

## **TRAINING HIGHLIGHTS: 2014-15**

**National Institute of Financial Management, Faridabad (Haryana)** organized Executive Development Programmes (EDP) for the employees of SPMCIL in two batches; the first batch being from 01.12.2014 till 06.12.2014 and the second batch being from 12.02.2015 till 17.02.2015. A total of 11 employees participated from Security Paper Mill, Hoshangabad. The EDP's focused on all round knowledge enhancement and holistic development of the participants. The curriculum covered all topics ranging from Finance, HR, Marketing, IT and Supply chain which would be helpful for the employees in their daily functioning.

The EDP Program Panel and Participants:



**Vigilance Training** was conducted in Security Paper Mill, Hoshangabad on 08.08.2014 in the training hall. The objective of the training was to familiarize and educate the officers dealing with Procurement and sensitize them to the importance of adhering to the procurement Manual. A total of 30 employees attended the training.

**Disciplinary Action Training** was conducted in Security Paper Mill, Hoshangabad from 12.12.2014 till 13.12.2014 in the Training hall. The training centered on the various actions of employees that demand disciplinary remedies, the disciplinary procedure to be followed in such cases and various regulations in the law to ensure a fair and just trial. The training familiarized the employees with the various rules and provisions available and was a huge success as the employees interacted and asked their doubts from the trainer. The feedback about the training was also very positive. A total of 40 employees took part in the Training.

**The Conference and Exhibition on Chemical(Industrial) Disaster Management: "Emergency Preparedness and Disaster Risk Reduction in Chemical, Petroleum, Petrochemical and Natural Gas Industry"** saw participation from 5 employees nominated from Security Paper Mill, Hoshangabad. The conference took place in Indore, Madhya Pradesh from 09.02.2015 till 11.02.2015.