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Miniratna Category-I, CPSE

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CIN: U22213DL2006G0I144763 GSTIN: 27AAJCS6111J2Z7

PR Number	PR Date	Indenter	Department
10026930	09.06.2021	OM PRAKASH	VERSATILE

Not Transferable

**Security Classification: Non-Security** 

TENDER DOCUMENT FOR: PROCUREMENT OF PAPER REEL CORES (LENGTH OF CORE 80 MM, INNER DIAMETER 76 MM, OUTER DIAMETER 86 MM AND THICKNESS OF CORE 05 MM)(Express Tender)

Tender Number: 6000017485/03 /PR-CO/2022, Dated: 04.05.2022

This Tender Document Contains\_\_\_\_\_Pages.

Details of Contact person in SPMCIL regarding this tender:

Name: Ashok Sharma

**Designation:** Jt. General Manager (Materials) **Address:** ISPN (India Security Press, Nashik) India



#### Disclaimer

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided.

This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources.

Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines/Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standii in such a relationship. These documents/guidelines/ Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings.

The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

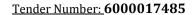
The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document.

The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.





# SECTION I: NOTICE INVITING TENDER (NIT) INDIA SECURITY PRESS

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road – 422 101 (Maharashtra) Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Website: www.spmcil.com, email: purchase.isp@spmcil.com

1. Sealed tenders are invited from eligible and qualified tenderers for supply of the following

GeM-Availability Report and Past Transaction Summary-GEM/GARPTS/23042022/JYGT8FCYTB4I

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	PROCUREMENT OF PAPER REEL CORES (LENGTH OF CORE 80 MM, INNER DIAMETER 76 MM, OUTER DIAMETER 86 MM AND THICKNESS OF CORE 05 MM)	1,00,000.00 Nos.	Rs. 7,000 /- (Rs. Seven Thousand only)	Delivery Schedule As per section VI: List of Requirement and detailed Technical Specification mentioned in Section VII.

Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/	Two Bid, Single stage (two packets),
Indigenization/ Disposal of Scrap/ Security Item etc.)	NCB (National Competitive Bidding)
	(Open Express Tender)
Security Classification	Non-Security
Authority in whose favour all tender related financial	India Security Press, Nashik Road, Unit
instruments (FD, DD, Banker's cheque etc) are to be made	of SPMCIL
All Financial Instruments to be payable at:	Payable at Nashik
Dates and place of issue of tender documents:	From 06.05.2022 to 19.05.2022
	during office hours
	At ISP, Nasik
Closing date and time for receipt of tenders	20.05.2022 up to 1430 Hrs
Place of receipt of tenders	Green Gate, India Security Press,
	Nashik Road-422 101, Maharashtra,
	India
Time and date of opening of tenders for Technical Bid.	1500 Hours on 20.05.2022
Place, Time, and date of Opening of Price bid would be	
intimated later on	
Place of opening of tenders	Purchase Section, India Security Press,
	Nashik Road-422 101, Maharashtra,
	India
Nominated Person/ Designation to Receive Bulky Tenders	Jt. General Manager (HR), India Security
(Clause 21.1 of GIT)	Press, Nashik Road:- 422101,
	Maharashtra, India
Officer to be contacted for clarifications/ help:	Ashok Sharma, Jt. GM (Materials)
	India Security Press, Nashik Road



- 2. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.
- 3. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/revised).
- 4. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
- 5. Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document, the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).
- 6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped on or before the closing date and time indicated in the Para 1 above in the tender box located at the address given below, failing which the tenders will be treated as late and rejected. Tenders may also be sent through post at the address as above. However, Purchaser will not be responsible for any postal lapses or delays in receipt of the documents. In case NIT/ SIT provide for uploading of bids to nominated eProcurement portal, bidders must upload their bids along with scanned copies as required enclosures (including proofs of cost of Tender Documents and EMD as applicable unless an online payment gateway is provided in the instruction) as per instructions given in this regard.

Original copies of such scanned uploaded required enclosures must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

- 7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.
- 8. The tender documents are not transferable.



9. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).

10. Undersigned confirms that the required Goods (as per technical specification provided by User Section) are not available on GeM as per "GeM-Availability Report and Past Transaction Summary". The Unique ID is GEM/GARPTS/23042022/JYGT8FCYTB4I.

05.02.20

(Ashok Sharma)
Jt. General Manager (Materials)
India Security Press,
Nashik Road-422101
Phone No 0253 2402219
For and on behalf of
Chief General Manager,

India Security Press, Nashik Road



# **Section II: General Instructions to Tenderer (GIT)**

# PART I & II: GENERAL INSTRUCTIONS Applicable to all Types of Tenders:

Please refer the link to <a href="https://spmcil.com/uploaddocument/GIT/new.pdf">https://spmcil.com/uploaddocument/GIT/new.pdf</a> for further details.

