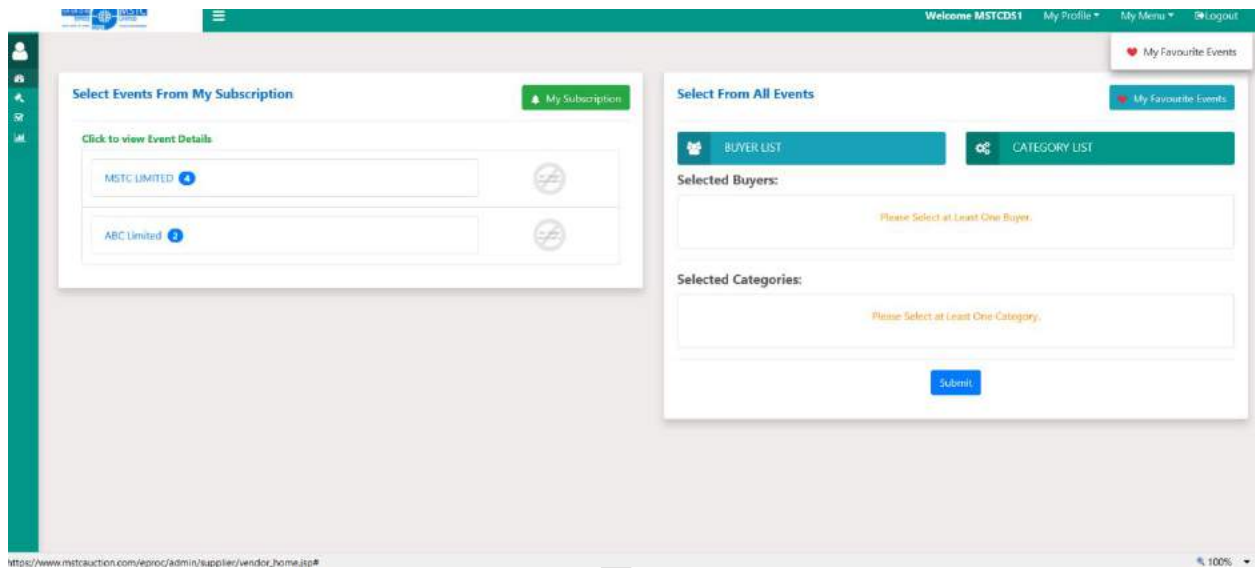
System provides the list of buyers for which vendor has subscribed. Under each buyer the total count of events LIVE/ Forthcoming and Activation Pending gets displayed. In case an event is limited tender or Reverse Auction, vendors who are eligible to participate shall be able to participate in the bidding.



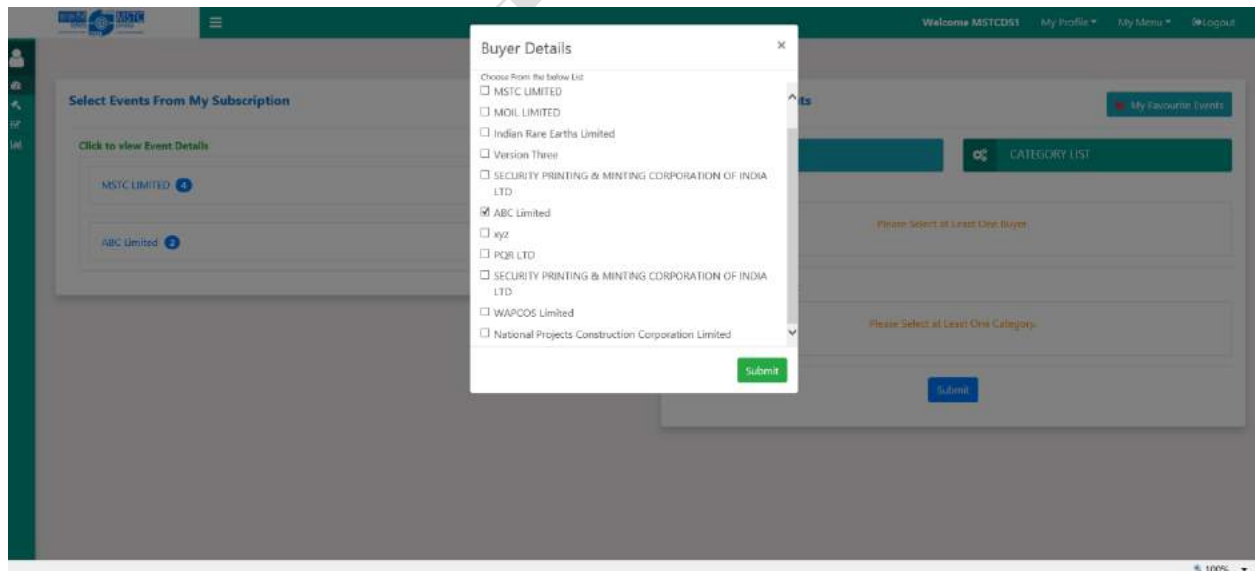
- On clicking the LIVE event, system leads the vendor to the bid floor.
- A vendor shall be having the provision to add any event to the list of 'My Favourite Events' by clicking on 'Make Favorite'. To remove any event from the list, vendor shall have to click on 'Undo Favorite'.

Select From All Events

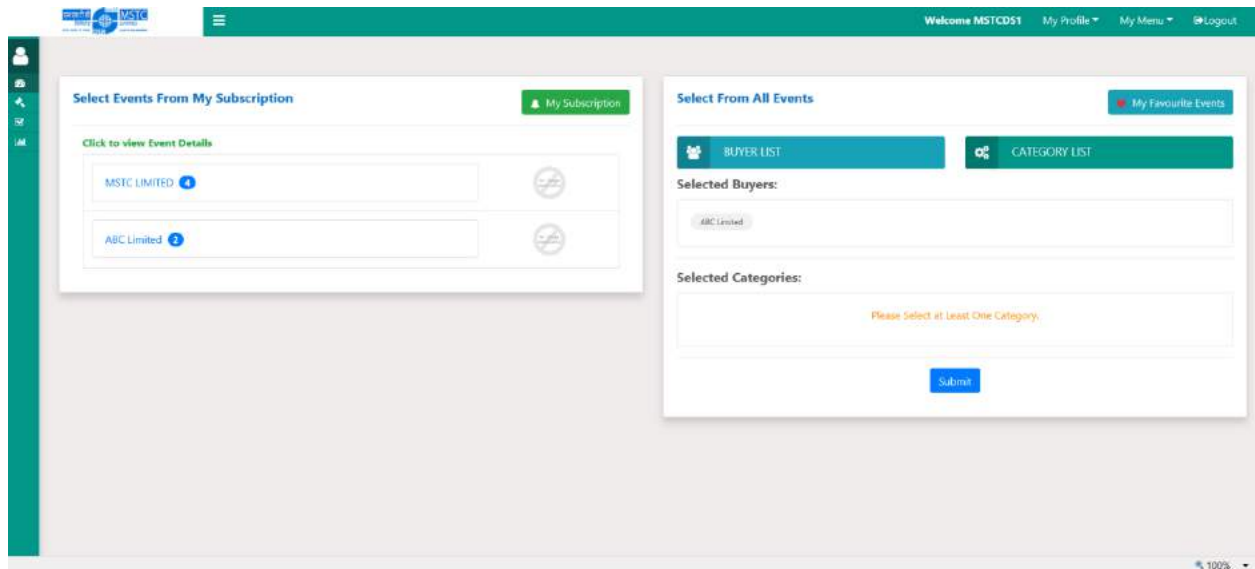
System provides the list of all the events (LIVE/Forthcoming) created in the portal based on the selection of buyers and category by vendors. Under each buyer the total count of events LIVE and Forthcoming shall be displayed. In case an event is limited tender or Reverse Auction, vendors who are eligible to participate shall be able to participate in the bidding.



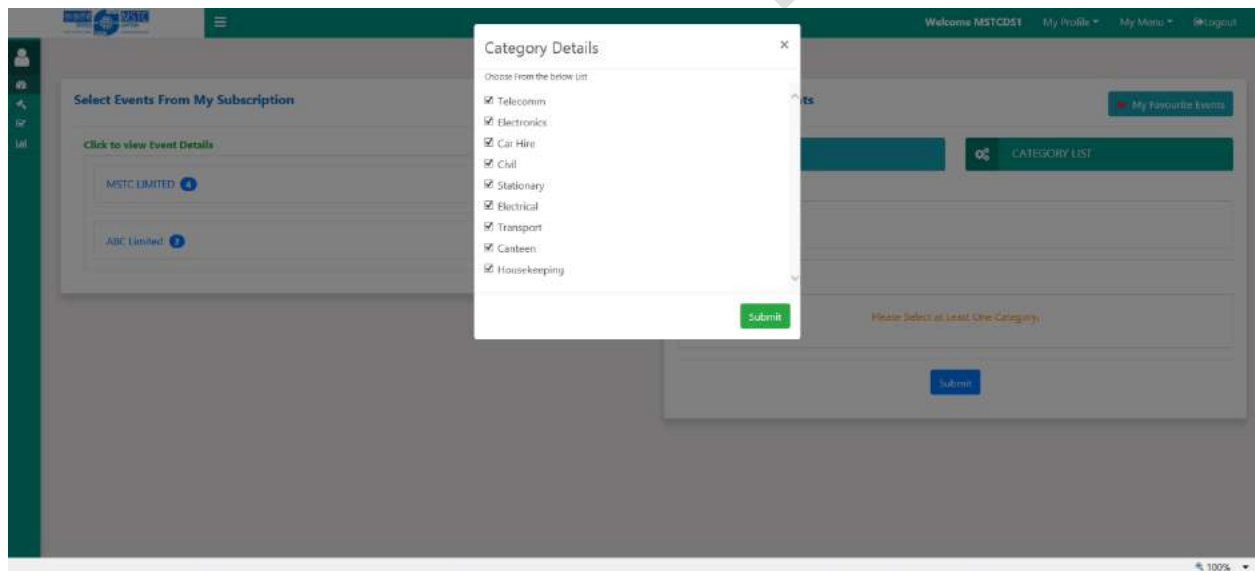
Vendor shall have to select buyers from Buyer List and click on 'Submit'.



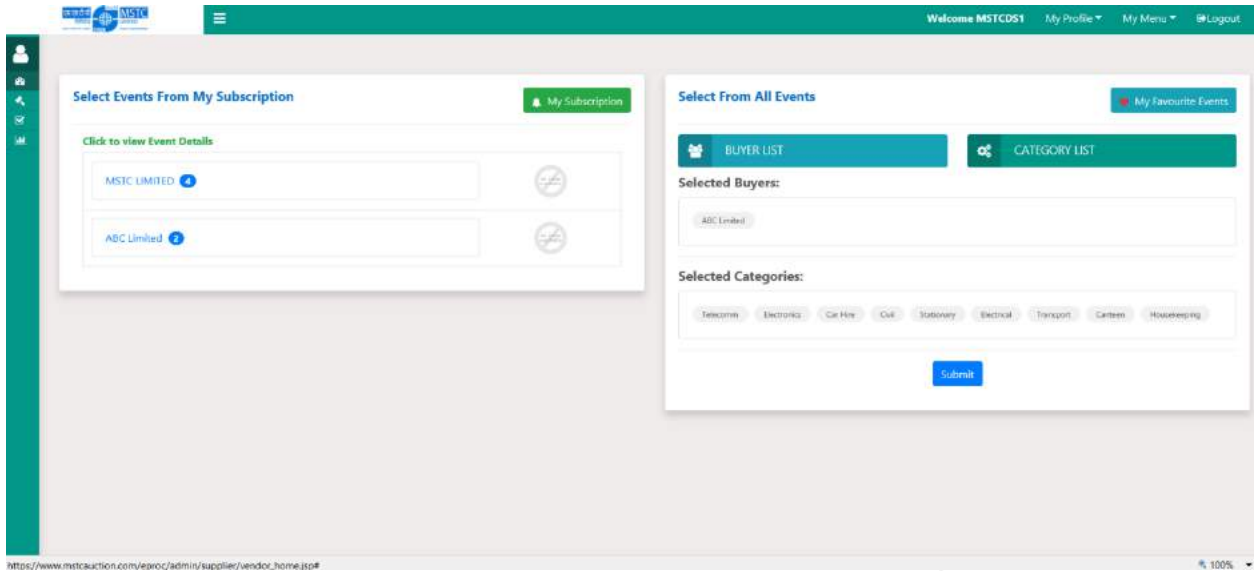
On clicking 'Submit' button, the selected buyers shall be displayed in the 'Selected Buyers' list.



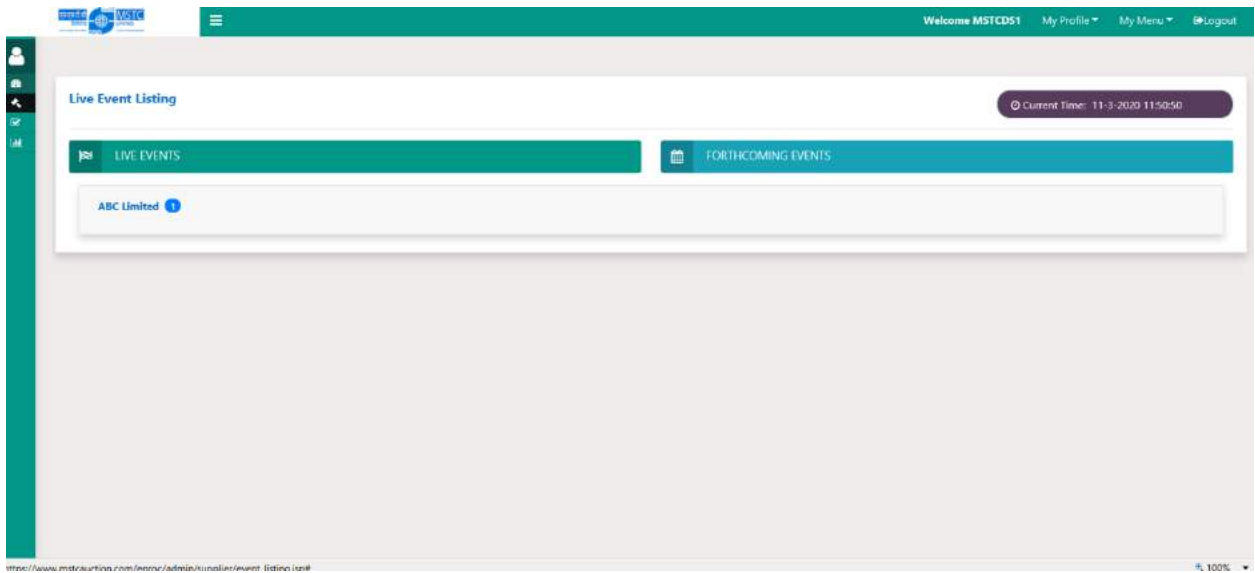
Vendor shall have to select category from Category List and click on 'Submit'.



On clicking 'Submit' button, the selected categories shall be displayed in the 'Selected Categories' list.



On clicking 'Submit', system shall display each buyer along with the total count of events under 'LIVE Events'.



LIVE Event Listing

On clicking a particular buyer's name, system enlists the LIVE events.

A vendor shall have the provision to add any event to the list of 'My Favourite Events' by clicking on 'Make Favorite'. To remove any event from the list, vendor shall have to click on 'Undo Favorite'.

Live Event Listing

Current Time: 11-3-2020 12:7:48

MSTC LIMITED 2

ABC Limited 1

Event Number	Description of Event	Bidding Period	Favorite Event
ABCL/Regd Office/Civil/100/19-20/ET/218	rf	03-03-2020 12:41:00 to 19-03-2020 12:41:00	Make Favorite

On selecting an event, system leads a vendor to the bid floor.

Event Details

Current Time: 2020/3/11 12:7:8

Event Listing

Event Number:	Bidding Start Date & Time	Bidding Close Date & Time
ABCL/Regd Office/Civil/100/19-20/ET/218	2020-03-03 12:41:00.0	2020-03-19 12:41:00.0

Payment Details

Transaction Fee Payment

Eventwise Bid Details

Event Specific Bid Status

Document Attach

Itemwise Bid Details

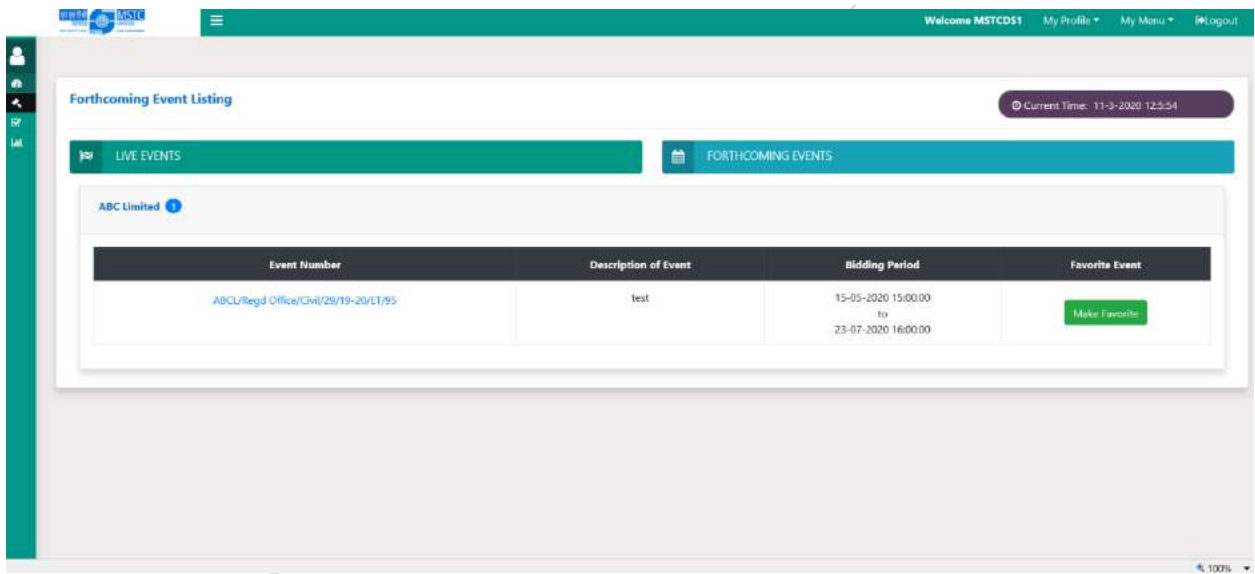
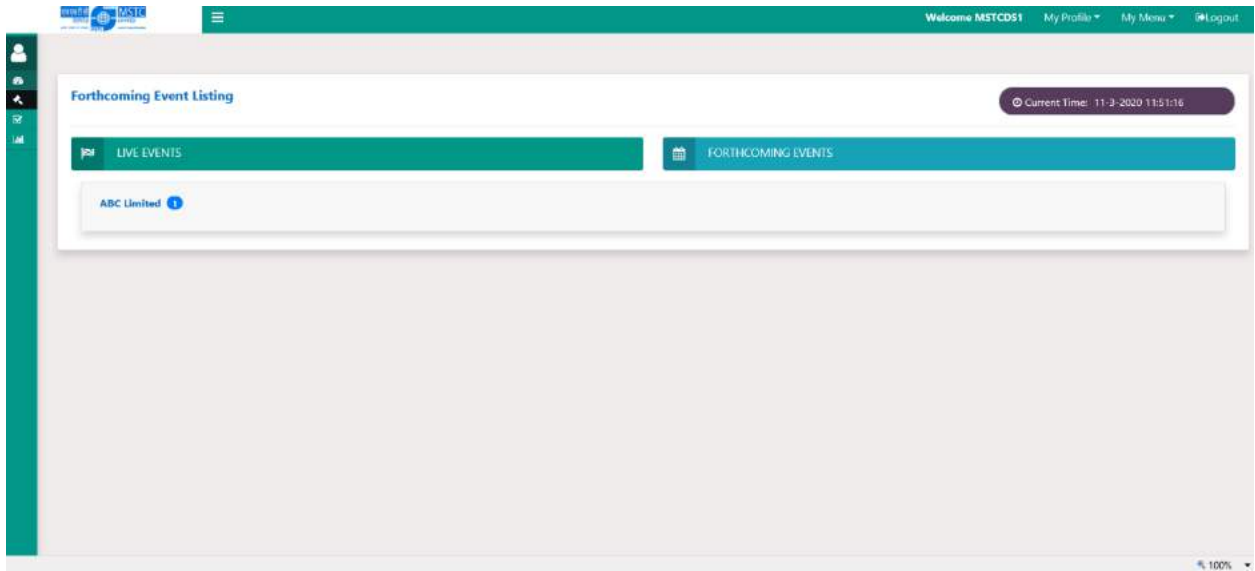
Item Specific Bid Status

Item Specific Bid

Forthcoming Event Listing

On clicking a particular buyer's name, system enlists the Forthcoming events.

A vendor shall have the provision to add any event to the list of 'My Favourite Events' by clicking on 'Make Favorite'. To remove any event from the list, vendor shall have to click on 'Undo Favorite'.



On selecting an event, system displays the catalogue.

