

**Tender Number: 6000016824**

**India Security Press,  
(A UNIT OF SECURITY PRINTING & MINTING CORPORATION OF INDIA LTD.)  
WHOLLY OWNED BY GOVERNMENT OF INDIA  
Nashik Road - 422101 (Maharashtra)  
(ISO-9001:2015 & 14001:2015 Certified Company)  
Miniratna Category-I, CPSE  
Tel. No.: +91-253-2402200; Fax No.: +91-253-2462718;2466389  
e-mail: [purchase.isp@spmCIL.com](mailto:purchase.isp@spmCIL.com) Website: <https://ispnasik.spmCIL.com>  
CIN: U22213DL2006GOI144763 GSTIN: 27AAJCS6111J2Z7**

**Not Transferable**

**SECURITY CLASSIFICATION: SECURITY SENSITIVE MATERIAL**

**Tender Document for: Supply, Installation, Testing & Commissioning of One (01) Sheet Fed Programmable Laser Micro Perforation Machine.**

**Tender No.: 6000016824/74/SM-5-16(45)/2014**

**Date: 26.11.2021**

This Tender Document Contains \_\_\_\_\_ Pages.

Tender Documents is issued to:

M/s. (Name and Address of the firm)

Details of contact person in SPMCIL regarding this tender:

**Name:** Ashok Sharma

**Designation:** Jt. General Manager (Materials)

**Address:** India Security Press, Nashik Road - 422101 Maharashtra, India.

**E-mail:** [purchase.isp@spmCIL.com](mailto:purchase.isp@spmCIL.com)

**Phone:** 0253-2402319/2419



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**DISCLAIMER**

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided. This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission. This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources.

Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines / Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standii in such a relationship. These documents / guidelines / Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings.

The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document.

The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.



**Tender Number: 6000016824**

**SECTION I: NOTICE INVITING TENDER (NIT)**

India Security Press, (A unit of Security Printing & Minting Corporation of India Ltd.) wholly owned by Government of India, Nashik Road – 422101 (Maharashtra)

Tender No.: 6000016824/74/SM-5-16(45)/2014

Date: 26.11.2021

1. Sealed tenders are invited from eligible and qualified bidder of India Security Press Nashik's PQB No.160/ICB/2019 dated 26.12.2019 for supply of the following:

Schedule No.	Brief Description of Goods / Services	Quantity (with Unit)	Earnest Money (in INR/USD/EUR/GBP)	Remarks
1]	Sheet Fed Programmable Laser Micro Perforation Machine	One (01) No.	(**please refer SIT-6 of Section III of this tender)	

Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)	Two bid (Single Stage) i.e. (Technical Bid & Price Bid)
Security Classification	<b>Security Sensitive Material</b>
Authority in whose favour all tender related financial instruments (FD, DD, Banker's cheque etc) are to be made:	India Security Press (a unit of SPMCIL), Nashik Road-422101
All Financial Instruments to be payable at:	Nashik
Dates and place of issue of tender documents:	From 26.11.2021 to 30.12.2021 during office hours
Place of Pre-Bid Conference	India Security Press, Nashik Road, Maharashtra, India on 07.12.2021
Place, Time and date before which written queries for pre-bid conference must be received	04.12.2021 Upto 17.00 (IST)
Closing date and time for receipt of tenders	31.12.2021 upto 1430 Hrs. (IST- Indian Standard Time)
Place of receipt of tenders	Tender Box placed at the Green Gate of ISP-Nashik
Time and date of opening of tenders for Techno-commercial Bid. (Place, Time, and date of Opening of Price (Financial) bid would be intimated later on)	31.12.2021 at 1500 Hrs. (IST- Indian Standard Time)
Place of opening of tenders	Purchase Section, ISP-Nashik
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.1 of GIT)	Jt.GM (HR), ISP-Nashik
Officer to be contacted for clarifications/ help:	Jt.GM (Materials) e-mail: <a href="mailto:purchase.isp@spmCIL.com">purchase.isp@spmCIL.com</a> phone: 0253-2402321/2319/2419

2. This tender is exclusively issued only to the PQB qualified & Security Cleared firms against ISP PQB No.160/ICB/2019 dated 26.12.2019 issued for Procurement of Sheet Fed Programmable Laser Micro Perforation Machine, Qty. One (01) No. Bidders may also visit our website mentioned above for further details.

3. Tender fee is not required (as the same was already submitted by the firms against ISP PQB No.160/ICB/2019 dated 26.12.2019).

4. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped on or before the closing date and time indicated in the Para 1 above in the tender box located at the address given below, failing which the tenders will be treated as late and rejected. Tenders may also be sent through post at the address as above. However, Purchaser will not be




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responsible for any postal lapses or delays in receipt of the documents. In case NIT/ SIT provide for uploading of bids to nominated eProcurement portal, bidders must upload their bids along with scanned copies as required enclosures (including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction) as per instructions given in this regard. Original copies of such scanned uploaded required enclosures must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

5. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be sold/ received/ opened on the next working day at the appointed time.

6. The tender documents are not transferable.

7. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).