GIT (Total pages: 61)

BIDDERS ARE REQUESTED TO DOWNLOAD 61 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT.



# **SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)**

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.(Clauses of GIT listed below include a possibility for variation in their

provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sl.	GIT Clause	Topic	Modify/	SIT Provision
No.	No.	Topic	Substitute/	311 110 (131011
110.	110.		Supplement	
1	3	Eligible Tenderers	варриениене	As Applicable
2	3.4	Eligible Goods and Services (Origin		As Applicable
_	5.1	of Goods)		715 Tippheable
3	6.1	The tender documents includes:	Modify	SIT 1 (Mentioned below)
4	8	Pre-bid Conference		Not Applicable
5	9	Time Limit for receiving request for clarification of Tender Documents	Modify	A tenderer requiring any clarification or elucidation on any issue of the tender document may take up the same with ISP Nashik in writing or by fax/ e-mail/ post. ISP Nashik will respond in writing to such request provided the same is received by ISP Nashik not later than <b>07</b> days prior to the prescribed date of submission of tender.
5	10.1	The Technical bid to be submitted by Tenderer shall contain the following documents, duly filled in, as required		As Applicable
6	11.2	Tender Currency	Modify	The tenderer shall quote only in Indian rupees
7	12.1	Tender Prices		As Applicable
8	12.2, 33, 36.1	Schedule wise evaluation		Not Applicable
9	12.6	GST details		As Applicable
10	14	PVC Clause & Formula	Modify	prices quoted by the tenderer shall remain firm and fixed during the currency of the contract and not subject to variation on any account
11	14.4 to 14.7	Exchange Rate Variation (ERV)		Not Applicable
12	16. a) to c)	Documents Establishing Tenderer's Eligibility and Qualifications	Modify	As per Section IX: Qualification / Eligibility Criteria
13	18.4, 18.5	Earnest Money Deposit (EMD)	Modify	SIT 2(Mentioned below)
14	19	Tender Validity	Modify	SIT-3(Mentioned below)



Sl. No.	GIT Clause No.	Topic	Modify/ Substitute/ Supplement	SIT Provision
15	20.4	Number of Copies of Tenders to be submitted	Modify	Tenderer shall submit their tender in "Original" only.
16	20.8	Two Bid System	Modify	SIT 4 (Mentioned below)
17	20.9	E-Procurement		Not Applicable
18	34 and 35.1	Comparison on CIF Destination Basis		Not Applicable
19	35.2 to 35.6	Additional Factors for Evaluation of Offers and Preferential schemes		As Applicable
20	43	Parallel Contract		As Applicable
21	44.1	Serious Misdemeanours		As Applicable
22	44.3	Integrity Pact		Not Applicable
23	45.1	Notification of Award		As Applicable
24	50	Applicability of additional GIT for rate contracts		Not Applicable
25	51	Applicability of additional GIT for PQB Tenders		Not Applicable
26	52	Applicability of additional GIT for Tender involving Samples	Modify	Refer Section VI: List of Requirements
27	53	Applicability of additional GIT for EOI Tenders		Not Applicable
28	54	Applicability of additional GIT for Tenders for disposal of Scrap		Not Applicable
29	55	Applicability of additional GIT for Development/Indigenization Tenders		Not Applicable

#### **SIT 1:- The tender documents includes**:- The tender documents includes:

Section I - Notice Inviting Tender (NIT)

Section II - General Instructions to Tenderers (GIT)

Section III - Special Instructions to Tenderers (SIT)

Section IV -General Conditions of Contract (GCC)

Section V - Special Conditions of Contract (SCC)

Section VI - List of Requirements

Section VII - Technical Specifications

Section VIII - Quality Control Requirements

Section IX - Qualification/ Eligibility Criteria

Section X - Tender Form

Section XI - Price Schedule

Section XII - Vendor Details

Section XIV: Manufacturer's Authorization Form

Section XV - Bank Guarantee Form for Performance Security

Section XVI - Contract Form

Section XVII: Letter of Authority for attending a Bid Opening

Section XVIII: Proforma of Bills for Payments

Section XIX: NEFT Mandate



**SIT 2: Earnest Money Deposit (EMD):** The required EMD, as mentioned in Section VI, List of requirements submitted along with the tender in techno-commercial offer. The EMD shall be valid for a period of 45 days beyond Bid Validity i.e. 120+45 = 165 days. Any short validity, the tender shall be treated as unresponsive. The EMD should in the Indian Rupees only.

EMD must be submitted along with the tender in form of Demand Draft / Fixed Deposit Receipt / Bankers cheque drawn from any Scheduled Commercial Bank in India only in favor of India Security Press, Unit SPMCIL payable at Nashik. The firm who are currently register with Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or Start-ups as recognized by Department for Promotion of Industry and Internal Trade (DPIIT) should clearly indicates validity of the certificate (Valid upto XXXXXX) otherwise, certificate will not be considered for exemption of EMD.