Event Details

Event No: ABCL/Regd Office/Civil/29/19-20/ET/95

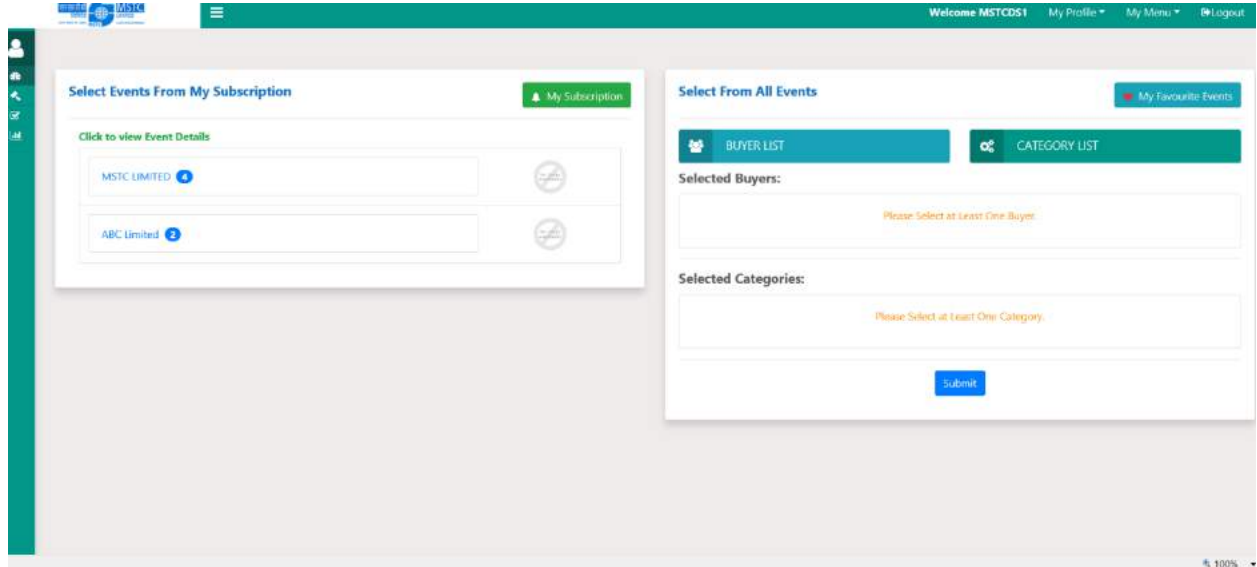
Trade: Goods		Event Status: Event Published	
Description of Event: test			
Mode: E-Tender_Excel	Type of Tender: Open	Bid Submission: Itemwise	Public Opening: YES
Document Upload: YES		Published on: 02-03-2020 11:13:16	
Governance Document Upload: YES		Activated on: -	
		Tender Extended on: -	
		Tender Opened on: -	
		Price Opened on: -	
		Event Cancelled on: -	

Online Pre Bid Meeting	Bidding Period	Tender Opening Period	Price Bid Opening Date
Not Applicable	15.05.2020 - 05.00 PM	23.07.2020 - 04.04 PM TO 23.08.2020 - 04.04 PM	-



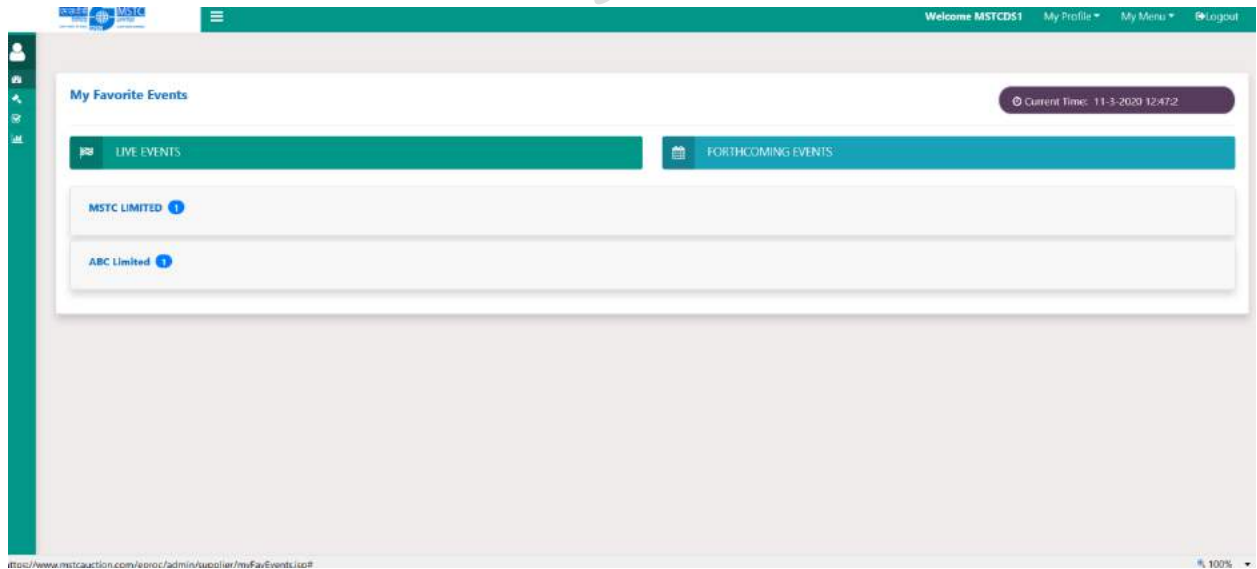
My Favourite Events

On clicking this link, system displays the LIVE and Forthcoming events which have been added to favorites under respective buyers through Dashboard and Bid Floor.

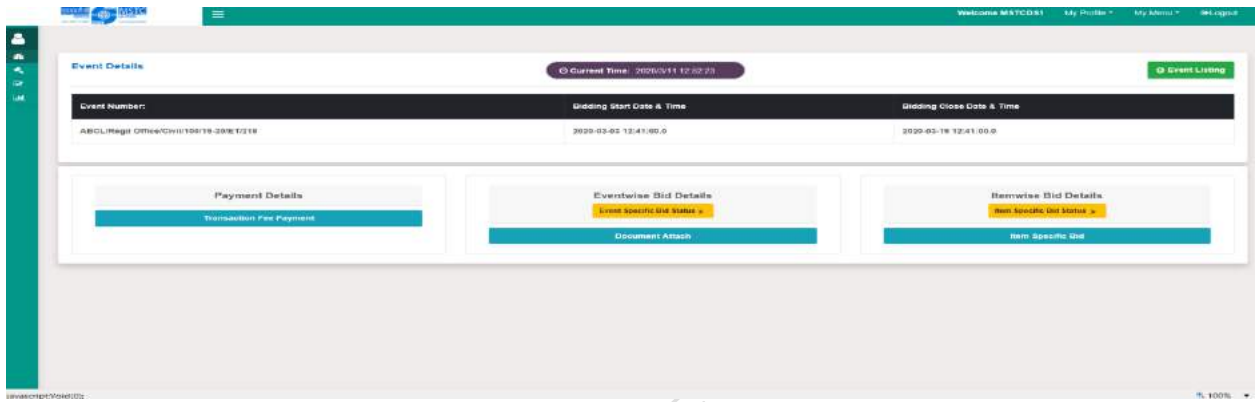
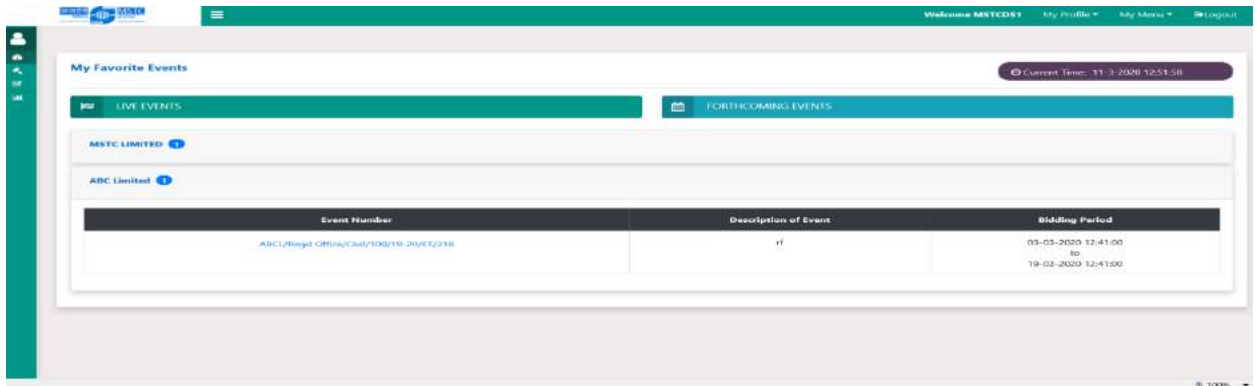


LIVE Events

On clicking a particular buyer's name, system enlists the LIVE events.

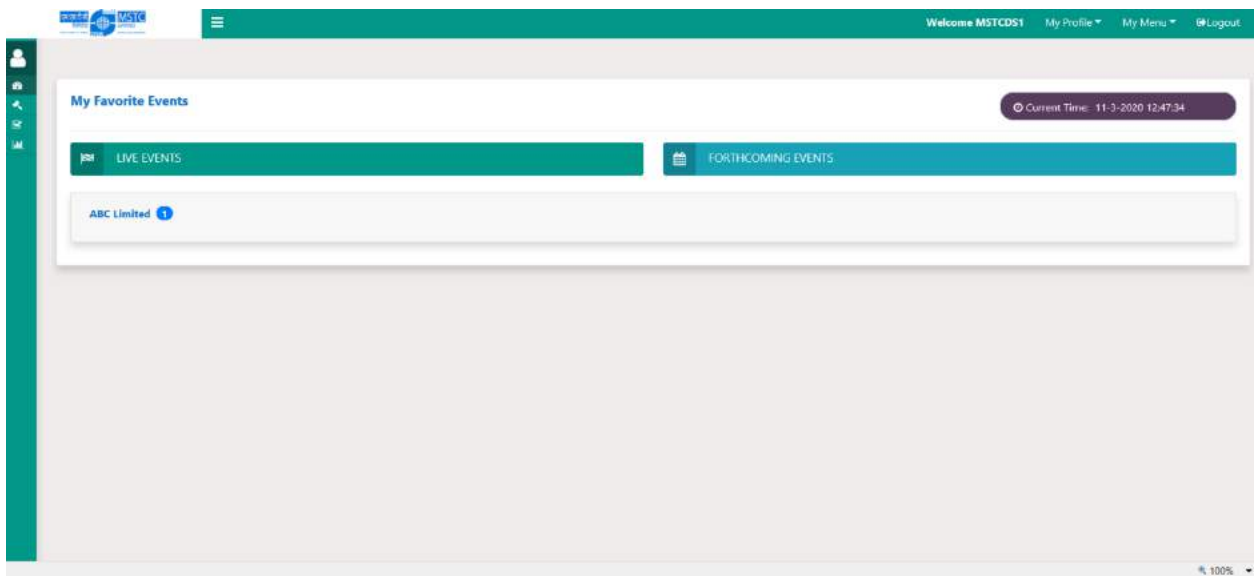


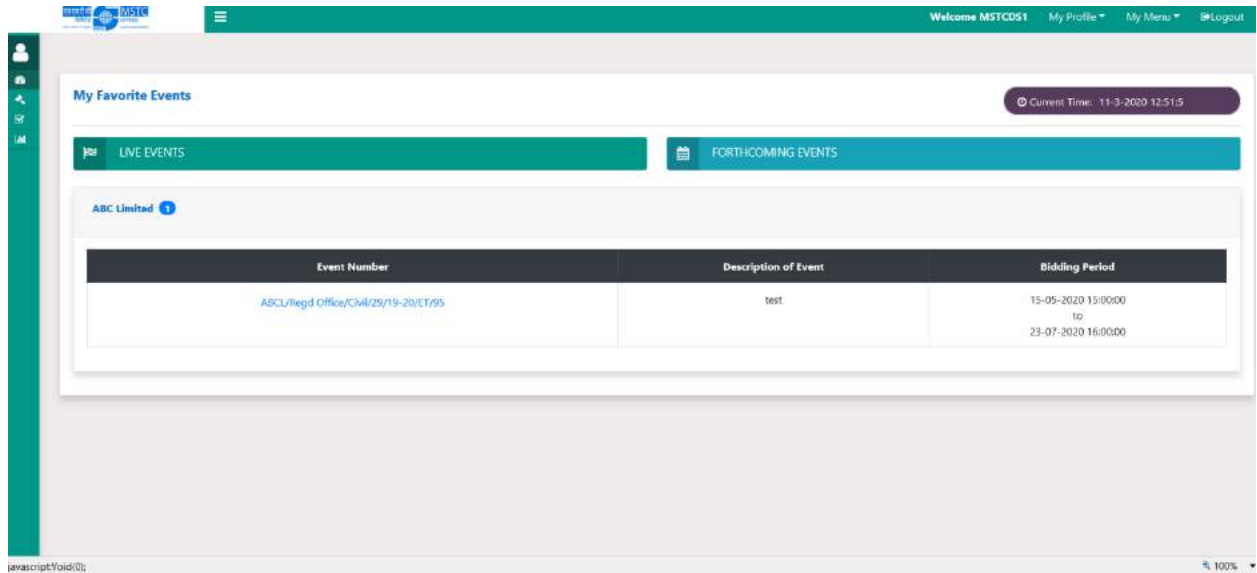
On selecting an event, system leads a vendor to the bid floor.



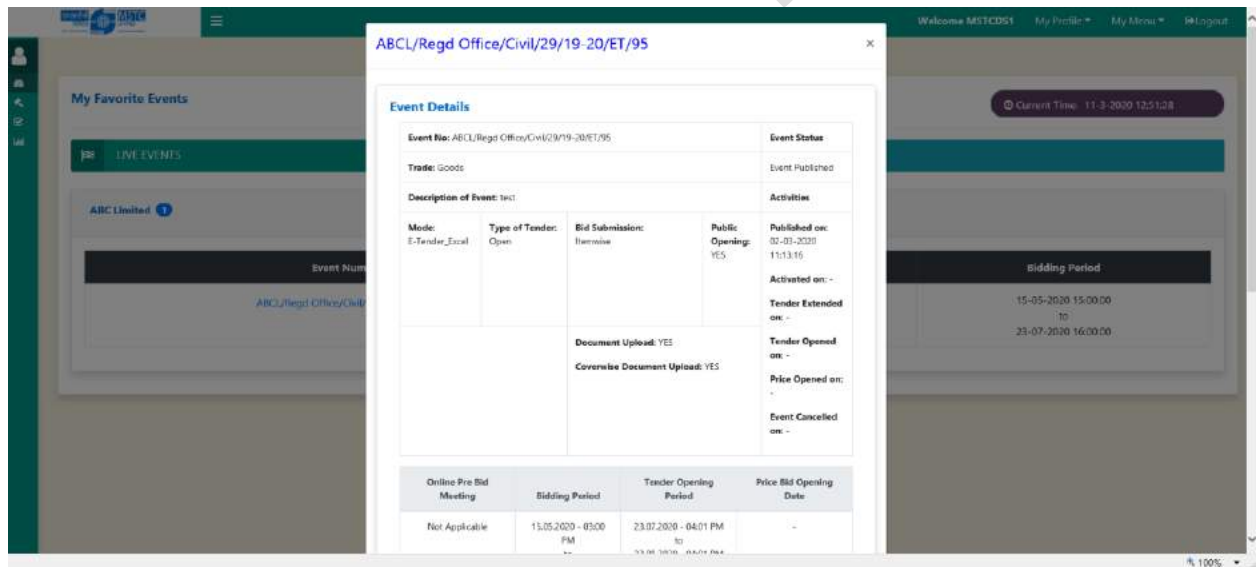
Forthcoming Events

On clicking a particular buyer's name, system enlists the Forthcoming events.



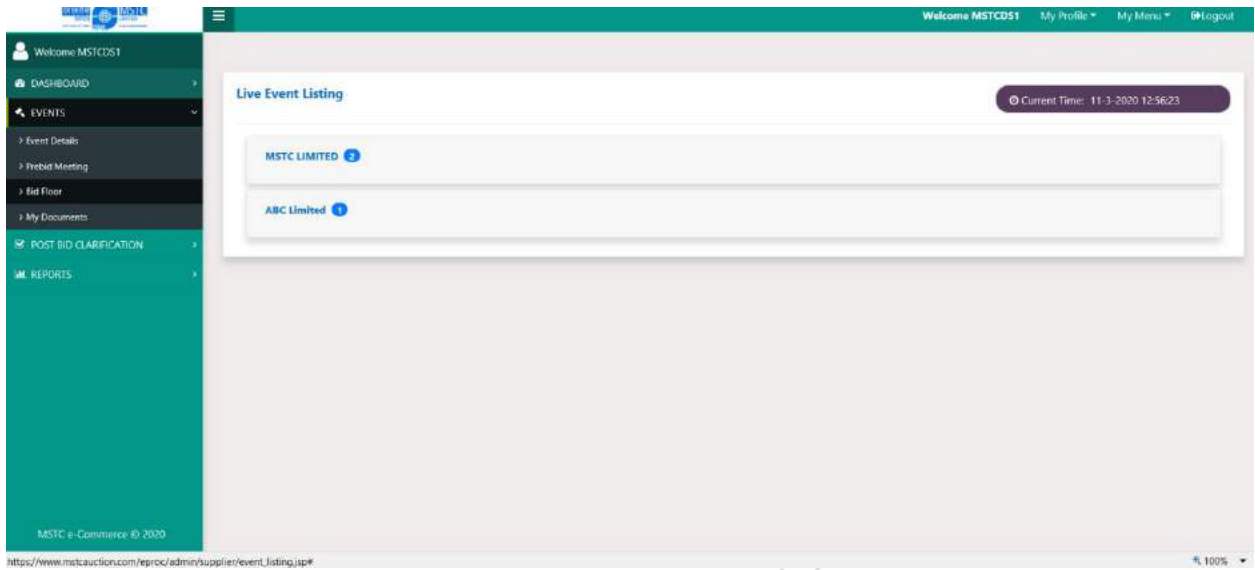


On selecting an event, system displays the catalogue.

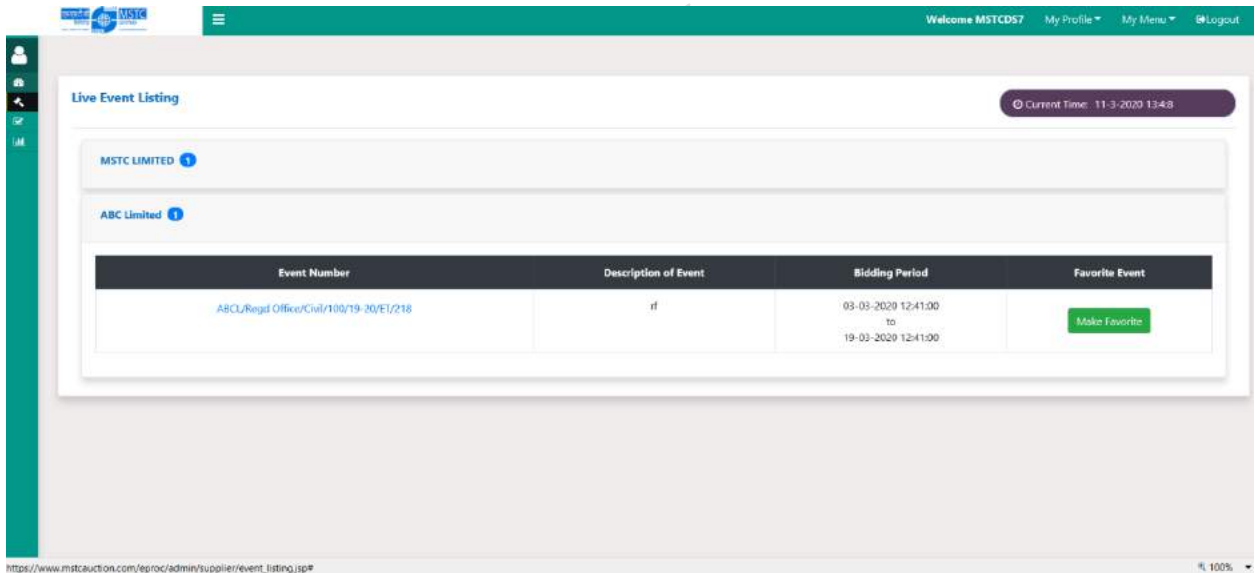


Bid Floor

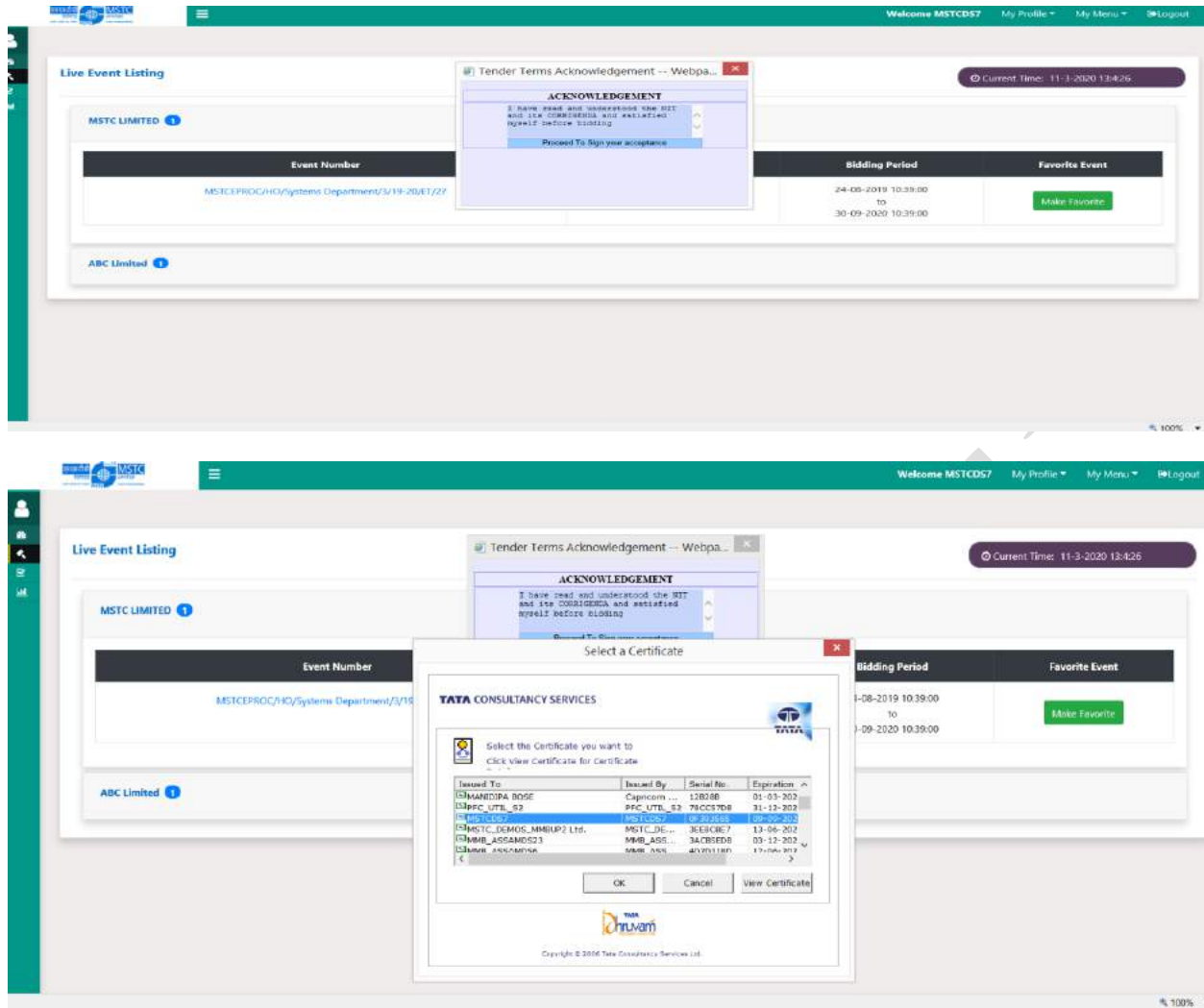
Vendors shall be able to view the buyers list with counts of LIVE events through this link.



On clicking a buyer, system displays the LIVE events to vendors.

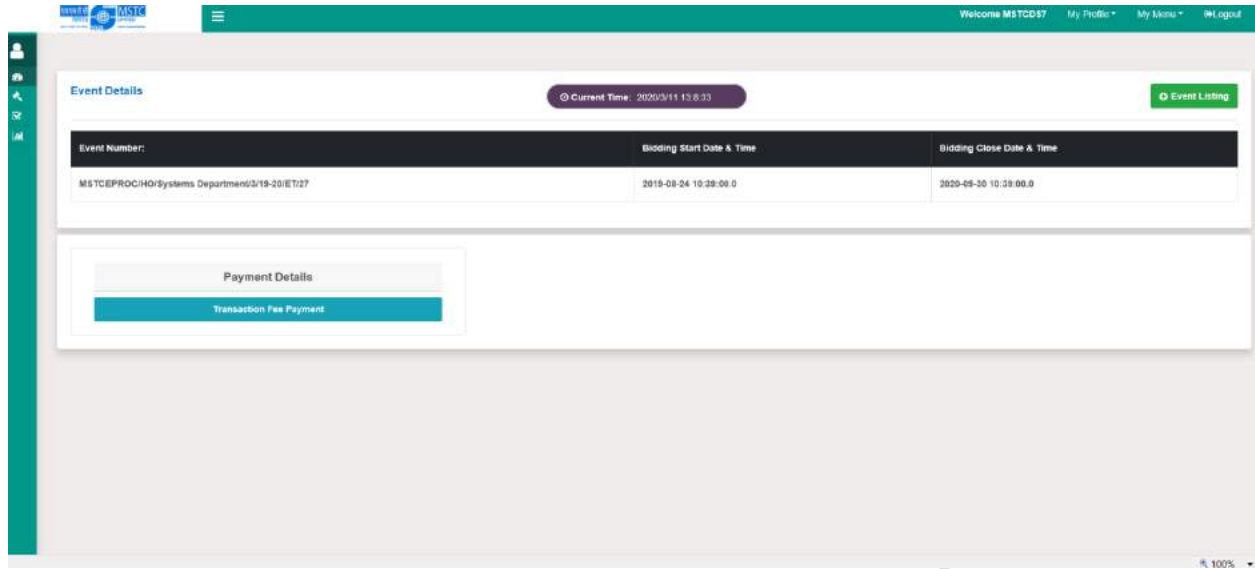


On clicking an event for the first time, the same shall be verified with DSC.