  
26.11.24  
Ashok Sharma

Jt. General Manager (Materials)

For and on behalf of

Chief General Manager

India Security Press, Nashik

Tel. No.: 0253-2402319/2419

e-mail: [purchase.isp@spmcil.com](mailto:purchase.isp@spmcil.com)



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**SECTION II: GENERAL INSTRUCTIONS TO TENDERER (GIT)**

Please refer the link for GIT (Total 61 pages): <https://spmCIL.com/uploaddocument/GIT/new.pdf>

***NOTE: BIDDERS ARE REQUESTED TO DOWNLOAD 61 PAGES WITH THE HELP OF ABOVE MENTIONED LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT. PRINTOUT OF THIS PAGE IS NOT ACCEPTABLE.***

**SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)**

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify / substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in **Section II**. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

Sl. No.	GIT Clause No.	Topic	Modify / Substitute / Supplement	SIT Provision
1)	2	Language of Tenders	-	The tenders are to be submitted in English Language only
2)	3.	Eligible Tenderers	-	Only those firms which are PQB qualified & Security Cleared against ISP PQB No.160/ICB/2019 dated 26.12.2019.
3)	3.4	Eligible Goods and Services (Origin of Goods)	-	As applicable.
4)	6.1	The tender documents includes:	Modify	As per SIT-1 (given below)
5)	8	Prebid Conference	-	As per SIT-2 (given below)
6)	9	Time Limit for receiving request for clarification of Tender Documents	Modify	As per SIT-3 (given below)
7)	10.	Documents Comprising the Tender	Supplement	As per SIT-4 (given below)
8)	11.2	Tender Currency	Modify	As Per SIT-5 (given below)
9)	12.1	Tender Prices	-	As applicable.
10)	12.2, 33, 36.1	Schedule wise evaluation	-	As applicable.
11)	12.6	GST details	-	As applicable.
12)	14	PVC Clause & Formula	-	Not applicable.
13)	14.4 to 14.7	Exchange Rate Variation (ERV)	-	As applicable.
14)	16.2 a) to c)	Documents Establishing Tenderers Eligibility and Qualifications	-	As applicable.
15)	18.4, 18.5	Earnest Money Deposit (EMD)	Modify	As per SIT-6 (given below)
16)	19.1 to 19.3	Tender Validity	Modify	As per SIT-7 (given below)
17)	20.4	Number of Copies of Tenders to be submitted	-	As applicable.
18)	20.8	Two Bid System	-	As applicable.
19)	20.9	E-Procurement	-	Not applicable.
20)	33., 34., and 35	Evaluation Criteria	Supplement	As per SIT-8 (given below)
21)	43	Parallel Contracts		Not Applicable.
22)	44.1	Serious Misdemeanours	-	As applicable.
23)	44.3	Integrity Pact	-	Not applicable.
24)	45.1	Notification of Award	-	As applicable.
25)	50.	Applicability of additional GIT for rate Contracts	-	Not applicable.
26)	51.	Applicability of additional GIT for PQB Tenders	-	Not applicable.



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Sl. No.	GIT Clause No.	Topic	Modify / Substitute / Supplement	SIT Provision
27)	52.	Applicability of additional GIT for Tenders involving Samples	-	Not applicable.
28)	52.3	Pre-Production Samples		Not Applicable.
29)	53.	Applicability of additional GIT for EOI Tenders	-	Not applicable.
30)	54.	Applicability of additional GIT for Tenders for Disposal of Scrap	-	Not applicable.
31)	55.	Applicability of additional GIT for Development / Indigenization Tenders	-	Not applicable.

**SIT-1 This tender document includes:**

1. Section I - Notice Inviting Tender (NIT)
2. Section II - General Instructions to Tenderers (GIT)
3. Section III - Special Instructions to Tenderers (SIT)
4. Section IV - General Conditions of Contract (GCC)
5. Section V - Special Conditions of Contract (SCC)
6. Section VI - List of Requirements
7. Section VII - Technical Specifications
8. Section VIII - Quality Control Requirements
9. Section IX - Qualification/ Eligibility Criteria
10. Section X - Tender Form
11. Section XI - Price Schedule
12. Section XII - Vendor Details
13. Section XIV - Manufacturer's Authorization Form (if applicable)
14. Section XV - Bank Guarantee Form for Performance Security
15. Section XVI - Contract Form
16. Section XVII: Letter of Authority for attending a Bid Opening
17. Section XVIII: Proforma of Bills for Payments
18. Annexure: I - Bid Security Declaration Format

**SIT-2 Pre-Bid Conference:** The pre-bid conference will be held on 07.12.2021 at 11.00 hrs IST. The prospective bidders interested to participate in this tender are requested to attend the pre-bid conference for clarifications on Tender document, at India Security Press, Nashik. The queries of Pre-bid conference if any, shall reach to CGM, ISP, Nashik on or before 04.12.2021 in writing by Fax/mail.

**SIT-3 Time Limit for receiving request for clarification of Tender Documents:** A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMCIL in writing or by fax / e-mail/ telex. SPMCIL will respond in writing to such request provided the same is received by SPMCIL not later than **fourteen (14) days** prior to the prescribed date of submission of tender.

