

## Bid Document

Bid Details	
<b>Bid End Date/Time</b>	24-11-2022 16:00:00
<b>Bid Opening Date/Time</b>	24-11-2022 16:30:00
<b>Bid Offer Validity (From End Date)</b>	120 (Days)
<b>Ministry/State Name</b>	Ministry Of Finance
<b>Department Name</b>	Department Of Economic Affairs
<b>Organisation Name</b>	Security Printing And Minting Corporation Of India Limited (spmci)
<b>Office Name</b>	Janpath
<b>Total Quantity</b>	8000
<b>Item Category</b>	Corrugated Box (OPP) size 470 MM X 270 MM X 210 MM (Q3)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)</b>	6 Lakh (s)
<b>Years of Past Experience Required for same/similar service</b>	1 Year (s)
<b>MSE Exemption for Years Of Experience and Turnover</b>	Yes
<b>Startup Exemption for Years Of Experience and Turnover</b>	Yes
<b>Document required from seller</b>	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Past Performance</b>	40 %
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Evaluation Method</b>	Total value wise evaluation

### EMD Detail

Required	No
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### ePBG Detail

Advisory Bank	Indusind bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	9

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**Beneficiary:**

Chief General Manager  
India Security Press, Nashik  
(Rajesh Bansal)

**Splitting**

Splitting Applied	Yes
Maximum No. Of Bidders Amongst Which Order May Be Split	3

**MII Purchase Preference**

MII Purchase Preference	Yes
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**Reserved for MSE**

Reserved for MSE	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum

local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

6. Procurement under this bid is reserved for purchase from Micro and Small Enterprises whose credentials are validated online through Udyog Aadhaar for that product category. If the bidder wants to avail the reservation benefit, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

### **Corrugated Box (OPP) Size 470 MM X 270 MM X 210 MM ( 8000 pieces )**

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

Brand Type	Unbranded
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#### **Technical Specifications**

Buyer Specification Document	<a href="#">Download</a>
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#### **Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Delivery Schedule (In number of days from contract start days)		
			Quantity	Delivery to start after	Delivery to be completed by
1	Biplab Basak	422101,India Security Press, Nashik Road Nashik , Maharashtra	3000	18	47
			3000	48	77
			2000	78	107

# Buyer Added Bid Specific Terms and Conditions

## 1. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of SPMCIL, Unit India Security Press, Nashik A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

## 2. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of SPMCIL, Unit India Security Press, Nashik payable at Nashik. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

## 3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

### A. MINIMUM QUALIFICATION CRITERIA

**1. Experience and Past Performance:** The bidder firm should have in Manufactured and supplied at least 3200 Nos. of similar type of Corrugated Boxes in any one year during last five years i.e. from 01st April 2017 to 31st March 2022.

**Note:** *Start-ups and Micro and small Enterprises are exempted from Experience and Past Performance criteria. In case any bidder is seeking exemption from Experience and Past Performance criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.*

**2. Capability, equipment and manufacturing facilities:-**The Bidder firm must have an annual capacity to manufacture and supply at 3200 Nos. of similar type of Corrugated Boxes. Undertaking regarding this requirement shall be submitted by the bidder on their Letter Head.

### 3. Financial Standing:

**a)** The average annual turnover of the bidder during the last three years, ending on 31.03.2022 should be at least 5,77,728/-as per the annual report (Audited Balance sheet and Profit & Loss Account shall be submitted for evaluation) of Financial Year 2019-2020, 2020-2021 & 2021-2022, duly authenticated by a chartered Accountant/Cost Accountant in India or equivalent irrelevant countries

**Note:** *The Average Annual Turnover criteria are exempted for Start-ups and Micro and Small Enterprises. In case any bidder is seeking exemption from Turnover criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.*

**b)** The bidder should not have suffered any financial loss for more than one year during the last three years, ending on '31.03.2022'.

**(i)** The net worth of the Bidder should not be negative on '31.03.2022' and also

**(ii)** Should not have eroded by more than 30% in the last three years, ending on '31.03.2022'.

### 4. Applicability in Special Cases

**a) For Existing successful Past Suppliers:** In case the bidder who is a successful past supplier of 'The Product' in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past. (This clause is not applicable for Security Items as notified by Government of India from time to time.)

**b) Joint Ventures and Holding Companies:** Credentials of the partners of Joint ventures cannot (repeat cannot) be clubbed for the purpose of compliance of PQC in supply of Goods/Equipment, and each partner must comply with all the PQC criteria independently. However, for the purpose of qualifying the Financial Standing Criteria, the Financial Standing credentials of a Holding Company can be clubbed with only one of the fully owned subsidiary bidding company, with appropriate legal documents proving such ownership.