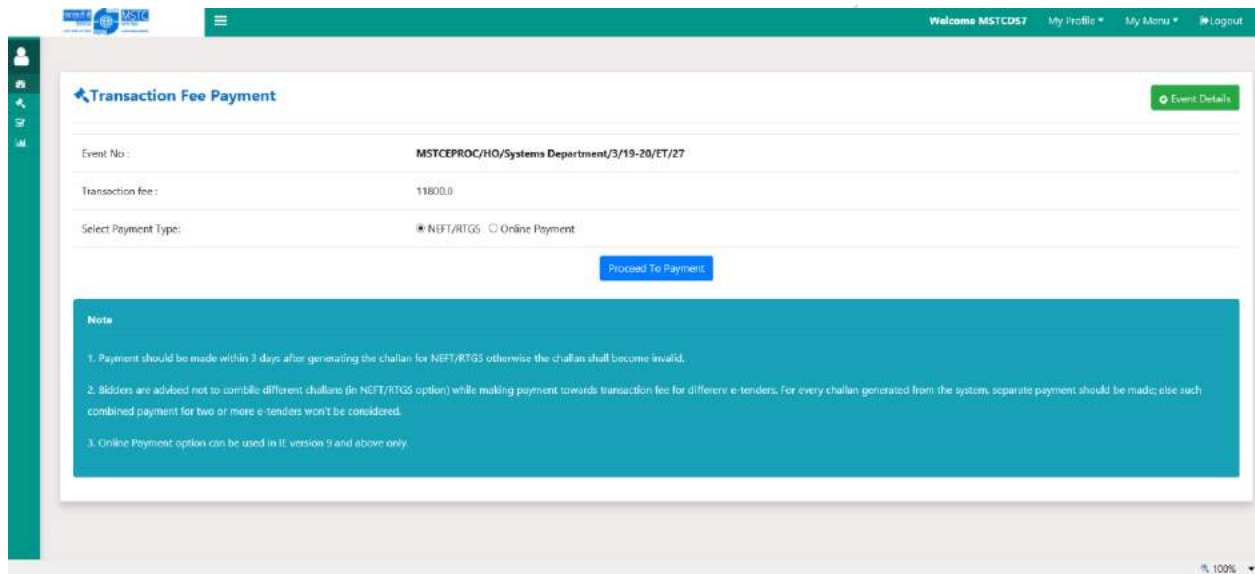


On successful DSC verification, system shall lead the vendor to the bid floor.

In case, there is transaction fee payment mandatory for the selected event, a vendor has to click on Transaction Fee Payment tab.



To make payment, a vendor shall have options of payment through NEFT/ RTGS or Online Payment.



NEFT/ RTGS

On filling up the details, vendor shall have to click on 'Generate Challan' to generate the online challan.

The screenshot shows a web interface for generating a NEFT/RTGS transaction fee. The header includes the MSTC logo and user information: 'Welcome MSTCD57 My Profile * My Menu * Logout'. The main content area is titled 'NEFT/RTGS Transaction Fee(In to be Filled by Applicant for Bank Details) Amount (In Rs.): 11800.0'. The form contains the following fields:

- Bank Name: Enter Bank Name
- Address 1: Enter Address 1
- Address 2: Enter Address 2
- Address 3: Enter Address 3
- City: Enter City Name
- Pincode: Enter Pincode
- Account Title: Enter Account Title
- Debit Account No.: Enter Debit Account No.
- Account type: Savings (dropdown menu)
- Amount(in figures): 11800.0

A blue 'Generate Challan' button is located at the bottom center of the form.

A vendor shall have to click on 'Print' for the offline payment. On clicking 'Event Details', system shall return to bid floor.

The screenshot shows a generated transaction fee challan. The header includes the date 'Date: 11/03/2020'. The main content area is titled 'Request for transfer of fund by RTGS/NEFT'. The form contains the following details:

TO:
TEST BANK
TEST ADDRESS
TEST
TEST
TEST
000000

Sub: **Request for transfer of fund by RTGS/NEFT**

Applicant Details:		Beneficiary Details:	
Account Title:	Test Name	Beneficiary Name:	MSTC LIMITED
Debit Account No.:	0000000000/8329	Credit Account No.:	15250012052
Account Type:	1	Bank:	IndusInd Bank
		Branch:	Kolkata
		Account Type:	Current Account
		IFSC Code:	INDB0000015

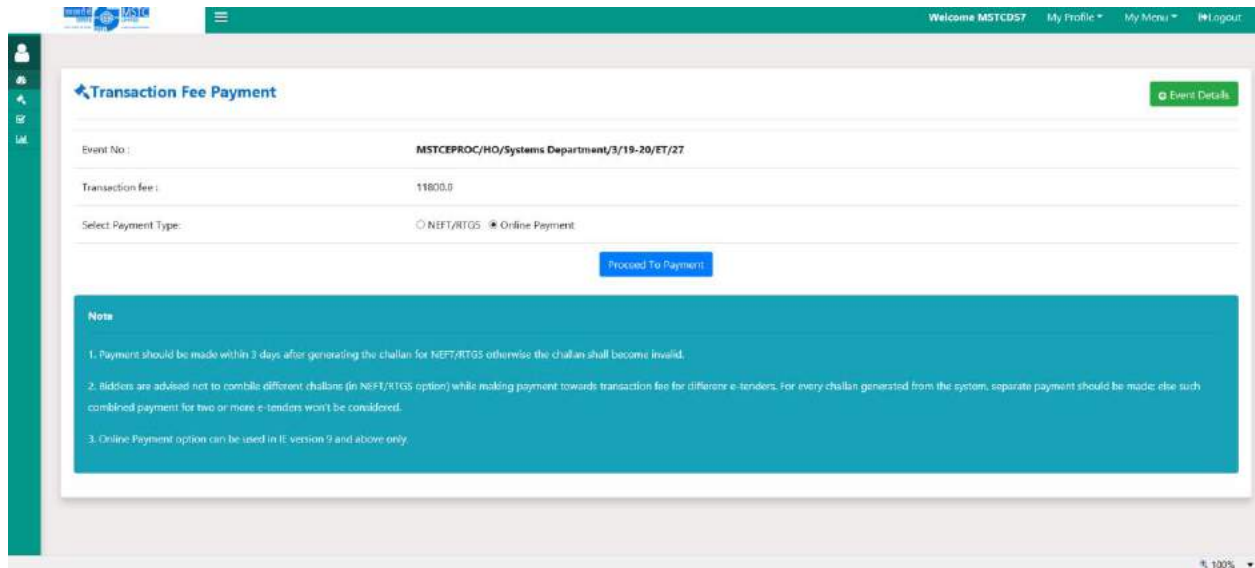
Remittance Details:
Amount: Rs.11800.0
Amount(in figures): Eleven Thousand Eight Hundred Only
Please remit the amount as per the aforesaid details, by debiting my/our account for the amount of remittance with the following remittance details:
Remittance Data: Transaction Fee for E-Tender no : (MSTCEPROC/HO/Systems Department/3/19-20/ET/27) by the bidder my company

Regards,
From:
MSTC e-Procurement Team

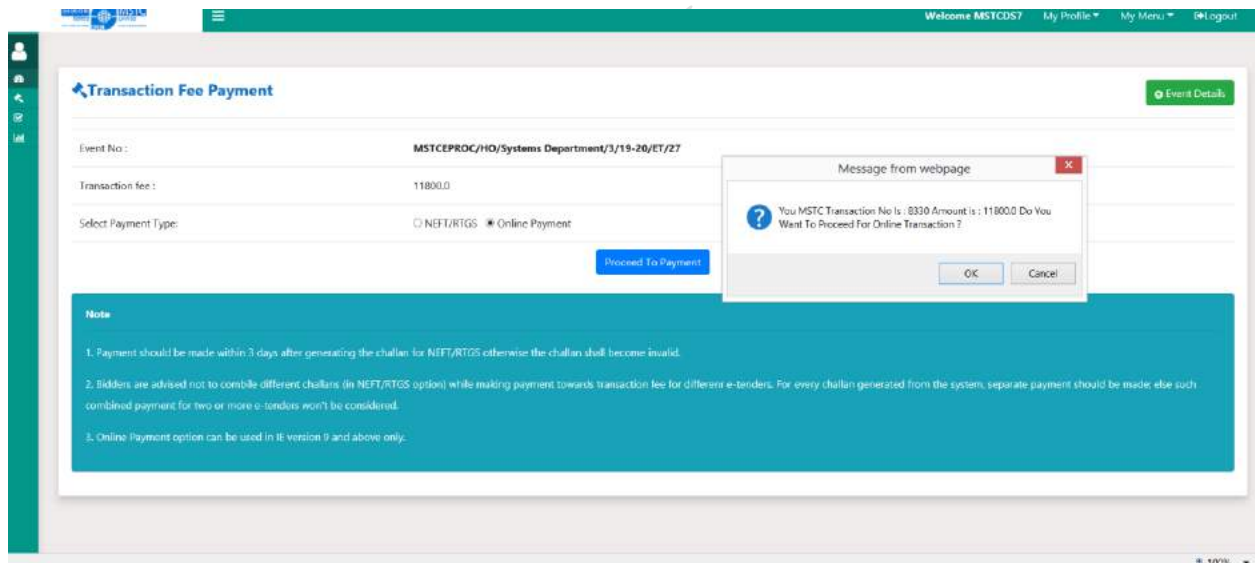
Buttons: [Print](#) [Event Details](#)

Online Payment

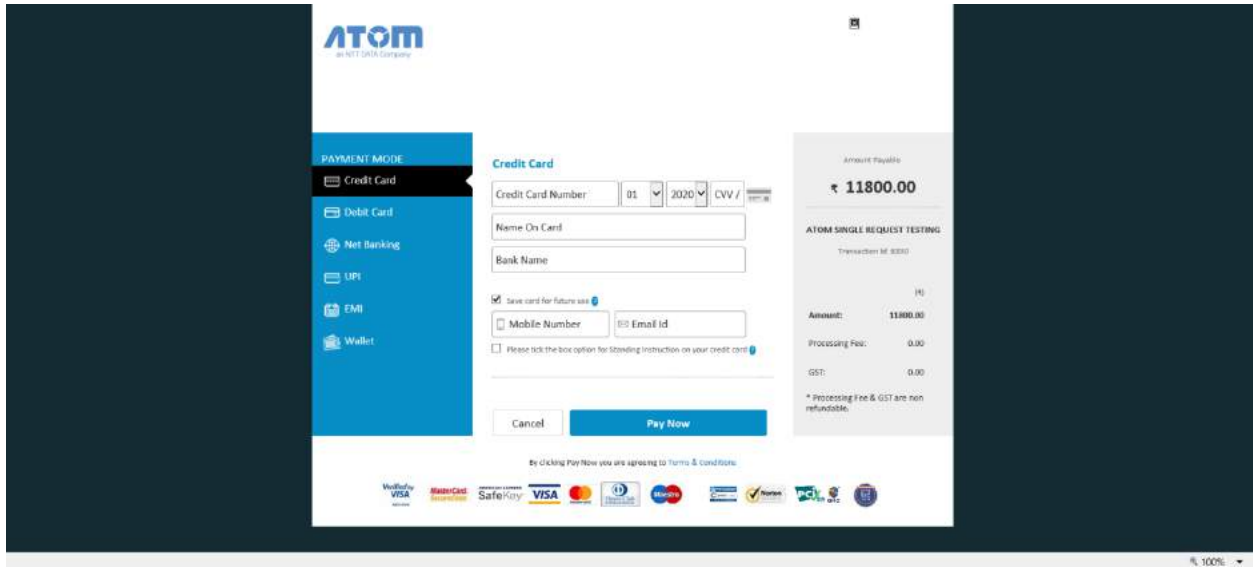
On clicking 'Proceed to Payment' transaction id shall be generated.



On clicking 'Ok', the system shall lead to the payment gateway page.



On successful payment, vendor shall receive the transaction acknowledgment mail in the entered e-mail id.



Transaction Fee Payment Acknowledgement

Event No.: [MSTCEPROC/HO/Systems Department/3/19-20/ET/27](#)
Company Name: my company
Contact Person: MSTCDS7

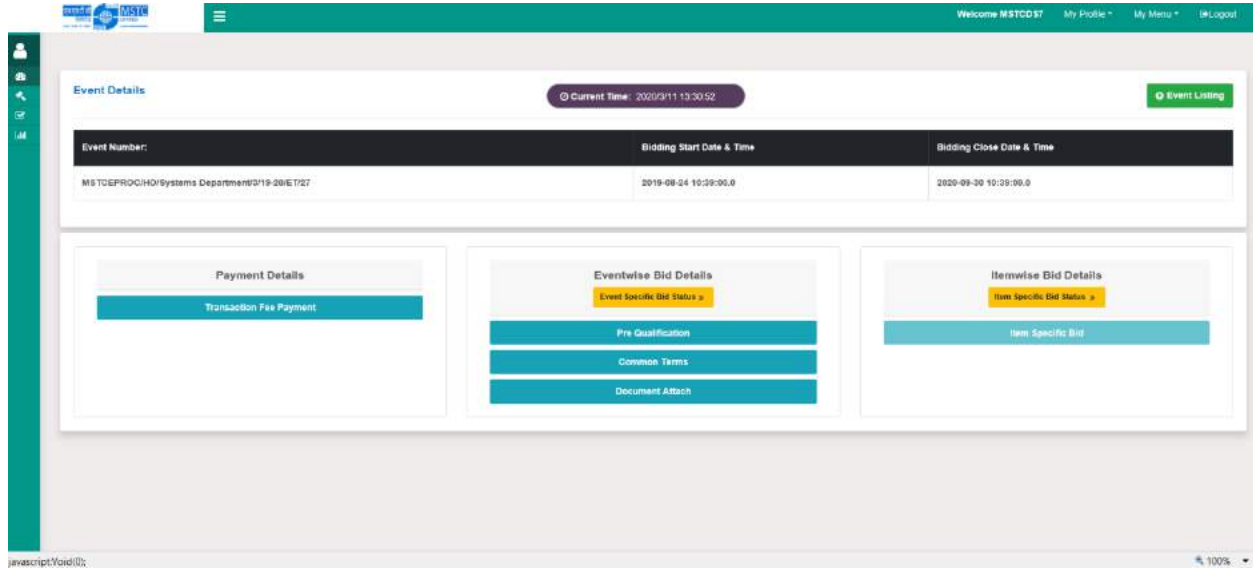
MSTC Ref. No.: [8330](#)
Transaction Ref. No.: 7000048818901
Transaction Date: Wed Mar 11 13:28:05 IST 2020
Amount: 11800.00
Transaction Status: **Transaction Successfully Completed.**

Print

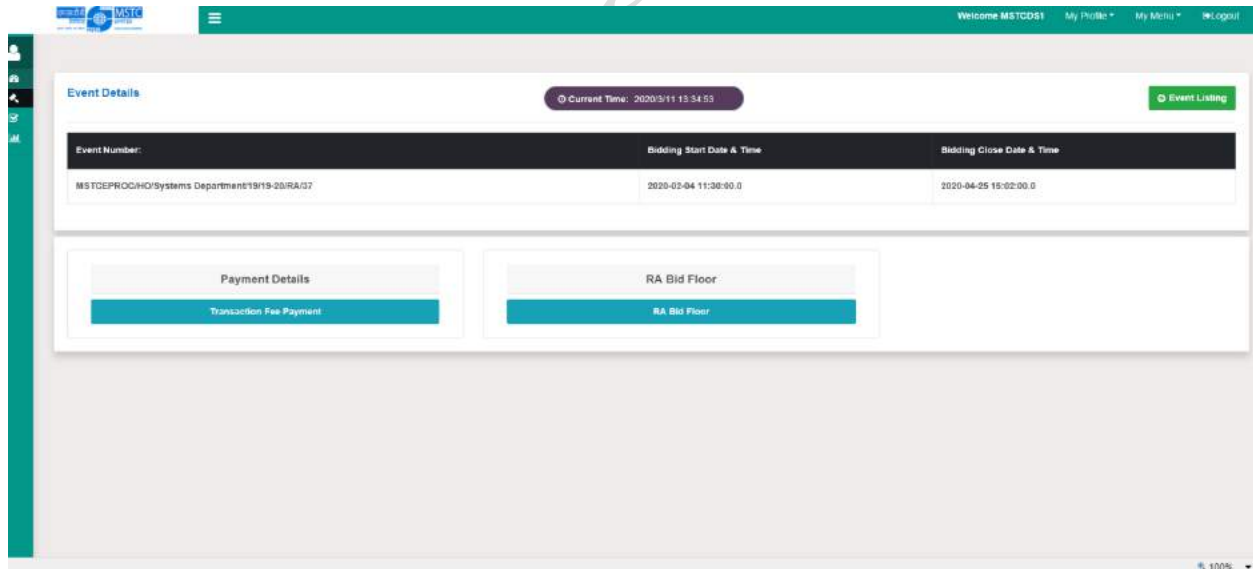
The transaction fee payment shall be auto authorized by the system. A vendor has to click on 'Event Details' of the Transaction Fee Payment page in order to proceed to Bid Floor.

Bid Submission Floor for Tender

System displays the next tabs 'Eventwise Bid Details' and 'Itemwise Bid Details'. Submission of bid is under 'Itemwise Bid Details'. The 'Itemwise Bid Details' shall be enabled only after filling up of 'Eventwise Bid Details' (if there is Eventwise Bid Details). The 'Event Listing' button leads to the previous page.



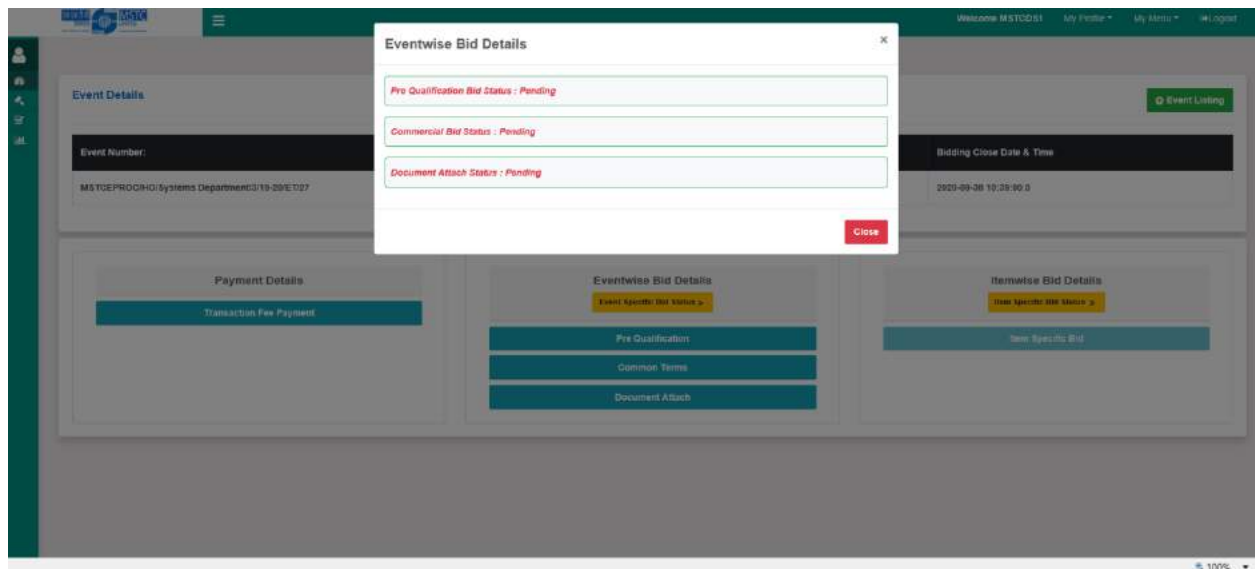
Bid Submission Floor for Reverse Auction



Bid Submission in Tender

Eventwise Bid Details: A vendor shall be able to submit Pre Qualification Bid/ Common Terms of Technical Bid and Attach Documents through individual tabs (based on the requirement of the tender).

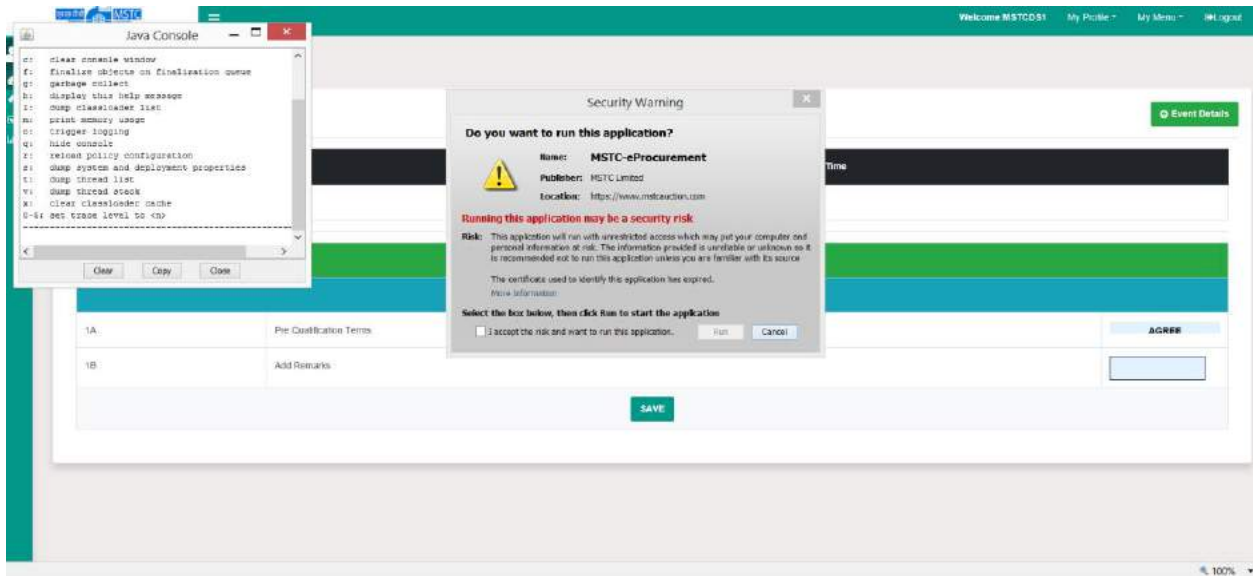
Event Specific Bid Status: A vendor shall be able to view the status of bidding against each tab of 'Event wise Bid Details'.