**SIT-4 Documents Comprising the Tender:**

**PART I: Technical Bid (First Envelope):**

1. **Earnest Money Deposit:** Duly filled, Stamped and Signed '**Annexure-I**' of this tender document to be printed on bidder's letter head.
2. **Power of Attorney/ Authorization** with the seal of company indicating that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.
3. The eligibility criteria for the tender are given in **Section IX- Qualification/ Eligibility Criteria**. The bidder has to submit all the desired documents and relevant documentary proof in support of



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relevant clauses mentioned in Section IX: Qualification/ Eligibility Criteria. The Qualifying Criteria should be submitted in original.

4. The tenderer shall submit detailed techno-commercial offer as per Technical Specifications mentioned as per Section-VII and List of Requirement as per Section-VI of the tender document.
5. The tenderer has to submit sealed and signed tender document by authorized signatory of the tenderer as a token of acceptance of all section/ terms and conditions of this tender document (GIT, SIT, GCC & SCC, Quality Control Requirement, List of Requirement, Technical Specification, Tender form, vendor details, manufacturer authorization etc.)
6. *A copy of price schedule (attached at Section XI of this tender document) shall be submitted along with Technical Bid marking XXXX in each column of the price portion i.e. the FOB Price per Unit, FOB total (XXXX), Insurance (XXXX), Freight (Ocean) (XXXX), CIF (XXXX) price, Installation, Testing, Training & Commissioning charges and so on' of the material offered so as to ensure that the bidder has strictly filled all the parts of the price schedule. It may be noted that the price is NOT to be quoted with the Technical Bid otherwise the tender shall be liable for rejection.*

**Part-II: Financial Bid / Price Bid (Second Envelope):** The tenderer shall quote their prices strictly as per the proforma given in Section-XI of the Tender document. It is mandatory to the bidders to quote on FOB, CIF and CFR basis.

**NOTE:-**

- i. The each envelope containing bids shall be super scribed as, Technical Bid and Price Bid separately as the case may be for *Supply, Installation, Testing & Commissioning of One (01) Sheet Fed Programmable Laser Micro Perforation Machine*. The sealed envelopes shall be again put in another envelope and super scribed as tender for *Supply, Installation, Testing & Commissioning of One (01) Sheet Fed Programmable Laser Micro Perforation Machine* due on 1500 hrs. IST (Indian Standard Time) on 28.12.2021.
- ii. Late Tender shall not be accepted. Tenderer shall submit their offer only on prescribed form. Tenders by fax/ email shall not be accepted. Tender by Post/hand/courier received on or before the due date and time shall be accepted. Postal delay/ delay by courier services etc. shall not be condoned, what so ever reason may be.

**SIT-5 Tender Currency:** Foreign Bidders should quote either in **INR / EURO / USD**. Bidders are requested to quote price within two decimal places. Quotation with price quote beyond two decimal places will be ignored.

**SIT-6 Earnest Money Deposit:** The Bidder is required to submit duly filled-in, stamped and signed **Annexure-I** (Enclosed at the end of this Tender Document) on their letter head. The attached Annexure-I shall be treated as Part of this Tender Documents.

**SIT-7 Tender Validity:**

1. The tender shall remain valid for acceptance for a period of 180 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.
2. In exceptional cases, the tenderers may be requested by SPMCIL to extend the validity of their tenders upto a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/email/ telex/ cable followed by surface mail. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD (if applicable) accordingly.
3. In case the day upto which the tenders are remain valid falls on/ subsequently declared a holiday or closed day for SPMCIL, the tender validity shall automatically be extended upto the next working day.





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**SIT-8 Tender Evaluation Process:**

**1. Technical bid evaluation:** In the first instance, the **Techno-commercial Part (1<sup>st</sup> Packet)** of bidders shall be opened for scrutiny and further evaluation. These offers/ bid will be scrutinized and evaluated by the committee/ authority with reference to the parameters prescribed in the Eligibility criteria. The technical acceptance of the bids is on the basis of Technical Specifications offered by the bidder as per Section -VII: Technical Specifications and Section-VI : List of Requirement of the tender document and acceptance of the terms and conditions as per GIT, SIT, GCC, SCC and other conditions of tender. **Conditional offers will be liable for rejection.**

**2. Price bid evaluation:**

**2.1** In the second stage, the Price Bid of only the technical bid qualified firms will be opened for further scrutiny and evaluation. The intimation regarding opening of *Price Bid* shall be given to *Techno-Commercial Bid* qualified tenderers to enable them to attend the *Price Bid* opening, if they so desire.

**2.2** For arriving at the L-1 price, the prices quoted by the bidders shall be compared on CIF/ Landed cost at JNPT/ Nhava Sheva Sea Port and including the Installation, Testing, Commissioning, Testing and Training charges, if any.

