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| Department | Name & Designation | Designated As | First Appellate Authority |
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| Shri Vishwambharan P.A.  Asst. Manager (HR)  Ph. No. 033-240141(34-36)  Ext.:418  Email: Vishwambharan.pa@spmcil.com | APIO for HR |
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| Purchase & Store | Shri Nayan Sarkar  Dy. General Manager (TO)  Purchase Department  Ph. No. 033-24014938  Email: nayan.sarkar@spmcil.com | Public Information Officer for Purchase & Store |
| Marketing | Shri Nareshwar Nath  Jt. General Manager (Marketing)  Ph. No. 033-24014132  Ext.:316  Email: Nareshwar.Nath@spmcil.com | Public Information Officer for  Marketing |