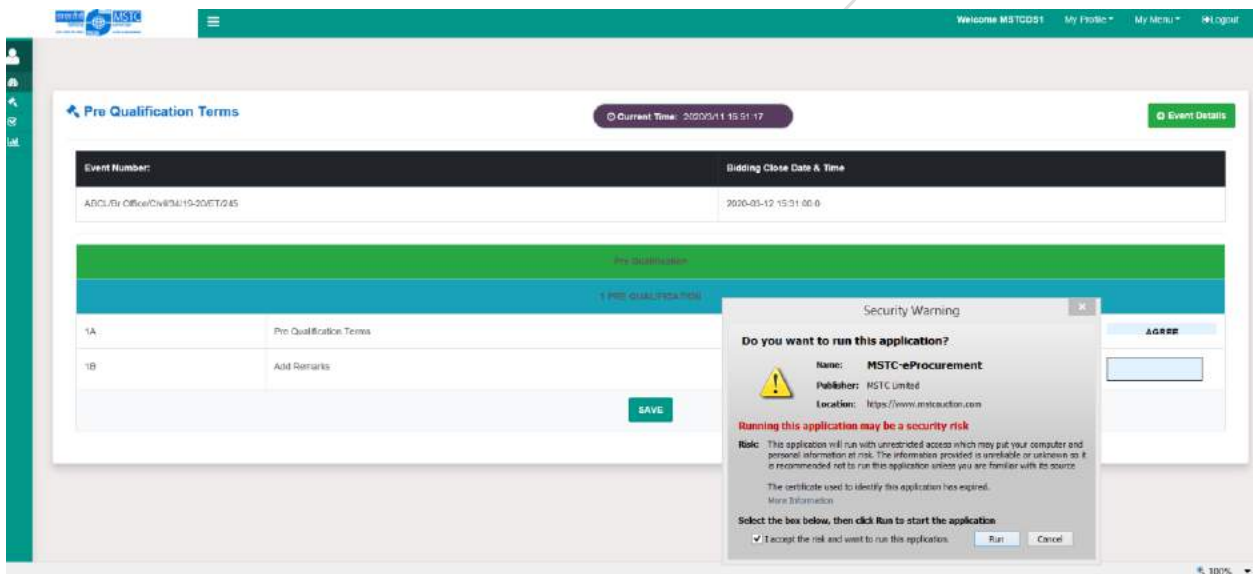
Pre Qualification

On clicking the 'Pre Qualification' tab, system displays the pre qualification form.

At this stage a vendor has to run the JAVA applet before saving the bid.



The vendor has to accept and click on 'Run'.



The bid shall be saved with two steps.

1. On clicking 'Save' button, the DSC box shall appear on the screen. The vendor shall have to select the correct DSC and click on 'OK'.

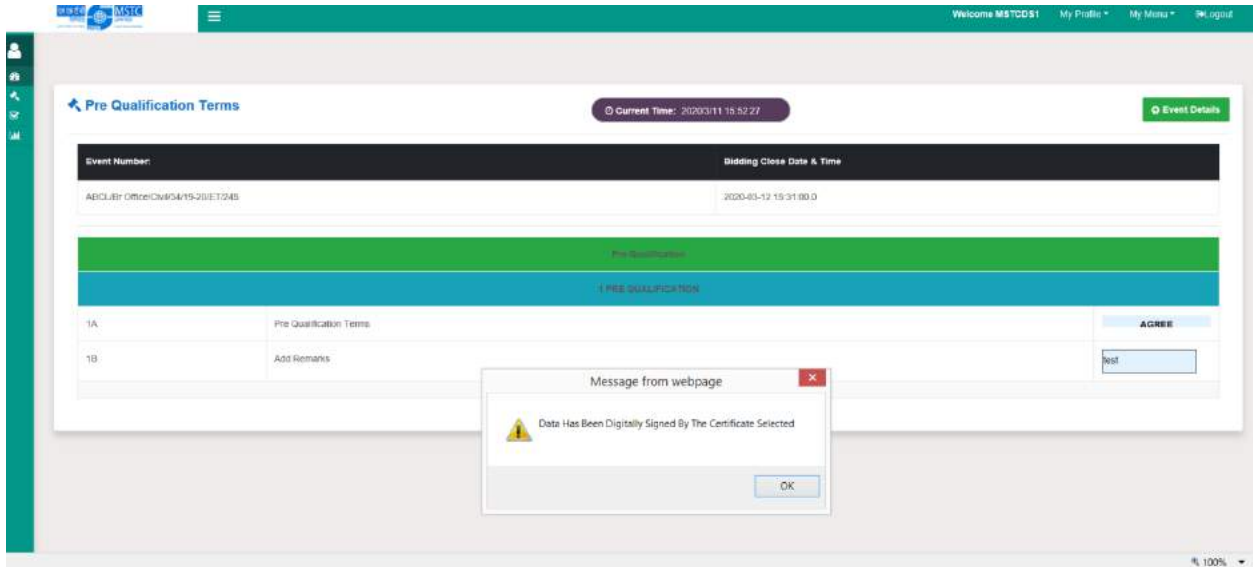
NOTE: If valid DSC doesn't appear in the DSC box, please check if the e-token is inserted in the USB port.

The screenshot shows the 'Pre Qualification Terms' page. At the top, there is a navigation bar with the user's name 'Welcome MSTCD51' and 'My Profile', 'My Menu', and 'Logout' options. The page title is 'Pre Qualification Terms' and the current time is '2020/03/11 15:52:27'. The event number is 'ABCL/Er Office/Civ/34/19-20/ET/245' and the bidding close date is '2020-03-12 15:31:00:0'. Below this, there are two sections: '1A Pre Qualification Terms' with an 'AGREE' button, and '1B Add Remarks' with a 'Post' button. A 'Bid Signer -- Webpage Dialog' box is overlaid on the page, containing the text: 'Bid Signing', 'PLS. SIGN THE BID WITH YOUR REGISTERED DSC', 'YOUR UNIQUE CHALLENGE CODE IS : 642479', and a 'Proceed To Sign Your Bid' button.

The screenshot shows the 'Pre Qualification Terms' page with a 'Select a Certificate' dialog box open. The dialog box is titled 'TATA CONSULTANCY SERVICES' and contains a table of certificates. The table has columns for 'Issued To', 'Issued By', 'Serial No.', and 'Expiration'. The certificates listed are:

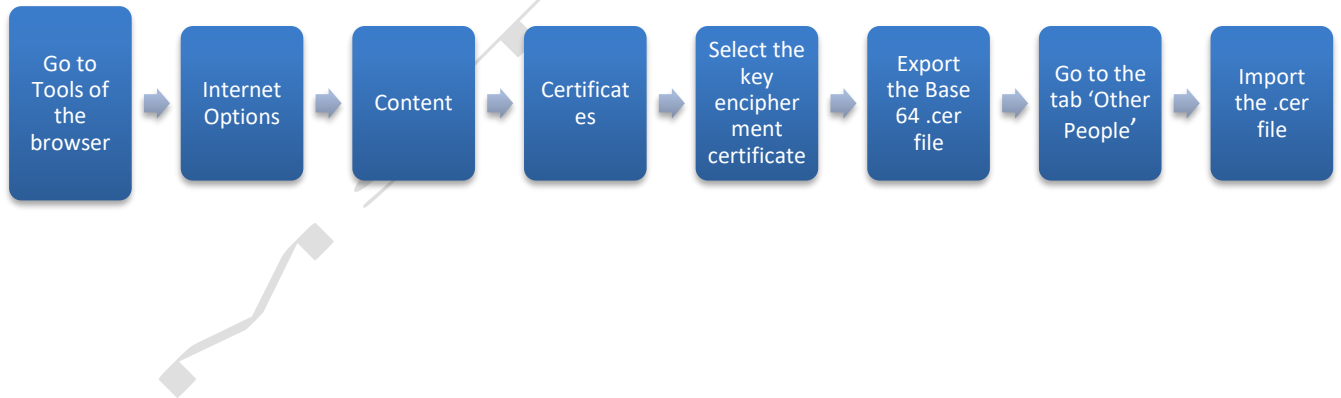
Issued To	Issued By	Serial No.	Expiration
MSTCD512	MSTCD512	5700781E	09-09-202...
FOGMB94	DGMD94	35E853DC	06-11-202...
FOGMB94	MSTCD512	27203314	05/09/2020
MSTCD513	MSTCD513	54F38431	09-09-202...
MNR_ASSAND520	MNR_ASS...	59CB0152	03-12-202...
MSTCD512	MSTCD512	AA550F...	11/06/201...

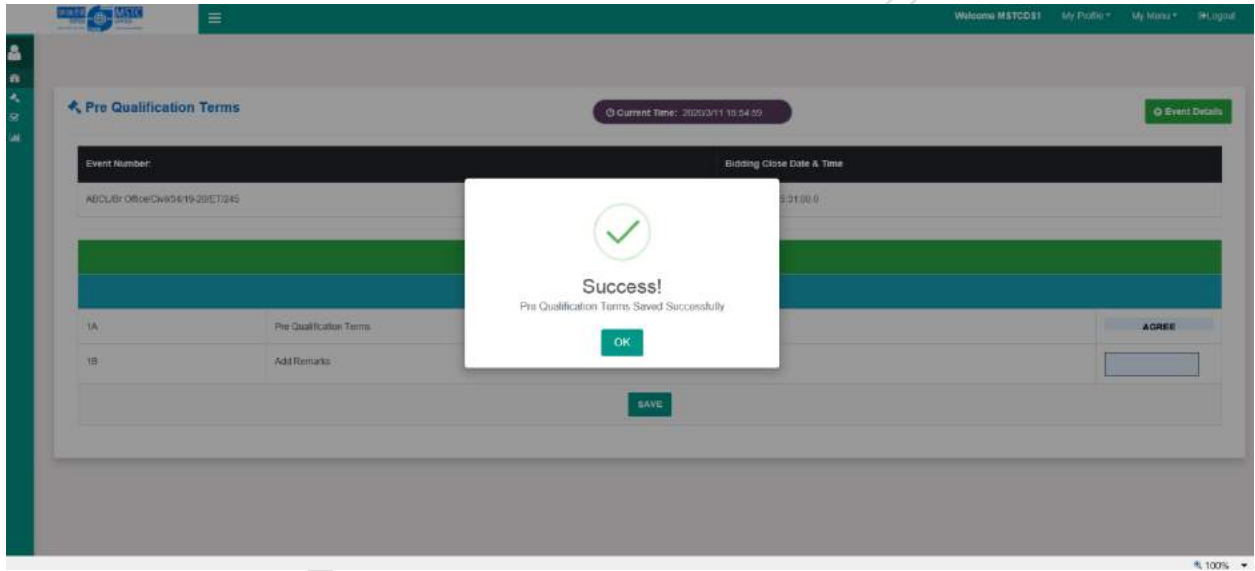
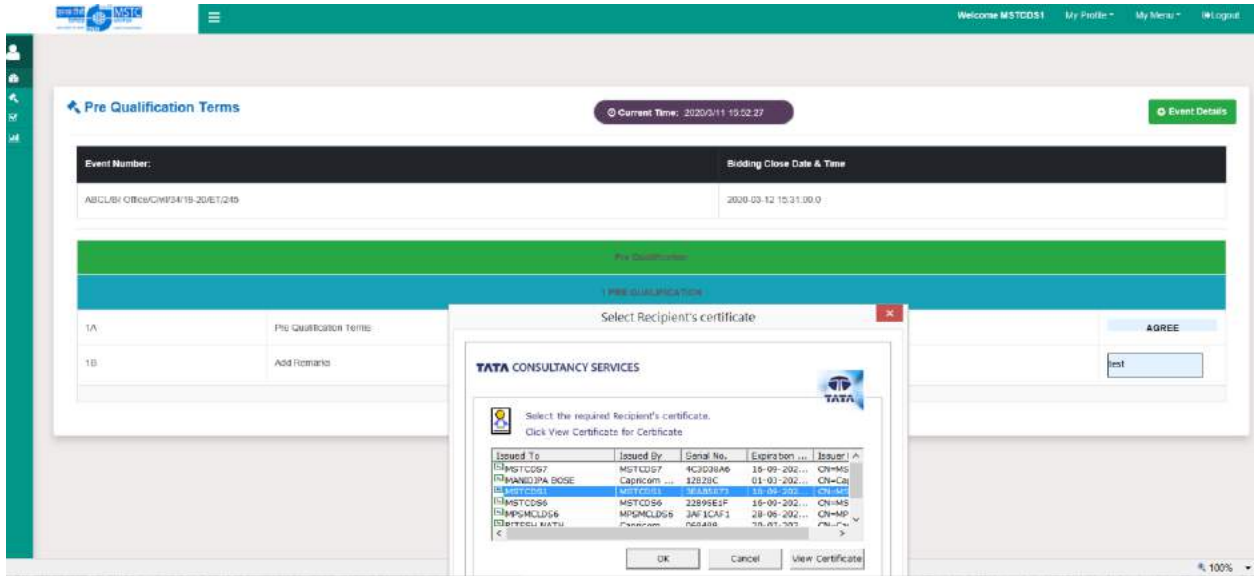
The dialog box also includes 'OK', 'Cancel', and 'View Certificate' buttons. Below the table, there is a logo for 'www.chuvam' and the text 'Copyright © 2004 Tata Consultancy Services Ltd.'. A 'Bid Signer -- Webpage Dialog' box is also overlaid on the page, identical to the one in the first screenshot.



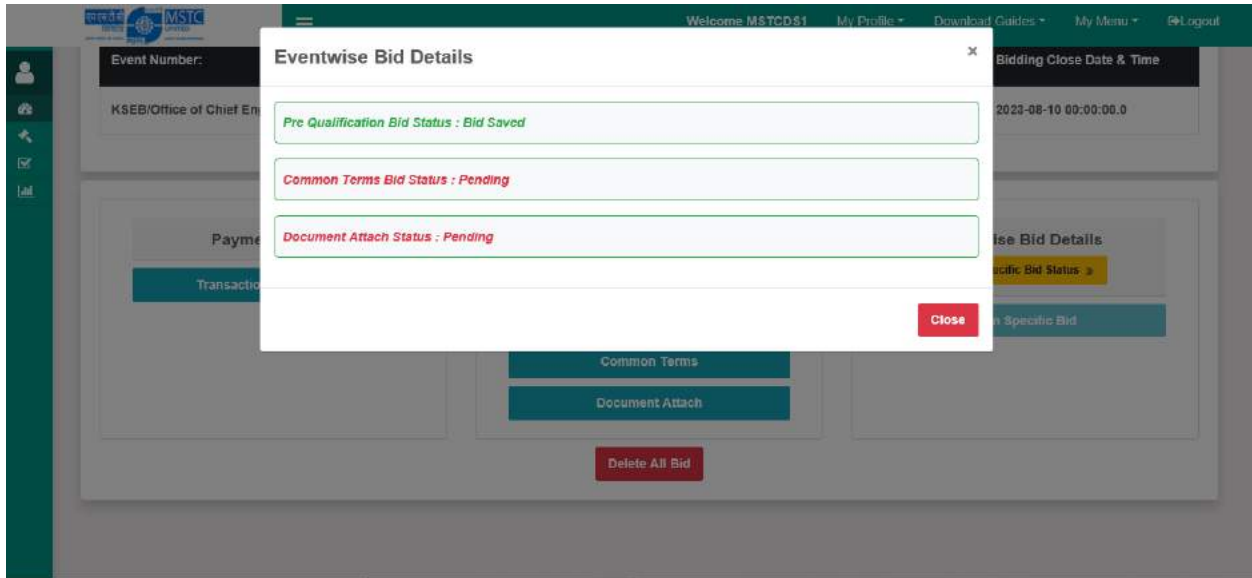
2. The DSC box shall again appear. The vendor shall have to select the correct DSC and click on 'OK'.

NOTE: If valid DSC doesn't appear in the DSC box, the vendor is advised to follow the steps given below.

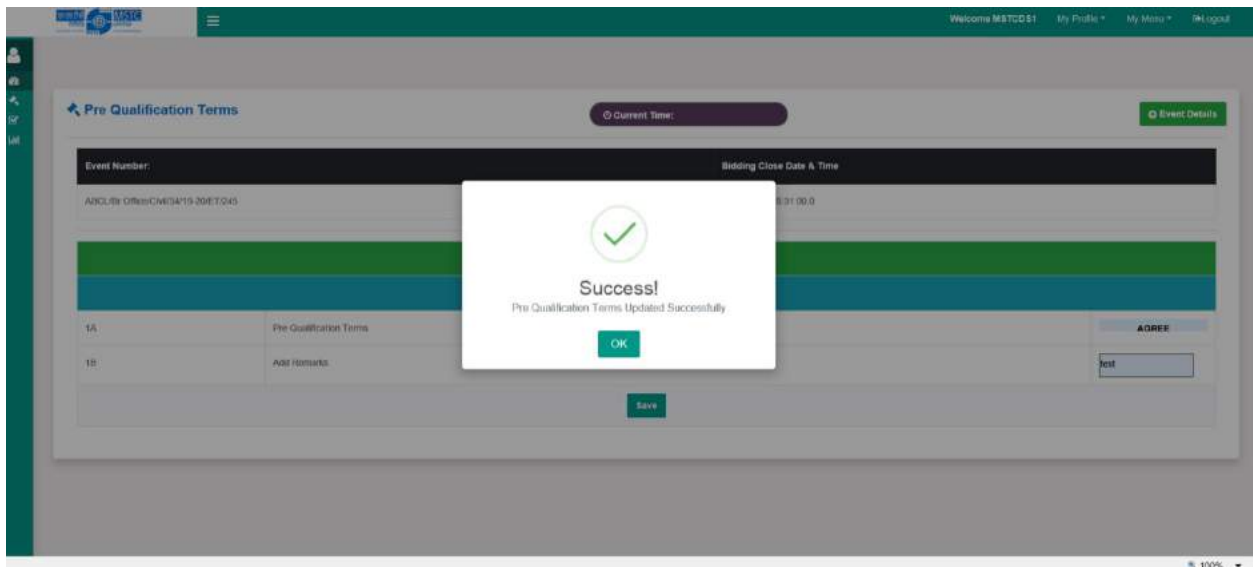




The 'Pre Qualification Bid Status' shall display 'Bid Saved'.



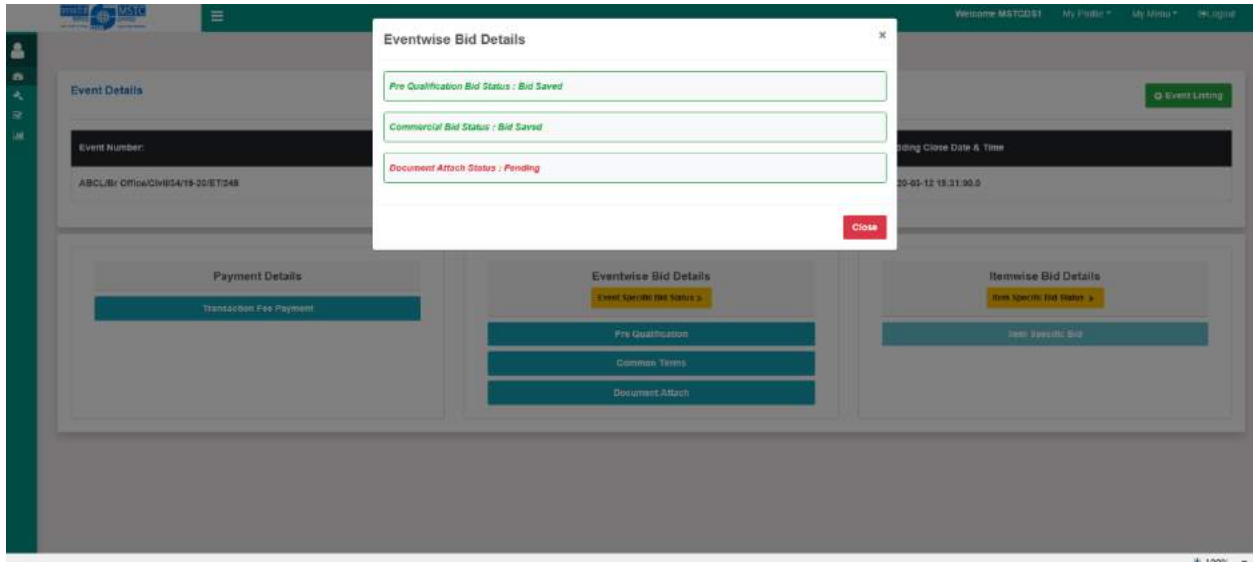
In order to edit the bid, the vendor has to once again click on the 'Pre Qualification' tab and save the bid by clicking 'Save' button.



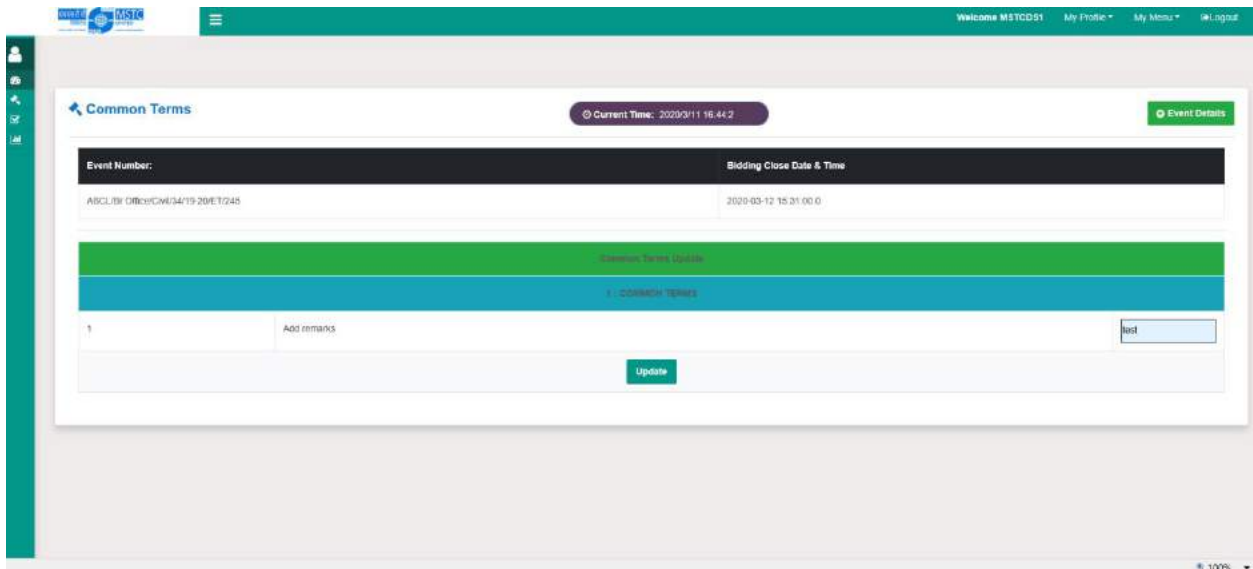
Common Term

The Common Terms have to saved is similar way as described above for 'Pre Qualification' bid submission.

The 'Common Terms Bid Status' shall display 'Bid Saved'.



In order to edit the bid, the vendor has to once again click on the 'Pre Qualification' tab and save the bid by clicking 'Update' button.