#### **SIT 3: Tender Validity**

- **3.1.** The tenders shall remain valid for acceptance for a period of 120 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.
- **3.2** In exceptional cases, the tenderers may be requested by SPMCIL to extend the validity of their tenders upto a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/email/ telex/ cable followed by surface mail. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD accordingly.
- **3.3** In case the day upto which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for SPMCIL, the tender validity shall automatically be extended upto the next working day.
- **3.4** Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.
- **SIT 4: Two Bid System:** <u>Technical bid and the Financial Bid</u> are to be submitted in Two Separate double sealed Envelopes all put together in a bigger envelope on or before the due date of the submission of the tender as stated below otherwise tender/ bid / quotation shall be liable for rejection.
- i) The each envelope containing bids shall be super scribed as <u>Technical Bid</u> and <u>Financial Bid</u> separately as the case may be for "PROCUREMENT OF PAPER REEL CORES (LENGTH OF CORE 80 MM, INNER DIAMETER 76 MM, OUTER DIAMETER 86 MM AND THICKNESS OF CORE 05 MM) ".The sealed envelopes shall be again put in another envelope and super scribed as tender for "PROCUREMENT OF PAPER REEL CORES (LENGTH OF CORE 80 MM, INNER DIAMETER 76 MM, OUTER DIAMETER 86 MM AND THICKNESS OF CORE 05 MM)" due on 15:00 hrs. IST on 20.05.2022.
- **ii)** Late Tender shall not be accepted. Tenderer shall submit their offer only on prescribed form. Tenders by fax/ email shall not be accepted. Tender by Post/hand/courier received on or before the due date and time shall be accepted. Postal delay/ delay by courier services etc. shall not be condoned, what so ever.



# **SECTION IV: GENERAL CONDITION OF CONTRACT (GCC)**

Please refer the below link for further details:

https://spmcil.com/uploaddocument/GCC/new.pdf GCC (Total pages: 36)

BIDDERS ARE REQUESTED TO DOWNLOAD 36 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DCOUMENT.



#### **SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)**

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

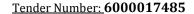
S. No.	GCC Clause No.	Topic	Modify/ Substitute/ Supplement	SCC Provision
1	1.2	Abbreviations:		As Applicable
2	6.1, 6.3 & 6.5	Performance Bond/ Security	Modify	SCC 1 (Mentioned below)
3	8.2	Packing and Marking		As Applicable
4	9	Inspection and Quality Control	Modify	Refer Section VIII: Quality Control Requirements
5	11.2	Transportation of Domestic Goods	Modify	SCC 2 (Mentioned below)
6	12	Insurance		As Applicable
7	14.1	Incidental Services		Not Applicable
8	15	Distribution of Despatch Documents for clearance/ Receipt of Goods		Not Applicable
9	16.2, 16.4	Warrantee Clause	Modify	SCC 3(Mentioned Below)
10	19.3	Option Clause	Modify	SCC 4 (Mentioned Below)
11	20.1	Price Adjustment Clause		Not Applicable
12	21	Taxes and Duties	Modify	SCC 5 (Mentioned Below)
13	22	Terms and Mode of payments		As Applicable
14	24.1	Quantum of LD		As Applicable
15	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor		Not Applicable
16	33.1	Resolution of Disputes		As applicable
17	36.3.2, 36.3.9	Disposal/ Sale of Scrap by Tender		Not Applicable

**SCC 1 Performance Bond/ Security**: If value of the contract is more than Rs. 2.5 lakh the the successful bidder has to submit Performance Bond/ Security equivalent to 3% of the order(s) value, valid for a period of 60 days beyond the completion of all contractual obligations, within 21 days from the date of issue of Letter of Intent/Notification of Award of Contract. The Performance security shall be denominated in Indian Rupees in one of the following forms:

- a) Account Payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of India Security Press, Unit of SPMCIL.
- b) Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in section XV of this document.



- **SCC 2: Transportation of Domestic Goods:** The transportation of goods to be procured will be done by the supplier on FOR ISP Basis. The total cost of the transportation should also be indicated in the price bid of the item to be procured.
- **SCC 3**: **Warrantee Clause**: The warranty shall be applicable 3 months from the date of last supply/delivery.
- **SCC 4: Option Clause:** The purchaser reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of the delivery period.
- **SCC 5: Taxes and Duties**: If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage.