**2.3** SPMCIL reserves the right to place order either on FOB or CIF or CFR cost (whichever is beneficial to SPMCIL).

**SECTION IV: GENERAL CONDITIONS OF CONTRACT (GCC)**



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Please refer the link for GIT (Total 36 pages): <https://sPMCil.com/uploaddocument/GCC/new.pdf>

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**SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)**

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

Sl. No.	GCC Clause No.	Topic	Modify / Substitute / Supplement	SCC Provision
1)	1.2	Abbreviations:	-	As applicable.
2)	6.1, 6.3 & 6.5	Performance Bond/ Security	Supplement	As per SCC-1 (given below)
3)	8.2	Packing and Marking	-	As applicable.
4)	9.4	Pre-despatch Inspection	Supplement	As per Clause 10 of 'SECTION VII: TECHNICAL SPECIFICATION' of this tender document.
5)	11.2	Transportation of Domestic Goods	-	As applicable.
6)	12	Insurance	-	As applicable.
7)	14.1 (d)	Training at the Manufacturer's worksite	Modify	As per Clause 11 of 'SECTION VII: TECHNICAL SPECIFICATION' of this tender document.
8)	15	Distribution of Despatch Documents for clearance/ Receipt of Goods	-	As applicable.
9)	16.2, 16.4	Warrantee Clause	-	As applicable.
10)	19.3	Option Clause	-	Not applicable.
11)	20.1	Price Adjustment Clause	-	As applicable.
12)	21	Taxes and Duties	-	As applicable.
13)	22	Terms and Mode of payments	Modify	As per SCC-2 (given below)
14)	24.1	Quantum of LD	-	As applicable.
15)	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	-	As applicable.
16)	33.1	Resolution of Disputes	-	As applicable.
17)	36.3.2, 36.3.9	Disposal/ Sale of Scrap by Tender	-	As applicable.

**SCC-1 Performance Bond/ Security:** Within 21 days, the successful bidder has to submit Performance Bond/ Security equivalent to 3% of the order(s) value (i.e. cost of the machine + installation, testing, commissioning training charges) and it should be in the same currency as the contract and valid for a period of 60 days beyond the completion of all contractual obligations including warranty period i.e. for a period of 24 months from the date of issue Notification of award. The successful bidder will also allow to submit a fresh Bank Guarantee (on warranty period) of 3% value of the goods excluding installation commissioning charges. In such case original performance will be returned only after satisfactory delivery/ commissioning and on receipt revised Bank Guarantee (on warranty period).



**SCC-2 Terms and Mode of Payment:**

1. *Bidders are required to quote on FOB, CIF & CFR price. SPMCIL reserves the right to place order either on FOB or CIF or CFR (whichever is beneficial to SPMCIL).*
2. 100% Payment will be made through irrevocable letter of credit to be opened by Purchaser through Purchaser's Bank in favour of seller. Such letter of Credit shall be automatic with a limit of covering total value at each stage as described below.
3. **If the terms of delivery is on FOB Basis**, the payment shall be made in the following manner:

**(A)** 50% Payment towards FOB cost of machine(s) on receipt of following documents after shipment /dispatch:

- i. 4 copies of clean on Bill of Lading /Airway bill issued by authorized agency by the purchaser.
- ii. Invoice in Quadruplicate, duly sealed and signed by supplier.
- iii. 4 copies of packing list.
- iv. 2 copies of certificate of country of origin issued by chamber of commerce.
- v. Inspection certificate. if inspection has been waived, then quality test certificate of the manufacturer along with the Inspection Waiver Certificate.
- vi. 2 copies of manufacture's test certificate.
- vii. Dangerous Cargo Certificate, if any.
- viii. Two copies of bill of exchange duly mentioning the amount claimed.
- ix. Certificate from the supplier confirming that the documents for shipment of the material have been sent /dispatched to all concerned in accordance with the stipulation in the contract.
- x. Catalogue, technical write up/literature, if any, for customs clearance purpose.
- xi. Certificate of No Agency company/Commission payable to any Indian agent involved in this transaction.
- xii. Warranty Certificate

**(B)** Payment 30% of the cost of machine after successful installation & commissioning of the Machine.

**(C)** 20% Payment towards cost of machine(s) along with 100% towards Installation, commissioning, testing and Training charges an after issue of Final Acceptance Certificate issued by the Purchaser. TDS, if any, will be deducted on installation, testing, commissioning and training work.

4. **If the terms of delivery is on CIF Basis**, the payment shall be made in the following manner:

**(A)** 50% Payment towards CIF cost on receipt of following documents after arrival of shipment at JNPT / Nhavasheva Port and on receipt of following documents:

- i. 4 copies of clean on Bill of Lading /Airway bill issued by authorized agency by the purchaser.
- ii. Invoice in Quadruplicate, duly sealed and signed by supplier.
- iii. 4 copies of packing list.
- iv. 2 copies of certificate of country of origin issued by chamber of commerce.
- v. Inspection certificate. if inspection has been waived, then quality test certificate of the manufacturer along with the Inspection Waiver Certificate.
- vi. 2 copies of manufacture's test certificate.
- vii. Dangerous Cargo Certificate, if any.



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- viii. Two copies of bill of exchange duly mentioning the amount claimed.
- ix. Certificate from the supplier confirming that the documents for shipment of the material have been sent /dispatched to all concerned in accordance with the stipulation in the contract.
- x. Catalogue, technical write up/literature, if any, for customs clearance purpose.
- xi. Certificate of No Agency company/Commission payable to any Indian agent involved in this transaction.
- xii. Insurance Policy of 110%
- xiii. Warranty Certificate.

**(B)** Payment 30% of the CIF cost of machine(s) after successful installation & commissioning of the Machine(s).

**(C)** 20% Payment of the CIF cost of machine(s) along with 100% towards Installation, commissioning, testing and Training charges an after issue of Final Acceptance Certificate issued by the Purchaser. TDS, if any, will be deducted on installation, testing, commissioning and training work.

