

### Bid Document

Bid Details	
<b>Bid End Date/Time</b>	10-02-2022 16:00:00
<b>Bid Opening Date/Time</b>	10-02-2022 16:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	60 (Days)
<b>Ministry/State Name</b>	Ministry Of Finance
<b>Department Name</b>	Department Of Economic Affairs
<b>Organisation Name</b>	Security Printing And Minting Corporation Of India Limited (spmci)
<b>Office Name</b>	Janpath
<b>Item Category</b>	Advertisement Service - Newspaper - Tender Notices Advertisement; Page 3; Times of India; English; All editions; Black and White; DAVP Rates , Advertisement Service - Newspaper - Tender Notices Advertisement; Page 3; Hindustan Times; Hindi; All editions; Black and White; DAVP Rates , Advertisement Service - Newspaper - Tender Notices Advertisement; Page 3; Navbharat Times; Hindi; All editions; Black and White; DAVP Rates , Advertisement Service - Newspaper - Tender Notices Advertisement; Page 3; lokmat; Hindi; All editions; Black and White; DAVP Rates
<b>Contract Period</b>	1 Year(s)
<b>Minimum Average Annual Turnover of the Bidder</b>	10 Lakh (s)
<b>Years of Past Experience required</b>	3 Year (s)
<b>Past Experience of Similar Services required</b>	Yes
<b>MSE Exemption for Years Of Experience and Turnover</b>	Yes
<b>Startup Exemption for Years Of Experience and Turnover</b>	Yes
<b>SHG Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days

**Bid Details****Evaluation Method**

Total value wise evaluation

**EMD Detail**

Advisory Bank	Indusind bank
EMD Percentage(%)	2.00
EMD Amount	50000

**ePBG Detail**

Advisory Bank	Indusind bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**Beneficiary:**

CHIEF GENERAL MANAGER

Currency Note Press, Nashik Road, Nashik - 422101

(Chief General Manager)

**Splitting**

Bid splitting not applied.

**MSE Purchase Preference**

MSE Purchase Preference	Yes
-------------------------	-----

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in

bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

### **Advertisement Service - Newspaper - Tender Notices Advertisement; Page 3; Times Of India; English; All Editions; Black And White; DAVP Rates ( 40 )**

#### **Technical Specifications**

<b>Specification</b>	<b>Values</b>
<b>Core</b>	
Type of Advertisement	Tender Notices Advertisement
Advertisement Position	Page 3
Names of Newspaper	Times of India
Language	English
Edition	All editions
Colour	Black and White
Rate offering	DAVP Rates
<b>Addon(s)</b>	

#### **Additional Specification Documents**

---

#### **Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Advertisement size in sq cm/Number of words in case of classified text type ad	Additional Requirement
1	Ashok Ramdas Varma	422101,Nashik Road Nashik , Maharashtra	40	<ul style="list-style-type: none"> <li>Number of days for which advertisement is required : 1</li> </ul>

**Advertisement Service - Newspaper - Tender Notices Advertisement; Page 3; Hindustan Times; Hindi; All Editions; Black And White; DAVP Rates ( 40 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Type of Advertisement	Tender Notices Advertisement
Advertisement Position	Page 3
Names of Newspaper	Hindustan Times
Language	Hindi
Edition	All editions
Colour	Black and White
Rate offering	DAVP Rates
<b>Addon(s)</b>	

**Additional Specification Documents**

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Advertisement size in sq cm/Number of words in case of classified text type ad	Additional Requirement
1	Ashok Ramdas Varma	422101,Nashik Road Nashik , Maharashtra	40	<ul style="list-style-type: none"> <li>Number of days for which advertisement is required : 1</li> </ul>

**Advertisement Service - Newspaper - Tender Notices Advertisement; Page 3; Navbharat Times; Hindi; All Editions; Black And White; DAVP Rates ( 40 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Type of Advertisement	Tender Notices Advertisement
Advertisement Position	Page 3
Names of Newspaper	Navbharat Times
Language	Hindi
Edition	All editions
Colour	Black and White
Rate offering	DAVP Rates
<b>Addon(s)</b>	

**Additional Specification Documents**

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Advertisement size in sq cm/Number of words in case of classified text type ad	Additional Requirement
1	Ashok Ramdas Varma	422101,Nashik Road Nashik , Maharashtra	40	<ul style="list-style-type: none"> <li>Number of days for which advertisement is required : 1</li> </ul>

**Advertisement Service - Newspaper - Tender Notices Advertisement; Page 3; Lokmat; Hindi; All Editions; Black And White; DAVP Rates ( 40 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Type of Advertisement	Tender Notices Advertisement
Advertisement Position	Page 3
Names of Newspaper	lokmat

Specification	Values
Language	Hindi
Edition	All editions
Colour	Black and White
Rate offering	DAVP Rates
<b>Addon(s)</b>	

### Additional Specification Documents

### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Advertisement size in sq cm/Number of words in case of classified text type ad	Additional Requirement
1	Ashok Ramdas Varma	422101,Nashik Road Nashik , Maharashtra	40	<ul style="list-style-type: none"> <li>Number of days for which advertisement is required : 1</li> </ul>

### Buyer Added Bid Specific Terms and Conditions

#### 1. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

#### 2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 3. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

#### 4. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

#### 5. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

#### 6. **Past Project Experience**

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:

- a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
- b. Execution certificate by client with order value.
- c. Any other document in support of order execution like Third Party Inspection release note, etc.

#### 7. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of CURRENCY NOTE PRESS payable at NASHIK.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 8. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of CURRENCY NOTE PRESS, A UNIT OF SPMCIL A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter.

Bidder has to upload scanned copy / proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 9. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of CURRENCY NOTE PRESS, A UNIT OF SPMCIL payable at NASHIK.

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 10. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name CURRENCY NOTE PRESS, A UNIT OF SPMCIL Account No. 201003551111 IFSC Code INDB0001451 Bank Name INDUSIND BANK Branch address ASHOKA MARG, NASHIK.

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

#### 11. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

#### 12. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of CURRENCY NOTE PRESS payable at Nashik. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 13. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of CURRENCY

NOTE PRESS, A UNIT OF SPMCIL A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

#### 14. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name CURRENCY NOTE PRESS, A UNIT OF SPMCIL Account No. 201003551111 IFSC Code INDB0001451 Bank Name INDUSIND BANK Branch address ASHOKA MARG, NASHIK. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

#### 15. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Financial Standing:

i) The average annual turnover of the bidder during the last three financial years i.e. 2018-2019, 2019-2020 & 2020-2021 should be more than Rs. 10,00,000/- .

ii) The bidder should not have suffered financial loss for more than one year during the last three financial years i.e. 2018-2019, 2019-2020 & 2020-2021

iii) The net-worth of the firm should

a) Not be negative as per latest audited financials i.e. FY- 2020-2021

b) Not have eroded by more than 30% in the last three years i.e. 2018-2019, 2019-2020 & 2020-2021.

Note : All the financial statements shall i.e. 2018-2019, 2019-2020 & 2020-2021 should be certified by CA/CMA

i) Undertaking for acceptance of Buyer Added Bid Specific ATC

ii) Undertaking for acceptance of Buyer Added Bid Specific Terms & Conditions.

#### 16. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or



otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**