# **Section VI: List of Requirements**

Sch	Brief Description of Goods/	Quantity	Earnest Money (in Rs)	Place of Delivery for
No.	services	(with unit)		GST Purpose
1	PROCUREMENT OF PAPER REEL CORES (LENGTH OF CORE 80 MM, INNER DIAMETER 76 MM, OUTER DIAMETER 86 MM AND THICKNESS OF CORE 05 MM)	1,00,000.00 Nos	Rs. 7,000 /- (Seven Thousand Only	India Security Press, Nashik Road–422 101. Maharashtra, India

(a)	Required Delivery	:	Pilot/Pre-Production Sample: 50 Nos. within 15 days from the date of
	Schedule		issue of Notification of Award of Contract (NoAC)
			<b>Bulk Supply:</b> Suitability of Pilot/Pre-Production Sample will be ascertained and informed to firm within 21 days of receipt of Pilot/Pre-Production Sample in writing/ e-mail/FAX from the ISP, the bulk supply shall be executed as below.
			i)25000 Nos: Within one (01) month from the date of intimation of suitability of Pilot/Pre-Production Sample.
			ii) 25000 Nos: In subsequent three months after acceptance of first supply
			till competing indent quantity.
(b)	Required Terms of Delivery	:	On FOR ISP Basis.
(c)	Destination	••	India Security Press,
			Nashik Road-422 101.
			Maharashtra, India
(d)	Preferred mode	:	By Road (FOR)
	of transportation		

- 1. All the copies of tenders shall be complete in all respects with all their attachments/ enclosures duly numbered and signed on each and every page.
- 2. The total cost inclusive of all elements as cited above on FOR India Security Press, Nashik Road (Maharashtra), India, basis should be indicated clearly both in words and figures in the Financial bid.
- 3. Financial bid should be submitted as per format in Section XI. Rate quoted should be on firm price basis. Vague offers like "GST as applicable" shall not be considered
- 4.. The Bidder has to submit the Check list as per Format given below along with the Technical Bid (**First Envelope**):

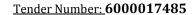
Sr.No.	Description	Submitted /Not Submitted	Page No.
1)	Documentary evidence towards Experience and past		
1)	performance as per clause (I) of section IX.		
	Documentary evidence towards Capability, equipment		
2)	and manufacturing facilities (II) as per clause of		
	section IX.		



3)	Documentary evidence towards Financial Standing as	
٠,	per clause (III) a), b) & c) of section IX.	
4)	Copy of PAN and GST registration certificate.	
5)	Tender Form: As per Section X of the tender document.	
6)	Vendor Details: As per Section XII of the tender document.	
7)	<b>Power of Attorney/ Authorization</b> with the seal of company indicting that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.	
8)	Manufacturer's Authorisation Form: As per Section XIV of the tender document, if applicable	
9)	NEFT Mandate	
10)	All pages of the tender documents (including GIT, GCC, SIT, SCC, List of requirements, Technical specification, quality requirements, etc.) duly signed and stamped by the Authorized signatory of the bidder.	
11)	Adherence to the Technical Specification on Bidder's Letter Head as per Section VII: Technical Specifications	
12)	Adherence to the Quality Control Requirements as per Section VIII on Bidder's Letter Head.	
13)	Adherence to the Delivery Schedule as per Section VI on Bidder's Letter Head.	

5..The Bidder has to submit the Check list as per Format given below along with the Financial Bid (**Second Envelope**):

Sr.No.	Description	Submitted /Not Submitted	Page No.
1	Duly filled Section XI: Financial bid		





# **SECTION VII: TECHNICAL SPECIFICATIONS**

A)	Technical details & physical Parameters:-	
ñ	1) Length of Core : 80 mm. 2) Inner Diameter : 76 mm. 3) Outer Diameter : 86 mm. 4) Thickness of the Core : 5 mm.	
GEN	IERAL CONDITIONS:-	
	<ol> <li>All Cores should be of equal size.</li> <li>Core edges should not be torned, bend &amp; shall be strong enough to sustain spool weight of 4 kg. (Min.)</li> <li>Before bulk supply 50 cores of 80 mm. size are required for trial at ISP. Only after hearing from ISP the bulk supply be effected.</li> <li>The defect if any, found in a supplied lot same will be rejected and will have to be replaced by supplier on his own cost.</li> </ol>	

Note: Tenderer's attention is drawn to GIT clause 17 and GIT sub-clause 10.1.

The tenderer is to provide the required details, information, confirmations, etc accordingly, failing which it is tender is liable to be ignored. Prospective bidders shall comply with the feature specifications (including Warrantee Obligations) and submit a "Specification Compliance Certificate" with their Technical Bid.



# **SECTION VIII: QUALITY CONTROL REQUIREMENTS**

The material supplied by the successful bidder will be accepted on manufacturer's test certificate from its own laboratory or a laboratory of repute conforming to all parameters as per specification as stated in Section VII: Technical Specification. The purchaser reserves the right to get the material supplied tested from in-house laboratory or any other laboratory of repute and in case the material is found not meeting the specification, then the supplier will have to replace the material free of cost to ISP or the purchaser shall be entitled to cancel the contract, and if so desired, purchase or authorize purchase of the stores at the risk and cost of the contractor.