**5. If the terms of delivery is on CFR Basis, the payment shall be made in the following manner:**

**(A)** 50% Payment towards CFR cost after arrival of shipment at JNPT / Nhavasheva Port on receipt of following documents:

- i. 4 copies of clean on Bill of Lading /Airway bill issued by authorized agency by the purchaser.
- ii. Invoice in Quadruplicate, duly sealed and signed by supplier.
- iii. 4 copies of packing list.
- iv. 2 copies of certificate of country of origin issued by chamber of commerce.
- v. Inspection certificate. if inspection has been waived, then quality test certificate of the manufacturer along with the Inspection Waiver Certificate.
- vi. 2 copies of manufacture's test certificate.
- vii. Dangerous Cargo Certificate, if any.
- viii. Two copies of bill of exchange duly mentioning the amount claimed.
- ix. Certificate from the supplier confirming that the documents for shipment of the material have been sent /dispatched to all concerned in accordance with the stipulation in the contract.
- x. Catalogue, technical write up/literature, if any, for customs clearance purpose.
- xi. Certificate of No Agency company/Commission payable to any Indian agent involved in this transaction.
- xii. Insurance Policy of 110%
- xiii. Warranty Certificate.

**(B)** Payment 30% of the CFR cost of machine(s) after successful installation & commissioning of the Machine(s).

**(C)** 20% Payment of the CFR cost of machine(s) along with 100% towards Installation, commissioning, testing and Training charges an after issue of Final Acceptance Certificate issued by the Purchaser. TDS, if any, will be deducted on installation, testing, commissioning and training work.

**SECTION VI: LIST OF REQUIREMENTS**

Schedule No.	Brief description of goods and services (Related specifications etc. are in Section-VII)	HNS Code (if any)	Accounting unit	Quantity	Amount of Earnest Money (INR)
1)	Supply, Installation, Testing & Commissioning of One (01) Sheet Fed Programmable Laser Micro Perforation Machine.		Number (No.)	One (01) No.	(**please refer SIT-6 of Section III of this tender)

**1. Required Delivery Schedule:**

- (a) The firm will have to supply all Equipment / deliverables within 7 months from the date of issue of Notification of Contract (NAC).
- (b) The firm shall start installation testing and commissioning, within a period of 30 days after receipt of material in ISP stores.
- (c) The firm will have to complete installation commissioning and testing of said machine within 30 working days.
- (d) The completion time is the essence of the Contract. The machine(s) will have to be supplied, commissioned within the specified time as mentioned above.

2. Required Terms of Delivery, Destination, Ultimate Consignee, and preferred mode of Transportation:	Terms of Delivery:	FOB Basis / CIF Nhava Sheva/ JNPT (India) / CFR Nhava Sheve/ JNPT basis.
	Destination:	India Security Press, Nashik Road, Maharashtra (India). Pin-422101.
	Ultimate Consignee:	Chief General Manager, India Security Press: Nashik Road, Maharashtra (India). Pin-422101.
	Preferred mode of Transportation:	By Sea.

3. All the copies of tenders shall be complete in all respects with all their attachments/ enclosures duly numbered and signed on each and every page.
4. Price bid should be submitted as per format in Section XI. Rate quoted should be on firm price basis.
5. In addition to the offer for supplying the 'Sheet Fed Programmable Laser Micro Perforation Machine', the tenderer shall quote for the installation, commissioning and training charges separately in the price bid.
6. The Bidder has to submit the Check list as per Format given below along with the Technical Documents (**First Envelope**):

Sr. No.	Description	Submitted / Not Submitted	Page No.
1)	EMD: Duly Stamped and Signed <b>Annexure-I</b> (which is Enclosed at the end of this Tender Document) on bidder's letter head.		



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Sr. No.	Description	Submitted / Not Submitted	Page No.
2)	Power of Attorney of the Authorized Signatory duly Authorized by a person not below the Director level of the bidder firm for signing this Tender document and Order.		
3)	Detailed Technical Offer on the firm's letter head accepting the technical specification as per Section VII.		
4)	Acceptance to the Delivery Schedule as per Section VI on the firm's letter head.		
5)	Acceptance to the Quality Control Requirement as per Section VIII on the firm's letter head.		
6)	All pages of the tender documents (including GIT, GCC, SIT, SCC, List of requirements, Technical specification, quality requirements, etc) duly signed and stamped by the Authorized signatory of the bidder.		
7)	Declaration/ undertakings as per Section IX: Qualification/ Eligibility Criteria on the firm's Letter Head.		
8)	Vendor details (As per Section XII)		
9)	Blank Price Bid (as per Section XI)		

7. The Bidder has to submit the Check list as per Format given below along with the Price Bid (**Second Envelope**):

Sr. No.	Description	Submitted / Not Submitted	Page No.
1.	Duly filled Section XI: Price bid		



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**SECTION VII: TECHNICAL SPECIFICATIONS**

***"BEING A SECURITY ITEM THE TECHNICAL SPECIFICATION HAS NOT BEEN MENTIONED IN THIS TENDER DOCUMENT. HOWEVER, THE TECHNICAL SPECIFICATIONS HAS BEEN SENT TO THE SOLICITED / SECURITY CLEARED FIRMS".***





**SECTION VIII: QUALITY CONTROL REQUIREMENTS**

1.