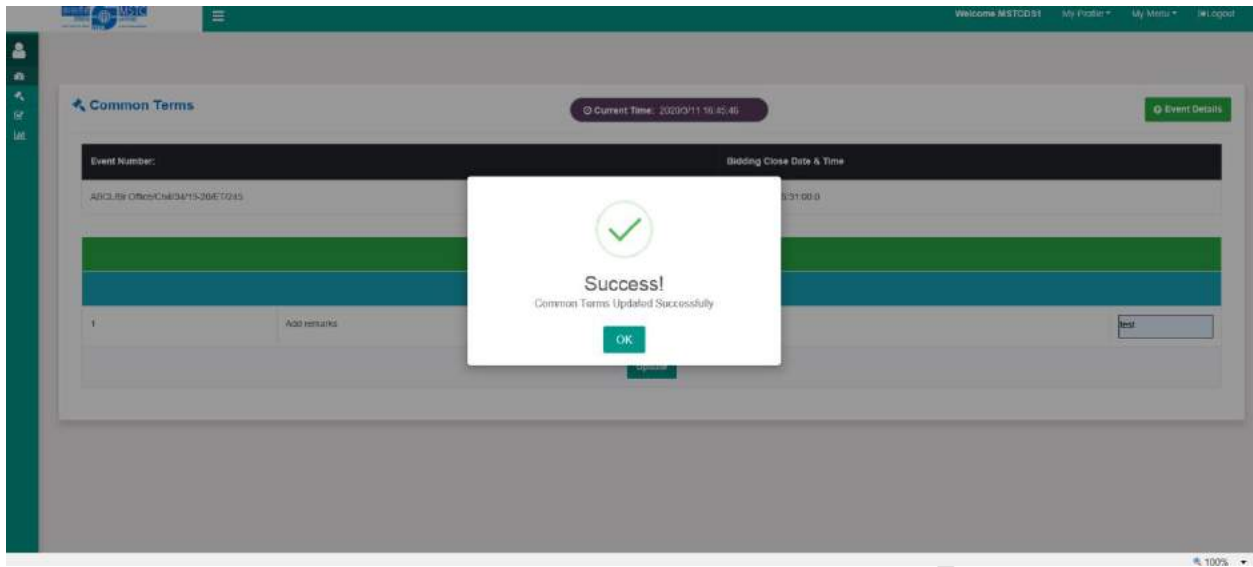


The screenshot shows a web application interface. At the top, there are logos for 'MSEI' and 'MSTC'. The main content area is titled 'Common Terms' and displays an 'Event Number: ABCL/Br Office/Cv#34/15-20E1/245'. A 'Bid Signing' dialog box is overlaid on the page, containing the text: 'PLS. SIGN THE BID WITH YOUR REGISTERED DSC YOUR UNIQUE CHALLENGE CODE IS : 1189618'. To the right, a 'TATA CONSULTANCY SERVICES' window is open, titled 'Select the Certificate you want to'. It contains a table of certificates:

Issued To	Issued By	Serial No.	Expiration	
MSTC0512	MSTC0512	578079E1	09-09-202...	C
DGMDS4	DGMDS4	3E8500C	09-11-202...	C
MSTC0513	MSTC0513	17004317	09-09-202...	C
MSTC0513	MSTC0513	54F8P131	09-09-202...	C
MH&ASS...	MH&ASS...	58C8E152	03-12-202...	C
MSTC DE	MSTC DE	66A180E8	13-04-202...	C

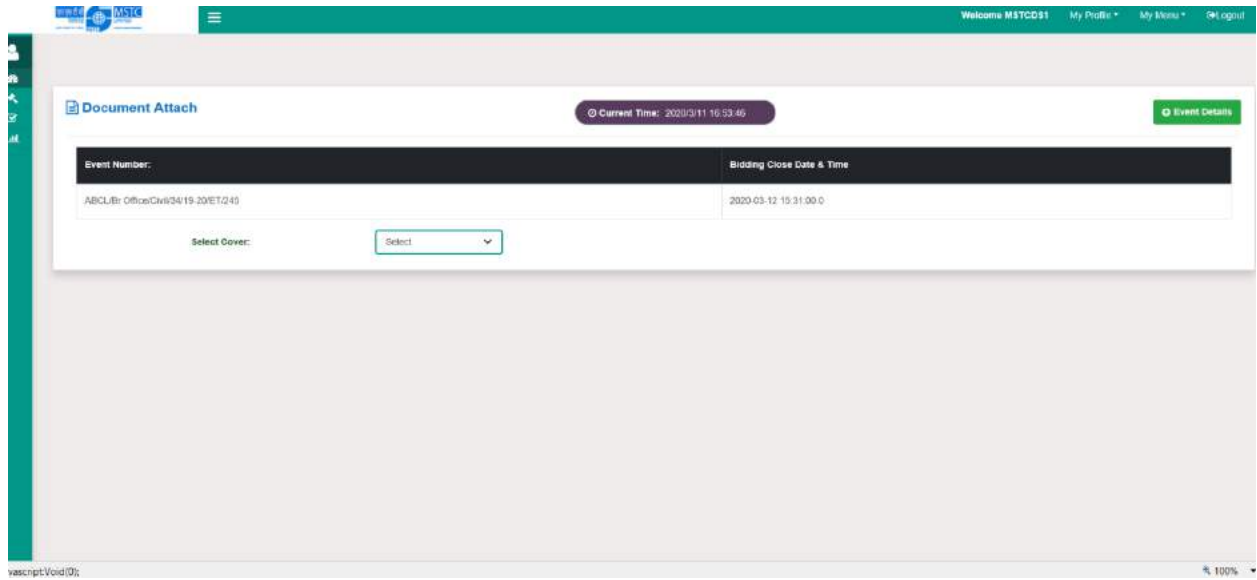
Buttons for 'OK', 'Cancel', and 'View Certificate' are visible at the bottom of the certificate selection window. The page also includes a 'Common Terms' section with a table and an 'Add remarks' button.

This screenshot shows the same web application interface as above. The 'Common Terms' page is visible, with the event number 'ABCL/Br Office/Cv#34/15-20E1/245'. A 'Message from webpage' dialog box is displayed in the center, containing a warning icon and the text: 'Data Has Been Digitally Signed By The Certificate Selected'. The dialog box has an 'OK' button. The page also shows a 'Current Time: 2020/3/11 16:44:16' and an 'Event Details' button. The 'Common Terms' section and 'Add remarks' button are also visible.



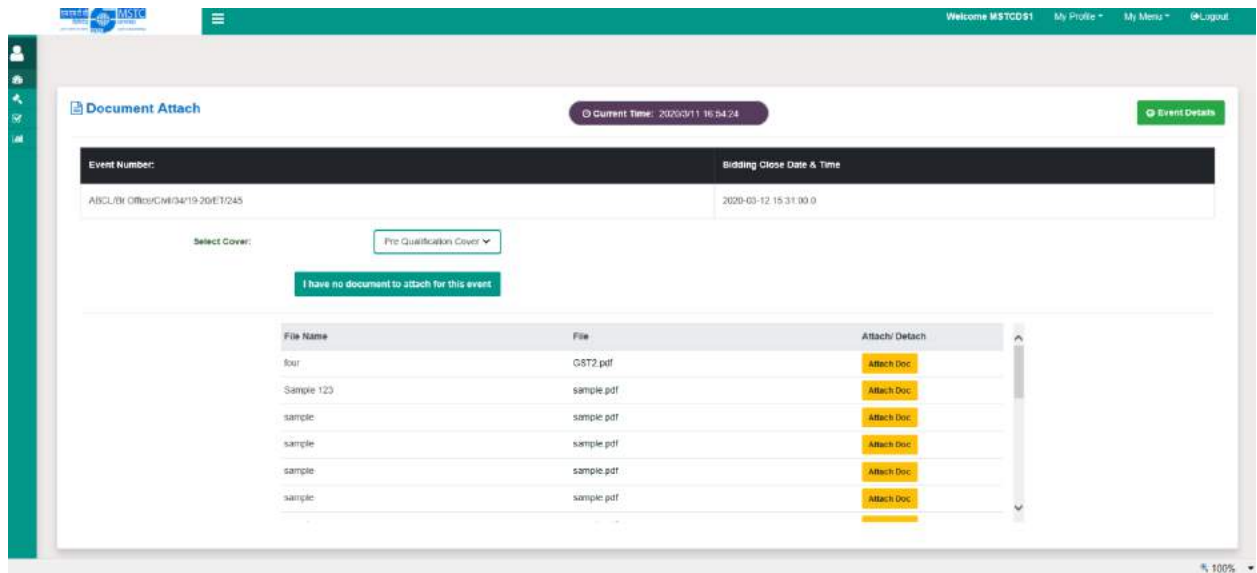
Document Attach

A vendor shall have to select the cover against which document has to be attached in case systems asks for cover wise document. In case documents are pre defined by the buyer, vendor shall have to attach file against that said document.

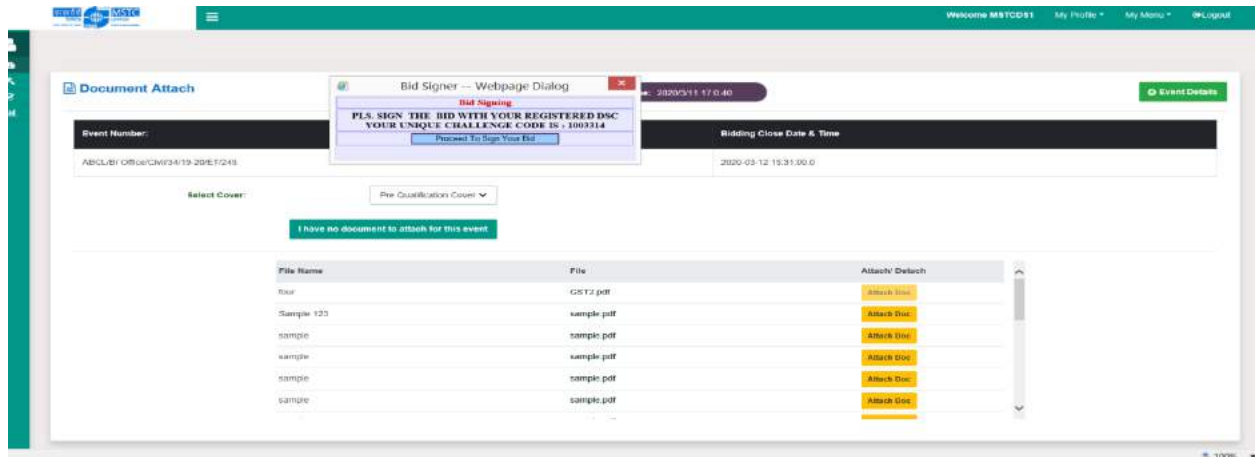


A vendor shall have two options

- To attach the document (from the 'My Documents')
- Click on 'I have no documents to attach for this event'.



To attach the document (from the 'My Documents')



The file shall be attached in two steps.

1. On clicking 'Attach Doc' button, the DSC box shall appear on the screen. The vendor shall have to select the correct DSC and click on 'OK'.

NOTE: If valid DSC doesn't appear in the DSC box, please check if the e-token is inserted in the USB port.

Document Attach

Event Number: ABCU/R Office/Civ/34/19-20/ET/245

Select Cover: Pre Qualification Cover

I have no document to attach for this event

File Name	File	Attach Doc
four	GS	Attach Doc
Sample 123	SR	Attach Doc
sample	SR	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc

Select a Certificate

TATA CONSULTANCY SERVICES

Select the Certificate you want to Click View Certificate for Certificate

Issued To	Issued By	Serial No.	Expiration	Issue
RDGAC09	DGAC09	35E8904C	09-11-202...	CH-DG
ISMSTC051	MSTC051	3072304C	09-09-202...	CH-MC
ISMSTC0613	MSTC0613	34F5B431	08-09-202...	CH-MC
ISHWB_JAS_SPH020	HWB_JAS...	5ACB0152	03-12-202...	CH-HM
ISMSTC_DEMOS_MNDUP...	MSTC_DE...	6640594F	13-06-202...	CH-MC
ISMSTC_TCM_117	MSTC_T...	78C148D	16-11-202...	CH-MC

OK Cancel View Certificate

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Document Attach

Current Time: 2020/01/11 17:0:40

Event Number: ABCU/R Office/Civ/34/19-20/ET/245

Select Cover: Pre Qualification Cover

I have no document to attach for this event

File Name	File	Attach/ Detach
four	GS12.pdf	Attach Doc
Sample 123	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc

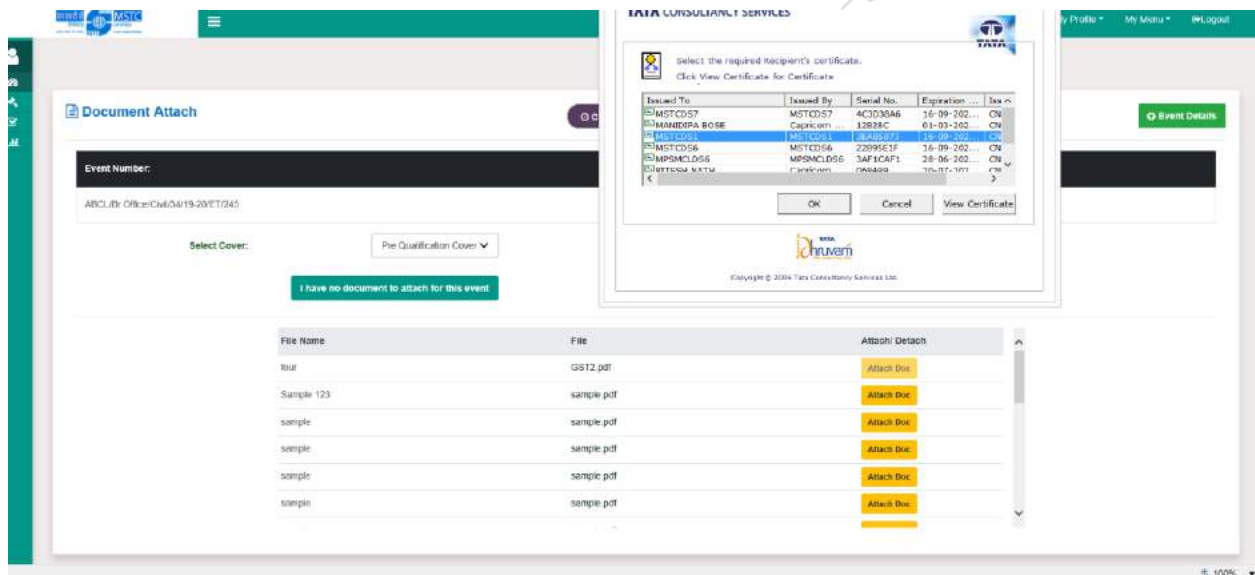
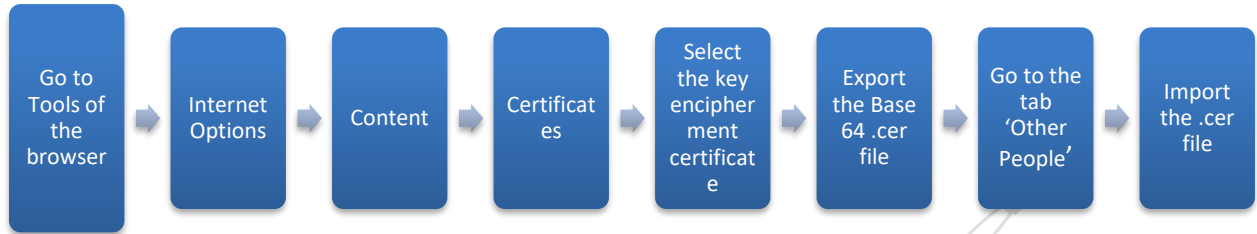
Message from webpage

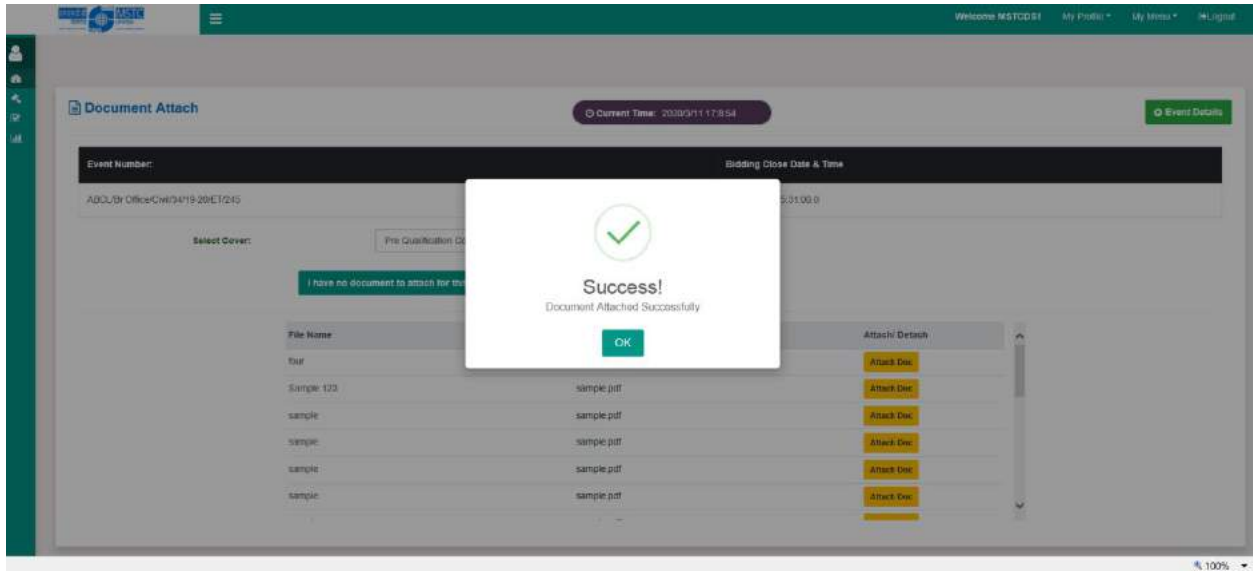
Data Has Been Digitally Signed By The Certificate Selected

OK

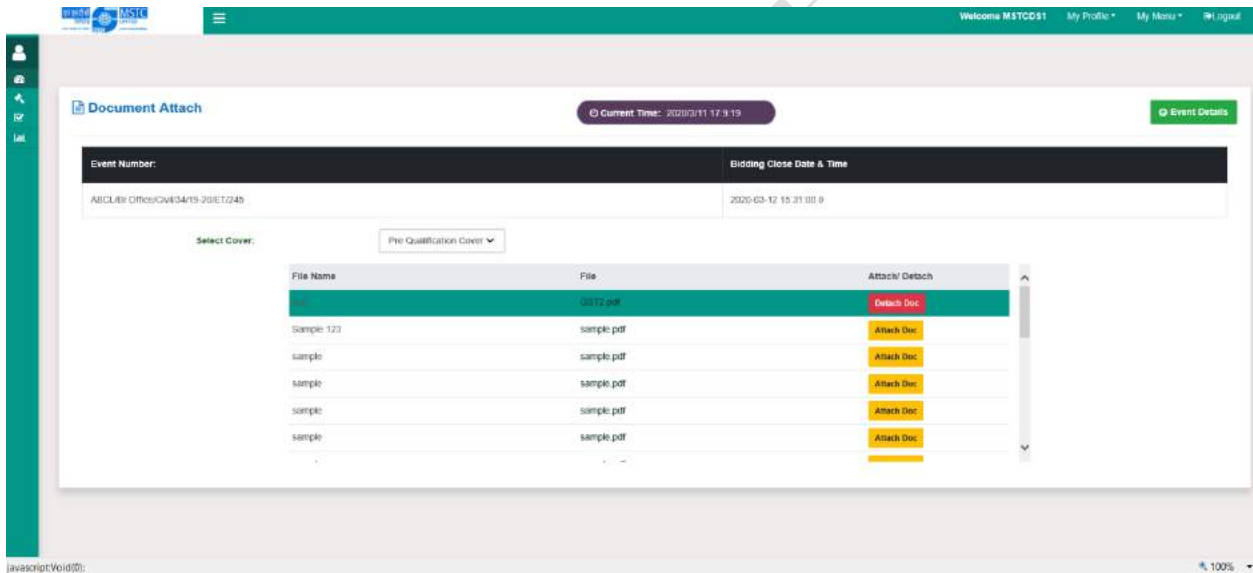
- The DSC box shall again appear. The vendor shall have to select the correct DSC and click on 'OK'.

NOTE: If valid DSC doesn't appear in the DSC box, the vendor is advised to follow the steps given below.





On successful attachment of the file, the button against the said file shall appear as 'Detach Doc'.The attached file shall be highlighted as displayed below.



In order to remove the attachment from the event, the vendor has to click on 'Detach Doc' button.