#### SECTION IX: OUALIFICATION/ELIGIBILITY CRITERIA

### I. Experience and past performance:

The Bidder (manufacturer or principal of authorized representative) should have manufactured and supplied at least **40,000 Nos.** of **Paper Reel Cores** in any one of the last five years ending on 31st March 2021.

**Note:** 'Startups and Micro and Small Enterprises' are exempted from 'Experience and Past Performance Criteria'.

# II. Capability, equipment and manufacturing facilities:

- i) The Bidder must have an annual capacity to manufacture and supply at least 40,000
   Nos. of Paper Reel Cores.
- ii) The bidder has to submit the following details along with the bid:
  - **a.** Name of machine utilized to supply the quoted product.
  - **b.** The number of machines being utilized for the production and capacity of each machine.
  - **c.** Total annual capacity of the manufacturer.
  - **d.** Supply orders in hand and proportionate capacity to supply quoted amount.

Note: At the discretion of the purchaser, the Capacity / Capability Assessment / Verification of bidder / manufacturer firm(s) might be undertaken by Committee or through a third party Technical Consultancy / Inspection agencies to ensure that the firm is/are identified and capable to supply the item/material/product as required.

#### III. Financial standing:

a) The Average Annual Financial Turnover of the Bidder during the last three financial years i.e. 2018-2019, 2019-2020 and 2020-2021 should be at least Rs.1,37,200 /- as per the annual report (audited balance sheet and profit & loss account )of the last three financial years i.e. 2018-2019, 2019-2020 and 2020-2021, duly authenticated by a Chartered Accountant/Cost Accountant in India.

**Note:** 'Startups and Micro and Small Enterprises' are exempted from 'Average Annual Turnover Criteria'.

- **b)** The bidder should not have suffered any financial loss for more than one year during the last three years i.e. 2018-2019, 2019-2020 and 2020-2021.
- c) The net worth of the bidder should not be negative on 31st March 2021 and also net worth of the bidder should not have eroded by more than 30% in the last three years i.e., 2018-2019, 2019-2020 and 2020-2021.

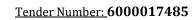
*Note:* The criteria for Capability, Equipment and Manufacturing facilities as well as financial loss and net worth under the financial standing eligibility criteria (above) shall be applicable to all the bidder firms including MSEs & Startup Firm.

Bidder to furnish stipulated documents in support of fulfillment of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.



Section X: Tender Form
Date То
(complete address of SPMCIL)
Ref: Your Tender document No dated dated
We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No, dated (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver (description of goods and services) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.
If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.
We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section $V$ Special Conditions of Contract  , for dueperformance of the contract.
We agree to keep our tender valid for acceptance for a period upto, as required in the GIT clause19, read with modification, if any in Section-III – —Special Instructions to Tenderers   or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.
We confirm that in case of downloaded Tender Document, we have not changed/edited its contents. We realize that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.
We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.
We also solemnly declare as under:
<ol> <li>MSMEs Status:</li> <li>Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs)</li> <li>Order, 2012 (as amended and revised till date), and solemnly declare the following:</li> </ol>
(a) Company /Partnership Firm /Proprietary Concern / Society/Trust / NGO/Others (Please Specify):
(b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others: (c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.): (d) MSME Registration no. (With copy of registration):

(e) Udyog Aadhaar Memorandum no..... (f) Whether Proprietor/ Partner belongs to SC/ ST or Women category.





(Please	specify	names	and	percentage	of	shares	held	by	SC/ST
Partners):									
Having rea		lerstood the		Procurement (					-
•		mnly declar	-		rtificati	ons nom t	ne reieva	1110 1100	iai iiiiiisti y
(a) Self-Ce	rtification f Class-I Loc Class-II Lo Non Local o declare th There is no	for category cal Supplier cal Supplier Supplier / nat:	of supp / r / vhose bio	lier: dders have beer	ı notifi	ed as inelig	ible on re	eciproc	al basis under
	We do not under this		any Cour	ntry whose bidd	ers are	e notified as	s ineligib	le on re	eciprocal basis
<b>under Rul</b> Having rea dated 23rd	<b>e 144 (xi)</b> and and undal July 2020	of the Gene erstood the (and its an	e <b>ral Fina</b> e Order ( nendmer	oidders from a ancial Rules 20 (Public Procure ants if any) by Dedeclare the follo	<b>17</b> ment N epartm	lo. 1) issue	d vide F	.No.6/1	8/2019-PPD
	•		-	try whose bidde	_	notified as	ineligible	e under	this order
	any Ministr Yes (with p No, we, so subcontract blacklisted	ry/ Deptts. period of Balemnly decletors or supply banned/	of Gover an) lare that opliers f ' debarr	ther business denament of India of the normal representation and part of the deduction and the country that country the that country that country the that coun	any o he con	ny State Go f our affilia tract – do nt Agency	vt: tes or su not stand anywhe	bsidiar l declai re in t	ries– including red ineligible/
above are We unders	correct and stood that	l complete a	and also or misl	leclarations: I/ undertake to a eading self- dec ationed in this to	dvise a claratio	ny future on by us w	changes tould be	to the a	bove details.
(Signature	with date)								
	l designatio	 n) m tender fo	r and on	behalf of					