**FINAL ACCEPTANCE TEST (FAT):**

After successful installation & commissioning of the system and their auxiliary equipments, the FAT will be carried out for a period of 10 working days consisting of 8 hours per day, conforming to the machine configurations, rated machine speed, output etc. as per the tender specifications as given in the following table:-

Sl. No.	Description	Parameters
1	Total number of working days	10 days
2	Number of shifts in day	1 shift
3	Duration of each shift	8 Hours
4	Effective production time (excluding make-ready, operator's oriented stoppages, etc.)	7 Hours
6	Targeted production per shift (in sheets)	17500
8	Machine rated Speed(Sheets/hour)	2500

If any parameter is not achieved due to any reason not attributed to the Purchaser, the acceptance test shall be conducted ab-initio for further ten days period.

2.

**FINAL ACCEPTANCE CERTIFICATE (FAC):**

Upon satisfactory completion of FAT, the FAC will be issued to the firm.



**SECTION IX: QUALIFICATION/ ELIGIBILITY CRITERIA**

(Pre-Qualification bid had already been submitted by the PQB qualified and Security Cleared firms)

However, the bidder has to submit the following declaration/undertaking on their Letter Head, duly sealed and signed by Competent Authority of the firm stating that:

1. "We / the Principle Manufacturer have not been black-listed/ debarred for dealing with any Govt. Organization / Public Sector Undertaking (PSU) / Reputed Organization in the past".
2. "We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications".
3. "The product supplied by the bidder to India should be exclusive and a separate product/service should be offered to India, which should not be supplied to other countries. A Technical Team may be constituted to vet the Chosen product / technology."
4. "The operations of the company in Pakistan/China, if any, should be suitably firewalled from the contract/operations with Govt. of India. Further, no employee who has previously worked or been posted in Pakistan/China, and no Pakistani/Chinese National or person of Pakistani/Chinese origin should be engaged by the company for this project."
5. "If the entity is found indulging in acts inimical or prejudicial to India's national security or interest, the license / tender / contract shall liable to be terminated."
6. "The company should effectively safeguard the production and supplies by including unique Taggants, wherever feasible".
7. "The production facilities and transport of raw material should be adequately secured to prevent pilferage and / or to circumvent threats from anti-national elements."
8. "A designated security agency may conduct security audits apart from emergency inspections of the production facilities / transport arrangements, if needed."
9. "The company should inform to Department/India Security Press, Nashik regarding criminal case(s), if any, registered against the company, owner, promoter or any of its directors after the issue/award of contract."
10. "There is no change in Directors/ Key personnel of the Organization as submitted in the ISP Global PQB No. 160/ICB/2019 dated 26.12.2019".

*Note: Please specify, if there is any change. In case of change of Director(s), the firm shall submit the details of the company / directors along with the 'technical bid' in the prescribed proforma for obtaining a fresh Security Clearance.*

11. "It is mandatory for the bidder/ supplier to inform to India Security Press, Nashik regarding any changes in management control or ownership of the company/ operator(s)/ executing the project."
12. "The information given in the documents are correct and the bidder is aware that in case any information provided is found to be false at a later stage, India Security Press Nashik reserves the right to reject/ disqualify the bidder at any stage of the tendering process without assigning any reason".
13. "At a later stage, if the bidder found guilty during the tendency of tender and contract period, suitable action will be initiated by purchaser including blacklisting".
14. "Purchaser may visit the bidder's manufacturing facilities at any time during the tendency of tender and contract for verification, if required".
15. Declaration / Undertakings as per Clause 5. a., b., c. and Clause 9. a., & b., of 'Section VII: Technical Specification' of this tender document.



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**SECTION X: TENDER FORM**

Date.....

To,  
India Security Press,  
(A unit of Security Printing & Minting Corporation of India Ltd.)  
Nashik Road – 422101 (Maharashtra), India.

Ref: Your Tender document No. 6000016824/74/SM-5-16(45)/2014 dated 26.11.2021

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

2. If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

3. We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

4. We agree to keep our tender valid for acceptance for a period upto -----, as required in the GIT clause 19, read with modification, if any in Section-III – “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

5. We confirm that in case of downloaded Tender Document, we have not changed/ edited its contents. We realize that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

6. We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

7. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017 Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

We do not belong to any Country whose bidders are notified as ineligible under this order

8. Debarment Status: Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptts. of Government of India or by any State Govt:

Yes (with period of Ban): .....

No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries – including subcontractors or suppliers for any part of the contract – do not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country’s laws or official regulations.

9. **Penalties for false or misleading declarations:** I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any



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wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....  
(Signature with date)

.....  
(Name and designation)

Duly authorized to sign tender for and on behalf of

.....  
.....



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**SECTION XI: PRICE SCHEDULE**

**(PRICE TO BE QUOTED IN INR/ USD/ EURO only)**

To,  
 Chief General Manager  
 India Security Press,  
 (A unit of Security Printing & Minting Corporation of India Ltd.)  
 Nashik Road - 422101 (Maharashtra), India.