Document Attach

Event Number: ABCL/Ex Office/Civil/19-20/ET/243

Bidding Close Date & Time: 2020-03-12 15:31:00.0

Select Cover: Pre Qualification Cover

File Name	File	Attach/ Detach
Cover	cover.pdf	Detach Doc
Sample 123	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc

Document Attach

Event Number: ABCL/Ex Office/Civil/19-20/ET/243

Bidding Close Date & Time: 2020-03-12 15:31:00.0

Select Cover: Pre Qualification Cover

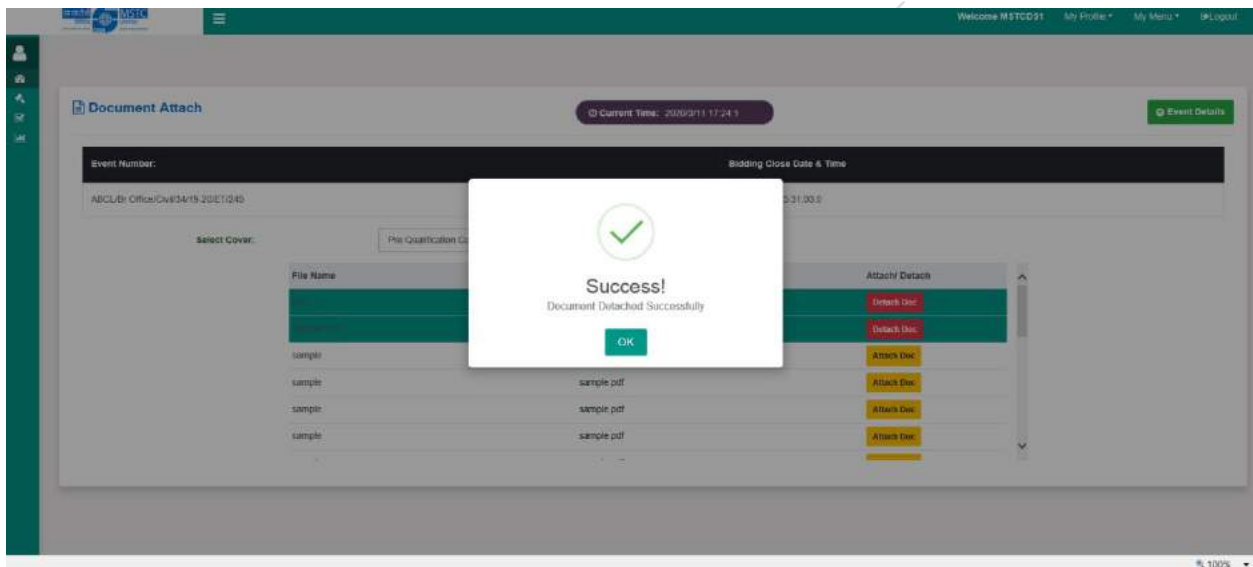
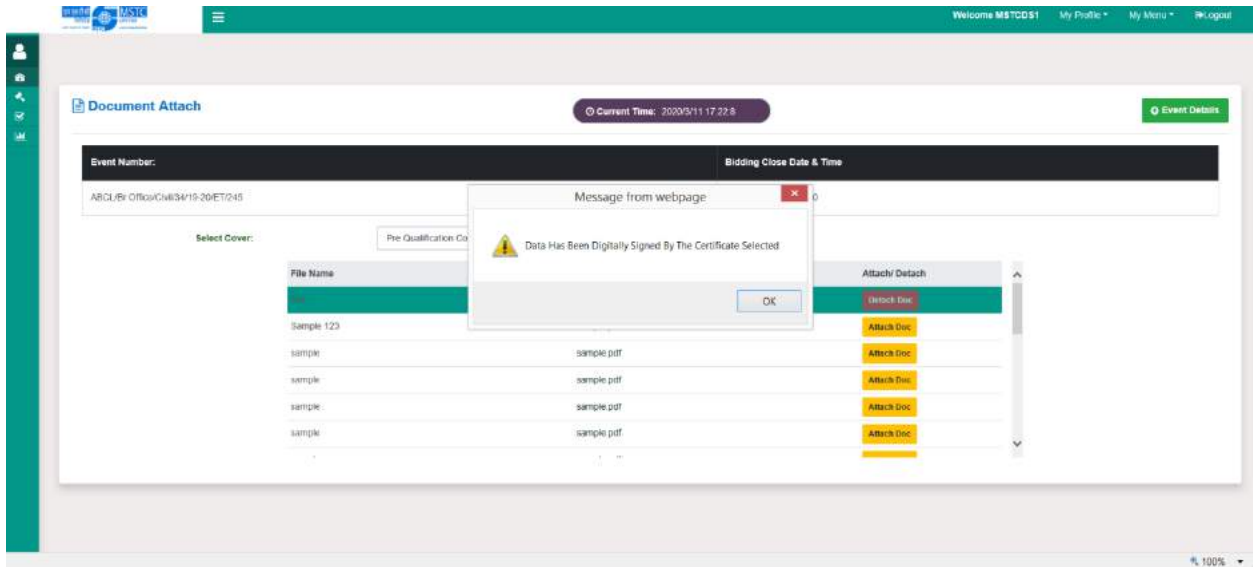
File Name	File	Attach/ Detach
Cover	cover.pdf	Detach Doc
Sample 123	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc
sample	sample.pdf	Attach Doc

Select a Certificate

TATA CONSULTANCY SERVICES

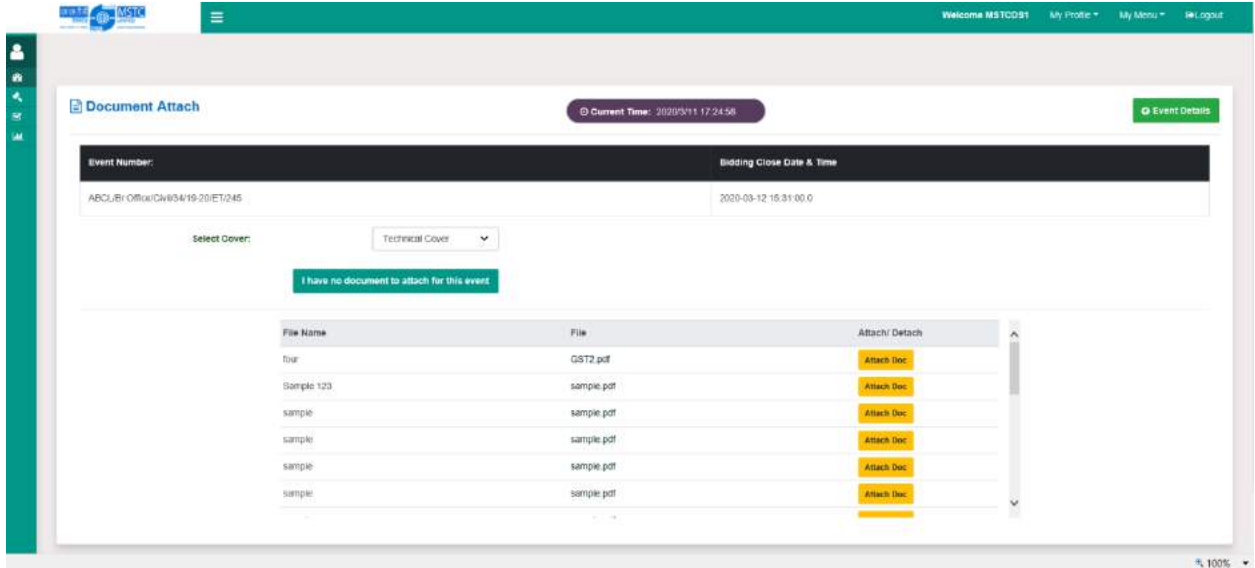
Select the Certificate you want to click view Certificate for certificate

Issued To	Issued By	Serial No.	Expiration ...	Issuer Det A
MMB_ASSAM02	MMB_ASS...	72105462	05-06-202...	CN=MMB...
MSTCD032	MSTCD032	57007818	09-09-202...	CN=MSTC...
DCM054	DCM054	2888930C	09-11-202...	CN=DCM0...
MSTCD031	MSTCD031	2475335	09-09-202...	CN=MSTC...
MSTCD033	MSTCD033	54750431	09-09-202...	CN=MSTC...
MMB_ASSAM03A	MMB_ASS...	60780157	03-12-202...	CN=MMB...

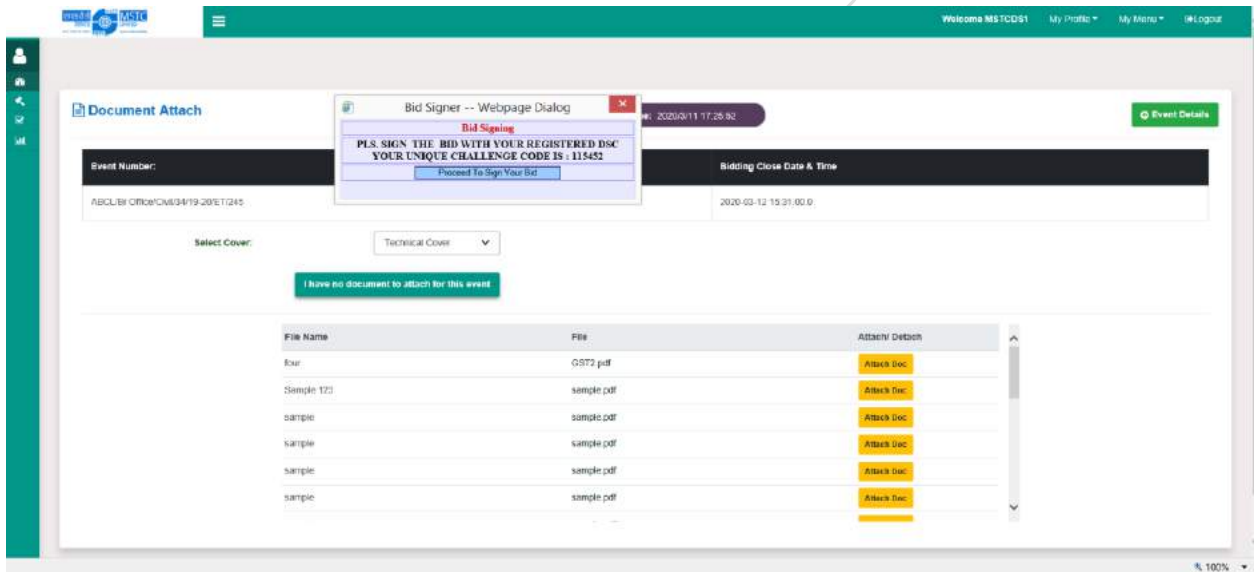


I have no Documents to Attach

In case a vendor wishes not to attach any document against the event, the button 'I have no Documents to Attach'.



The function shall be verified with DSC.



The screenshot shows the 'Document Attach' interface. At the top, there is a navigation bar with 'Welcome MSTCD51', 'My Profile', 'My Menu', and 'Logout'. The main content area includes an 'Event Number' field with the value 'ABCLB/ Office/CN/34/19/20/ET/245' and a 'Bidding Close Date' of '2020-10-12 15:31'. A 'Select Cover:' dropdown menu is set to 'Technical Cover'. A green button below the dropdown reads 'I have no document to attach for this event'. Below this is a table of files for attachment:

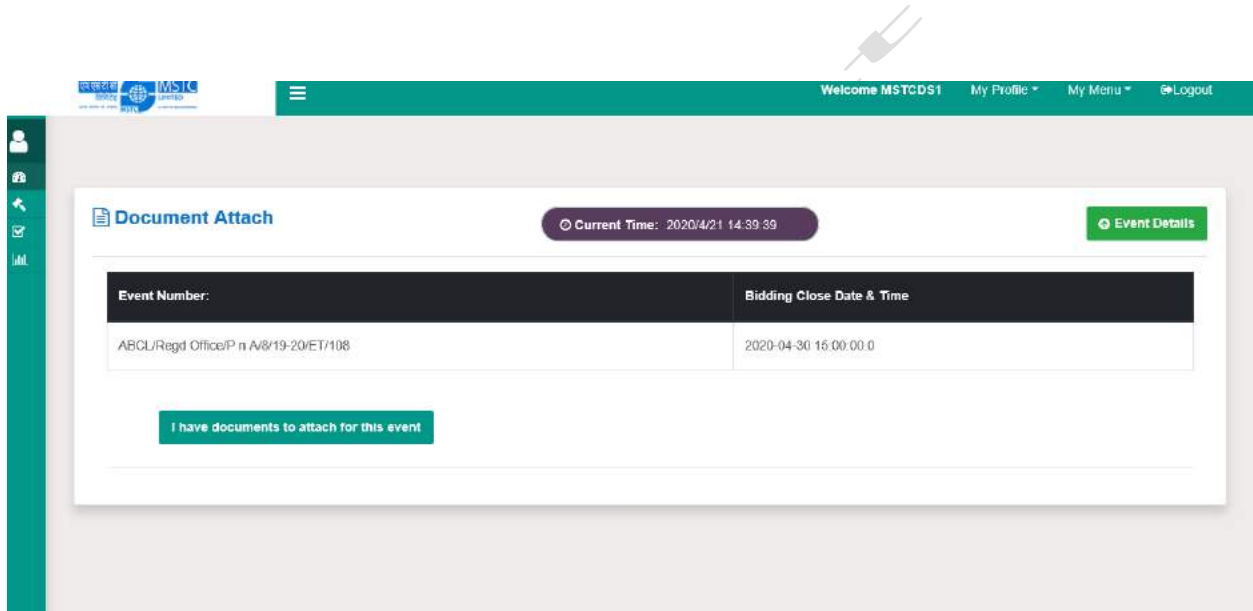
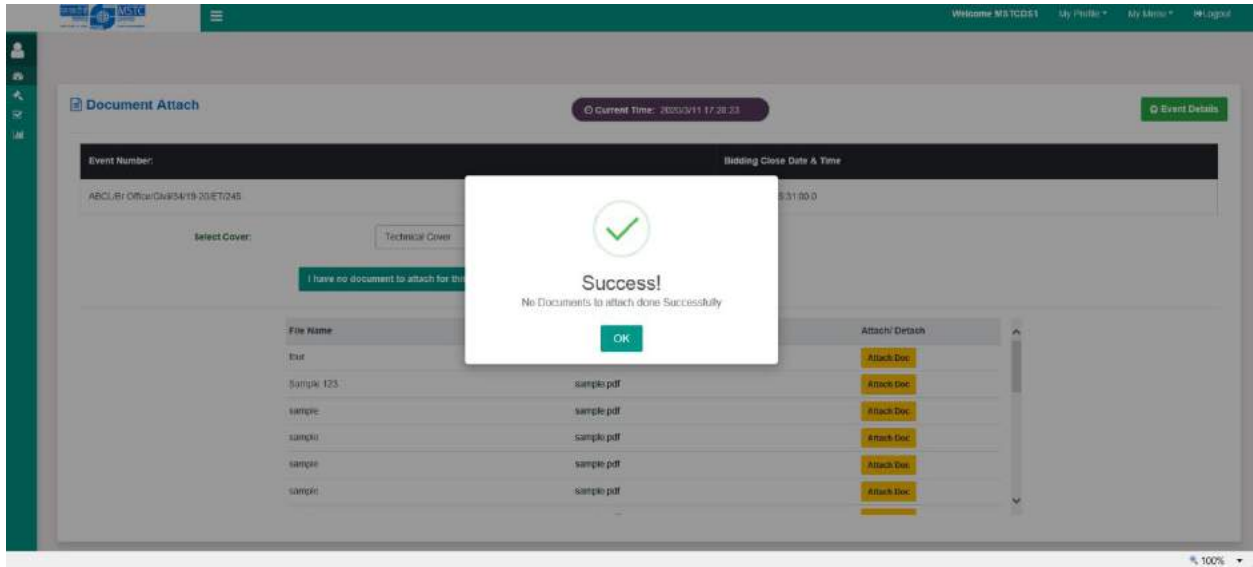
File Name	File
four	GST2.pdf
sample 123	sample.pdf
sample	sample.pdf
sample	sample.pdf
sample	sample.pdf
sample	sample.pdf
sample	sample.pdf

Each row has an 'Attach Doc' button. A 'Bid Signer -- Webpage Dialog' is open, displaying a message: 'PLS, SIGN THE BID WITH YOUR REGISTERED DSC YOUR UNIQUE CHALLENGE CODE IS: 115452. Proceed To Sign Your Bid'. A 'Select a Certificate' dialog box is also open, showing a table of certificates from 'TATA CONSULTANCY SERVICES':

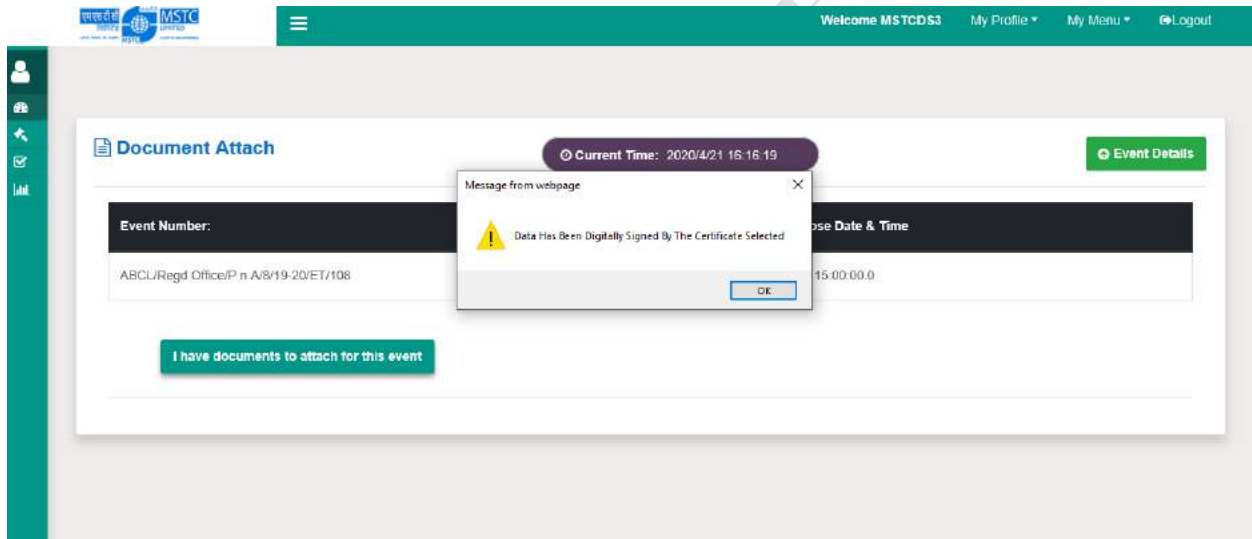
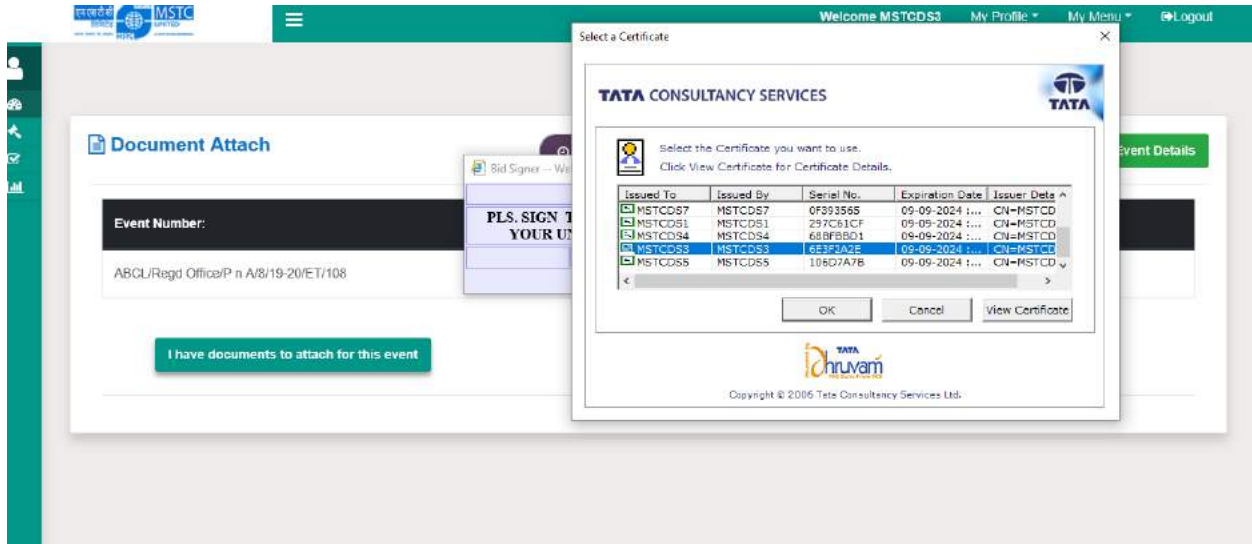
Issued To	Issued By	Serial No.	Expiration	Issuer
MMB_DEMO_L4	MMB_DEM...	74180617	17-12-202...	CN=MM
MMB_ASSANDS2	MMB_ASS...	72135462	09-09-202...	CN=MM
MSTCD512	MSTCD512	5700791E	09-09-202...	CN=MM
DCMD54	DCMD54	35E85DC	09-11-202...	CN=DC
MSTCD513	MSTCD513	44838A31	09-09-202...	CN=MM

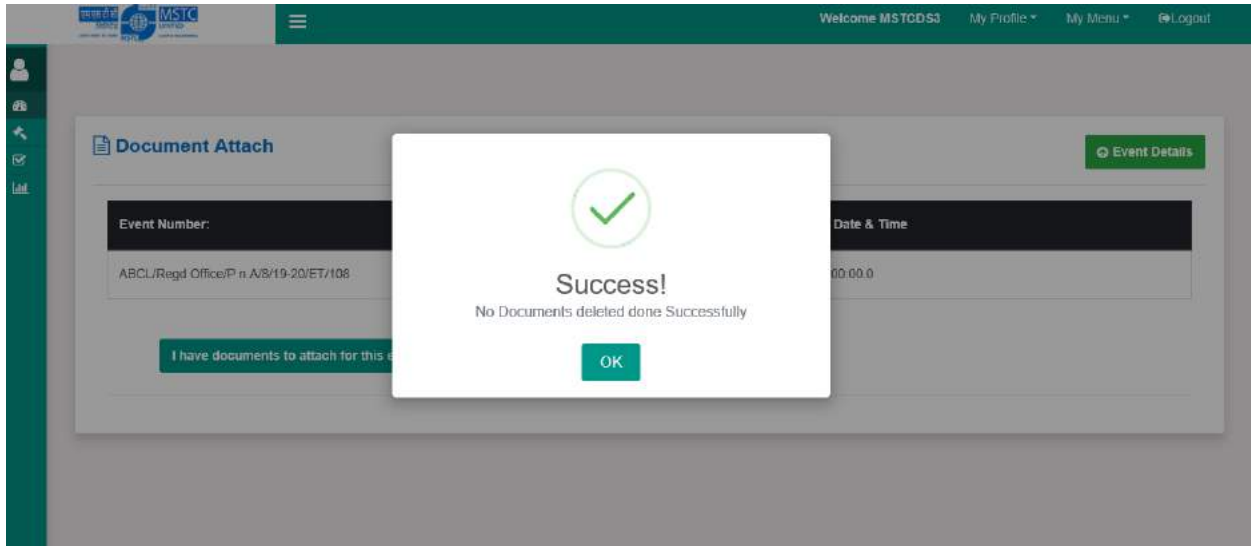
The dialog box has 'OK', 'Cancel', and 'View Certificate' buttons.

The screenshot shows the 'Document Attach' interface after a document has been attached. The 'Event Number' is 'ABCLB/ Office/CN/34/19/20/ET/245' and the 'Bidding Close Date & Time' is '2020/01/17 25:52'. The 'Select Cover:' dropdown is still 'Technical Cover'. A green button reads 'I have no document to attach for this event'. The table of files is the same as in the previous screenshot. A 'Message from webpage' dialog box is open, displaying a warning icon and the message: 'Data Has Been Digitally Signed By The Certificate Selected'. An 'OK' button is at the bottom of the dialog.

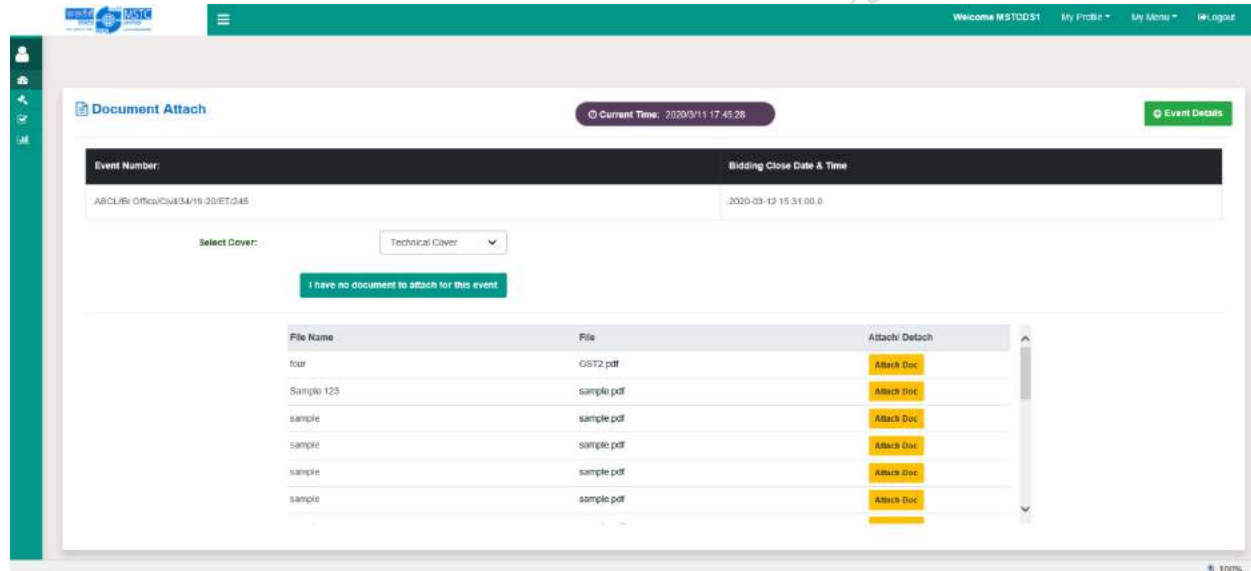


In order to attach document after the above case, the button 'I have documents to attach for this event' has to be clicked.