vendor

Α

Tender Number: 6000017485

F=A\*E/100

# Section XI: Price Schedule

	eral Manager crity Press, Nas	shik Road														
OFFER FORM for Tender No																
Schedule No.	Description			Speci	ification	Unit	Qty	unit (Ir Rupees	rice per 1 Indian 5) See table for Break- rice	Total Value of offer (In Indian Rupees)		ns of nents	Deli	very Period	Gross v and dimens packag unit	sions of
1	2			3		4	5	6 =J		7 =6X5	8		9		10	
01 PROCUREMENT OF PAPER REEL		As pe Section	er ion VII	Nos.	1,00,000.00					er ion V: S. No	VI:	per Section List of uirements				
Break-up		umn – 6 (In India		ees)												
	y Price after	Name of	Count	-			@ (include GS		Per unit	Packing		F.O.R.	C	Freight (&	FOF	
considerin	ng input GST	Manufacturer /OEM	of Origin		_	_	any) with Brea	k-up	GST Total	Forward in details	_	Station	_	Insurance charges) upto		stination
ci cuit avai	redit available to   /OEM   Origin   Code   of   in details   Despatch   charges) upto   Price															

CGST/STGST/UTGST/IGST

Е

С

D

В

J= A+F+G+I

Price

H=A+F+G

G

destination



#### Tender Number: 6000017485

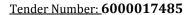
- 1. Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/Commissioning/Training/Technical Support/Incidental Services/Software/accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)
- 2. Taxation Details:-
- a) PAN Number
- b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc)
- c) GSTIN Number
- d) Registered Address as per GST Registration and Place of Delivery for GST Purpose.
- e) Contract Names, Nos & email IDs for GST matters ( Please mention primary and secondary contracts)
- 3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/Quality Control Requirement and other stipulations in Section VII & VIII required and out offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.
- 4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of .......days from the date of opening of tende (i.e. upto.......), We shall be bound by the communication of acceptance dispatched within the prescribe time.
- 5. Earnests Money/Bid Guarantee for an amount equal to ........................is enclosed in form of ................(form and reference number, date) as per the Tender documents.

Dated.....

Signature and Seal of Manufacturer/Bidder

#### Note:-

- (i) The Bidder may prepare their own offer forms as per this proforma.
- (ii) in the proforma is permissible.
- (iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.
- (iv) Figures in Columns 5 to 7 (both inclusive) and in Break-up of price in column 6, should be in both figures and words.
- (v) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.





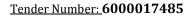
#### Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:
(a) Name of the Company:
(b) Corporate Identity No. (CIN):
(c) Registration if any with SPMCIL:
(d) Complete Postal Address:
(e) Pin code/ ZIP code:
(f) Telephone nos. (with country/area codes):
(g) Fax No.: (with country/area codes):
(h) Cell phone Nos.: (with country/area codes):
(i) Contact persons / Designation:
(j) Email IDs:
2. Taxation Details:
(a) PAN number:
(b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):
(c) GSTIN number:
(d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
(e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)
We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / Italy listed decision the least three financial ways.
blacklisted during the last three financial years.
(Signature with date)
(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)
For and on behalf of
(Name, address, and stamp of the tendering firm)





# Section XIV: Manufacturer's Authorization Form

(Name and address of SPMCIL) Dear Sirs, Ref. Your Tender document No, dated
We,, who are proven and reputable manufacturers of
We further confirm that no supplier or firm or individual other than Messrs
We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.
Yours faithfully,
[Signature with date, name, and designation]
for and on behalf of Messrs
[Name & address of the manufacturers]

Note: This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.



# Section XV: Bank Guarantee Form for Performance Security

# PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND (ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)

Ref Date Date
Bank Guarantee No
To,
(Insert Name & Address of the Purchaser)
(insert Name & Address of the Furchaser)
Dear Sir,
1. Against contract vide Notification for Award of the Tender No dated covering
supply of(hereinafter called the 'contract') entered into between the
(insert name of Purchaser) (herein after called as the Purchaser) and M/s (here in after
called the 'Contractor'), this is to certify that, at the request of the Contractor, we
bank), are holding in trust in favour of the Purchaser, the amount of(write the sum here in words)
to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by
the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contrac
and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the
terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor
and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding or
us, and the amount of the said loss or damage shall be paid by us, forthwith on demand and without demur to the
Purchaser.
2. We
force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete
satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. til
against us
six months after the said date, provided that notice of any such claim has been given to us
<i>the bank)</i> , by the Purchaser, before the said
date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, fron
the Purchaser.
3. It is fully understood that this guarantee is effective from the date of the said contract and that we
consent in writing of the Purchaser.
4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised
by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability
under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid
discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such
payments.
5. We
affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to
extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time
any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the
terms and conditions relating to the said contracts and we
released from our liability under this guarantee, by reason of any such variation or extension being granted to the
said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the
Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to
sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.
D.4-
Date Place
Signature
(Printed Name
(Designation)