**c) Start-up Enterprises:** Requirements of prior experience and turnover would be relaxed for Start-up enterprises as recognized by Department for Promotion of Industry and Internal Trade (DPIIT), subject to their meeting the quality and technical specifications. Such Start-ups maybe

either MSE or otherwise.

**5. Certificate of MSE:** The firm must have a valid registration certificate as MSE issued by NSIC, DGS&D or any authorized body by Ministry of MSME for Manufacturing of the tendered item and the same shall be submitted by the firm along with tender/bid.

**6. The Bidder shall give following undertakings on their Letter Head regarding this requirement.**

i) The firm should give a declaration that they have not been black-listed/debarred for dealing by Government of India/PSU/Reputed Organisation in the Past.

ii) **Agree to withdraw all deviations:** The declaration that "We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications".

**B) Technical Specifications for Corrugated Boxes in the Size of 470 MM (L) X 270 MM (W) X 210 MM (H)**

**(To be submitted on firm's Letter Head as a token of acceptance) :** Kindly refer the Sketch provided Under "Buyer Specification".

1. Heavy duty broad fluted 5 ply collapsible corrugated boxes capable of carrying load of 19 Kgs.

2. TECHNICAL PARAMETERS: The Technical Parameters shall be as under:

Sr. No.	Properties	Unit	Measured value	Test Method
(a)	Bursting Strength (Min)	Kg/cm <sup>2</sup>	30	ISO-2758
(b)	Compression Strength (Min)	Kgs	600	
(c)	Size of Box*	MM	L	
			W	270 +/- 5
			H	210 +/- 5

\* Dimension should match to the drawing to be provided to the successful bidder.

3. **CHARACTERISTICS OF CORRUGATED BOX:-**

3.1 The Corrugated Box shall be five (05) ply Broad flute and flute direction should be vertical.

3.2 Top layer to be covered with bituminized tar water proof paper of 220 GSM and reinforced with jute cloth of minimum 180 GSM.

3.3 Minimum 300 GSM of liner Kraft paper "A" grade shall be used for the manufacturing of the Corrugated Box.

3.4 The adhesive used shall be strong enough to bond with the paper and of low moisture absorbency, so that the ply will not be distorted when come in the contact of moisture.

3.5 The outer and inner surface of the box shall be water resistant, nevertheless the outer surface shall be capable of holding Turpentine Solvent based Stencil Ink.

3.6 To be printed with Code Mark identification (Code Mark XXX will be provided to the successful tenderer).

3.7 Two slots at each side i.e. front and back side of box having ¼" distance from both ends and one slot at center on left and right side of box. The slot size required to be of 15 MM for holding of steel/nylon strips.

3.8 Both the corners of flap should be curved so that flap can be inserted easily.

**C. Pre-Dispatch Sample and Delivery Schedule & Quality Control Requirement (To be submitted on firm's Letter Head as a token of acceptance):-**

**1) Pre-Dispatch Sample:-** A Sample of 2 Boxes along with the Test Report are to be submitted for approval, before bulk Supply. Sample must be submitted within 10 days from the date of issue of Supply Order/GeM Contract. Sample suitability will be conveyed to the supplier within 07 days from the date of receipt of sample.

**2) Delivery Schedule:-** After sample suitability,

i) First lot of 3000 Nos. of Boxes to be supplied within 30 days from the date of receipt of sample suitability.

ii) Second lot of 3000 Nos. of Boxes to be supplied within 77 days from the date of award of GeM contract.

iii) Third lot of 2000 Nos. of Boxes to be supplied within 107 days from the date of award of GeM contract.

**Note:** However, ISP can vary the monthly installment quantity by +/- 30% by giving confirmation to the firm one month in advance.

**3 )** Each of the above delivery shall be proportionally placed as per parallel contract/bid splitting

condition.

**3) Quality Control Requirement:-**

(i) The material supplied by the successful bidder will be accepted on all parameters as per specification provided in the Bid Document. The purchaser reserves the right to get the material supplied tested from in-house laboratory or any other laboratory of repute and in case the material is found not meeting the specification, the purchaser shall be entitled to cancel the contract, and if so desired, purchase or otherwise the purchase of the stores at the risk and cost of the contractor.