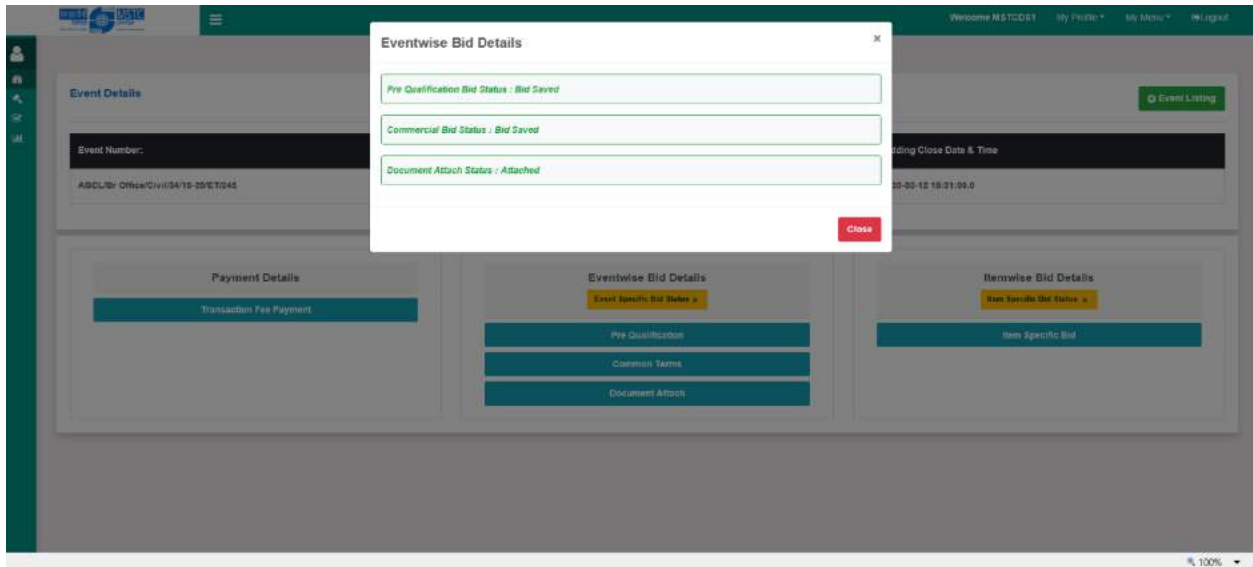




The Documents uploaded in 'My Documents' shall appear again in this link.



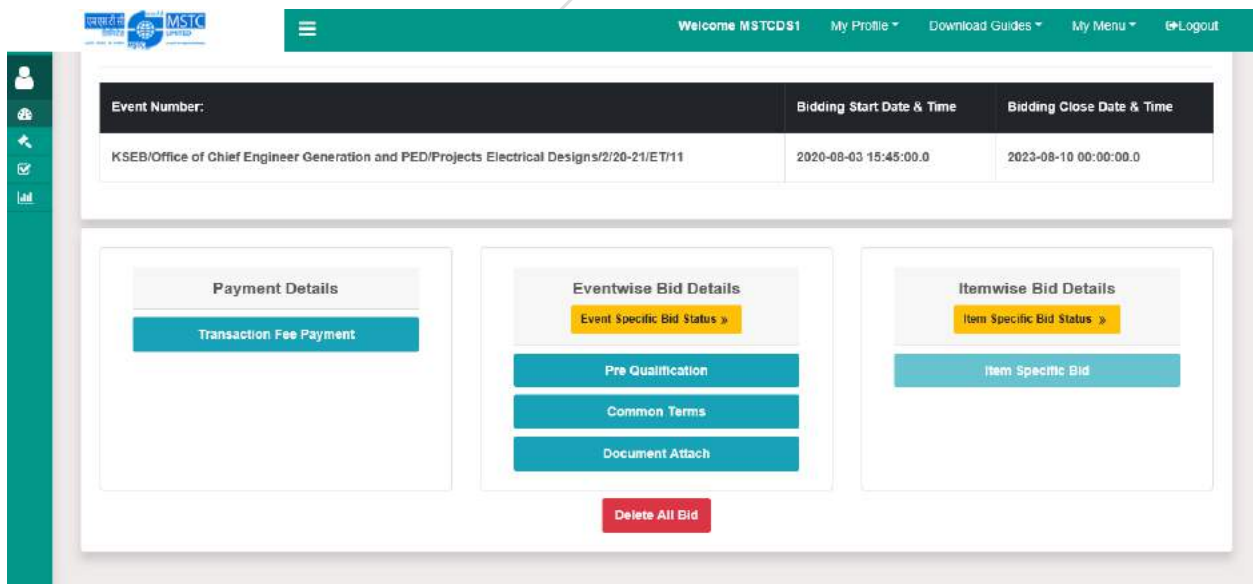
The 'Document Attach Status' shall display 'Attached'.



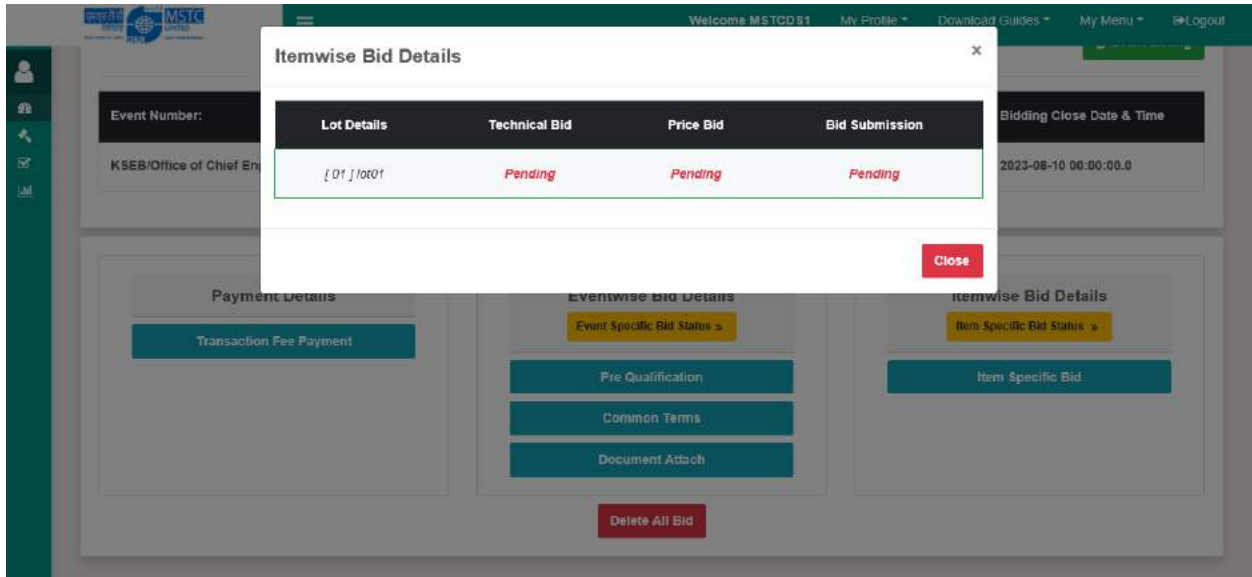
On saving the event specific bid along with attaching documents, system shall enable the 'Item Specific Bid Details'.

Itemwise Bid Details: A vendor shall be able to submit Technical Bid and / or Price Bid against individual tabs (based on the requirement of the tender).

Item Specific Bid Status: A vendor shall be able to view the status of bidding against each tab of 'Item wise Bid Details'.

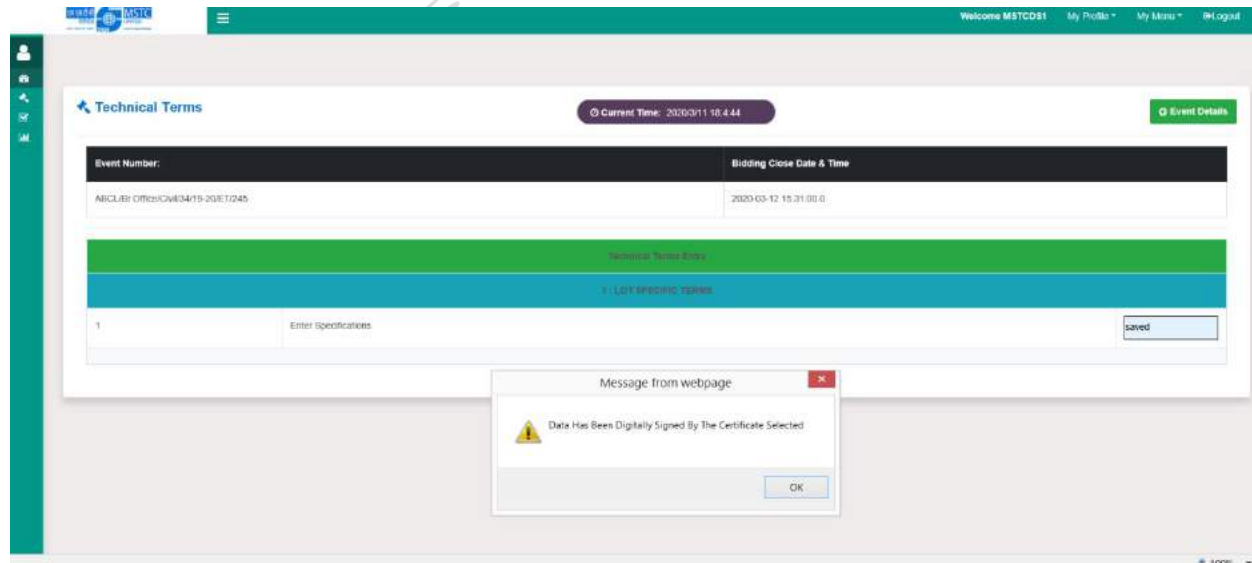


Initially, the Item specific bid status shall display 'Pending' against the required 'Technical Bid' / 'Price Bid' and 'Bid Submission'.



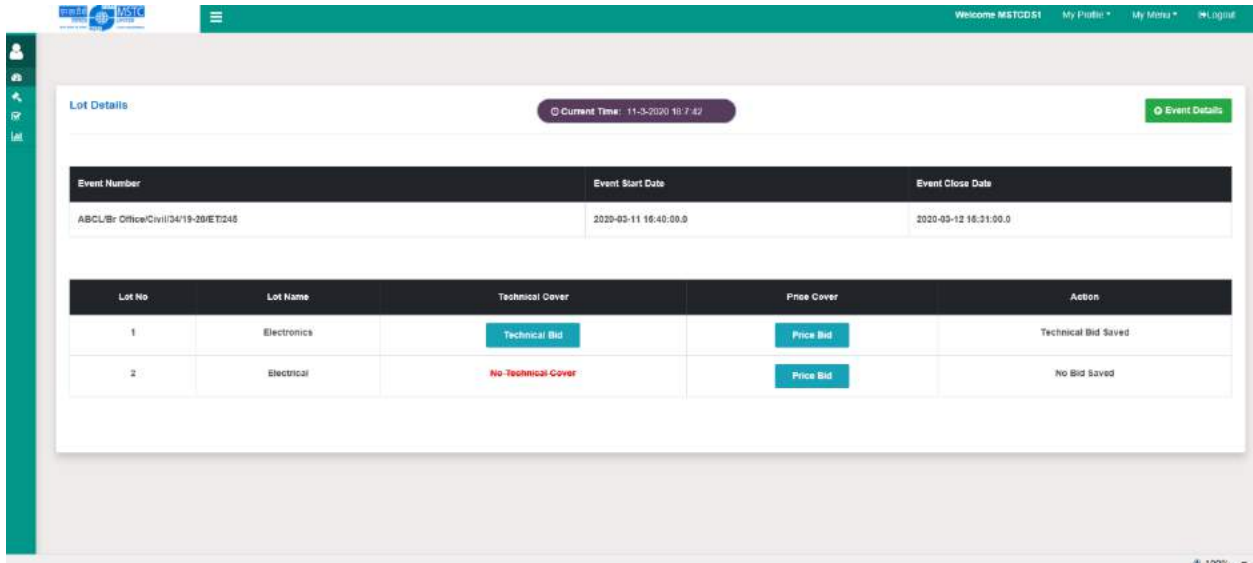
Technical Bid

The Technical Bid shall have to be saved as described for 'Pre Qualification' above.

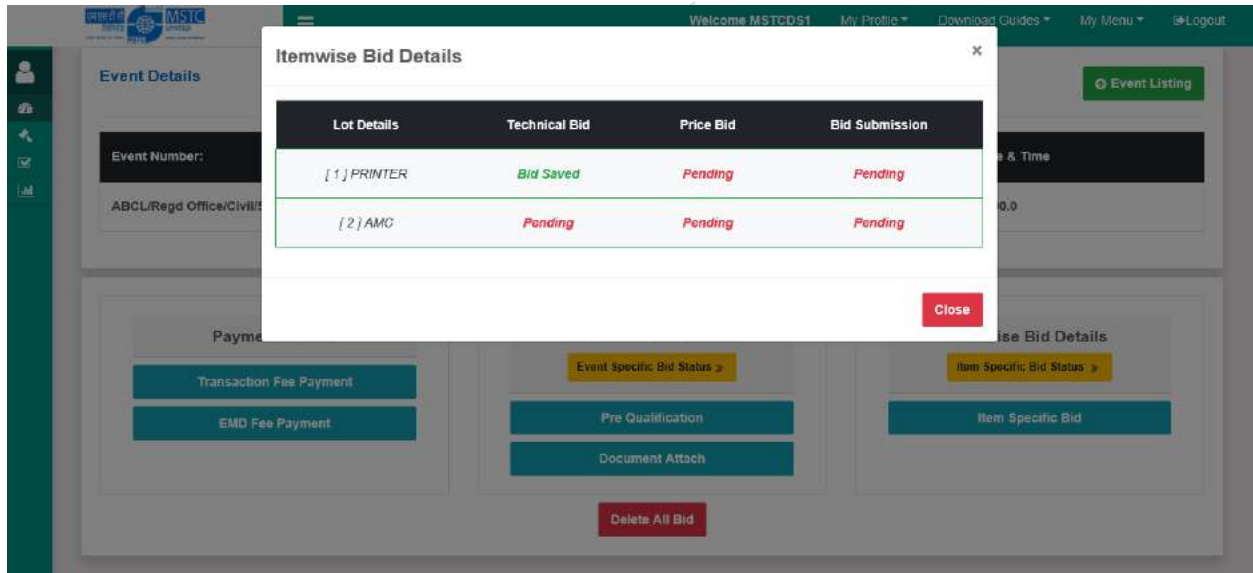


The column 'Action' shall display 'Technical Bid Saved' and the button to save 'Price Bid' shall appear.

In order to modify the above bid, vendor has to click on 'Technical Bid' and update the bid.



The 'Itemwise Bid Status' shall display 'Bid Saved' under 'Technical Bid' column.



On saving the Technical Bid, a bidder has to save Price Bid.

Price Bid Current Time: 2020/03/11 18:16:31 [Event Details](#)

Event Number: ABC/Ex Office/Civ/34/19/20/E/245 Bidding Close Date & Time: 2020-03-12 15:31:00.0

Price Bid Cover	
Total Quantity : 10.0 NO	Currency : INR
Basic Price in Rs	<input type="text" value="0"/>
AMC (Lump Sum)	<input type="text" value="0"/>
Per Unit Cost	<input type="text" value="0"/>
Total Cost	<input type="text" value="0"/>

Total Price :

[Save](#)

Price Bid Current Time: 2020/03/11 18:22:15 [Event Details](#)

Event Number: ABC/Ex Office/Civ/34/19/20/E/245 Bidding Close Date & Time: 2020-03-12 15:31:00.0

Bid Signing

PLS SIGN THE BID WITH YOUR REGISTERED DSC
YOUR UNIQUE CHALLENGE CODE IS : 651409

[Proceed To Sign Your Bid](#)

Price Bid Cover	
Total Quantity : 10.0 NO	Currency : INR
Basic Price in Rs	<input type="text" value="100.12"/>
AMC (Lump Sum)	<input type="text" value="45"/>
Per Unit Cost	<input type="text" value="145.12"/>
Total Cost	<input type="text" value="1046.2"/>

Total Price : One Thousand Forty Six Point Two Only

The screenshot shows the 'Price Bid' interface. At the top, there is a navigation bar with 'Welcome MSTCD01', 'My Profile', 'My Menu', and 'Logout'. The main content area includes an 'Event Number' field with the value 'ABCL/Ex Office/CN/13/19-20/ET/245' and a 'Bidding Close Date & Time' of '2020-03-12 15:31:00.0'. A 'Price Bid Cover' table is displayed with the following data:

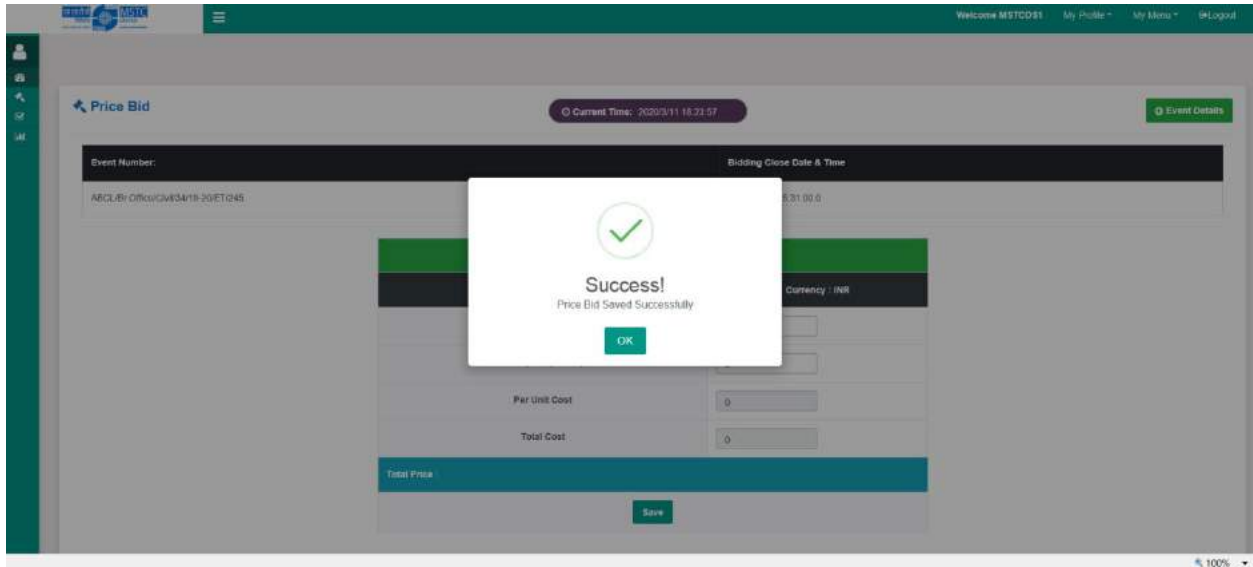
Price Bid Cover	
Total Quantity : 10.0 NO	Currency : INR
Basic Price in Rs	130.12
AMC (Lump Sum)	45
Per Unit Cost	145.12
Total Cost	1046.2

Below the table, the total price is stated as 'Total Price : One Thousand Forty Six Point Two Only'. A 'Bid Signer -- Webpage Dialog' box is open, displaying the message: 'PLS. SIGN THE BID WITH YOUR REGISTERED DSC YOUR UNIQUE CHALLENGE CODE IS : 651409'. A 'Select a Certificate' window is also open, showing a list of certificates from TATA CONSULTANCY SERVICES. The selected certificate is:

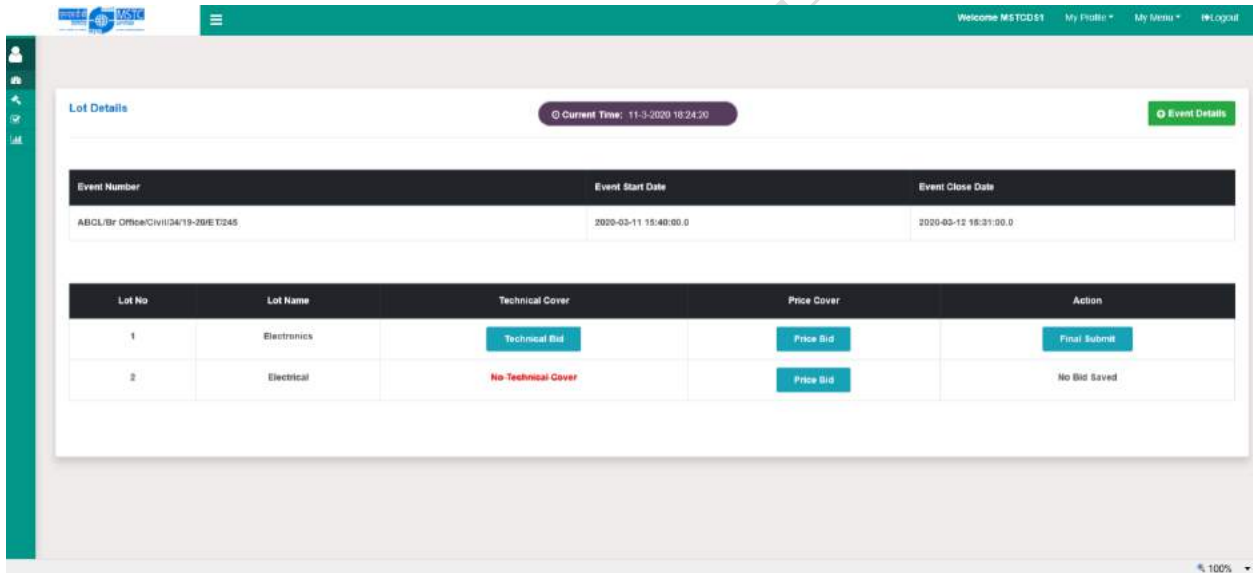
Issued To	Issued By	Serial No.	Expiration ...	Issuer
MSTCD012	MSTCD012	5700791E	09-09-202...	CN=MST...
DGMD04	DGMD04	35E850DC	09-11-202...	CN=DGMD...
MSTCD011	MSTCD011	2402417C	09-09-202...	CN=MST...
MSTCD013	MSTCD013	84F88431	09-09-202...	CN=MST...
MSTCD020	MSTCD020	59C8D152	03-12-202...	CN=MST...
MSTCD010	MSTCD010	662833CC	11-04-201...	CN=MST...

The screenshot shows the 'Price Bid' interface after the bid has been signed. A 'Message from webpage' dialog box is displayed with the following message: 'Data Has Been Digitally Signed By The Certificate Selected'. The 'Price Bid Cover' table and total price are visible in the background, matching the data from the previous screenshot.