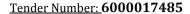
Witnesses





# Section XVI: Contract Form

	(Address of SPM	CIL's office issuing	g the contract)		
Contract No	dated		,		
	inuation to this office' Notification of		lated		
	lress of the Supplier:				
	ender document No dated	and subsequent	t Amendment No	, dated	. (If any),
ssued by SPM					
	ender No dated and subse		tion(s) No	dated (If any)	, exchanged
	upplier and SPMCIL in connection w				_
	to this Contract Form, the following				
	phs 2 and 3 above, shall also be dee	med to form and b	e read and consti	rued as part of this	contract:
	nditions of Contract;				
	nditions of Contract;				
(iii) List of Req					
	Specifications; ntrol Requirements;				
	orm furnished by the supplier;				
	edule(s) furnished by the supplier ir	its tandar:			
	turers' Authorisation Form (if applied		r)·		
	Notification of Award	subjector time terrae	·• J)		
	ds and expressions used in this con	tract shall have the	e same meanings	as are respectively	assigned to
	onditions of contract referred to abo				
	General Conditions of Contract' of SP				
5. Some terms	s, conditions, stipulations etc. out o	f the above-referr	ed documents ar	e reproduced belo	w for ready
C					
reference:					1
	rulars of the goods and services whic	ch shall be supplied	d/ provided by th	e supplier are as ur	ider:
(i) Brief partic	_		· -	1	
i) Brief partic Schedule	Brief description of goods/	Accounting	Quantity to	Unit Price (in	Total
(i) Brief partic	_		Quantity to be	1	
i) Brief partic Schedule	Brief description of goods/	Accounting	Quantity to	Unit Price (in	Total
i) Brief partic Schedule	Brief description of goods/	Accounting	Quantity to be	Unit Price (in	Total
(i) Brief partic Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in	Total
(i) Brief partic Schedule No. Any other add	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in	Total
(i) Brief partic Schedule No. Any other addi Total value (in	Brief description of goods/ services  itional services (if applicable) and co	Accounting unit	Quantity to be supplied	Unit Price (in	Total
(i) Brief partic  Schedule  No.  Any other add  Fotal value (in  (ii) Delivery so	Brief description of goods/ services  itional services (if applicable) and configure) (In words)	Accounting unit	Quantity to be supplied	Unit Price (in	Total
(i) Brief partic  Schedule  No.  Any other addi  Total value (in  (ii) Delivery sc  (iii) Details of	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security	Accounting unit	Quantity to be supplied	Unit Price (in	Total
(i) Brief partic Schedule No. Any other addi Fotal value (in (ii) Delivery so (iii) Details of (iv) Quality Co	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security ontrol	Accounting unit  ost there of:	Quantity to be supplied	Unit Price (in	Total
Any other addiction Delivery solid; Details of Civ) Quality Co	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security ontrol tage(s), and place(s) of conducting in	Accounting unit  ost there of:	Quantity to be supplied	Unit Price (in	Total
Any other addiction Delivery social Delivery social Delivery social Delivery social Delivery Social Designation (a) Mode(s), state (b) Designation	Brief description of goods/ services  itional services (if applicable) and configure)	Accounting unit  ost there of:	Quantity to be supplied	Unit Price (in	Total
Any other addiction of the control o	Brief description of goods/services  itional services (if applicable) and configure) (In words) chedule Performance Security ontrol tage(s), and place(s) of conducting in and address of SPMCIL's inspection and despatch instructions	Accounting unit  ost there of:	Quantity to be supplied	Unit Price (in	Total
Any other addiction of the control o	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security introl tage(s), and place(s) of conducting in and address of SPMCIL's inspection and despatch instructions e, including port consignee, if any	Accounting unit  ost there of:	Quantity to be supplied	Unit Price (in	Total
Any other addiction of the control o	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security ontrol tage(s), and place(s) of conducting in and address of SPMCIL's inspection and despatch instructions e, including port consignee, if any or clause	Accounting unit  ost there of:	Quantity to be supplied	Unit Price (in	Total
Any other addicate of the control of	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security introl tage(s), and place(s) of conducting in and address of SPMCIL's inspection and despatch instructions to including port consignee, if any or clause	Accounting unit  ost there of:	Quantity to be supplied	Unit Price (in	Total
Any other addition of the control of	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security ontrol tage(s), and place(s) of conducting in and address of SPMCIL's inspection and despatch instructions to, including port consignee, if any or clause terms thority	Accounting unit  Ost there of:	Quantity to be supplied	Unit Price (in	Total
Any other addicate value (in ii) Delivery so iii) Details of iv) Quality Co a) Mode(s), st b) Designation vi) Consignee vii) Warranty viii) Payment ix) Paying aut	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security ontrol tage(s), and place(s) of conducting in and address of SPMCIL's inspection and despatch instructions ending port consignee, if any or clause enterms thority me, and address of SPMCIL's authority	Accounting unit  Ost there of:	Quantity to be supplied	Unit Price (in	Total
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Any other addiction of the control o	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security ontrol tage(s), and place(s) of conducting in and address of SPMCIL's inspection and despatch instructions end in the second consignee, if any or clause enterms thority me, and address of SPMCIL's authority accepted this contract me, and address of the supplier's excepted.	Accounting unit  Ost there of:	Quantity to be supplied	Unit Price (in	Total
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Any other addition of the control of	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security introl itage(s), and place(s) of conducting in and address of SPMCIL's inspection and despatch instructions in an address of SPMCIL's authority in a despatch in the supplier in an despatch in the supplier in a despatch in the supplier i	Accounting unit  Ost there of:	Quantity to be supplied	Unit Price (in	Total
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Any other addiction of the superior of the sup	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security ontrol tage(s), and place(s) of conducting in and address of SPMCIL's inspection and despatch instructions end in the control consignee, if any or clause enterms thority  me, and address of SPMCIL's authority accepted this contract me, and address of the supplier's except exception and address of the supplier's except exception and for dress of the supplier) malf of	Accounting unit  Ost there of:	Quantity to be supplied	Unit Price (in	Total
Any other addiction of the control o	Brief description of goods/ services  itional services (if applicable) and configure) (In words) chedule Performance Security ontrol tage(s), and place(s) of conducting in and address of SPMCIL's inspection and despatch instructions end in the control consignee, if any or clause enterms thority  me, and address of SPMCIL's authority accepted this contract me, and address of the supplier's except exception and address of the supplier's except exception and for dress of the supplier) malf of	Accounting unit  Ost there of:	Quantity to be supplied	Unit Price (in	Total