**OFFER FORM** for Tender No. 6000016824/74/SM-5-16(45)/2014 Date of Opening: 31.12.2021 time: 1500 Hours.

We ..... hereby certify that we are established firm of manufacturers / authorized agents of M/s ..... with factories at ..... which are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of **India Security Press, Nashik / SPMCIL**. We hereby offer to supply the following items at the prices indicated below:

Sr. No.	Description	HSN number of item, if any (to be provided by the bidder)	FOB cost	Quantity offered in number	Port Destination	Insurance	Freight (Ocean)	CIF
A	Supply of 'Sheet Fed Programmable Laser Micro Perforation Machine'	2	3	4 01	5 Nhava Sheva/ JNPT	6	7	8
<b>Description, Amount</b>								
B	Installation, testing, commissioning and training charges for 'Sheet Fed Programmable Laser Micro Perforation Machine'							
C	<b>Total (i.e. A+B above)</b>							

- Gross weight and dimensions of package per unit: .....
- The information how may number of units be able to come in one 20" &/or 40" container should be invariably given for freight comparison: .....
- Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete **must be indicated here.**)
  - Total **FOB Cost** of the Machine: .....
  - CIF Cost** of the Machine: .....
  - Cost of Installation, Commissioning, Testing and Training: .....
  - Any other charges (apart from above): .....
- We are agreeable to payment of agency commission to our Agents in India in non-convertible Indian Rupees:
  - The name and address of Agent .....



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- (b) Service to be rendered by the Agent .....
- (c) Amount of remuneration for the Agent .....
- (d) PAN Number of the Agent.....
- (e) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.); GSTIN number; Registered Address in GSTIN; Place of Delivery for GST Purpose; and GST (including GST Cess) if any to be paid extra on Agent's remuneration.....

3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period of ----- days from the date of opening of tender (i.e., upto -----), We shall be bound by the communication of acceptance dispatched within the prescribe time.

5. Earnests Money/Bid Guarantee for an amount equal to ..... is enclosed in form of -----(form and reference number, date) as per the Tender Documents.

**Note:**

- (i) The Bidder may prepare their own offer forms as per this proforma.
- (ii) No change in the proforma is permissible.
- (iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialed by the bidder.
- (iv) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.
- (v) The 'FOB Cost, CFR Cost & CIF Cost' includes the following:

	Load to truck	Export-duty payment	Transport to exporter's port	Unload at destination's port	Landing charges at destination's port	Transport to import's port	Landing charges at importer's port	Unload onto trucks from the importers port	Transport to destination	Insurance	Entry Customs Clearance	Entry Taxation
FOB	Yes	Yes	Yes	Yes	Yes	No	No	No	No	No	No	No
CFR	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No	No	No	No
CIF	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No	Yes	No	No

Dated: .....

Signature and seal of Manufacturer/Bidder: .....



**Tender Number: 6000016824**

**SECTION XII: VENDOR DETAILS**

**The tenderer should furnish specific details mentioned below. In case a question / issue do not apply to a tenderer, the same should be answered with the remark "not applicable".**

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof / evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question / issues, its tender will be liable to be ignored.

**1. Vendor/ Contractor particulars:**

- (a) Name of the Company:.....
- (b) Corporate Identity No. (CIN): .....
- (c) Registration if any with SPMCIL: .....
- (d) Complete Postal Address: .....
- (e) Pin code/ ZIP code: .....
- (f) Telephone nos. (with country/area codes): .....
- (g) Fax No.: (with country/area codes): .....
- (h) Cell phone Nos.: (with country/area codes): .....
- (i) Contact persons /Designation: .....
- (j) Email IDs: .....

**2. Taxation Details:**

- (a) PAN number: .....
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.): .....
- (c) GSTIN number: .....
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose: .....
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):  
.....

- We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....  
(Signature with date)

.....  
(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....  
.....  
(Name, address, and stamp of the tendering firm)



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**SECTION XIV: MANUFACTURER'S AUTHORIZATION FORM**

To,  
Chief General Manager  
India Security Press,  
(A unit of Security Printing & Minting Corporation of India Ltd.)  
Nashik Road - 422101 (Maharashtra), India.

Dear Sirs,  
Ref. Your Tender document No....., dated .....

We, ....., who are proven and reputable manufacturers of ..... (name and description of the goods offered in the tender) having factories at....., hereby authorise Messrs..... (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. .... (name and address of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,  
.....  
.....  
[Signature with date, name, and designation]

For and on behalf of Messrs: .....  
  
[Name & address of the manufacturers]

Note: This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.





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**SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY**

***PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND***

***(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)***

Ref .....

Date .....

Bank Guarantee No .....

To,  
Chief General Manager  
India Security Press,  
(A unit of Security Printing & Minting Corporation of India Ltd.)  
Nashik Road - 422101 (Maharashtra), India.

Dear Sir,

1. Against contract vide Notification for Award of the Tender No ..... dated ..... covering supply of ..... (hereinafter called the 'contract') entered into between the ..... (insert name of Purchaser) (herein after called as the Purchaser) and M/s.....,..... (here in after called the 'Contractor'), this is to certify that, at the request of the Contractor, we ..... (name of the bank), are holding in trust in favour of the Purchaser, the amount of .....(write the sum here in words), to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us, forthwith on demand and without demur to the Purchaser.