(ii) After receipt of goods, the goods will be inspected/tested at ISP. If any defect/variation is noticed then the same will be replaced free of cost by the supplier/seller up to India Security Press, Nashik Road, failing which equivalent amount of defective material will be deducted in the subsequent bills or from any amount due to them.

**D. Special Conditions of Contract (SCC)**

**1) Transportation of Goods:** The transportation of goods to be procured will be done by the supplier on FOR ISP Basis. The total cost of the transportation should be indicated in the price bid of the item to be procured.

**2) Insurance:** Since Indigenous bidder has to deliver the material on FOR ISP Nashik basis therefore the cost of the insurance will also be the part of the cost of the material borne by the supplier. A specific insurance cover for each consignment/supply is to be given by firm, as applicable.

**3) Distribution of Dispatch Documents for Clearance/Receipt of Goods:** The supplier shall send all the relevant dispatch documents well in time to ISP Nashik to enable ISP Nashik to clear or receive (as the case may be) the goods in terms of the contract.

**4) Taxes and Duties:** Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods to SPMCIL. If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage.

**5) Terms and Mode of Payment:** 100% payment will be released within ten (10) days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills. The payment will be done through online mode only. Therefore, the suppliers have to produce all the Bank details such as Name of Bank, Account No., IFSC Code No., MICR No. along with the Tender document. TDS, if any, will be deducted as applicable.

**6) Bid Splitting/Parallel Contract:** India Security Press, Nashik reserves its rights to conclude Bid Splitting/Parallel Contract with more than one bidder (maximum upto Three bidders for the same tender) without any prejudice to the capacity of the L1 bidder. In case of splitting in three, the ratio of 50:30:20 will be used.

**6) NOTE:**

i. The terms and conditions, guidelines of SPMCIL Procurement Manual Version 2.0 will be applicable to this bid at any stage to avoid any conflict at later stage. Kindly refer GIT and GCC of SPMCIL Procurement Manual Version 2.0 for additional terms and conditions as per the links given below:

GIT: <https://spmCIL.com/uploaddocument/GIT/new.pdf>

GCC: <https://spmCIL.com/uploaddocument/GCC/new.pdf>

ii. All experience, past performance and capacity/ capability related/ data should be certified by the authorized signatory of the bidder firm.

iii. Decision on Finalization of tender will be taken based on the documents submitted along with the tender. All documents must be submitted as per tender requirement failing which offers will be liable for rejection.

iv. All the pages submitted are to be sealed & signed by Authorised Signatory failing which tender shall be treated as unresponsive.

**BIDDER MUST SUBMIT REQUIRED DOCUMENTS ALONG WITH BELOW MENTIONED CHECKLIST-**

Sr. No.	Description	Submitted /Not Submitted	Page No.
1.	Documentary evidence towards Experience as per clause 'A.1', mentioned under Buyer Added Bid Specific ATC		
2.	Undertaking towards Capability, equipment and manufacturing facilities as per clause 'A.2', mentioned under Buyer Added Bid Specific ATC		

3.	Documentary evidence towards Financial Standings (Audited Balance sheet and Profit & Loss Account of Financial Year 2019-2020, 2020-2021 & 2021-2022 shall be submitted for evaluation) as per clause 'A.3', mentioned under Buyer Added Bid Specific ATC		
4.	Valid registration certificate as MSE issued by NSIC, DGS&D or any authorized body by Ministry of MSME as per clause 'A.5', mentioned under Buyer Added Bid Specific ATC		
5.	Undertakings/Declaration on firm's Letter Head as per Clause 'A.6 (i) and (ii)' mentioned under Buyer Added Bid Specific ATC		
6.	Adherence to the Technical Specification on firm's Letter Head, as per Clause 'B' mentioned under Buyer Added Bid Specific ATC ( <b>Specification with drawing provided under "Buyer Specification Document" is To be submitted on firm's Letter Head as a token of acceptance</b> )		
7.	Adherence to the Pre-Dispatch Sample and Delivery Schedule & Quality Control Requirement on firm's Letter Head, as per Clause 'C' mentioned under Buyer Added Bid Specific ATC		
8.	Adherence to the Special Conditions of Contract (SCC) on firm's Letter Head, as per Clause 'D' mentioned under Buyer Added Bid Specific ATC		
9.	Certificate of Local Content (refer Clause No. 6 on)		

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#### 4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 5. Sample Clause

After award of contract - Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit 02 samples for Buyer's approval, within 10 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 7 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample - the delivery period shall be refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller.

Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.

#### 6. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**