# Section XVII: Letter of Authority for attending a Pre-bid Conference/ Bid Opening

The General Manager		
Unit Address		
Subject: Authorization for attended	ding bid opening on	(date) in the Tender of
Following persons are hereby aut	horized to attend the l	oid opening for the tender mentioned above on
behalf of		•
Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signatures of bidder or		
Officer authorized to sign the bid		
Documents on behalf of the		
bidder.		

#### Note:

- 1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
- 2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
- 3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.



#### **Section XVIII: Proforma of Bills for Payments**

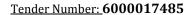
		(Refe	er Clause 22.6 c	of GCC)		
Name and Ado	dress of the Firn	n				
Bill No					Dated	
Purchase orde	er	No	Dated			
Name and add	lress of the cons	signee				
S. No	Authority	Description	Number or	Rate	Price per	Amount
	for purchase	of Stores	quantity	Rs. P.	Rs. P.	
			11			
Total						
1. GST/ CGST/	' SGST/ UTGST/	' IGST Amount				
2. Freight (if a	pplicable)					
3. Excise Duty	(if applicable)					
4. Packing and	l Forwarding ch	arges (if applic	able)			
5. Others (Plea	ase specify)		-			
6. PVC Amoun	t (with calculat	ion sheet enclo	sed)			
7. (-) deductio						
8. Net amount	payable (in wo	rds Rs.)				
			ch			
					Dated	
Place and Date						( )
Received Rs	_					
We solemnly o	certify that:					
		um) l	di Billi	.1 1		
	services Tax (GS	, .		nore than wh	nat is payable und	er the provision
of the relevan	trictor the Rule	.s made there u	muci.			
b. Goods on w	hich GST has h	een charged ha	ave not been ex	empted und	ler the GST Act o	r the rules made
					roct under the p	

- there under and the charges on account of GST on these goods are correct under the provisions of that
- c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.
- d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
- e. that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Act or the Rules made there under.

Signature and of Stamp Supplier





#### Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s	Date
11 UIII. 141/ S	Date
To:	
(Insert Name and Address of F	Purchaser's Paying Authority as per NIT Clause 1)
Sub: NEFT payments	
We refer to RBI's NEFT sche	me. Our mandate SPMCIL for making payments to us through the above
scheme to our under noted ac	count.
NATIONAL ELECTRONIC FUN	DS TRANSFER MANDATE FORM

1	Name of City	
2	Bank Code No.	
3	Branch Code No.	
4	Bank's Name	
5	Branch Address	
6	Branch Telephone / Fax No.	
7	Supplier's Account No.	
8	Type of Account	
9	IFSC code for NEFT	
10	IFSC code for RTGS	
11	Supplier's name as per Account	
12	MICR Code No.	

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and Signature of authorized official of the bank