2. We ..... (name of the bank), further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till ....., (hereinafter called the 'said date') and that if any claim accrues or arises against us ..... (name of the bank), by virtue of this guarantee before the said date, the same shall be enforceable against us ..... (name of the bank), notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ..... (name of the bank), by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.

3. It is fully understood that this guarantee is effective from the date of the said contract and that we ..... (name of the bank), undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.

4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.

5. We..... (name of the bank), further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to



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extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we..... (name of the bank), shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date: .....

Place: .....

Signature:

.....

(Printed Name)

(Designation)

Witnesses: .....

(Bank's Common Seal)



SECURITY PRINTING AND MINTING  
CORPORATION OF INDIA LIMITED

**Tender Number: 6000016824**

**SECTION XVI: CONTRACT FORM**

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No..... dated .....

1. Name & address of the Supplier: .....
2. SPMCIL's Tender document No..... dated..... and subsequent Amendment No....., dated..... (If any), issued by SPMCIL
3. Supplier's Tender No..... dated..... and subsequent communication(s) No..... dated ..... (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
  - (i) General Conditions of Contract;
  - (ii) Special Conditions of Contract;
  - (iii) List of Requirements;
  - (iv) Technical Specifications;
  - (v) Quality Control Requirements;
  - (vi) Tender Form furnished by the supplier;
  - (vii) Price Schedule(s) furnished by the supplier in its tender;
  - (viii) Manufacturers' Authorisation Form (if applicable for this tender);
  - (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section - V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
  - (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:
    - a. Schedule No.: .....
    - b. Brief description of goods/ services: .....
    - c. Accounting unit: .....
    - d. Quantity to be supplied: .....
    - e. Unit Price (in Rs.): .....
    - f. Total price: .....
    - g. Any other additional services (if applicable) and cost there of: .....
    - h. Total value (in figure) \_\_\_\_\_ (In words) \_\_\_\_\_
  - (ii) Delivery schedule: .....
  - (iii) Details of Performance Security: .....
  - (iv) Quality Control:
    - (a) Mode(s), stage(s), and place(s) of conducting inspections and tests: .....



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(b) Designation and address of SPMCIL's inspecting officer: .....

(v) Destination and despatch instructions: .....

(vi) Consignee, including port consignee, if any: .....

(vii) Warranty clause: .....

(viii) Payment terms: .....

(ix) Paying authority: .....

(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of.....

Received and accepted this contract .....

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of .....

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:



**Tender Number: 6000016824**

**SECTION XVII: LETTER OF AUTHORITY FOR ATTENDING A PRE-BID CONFERENCE/ BID OPENING**

(Refer to clause 24.2 of GIT)

To,  
Chief General Manager  
India Security Press,  
(A unit of Security Printing & Minting Corporation of India Ltd.)  
Nashik Road - 422101 (Maharashtra), India.

Subject: Authorization for attending bid opening on \_\_\_\_\_ (date) in the Tender of \_\_\_\_\_.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of \_\_\_\_\_ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signature
I.		
II.		
Alternate Representative		
Signature of bidder or Officer authorized to sign the bid Document on behalf of the bidder.		

**Note:**

1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.



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**SECTION XVIII: PROFORMA OF BILLS FOR PAYMENTS**

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....  
Bill No..... Dated.....  
Purchase order.....No.....Dated.....  
Name and address of the consignee.....

Sl. No.	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. (Per quantity)	Price Rs. (Per quantity)	Amount
1						
2						
Total						

1. GST/ CGST/ SGST/ UTGST/ IGST Amount: .....  
2. Freight (if applicable): .....  
3. Excise Duty (if applicable): .....  
4. Packing and Forwarding charges (if applicable): .....  
5. Others (Please specify): .....  
6. PVC Amount (with calculation sheet enclosed): .....  
7. (-) deduction/Discount: .....  
8. Net amount payable (in words Rs.): .....  
Dispatch detail RR No. other proof of despatch.....  
Dated.....(enclosed)  
Inspection Certificate No.....Dated.....(enclosed)  
Place and Date  
Received Rs.....  
Rupees).....

We solemnly certify that:

- Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.
- Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.
- We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.
- This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
- that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and Stamp of Supplier



**Tender Number: 6000016824**

**Annexure-I**

**Bid Security Declaration Format**  
(To be printed on letter head of bidder)

Date:

To,  
The Chief General Manager  
India Security Press,  
**Nashik Road - 422101.**  
Maharashtra, India.

Sub: Bid Security Declaration-Reg.

Ref: 1. Tender No. \_\_\_\_\_ Dtd: \_\_\_\_\_

2. Bidder's offer no. \_\_\_\_\_ Dtd: \_\_\_\_\_

I, \_\_\_\_\_ (Name of authorized signatories), on behalf of  
M/s. \_\_\_\_\_ (Bidder's name and address), duly authorized to sign  
the tender document and enter into contract, if awarded, herewith accept that if the bidder withdraw (or) modify  
our bid during period of validity, etc, the bidder will be suspended/debarred/blacklisted for a period of one year /  
two years from the due date of the tender.

(Signature of Authorized Signatory)

Designation:

Name of Bidder:

Seal:

\*\*\*\*\*