On saving Price Bid with DSC, system shall display the following message.



Once 'Price Bid' is saved, the button 'Final Submit' under column 'Action' shall appear against each lot (for item wise tender).



Once 'Price Bid' is saved for all the lots, the button 'Final Submit' shall appear (for event wise tender).

Lot Details Current Time: 21-4-2020 17:14 Event Details

Event Number	Event Start Date	Event Close Date
ABCL/Regd Office/P n A/B/19-20/E7/108	2019-12-16 17:55:00.0	2020-04-30 15:00:00.0

Lot No	Lot Name	Technical Cover	Price Cover	Status
1	electrical	No Technical Cover	Price Bid	Price Bid Saved
2	Electrical	No Technical Cover	Price Bid	Price Bid Saved

Final Submit

Once the button 'Final Submit' is clicked, the bid shall be verified with DSC.

Lot Details Current Time: 21-4-2020 17:14 Event Details

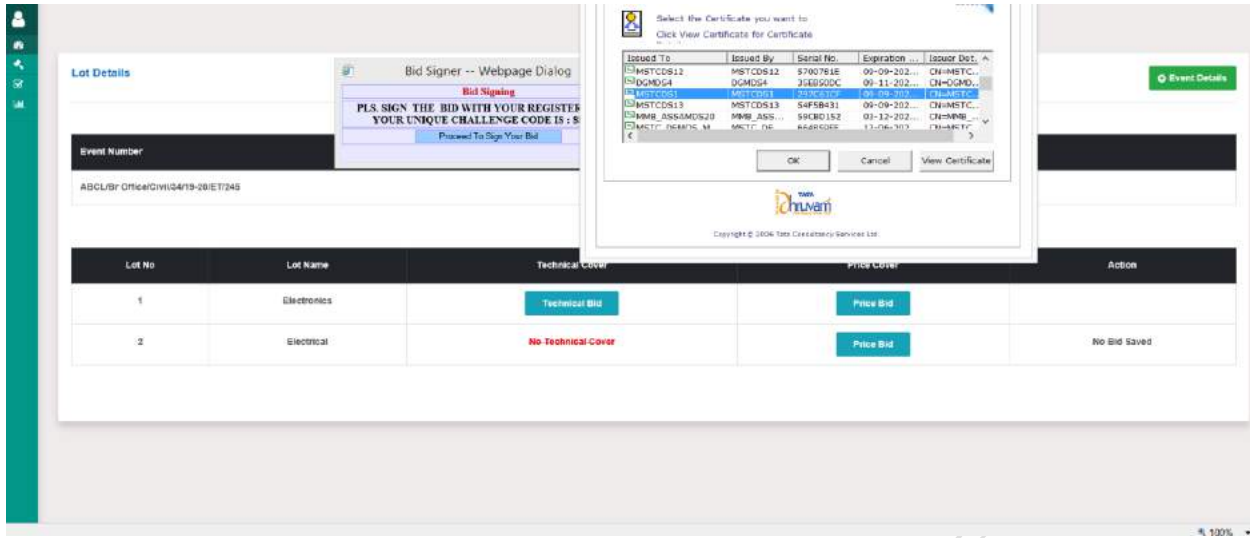
Bid Signing

PLS SIGN THE BID WITH YOUR REGISTERED DSC
YOUR UNIQUE CHALLENGE CODE IS : 883237

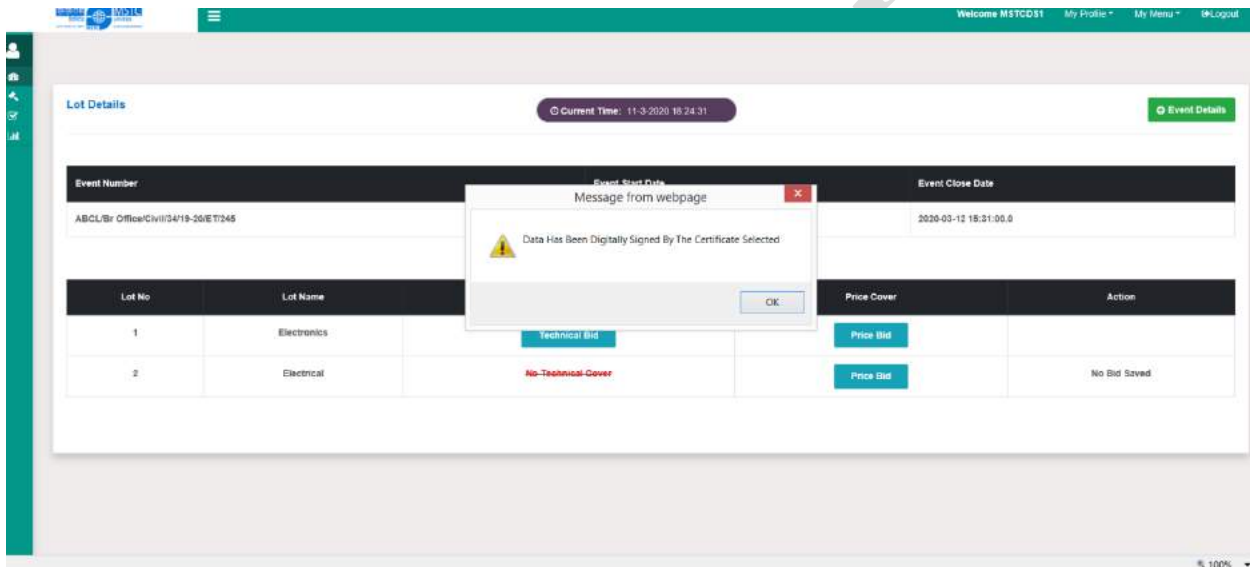
[Proceed To Sign Your Bid](#)

Event Number	Event Start Date	Event Close Date
ABCL/Regd Office/Civil/24/19-20/E7/248	2020-02-11 16:49:09.0	2020-02-12 16:21:06.0

Lot No	Lot Name	Technical Cover	Price Cover	Action
1	Electronics	Technical Bid	Price Bid	
2	Electrical	No Technical Cover	Price Bid	No Bid Saved



The final submission is verified with valid DSC.



Once final submission is done, system displays the pop up message as given below. The column 'Technical Cover' & 'Price Cover' shall display 'Bid Submitted' for item wise tender. The 'Status' column shall display 'Bid Submitted' for event wise tender. Bidders shall receive system generated confirmation mail.

Event wise Tender on Final Submission

The screenshot shows the MSTCDS1 web portal interface. At the top, there is a navigation bar with 'Welcome MSTCDS1', 'My Profile', 'Download Guides', 'My Menu', and 'Logout'. Below this, a 'Current Time' indicator shows '10-05-2020 11:56:16'. The main content area displays event details for 'ABCL/Regd Office/Civil/53/20-21/ET/777' with an event start date of '2020-08-04 14:00:00.0' and an event close date of '2020-08-11 15:00:00.0'. Below the event details is a table with the following data:

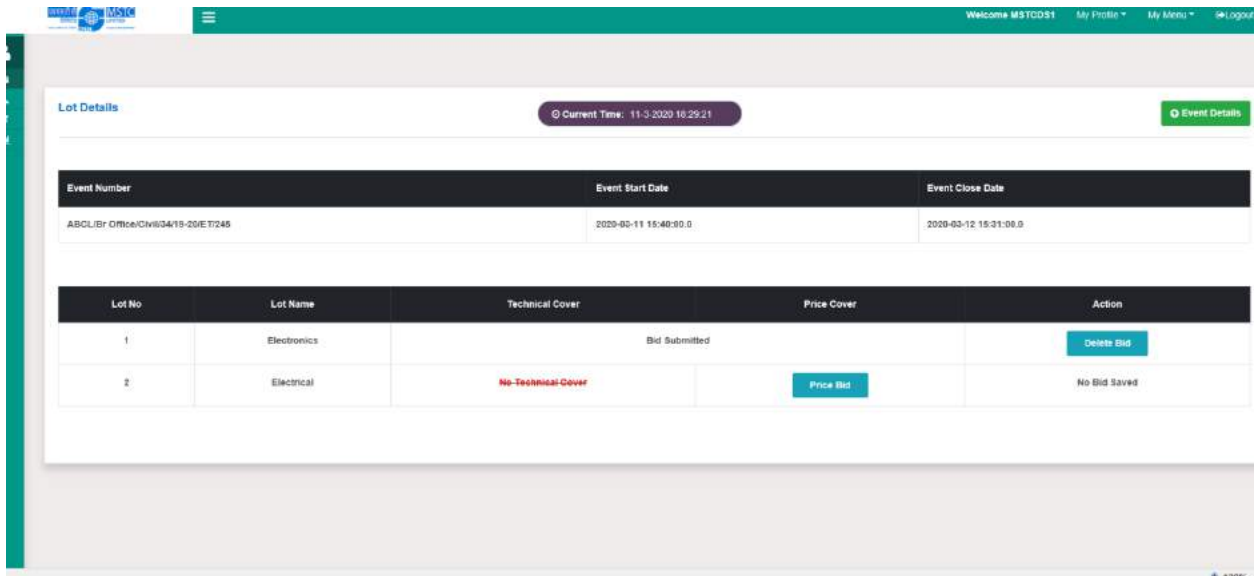
Lot No	Lot Name	Technical Cover	Price Cover	Status
1	PRINTER			Bid Submitted
2	AMC			Bid Submitted

Item wise Tender on Final Submission for one of the lots

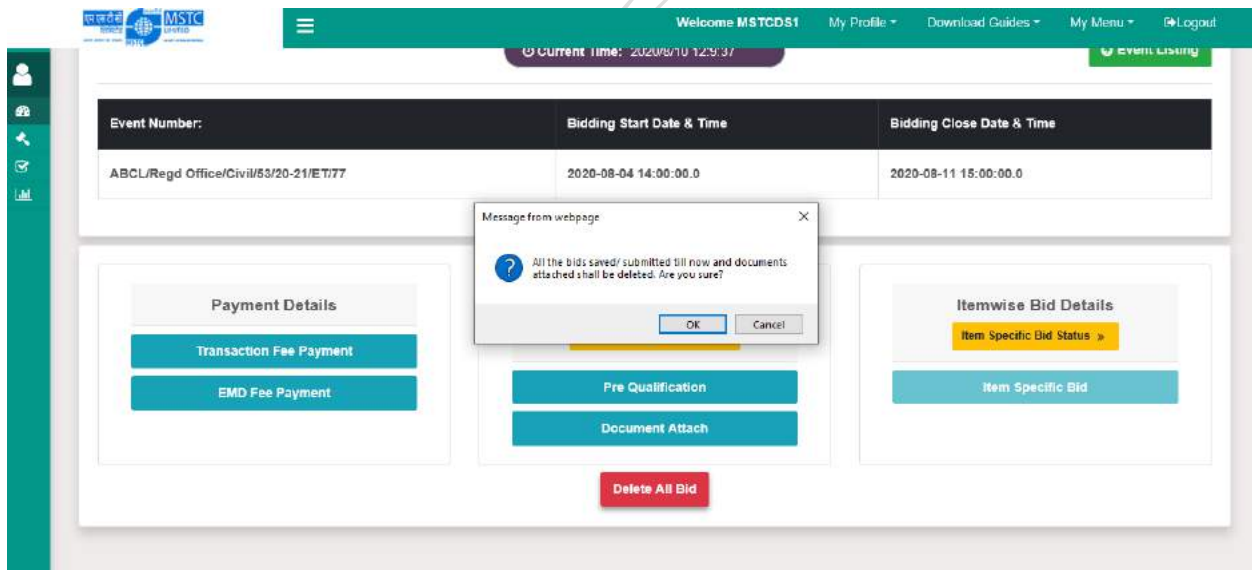
The screenshot shows the 'Lot Details' page for 'ABCL/Regd Office/Civil/54/19-20/ET/245' with an event close date of '2020-02-12 15:21:00.0'. A modal window is displayed in the center with a green checkmark and the text 'Success! Bid Submitted Successfully' and an 'OK' button. Below the modal, a table shows lot details with 'Action' buttons:

Lot No	Lot Name	Price Cover	Action
1	Electronics		Delete Bid
2	Electrical	No Technical Cover	No Bid Saved

In order to change any lot specific bid after final submission, the 'Delete Bid' has to be clicked. Once bid is deleted for item wise tender, the 'Action' column shall display 'No Bid Saved' for respective lot. Once bid is deleted, the 'Status' column shall display 'No Bid Saved'. Bidders shall receive system generated confirmation mail of bid deletion.



NOTE: On saving any of the covers of the tender, a button 'Delete All Bid' shall appear on the bid floor. On clicking the button followed by signing with valid DSC, system shall delete all the bid saved/ submitted and documents attached. A confirmation mail shall be forwarded to the registered mail id. This functionality is common for both Item wise and Event wise tenders.



The screenshot shows the MSTCDS1 portal interface. At the top, there is a navigation bar with 'Welcome MSTCDS1', 'My Profile', 'Download Guides', 'My Menu', and 'Logout'. A 'Current time: 2020/08/10 12:33:37' is displayed. A 'Event Listing' button is visible in the top right. The main content area is partially obscured by a 'Select a Certificate' dialog box from TATA CONSULTANCY SERVICES. The dialog box contains a table of certificates:

Issued To	Issued By	Serial No.	Expiration Date	Issuer Data
D_Roy_Demo	D_Roy_Demo	4986FF72	28-06-2024	CN=D_Roy
MSTCDS2	MSTCDS2	687C7594	09-09-2024	CN=MSTCD
MSTCDS7	MSTCDS7	6F393565	09-09-2024	CN=MSTCD
MSTCDS1	MSTCDS1	297C61C7	09-09-2024	CN=MSTCD
MSTCDS4	MSTCDS4	688F8BD1	09-09-2024	CN=MSTCD

Buttons for 'OK', 'Cancel', and 'View Certificate' are at the bottom of the dialog. In the background, the bidding page shows 'Start Date & Time' (04 14:00:00.0) and 'Bidding Close Date & Time' (2020-08-11 16:00:00.0). A 'Signing' dialog box is also present, displaying 'WITH YOUR REGISTERED DSC' and 'THE CHALLENGE CODE IS : 934589'. Other visible buttons include 'Proceed To Sign', 'Item Specific Bid Status', 'Pre Qualification', 'Document Attach', and 'Delete All Bid'.

The screenshot shows the MSTCDS1 portal interface. At the top, there is a navigation bar with 'Welcome MSTCDS1', 'My Profile', 'Download Guides', 'My Menu', and 'Logout'. A 'Current time: 2020/08/10 12:33:37' is displayed. A 'Event Listing' button is visible in the top right. The main content area shows bidding details for 'Event Number: ABCL/Regd Office/Civil/63/20-21/E/77'. The 'Bidding Start Date & Time' is '2020-08-04 14:00:00.0' and the 'Bidding Close Date & Time' is '2020-08-11 16:00:00.0'. A 'Message from webpage' dialog box is displayed in the center, containing a warning icon and the text 'Data Has Been Digitally Signed By The Certificate Selected'. Below the dialog, there are buttons for 'Pre Qualification', 'Document Attach', and 'Delete All Bid'. To the left, there is a 'Payment Details' section with buttons for 'Transaction Fee Payment' and 'EMD Fee Payment'. To the right, there is an 'Itemwise Bid Details' section with a button for 'Item Specific Bid Status'.

The screenshot shows the MSTCDS1 portal interface. At the top, there is a navigation bar with the MSTC logo, a hamburger menu, and user options: "Welcome MSTCDS1", "My Profile", "Download Guides", "My Menu", and "Logout". A sidebar on the left contains icons for user profile, home, search, and a list view. The main content area is titled "Event Details" and includes a "Current Time: 2020/8/10 12:11:25" indicator and an "Event Listing" button. A large white modal box with a green checkmark and the text "Success! Bids Deleted Successfully" is centered over the page, with an "OK" button below it. The background content is dimmed and includes fields for "Event Number: ABCL/Regd Office/Civil/53/20-21/ET/77" and "Bidding Close Date & Time: 2020-08-11 15:00:00". Below these are sections for "Payment Details" (Transaction Fee Payment, EMD Fee Payment), "Event Specific Bid Status" (Pre Qualification, Document Attach), and "Itemwise Bid Details" (Item Specific Bid Status, Item Specific Bid).

This screenshot shows the MSTCDS1 portal interface with the success message removed. The "Event Details" section now displays a table with the following data:

Event Number:	Bidding Start Date & Time	Bidding Close Date & Time
ABCL/Regd Office/Civil/53/20-21/ET/77	2020-08-04 14:00:00.0	2020-08-11 15:00:00.0

The rest of the page layout remains the same, including the navigation bar, sidebar, and various action buttons like "Transaction Fee Payment", "EMD Fee Payment", "Pre Qualification", "Document Attach", "Item Specific Bid Status", and "Item Specific Bid".

Bid Submission in Reverse Auction

Once Transaction fee is paid (if any), the tab 'RA Bid Floor' shall appear.

The screenshot displays the 'Event Details' page on the MSTCDS1 portal. At the top, the user is logged in as 'Welcome MSTCDS1'. The page shows the current time as 2020/4/21 17:36:17. The event details table is as follows:

Event Number:	Bidding Start Date & Time	Bidding Close Date & Time
MSTCEPROC/HO/Systems Department/19/19-20/RA/37	2020-02-04 11:30:00.0	2020-04-25 15:02:00.0

Below the event details, there are two main sections:

- Payment Details:** Contains a button for 'Transaction Fee Payment'.
- RA Bid Floor:** Contains a button for 'RA Bid Floor'.

The bid floor shall have all the necessary information related to bidding for a lot. The 'Refresh' button reloads the bidding page. 'My Status' provides the latest status of the bidder for a particular lot. 'Bid History' provides the information about last few bids and the bidding trend. The 'Event Details' leads to the previous page. In order to place a bid, the button 'Bid' has to be clicked.

The screenshot displays the 'Reverse Auction-Bid Floor' page on the MSTCDS1 portal. The current time is 2020/4/21 17:38:56. The event details are as follows:

Event Number:	Bidding Start Time:	Bidding Close Time:	Auto Extension(in minutes):
MSTCEPROC/HO/Systems Department/19/19-20/RA/37	2020-02-04 11:30:00.0	2020-04-25 15:02:00.0	8

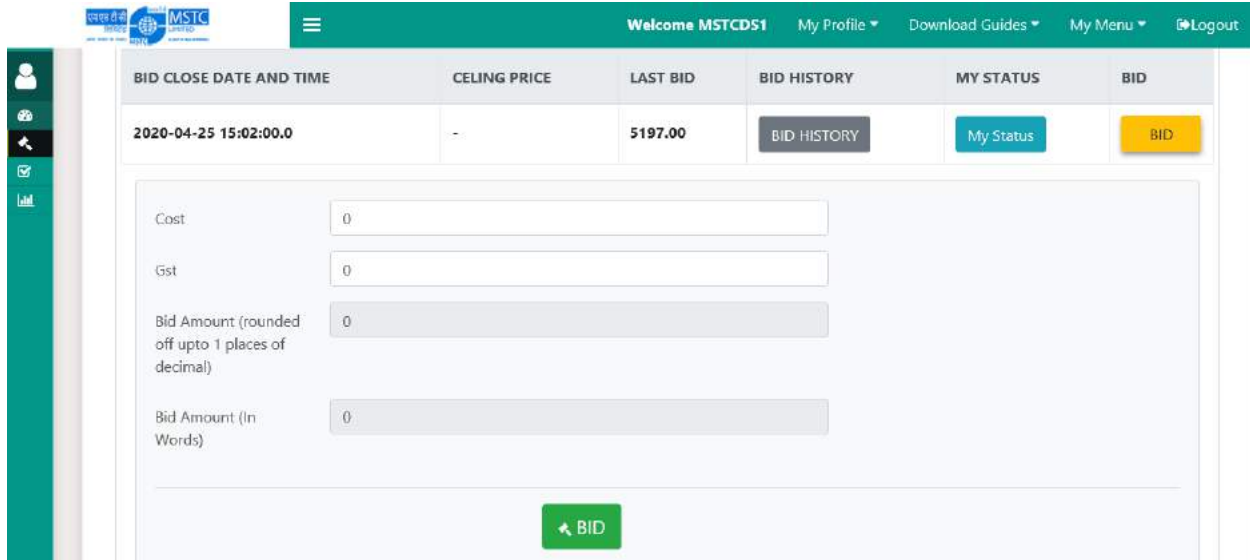
Below the event details, the lot information is shown:

- Lot No: 1**
- Lot Name: Test Lot**
- Quantity (UOM): 500.0 (NO)**
- Currency: INR [Indian Rupee]**
- Lot Description: test Lot.**
- Bid Decrement: 1.5**

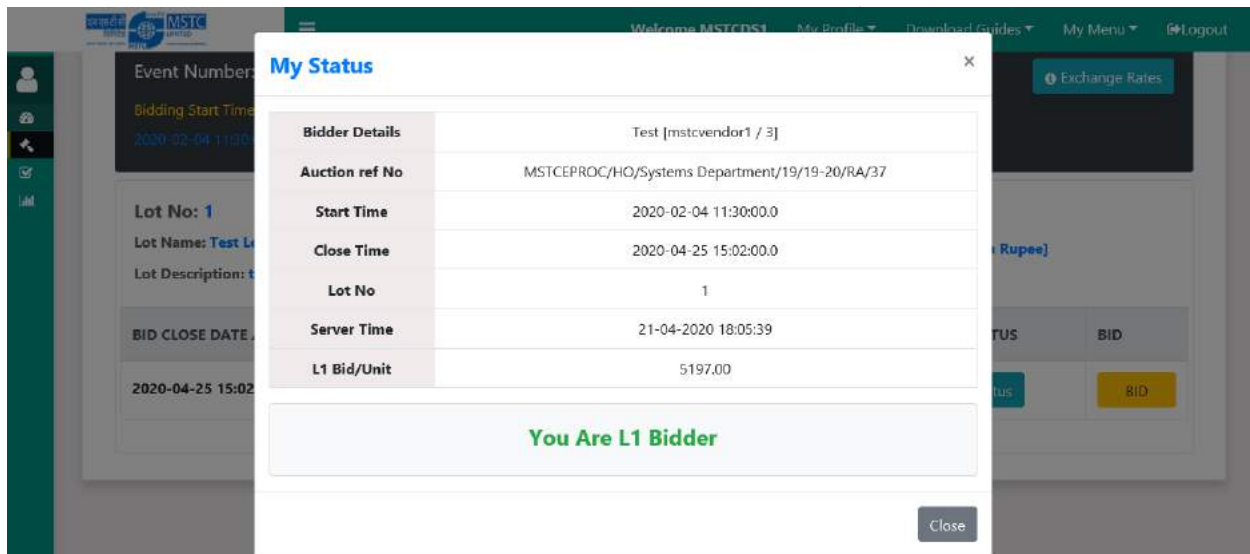
The main table on the page is as follows:

BID CLOSE DATE AND TIME	CEILING PRICE	LAST BID	BID HISTORY	MY STATUS	BID
2020-04-25 15:02:00.0	-	5197.00	BID HISTORY	My Status	BID

On entering the respective values against the price fields, the system calculates the 'Bid Amount' based on the predefined formula. On clicking 'Bid', the DSC gets verified and bid is placed.



'My Status' displays the bidder's own status for a particular lot of an event.



'Bid History' displays the bid trend for the particular lot of an event.

